



# Boulia Shire Council

## Making a submission about the proposed planning scheme

FACT SHEET

### What is a submission?

A submission is a written comment about the proposed planning scheme made by any interested member of the community (for example a person, group or organisation).

A submission may:

- object to all or part of the draft planning scheme, and/or
- support all or part of the draft planning scheme.

### How do I make a submission about the proposed planning scheme?

In order to be considered a properly made submission, the submission must:

- be in writing (letters and emails are acceptable)
- be addressed to the Chief Executive Officer, Boulia Shire Council
- be received by Boulia Shire Council during the consultation period **on or before 23<sup>rd</sup> April 2020**.
- state the name and residential or business address of each submitter
- state the grounds of the submission, and the facts and circumstances relied on in support of the grounds
- state one postal or electronic address for further correspondence regarding the submission
- be signed by each person who made the submission (unless the submission is made electronically by email).

Please ensure your submission is clear to read, particularly names and contact details.

You can lodge your submission:

1. electronically by email to [admin@boulia.qld.gov.au](mailto:admin@boulia.qld.gov.au)
2. by mail to the following address:  
Chief Executive Officer  
Boulia Shire Council  
18 Herbert Street  
Boulia QLD 4829
3. by delivering in person at the office of Boulia Shire Council at 18 Herbert Street, Boulia QLD 4829.

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## What happens after you lodge your submission?

Once the consultation period has ended, Council will consider the submissions received and review the proposed planning scheme to determine if any changes should be made. Council will then respond to each submission and inform submitters of the impact they have had on the proposed planning scheme.

## What if I have questions?

Council will be undertaking a 'TALK TO THE PLANNER' link in our 'Zoom Room' facility in the Shire Hall on Friday 3/4/2020 from 9.00 am to 12 noon (*pre-registration via the Council office is required by Wednesday 1st April 2020*) to help with the community's understanding of the proposed planning scheme.

For more information you can:

- access information and resources (such as fact sheets) about the proposed planning scheme on Council's website, <https://www.boulia.qld.gov.au/council/planning-schemes>;
- contact Odette Langham on (07) 4898 6816; or
- email [admin@boulia.qld.gov.au](mailto:admin@boulia.qld.gov.au).

## Privacy Notice

Boulia Shire Council is collaborating with the Queensland Department of State Development, Manufacturing, Industry and Planning (DSDMIP) to develop the planning scheme. Your personal details will not be disclosed to any other person or agency external to Council or DSDMIP without your consent unless required or authorised by law.