

# Boulia Shire Council



## General Meeting

Monday 18<sup>th</sup> February 2019



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## BOULIA SHIRE COUNCIL

13<sup>th</sup> February 2019

### NOTICE FOR AN ORDINARY MEETING OF COUNCIL

NOTICE is hereby given that an **ORDINARY MEETING** of the Boulia Shire Council will be held on **Monday 18<sup>th</sup> February 2019** at the **Boulia Airport Terminal** commencing at **9 am** for the transaction of the following business.

Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

1. Meeting opening with the acknowledgment of Country and Traditional Owners.
2. Present
3. Apologies / Leave of Absence
4. Declaration of Material Personal Interest / Conflict of Interest
5. Register of Interests – new / or changes recorded
6. Confirmation of Minutes from previous meeting Pg.1
7. Reports from advisory committees (nil)
8. Mayoral Minutes
9. Notice of Motion
10. Request to address Council in a public forum
11. Petition – if tabled
12. Pitta Pitta representation (when requested)
13. REPORTS:

#### ENGINEERS REPORT – GBA CONSULTING

Item E1 Engineering Services Report – News brief Pg.6

#### DIRECTOR OF WORKS AND OPERATIONS

Item DWO1 Grants Work Status Summary Pg.10

#### INFORMATION REPORTS

Item A	NDRRA Flood Damage Works Department	<i>nil this month</i>
Item B	Foreman, Road Maintenance and Utility Services	<i>nil this month</i>
Item C	Foreman, Roads Maintenance and Construction	<i>nil this month</i>
Item D	Rural Lands Protection Officer	Pg.13
Item E	Work Camp Report	Pg.14

#### CHIEF EXECUTIVE OFFICER

Item CEO1	CEO Briefing for January 2019	Pg.15
Item CEO2	Action List	Pg.17
Item CEO3	Preparation for 2020 Quadrennial Local Government Elections	Pg.22
Item CEO4	83rd WQLGA Conference 9-10 April 2019 and NGA Conference 18-19 June 2019	Pg.24

#### FINANCE MANAGER

Item FM1 Finance Managers Report

*To be issued as a late report due to technical difficulties*

ALL COMMUNICATIONS MUST  
BE ADDRESSED TO  
THE CHIEF EXECUTIVE OFFICER,  
BOULIA SHIRE COUNCIL,  
18 HERBERT ST,  
BOULIA. QLD. 4829



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## BOULIA SHIRE COUNCIL

### COMMUNITY SERVICES MANAGER

Item CSM1 Community Services Report Pg.27  
Item CSM2 Housing Vacancy Report Pg.32

### INFORMATION REPORTS

Item F Min Min Encounter Pg.34  
Item G Boulia Sports and Aquatic Centre Pg.36  
Item H Library Pg.38  
Item I Work Health and Safety Pg.39

14. General Business
15. Correspondence for Action
16. Questions for next meeting
17. Late Reports
18. **CLOSED SESSION**

Item CEO5 Marmanya Outstanding Rates  
Item CEO6 Sale of Houses  
Item DWO2 Application for Work Camp Assistance – ongoing lawn mowing support  
Item E2 Central Hire P/L Pricing Variation 1 for NDRP Springvale Road  
Floodway Reconstruction

Ms Lynn Moore  
Chief Executive Officer

### **CLOSED SESSIONS OF COUNCIL ARE NOT OPEN TO THE PUBLIC AND MAY BE CLOSED FOR THE FOLLOWING REASONS:**

#### **Local Government Regulation - 275 Closed meetings**

- (1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
  - (a) the appointment, dismissal or discipline of employees; or
  - (b) industrial matters affecting employees; or
  - (c) the local government's budget; or
  - (d) rating concessions; or
  - (e) contracts proposed to be made by it; or
  - (f) starting or defending legal proceedings involving the local government; or

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## BOULIA SHIRE COUNCIL

- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government

Or someone else, or enable a person to gain a financial advantage.

- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

### **FUNDING RECEIVED BY COUNCIL - FUNDING EXPLANATION**

**National Disaster Relief and Recovery Arrangements (NDRRA):** Federal 75% State 25%

**Federal Assistance Grants (FAGS):** Federal 100%

**Roads Maintenance Performance Contract (RMPC):** State 100%

**Transport Infrastructure Development Scheme (TIDS):** Depending on program 100% or 50/50

**Royalties for Regions (R4R):** 50 /50 grant

**Roads to Recovery (R2R):** Depending Local Government Spend 40%, Federal 60%

**Cyclone and Flood warning Subsidy:** 100% State funded

**Local Government Response Subsidy:** 100% State funded

**Graffiti Stop grant:** 60% State funded, 40% Local Government

**Safer Suburbs Scheme – Taxi Rank:** 60% State Funded

### **DEFINITIONS**

**MATERIAL PERSONAL INTEREST:** A Councillor has a material personal interest in the matter if any of the following person stands to gain a benefit, or suffer a loss (either directly or indirectly) depending on the outcome of the consideration of the matter at the meeting: Councillor, spouse, parent, child, or sibling, partner, employer, an entity, or another person prescribed under a regulation.

### **CONFLICT OF INTEREST: (REAL OR PERCIEVED)**

**REAL:** Councillor HAS a real conflict of interest (directly related)

**PERCIEVED:** Councillor could reasonably be taken to have a conflict of interest in the matter (ie: family/employer)

Councillors must declare if they have a conflict (real or perceived) at the meeting prior to the item being discussed.

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## BOULIA SHIRE COUNCIL

### COMMONLY USED ACRONYMS

<b>ALGA</b>	Australian Local Government Association
<b>CWR</b>	Central West Region
<b>CWRPMG</b>	Central West Regional Pest Management Group
<b>CWRPMGtc</b>	Central West Regional Pest Management Group technical committee
<b>DDMG</b>	District Disaster Management Group (Mt Isa)
<b>DLG</b>	Department of Local Government
<b>DLGCRR</b>	DLG Community Recovery and Resilience
<b>DSDIP</b>	Department of State Development, Infrastructure and Planning
<b>DTMR</b>	Department of Transport and Main Roads
<b>EPA</b>	Environmental Protection Authority
<b>FAGS</b>	Financial Assistance Grants
<b>IPWEA</b>	Institute of Public Works engineering Australia (NAMS. Plus)
<b>JLT</b>	Jardine Lloyd Thompson (Insurance brokers)
<b>LDMG</b>	Local Disaster Management Group
<b>LGAQ</b>	Local Government Association of Queensland
<b>LGFRS</b>	Local Government flood Response Subsidy
<b>LGMA</b>	Local Government Managers Association
<b>LRRS</b>	Local Roads of Regional Significance
<b>NAMS.Plus</b>	Asset Management system from IPWEA
<b>NDRRA</b>	Natural Disaster Relief and Recovery Arrangements
<b>OHDC</b>	Outback Highway Development Corporation
<b>ORRG</b>	Outback Regional Road Group
<b>ORRGtc</b>	Outback Regional Roads Group - technical committee
<b>ORRTG</b>	Outback Regional Roads and Transport Group
<b>ORWG</b>	Outback Regional Water Group
<b>ORWtg</b>	Outback Regional Water - technical group
<b>OQTA</b>	Outback Queensland Tourism Association
<b>QDES</b>	Queensland Department of Emergency Services
<b>QFES</b>	Queensland Fire and Emergency Services
<b>QIC</b>	Queensland Information Centres
<b>QRA</b>	Queensland Reconstruction Authority
<b>QSNTS</b>	Queensland South Native Title Services
<b>QTA</b>	Queensland Tourism Authority
<b>QWRAP</b>	Queensland Water Regional Alliance Program
<b>R4R</b>	Royalties for Regions
<b>R2R</b>	Roads to Recovery
<b>RAPAD</b>	Central West Queensland Remote Area Planning and Development
<b>REPA</b>	Restoration of Essential Public Assets
<b>RFS</b>	Rural Fire Service
<b>RMPC</b>	Roads Maintenance Performance Contract
<b>TIDS</b>	Transport Infrastructure Development Scheme
<b>WQLGA</b>	Western Queensland Local Government Association



**COUNCILLOR DECLARATION OF INTEREST**  
**Declaration of a Conflict of Interest Form**

Councillor: \_\_\_\_\_

Council meeting date: \_\_\_\_\_

Agenda Item Number: \_\_\_\_\_

I declare that I have a conflict of interest in the above matter (as defined by section 175D of the Local Government Act 2009) as follows: -

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I will be dealing with this declared conflict of interest by (please circle):

- a) leaving the meeting while this matter is discussed and voted on.
- b) Staying in the meeting - I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter. However, I acknowledge that the remaining councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009: -
  - (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
  - (b) If so, whether: -
    - i. I must leave the meeting while this matter is discussed or voted on; or
    - ii. I may participate in the meeting in relation to the matter, including by voting on the matter.

I understand that the above information will be recorded in the minutes of the Council meeting and placed in the Declaration of Interest Register.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

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**COUNCILLOR DECLARATION OF INTEREST**  
**Declaration of a Material Personal Interest Form**

Councillor: \_\_\_\_\_

Council meeting date: \_\_\_\_\_

Agenda Item Number: \_\_\_\_\_

I declare that I have a material personal interest in this matter (as defined by Local Government Act 2009, section 175B as follows: -

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I will be dealing with this declared material personal interest by leaving the meeting while this matter is discussed and voted on.

I understand that the above information will be recorded in the minutes of the Council meeting and placed in the Declaration of Interest Register.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

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**MINUTES OF THE GENERAL MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON WEDNESDAY 23<sup>rd</sup> JANUARY 2019  
COMMENCING AT 9 AM**

**Attendance:**

Councillors: Councillor Eric (Rick) Britton  
Councillor Rebecka (Beck) Britton  
Councillor Brook McGlinchey  
Councillor Jack Neilson

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mrs Nicole Tonkies (Executive Assistant)

Apologies: Councillor Sam Beauchamp

**Opening:**

The Mayor opened the meeting at 9 am.

Harin Karra entered the meeting at 9 am.

**Acknowledgement of Traditional Owners**

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests.

**2019/1.1 MINUTES OF THE DECEMBER 2018 ORDINARY MEETING**

**Moved: Councillor Neilson**

**Seconded: Councillor Beck Britton**

That the Minutes of the General Meeting held on 21<sup>st</sup> December 2018 be accepted.

**Carried**

## 2019/1.2

**Moved: Councillor McGlinchey**

**Seconded: Councillor Rick Britton**

That Council accept Councillor Sam Beauchamp's apology for his absence from the 23<sup>rd</sup> January 2019 Council meeting.

**Carried**

## 2019/1.3 GRANTS WORK STATUS SUMMARY

### **PURPOSE:**

**To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.**

**Moved: Councillor Neilson**

**Seconded: Councillor McGlinchey**

That the Grants Work Status Summary on the progress of the funded projects be received for information.

**Carried**

Mrs Melinda Punch, Mrs Vicki King and Mrs Valerie Punch entered the meeting at 9.05 am to address the Council regarding their concerns on the need for secondary schooling facilities or options within Boulia.

Mrs Melinda Punch, Mrs Vicki King and Mrs Valerie Punch left the meeting at 9.39 am.

The meeting was adjourned for morning tea at 10.10 am.

The meeting resumed at 10.30 am.

## 2019/1.4 ENGINEERING SERVICES REPORT - NEWSBRIEF

### **PURPOSE:**

**To inform Council on the progress of various items through an information update.**

**Moved: Councillor Beck Britton**

**Seconded: Councillor Neilson**

That the Engineering Services Report - Newsbrief information update be noted.

**Carried**

## 2019/1.5 CLOSED MEETING AT 10.44 AM

**Moved: Councillor Rick Britton**

**Seconded: Councillor McGlinchey**

Closed Session  
Local Government Regulation 275  
(e) contracts proposed to be made by it;

**Carried**

## 2019/1.6 OUT OF CLOSED SESSION AT 10.48 AM

**Moved: Councillor Rick Britton**

**Seconded: Councillor McGlinchey**

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

**Carried**

Councillor Beck Britton declared a Conflict of Interest on Item DWO2, report on Application for Work Camp Assistance – Boulia Camel Races and Boulia Golf Club, due to being an executive member of the Boulia Camel Races Inc and chose to stay in the meeting but did not vote on the matter regarding the Boulia Camel Races application.

Councillor Jack Neilson declared a Conflict of Interest on Item DWO2, report on Application for Work Camp Assistance – Boulia Camel Races and Boulia Golf Club, due to being a member of the Boulia Golf Club and chose to stay in the meeting but did not vote on the matter regarding the Boulia Golf Club application.

### 2019/1.7 APPLICATION FOR WORK CAMP ASSISTANCE – BOULIA CAMEL RACES AND BOULIA GOLF CLUB

**PURPOSE:**

To advise Council of an application received for Work Camp assistance and to request Council's decision on whether or not the assistance for the application is to be approved.

**Moved: Councillor McGlinchey**

**Seconded: Councillor Rick Britton**

That Council acknowledge the assistance for Work Camp as follows:

Applicant	Approved/Denied
Boulia Camel Races	Approved
Boulia Golf Club	Approved

**Carried 3/0**

**Boulia Camel Races – 3 votes - Cllr Beck Britton abstained, Cllr Sam Beauchamp was an apology to the meeting.**

**Boulia Golf Club – 3 votes – Cllr Jack Neilson abstained. Cllr Sam Beauchamp was an apology to the meeting.**

Harin Karra left the meeting at 11.02 am.

### 2019/1.8 CEO REPORT

**PURPOSE:**

To advise Council of the activities of the Chief Executive Officer over the previous month.

**Moved: Councillor Beck Britton**

**Seconded: Councillor Rick Britton**

That the CEO's report is received for information.

**Carried**

The meeting was adjourned for lunch at 11.59 am.

The meeting resumed at 12.11 pm.

### 2019/1.9 ACTION LIST

**PURPOSE:**

To inform Council on the actions taken on the Action List report.

**Moved: Councillor Rick Britton**

**Seconded: Councillor Beck Britton**

That the updated Action List report be received for information.

**Carried**

#### 2019/1.10 2ND QUARTER OPERATIONAL PLAN REPORT 2018-2019

**PURPOSE:**

To present the second quarter Operational Report for 2018-2019.

**Moved: Councillor Rick Britton**

**Seconded: Councillor Beck Britton**

- That Council receive the second quarter report on the 2018-2019 Operational Plan for information.
- That the report be displayed on the Council website.

**Carried**

#### 2019/1.11 COMMUNITY SERVICES REPORT

**PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

**Moved: Councillor McGlinchey**

**Seconded: Councillor Rick Britton**

That the Community Services Report is received for information.

**Carried**

#### 2019/1.12 BOULIA SPORTS AND AQUATIC CENTRE (INFORMATION REPORT)

**PURPOSE:**

To inform Council of the current utilisation and activities of the centre.

**Moved: Councillor Rick Britton**

**Seconded: Councillor Neilson**

That Council receive the Boulia Sports and Aquatic Centre report for information.

**Carried**

Kaylene Sloman entered the meeting at 12.18 pm.

#### 2019/1.13 MANAGER CORPORATE & FINANCIAL SERVICES REPORT

**PURPOSE:**

Financial Summary as at 31st December 2018.

**Moved: Councillor Beck Britton**

**Seconded: Councillor Neilson**

That the Manager of Corporate & Financial Services Report be received for information.

**Carried**

## 2019/1.14 AMENDMENTS TO FEES & CHARGES 2018-2019

**PURPOSE:**

Information report to advise of amendments being made to the Fees & Charges 2018-2019 for inclusion of Waste Management and addition of Push Lawn Mower to Equipment available for hire.

**Moved: Councillor Beck Britton**

**Seconded: Councillor Rick Britton**

That the Council accept the proposed changes to the Fees & Charges 2018-2019 on Page 8, addition of Waste Management fee for Bulk Waste – Building/concrete materials at \$15/m3 and further on Page 11, addition of Push Lawn Mower with Catcher and tank of fuel for \$20/day.

**Carried**

Kaylene Sloman left the meeting at 12.39 pm.

Councillors discussed the Town Common Policy, Policy 124, that was held over for consideration at the 21<sup>st</sup> December 2018 Ordinary Meeting of Council.

## 2019/1.15

**Moved: Councillor McGlinchey**

**Seconded: Councillor Neilson**

That the Town Common Policy, Policy 124, as presented at the 21<sup>st</sup> December 2018 Ordinary meeting of Council, be adopted subject to the following amendment:

- On page 4, under the heading 'Stock Type and Numbers' – point number three:  
*Bulls are not permitted on the Town Common* is removed.

**Carried**

### Meeting Closure

The Mayor closed the meeting at 1.07 pm.

### Confirmed:

Minutes confirmed \_\_\_\_\_

Resolution No. \_\_\_\_\_

*The full agenda with all reports can be found on the Boulia Shire Council's website under the heading 'COUNCIL DOCUMENTS' (on the left hand side of the home page) with a dropdown box selection of 'Council Meetings'.*

# BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	Engineering Services Report - Newsbrief	<b>DOC REF:</b> Item E1
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<b>REPORT BY:</b>	<b>STUART BOURNE</b> <b>GBA - SENIOR CIVIL ENGINEER</b>	<b>DATE:</b> 04/02/2019
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## CORPORATE PLAN REFERENCE:

**Water** - *Objective* – Provision of an abundant quantity of quality water.

**Sewerage and Waste** - *Objective* – Provide sustainable and environmentally sound sewerage and waste services for the communities within the shire.

**Infrastructure** - *Objective* - Develop, improve and maintain infrastructure to meet the needs of the community.

**Roads** - *Objective* - Strive to develop, improve and maintain roads to a high standard.

## PURPOSE:

To inform Council on the progress of various items through an information update.

## CONTENT:

### 1. Visits to the Shire

21<sup>st</sup> – 25<sup>th</sup> January 2019

RMPC Defect pickup – Matt

### 2. Road Maintenance Performance Contracts

2018/19 (as of 6/11/18)

	<b>Budget</b>	<b>Spent to Date</b>	<b>Remaining</b>
Barcaldine Base RMPC	\$1,125,699	\$332,060.13	\$793,638.87
Declared Plants	\$20,000	\$17,113.17	\$2,886.83
Traffic Management and Incident Control	\$25,000	\$7,004.18	\$17,995.82
NDRRA Event March 2018 – Emergent Work	\$14,474.70	\$14,474.70	0
Burke River Bridge Approach Pavement Widening	\$75,956.35	\$75,956.35	0
	<b>\$1,261,130.05</b>	<b>\$370,652.18</b>	<b>\$890,477.87</b>
Cloncurry Base RMPC	\$236,000	\$17,941.40	\$218,058.60
	<b>\$236,000</b>	<b>\$17,941.40</b>	<b>\$218,058.60</b>
	<b>\$1,497,130.05</b>	<b>\$388,593.58</b>	<b>\$1,108,536.47</b>

RMPC pavement and signage defects pickup completed on DTMR roads for Barcaldine/Cloncurry sections. Approximately 750 pavement, sign and structure defects identified. 85% completed with Grid/Culvert defects remaining on Boulia-Mt Isa Rd, will be completed in coming months.

### 3. Main Roads Minor Works Performance Contracts

Future rehab works currently under preparation by DTMR are:

- 10km approximately from Boulia heading North (rehab and widen with Beef Roads funding 2017/18) - Roadtek.

- 10km approximately in the Lucknow area (possibly widening with Beef Roads funding 2018). Works to commence 2019.
- Top Limestone Creek – design complete.

#### 4. Flood Damage Works

For a detailed summary of all Flood Damage events and their status, see attachment.

The September 2016 event involves both emergent and REPA works. Works have commenced and must be completed by 30<sup>th</sup> June 2019. Coorabulka Road, Urandangie South Road, Donohue Highway, Urandangie Border Rd, Linda Downs Road and Linda Downs Link Rd have been completed. Works to recommence.

The March 2018 flood event (North and North West Queensland Low and Associated Rainfall and Flooding 24<sup>th</sup> February – 8<sup>th</sup> March 2018). Emergent work (BoSC 21.18) has been approved and acquitted (\$433k). March REPA submission (BoSC 23.18) (\$7.2m) has been approved by QRA, awaiting QRA CEO signoff. Approved value of approx. \$3.99m.

New Bore Business Case for additional bores on Shire Roads has commenced. Potential sites include Cravens Peak Rd, Urandangie North/South Rd, Urandangie Border Road, Linda Downs Road and Toolebuc - Middleton Road.

NDRP Springvale Road concrete floodway replacement. Central Hire was the successful tenderer, letter of acceptance has been signed and returned. Contract to be issued. Variation 1 will be issued soon to seek pricing for a second floodway on the Springvale Rd. Variation 2 will be issued shortly to seek pricing for the concrete structures on the Donohue Highway at Stage 6 (Georgina section) and Variation 3 will be issued shortly to seek pricing for the Ridges section also.

#### 5. Other

##### Project / Item

##### Comment

##### ORRG TIDS

The TIDS annual allocation for 2018/19 is for \$150,000 which requires a matching contribution (total \$300,000).

Description	Cost	Comments
Urandangie Airport Reseal (209/LGSR/16)	\$150K DTMR/ \$150k RAUP	2018/19 (Complete)
Urandangie Airport Reseal (950430)	\$37K DTMR/ \$37k RAUP	2019/20 (\$358k DTMR remaining to be allocated)(Complete)

Urandangie Airport reseal completed 29/10/2018. Line marking of the Airport completed in December 2018. Urandangie Airport access Rd was also re paved and sealed.

##### Discretionary TIDS 2018/19

Bouliia Airport Crack Sealing \$50k DTMR/ \$50k BSC Total \$100k (ID 975354). Works completed 10<sup>th</sup> November.

##### RAPAD Water and Sewer Alliance

Current projects are:  
Disinfection. Building delivered. Setup and installation nearly complete, commissioning early March.

##### Donohue Highway: Outback Way Funding

\$5.63 million spent to date as of 7<sup>th</sup> Jan (total \$6.25m for this round – must be spent by 30 June 2019). Bitumen seals on 65-70.3 and 87.75-92.5 have been completed in October 2018. Remaining section 92.5-97.6 and rework section completed in December 2018. Approx. \$613k remaining to spend on 111.1-114.46 (approach to Georgina River).

Likely future funding is \$5m in 2019/20 and \$5m in 2020/21. This funding will enable sealing to 75% of the Donohue. The PPR for this round of funding is sitting in Brisbane DTMR under negotiation to make the P50 & P90 estimates the same to eliminate the problem with additional approvals for contingency.

Funding Source		Initially Approved	Contingency Approved	Total Approved
Aust Government		\$4.5m	\$500k	\$5.0m
Co-Contribution	TIDS	\$562k (TIDS 812785)	\$63k (TIDS 285266)	\$625k
	BSC	\$562k (remainder)	\$63k (remainder)	\$625k
	Total	\$1.125m	\$125k	\$1.25m
<b>Total</b>		<b>\$5.625m</b>	<b>\$625k</b>	<b>\$6.25m</b>

#### Traffic Count Data

The following Shire roads have traffic counter units: (Data current as of October 2018)

Road Name	Location	AADT	AADT % HV
Burke St (Pool)	Bouliia	102	12.5
Coorabulka	Ch. 1.20km	17	39.9
Donohue	Ch. 2.50km	35	24.4
Donohue	Ch. 201.00km (Kelley's Ck)	22	25.9
Headingly	Ch. 24.64km (Toby Ck)	23	36
Selwyn	Ch. 2.50km	21	36.8
Toolebuc	Ch. 0.10km	5	50.4
Urandangie North	Ch. 0.04km	14	22.3
Urandangie Border	Ch. 9.22km (Moonah Ck)	2	17.6

**CONSULTATION:** Nil – information update only

#### GOVERNANCE IMPLICATIONS:

- All programmed works allocated within budget guidelines and/or new grant allocation

**CONCLUSION:** Information update only

#### RECOMMENDATION:

That the Engineering Services Report - Newsbrief information update be noted.

**ATTACHMENTS:** Flood Damage Events - Detailed Summary

Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

**Boulia Shire Council**

**Flood Damage Events - Detailed Summary (05/02/2019)**

<b>QRA Event Code</b>	<b>Activation</b>	<b>Type</b>	<b>Submitted Value</b>	<b>Total Expenditure to Date</b>	<b>Eligible</b>	<b>Ineligible</b>	<b>Status</b>	<b>Comments</b>
BoSC.19.16	Sept. 2016	REPA	\$ 1,625,911.76	\$ 1,678,469.90	\$ 1,625,911.76	\$ -	Approved	Works in Progress
BoSC.23.18	March. 2018	REPA	\$ 7,200,421.00	\$ -	\$ 3,994,192.00	\$ 3,206,229.00	Awaiting CEO Sign off	Final approval received, awaiting CEO sign off.

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	GRANTS WORK STATUS SUMMARY	<b>DOC REF:</b> Item DWO1
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<b>REPORT BY:</b>	Mr Harin Karra Director of Works and Operations	<b>DATE:</b> 12/02/2019
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**CORPORATE PLAN REFERENCE:**

2. SOCIAL - 'Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle'.

2.1.6 - Continue to provide or support the provision of parks and reserves, aquatic centres, sporting facilities, cemeteries and other important community services in a responsible manner.

**PURPOSE:**

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

**CONTENT:**

Currently Council have several funding streams which are providing funds to complete various programs across the Shire. Without this type of 'unrestricted' funding Council would be unable to complete these projects and is grateful to receive grants from the following departments:

**W4Q - Work for Queensland Two**

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

**LGGSP - Local Government Grants and Subsidies Program**

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

**DCP - Drought Communities Program** (Dept of Infrastructure and Regional Development – Federal funding)**BoR - Building Our Regions Funding** (DSD - Dept of State Development – State funding)**RAU - Remote Airstrip Upgrade Funding** (Department of Infrastructure, Regional Development and Cities)**NDRP - 2017-18 Natural Disaster Resilience Program** (State of Queensland acting through the Queensland Reconstruction Authority)

There are currently 22 different projects currently under progress which are being undertaken by Council, which is a tremendous staff undertaking. Each of the projects require monthly reporting back to the funding bodies to ensure we are not in breach, and therefore could be restricted from receiving quarterly payment instalments.

The next four months will see visible impact around the town, and during this period I will attach the progress report on the activity for review and comment.

**CONSULTATION:**

- George Bourne and Associates (GBA) – various tenders.

**GOVERNANCE IMPLICATIONS:**

- All programs have been included in the budget for 2018-19.

**RECOMMENDATION:**

That the Grants Work Status Summary on the progress of the funded projects be received for information.

**ATTACHMENTS:** Grant Project Summary

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

## Boulia Shire Council Projects / Grants Update Register

Grant Summary Status Update  
As at February 12, 2019.

GRANTS	PROJECTS Description	Grant Source	Approved Grant	Council Contribution	Total Allocation for the Project \$	Grant end date	Current Status of the Project
<b>1. Sewer Upgrade</b>	Relining project	BoR	\$ 500,000	\$ -	\$500,000	30/06/2019	Project 95% completed.
<b>2. Shire Hall renewal</b>	Refurbish shire hall	DCP-Drought	\$ 443,870	\$34,240	\$478,110	30/06/2019	Project 95% completed.
<b>3. Jockeys Room</b>	Build extension onto existing shed	DCP-Drought	\$ 257,900	\$8,600	\$266,500	30/06/2019	Project completed.
<b>4. RSL refurbishment</b>	Kitchen – use stove and maybe cupboard from Hall	Council Project		\$35,000	\$35,000	_	Applying for funding through W4W R3
<b>5. Urandangie clinic \$50k</b>	Project plan to be revised by Dr Don – Lynn completes the	RFDS		\$ -	\$50,000	30/06/2019	New sink, taps and hot water system have been replaced. Verandah has been re-oiled. New cistern to be installed.
<b>6. Well Being Centre</b>	House - 3 Dialysis Rooms	DCP-Drought		\$7,200	\$580,100	30/06/2019	Tender has been issued.
<b>7. Depot Cement Shed</b>	Demolish existing shed and replace	Council Project		\$250,000	\$250,000	-	Opting to develop @ new industrial present.
<b>8. Racecourse Sewer Connection BOSC.W4Q2.01</b>	An upgrade to improve the quality of sewer treatment & wastewater disposal in compliance with relevant standards & regulations.	(W4Q2)	\$ 450,000	\$0	\$450,000	30-Jun-19	Poly installation completed. To complete the project need to allocate more budget.
<b>9. Upgrade Council Depot Security BOSC.W4Q2.02</b>	Upgrade new switch board, install new security cameras & lighting for the depot.	(W4Q2)	\$ 100,000	\$0	\$100,000	30-Jun-19	3 proposals received. Order will be raised soon.
<b>10. Toilet &amp; Shower for New Truck Parking / Rest area Facility</b>	Construct new toilet and shower for the new truck parking facilities.	(W4Q2)	\$ 100,000	\$0	\$100,000	30-Jun-19	Project will be withdrawn.
<b>11. Stage 2 Toilet Ramp &amp; Solar Hot Water System Urandangie</b>	Install new disabled ramp & solar hot water system for shower Urandangie.	(W4Q2)	\$ 40,000	\$0	\$40,000	30-Jun-19	New hotwater system arrived.

### Boulia Shire Council Projects / Grants Update Register

<b>GRANTS</b>	<b>PROJECTS Description</b>	<b>Grant Source</b>	<b>Approved Grant</b>	<b>Council Contribution</b>	<b>Total Allocation for the Project \$</b>	<b>Grant end date</b>	<b>Current Status of the Project</b>
<b>12. Airport Fencing at Urandangie</b>	Install new security fence around Urandangie Airport.	(W4Q2)	\$ 50,000	\$0	\$50,000	30-Jun-19	EIO will be realised.
<b>13. Boulia Post Office</b>	Install new disabled ramp, repair loading deck, new access door, internal refurbishing & painting.	(W4Q2)	\$ 100,000	\$0	\$100,000	30-Jun-19	Outside painting to be completed.
<b>14. River Water Pipe Upgrade</b>	Remove old steel pipe & install new poly line.	(W4Q2)	\$ 65,000	\$0	\$65,000	30-Jun-19	Work completed.
<b>15. Shade Shelter &amp; Seating at Bubbler Park area</b>	Install new shade structure with seating at bubble park.	(W4Q2)	\$ 20,000	\$0	\$20,000	30-Jun-19	Earthworks have been completed.
<b>16. Workshop Refurbishing</b>	Install shady area & painting.	(W4Q2)	\$ 35,000	\$0	\$35,000	30-Jun-19	Switchboard upgrade completed.
<b>17. Disinfection Systems Implementation for Boulia Town</b>	Install new disinfection system for Boulia Town water & modification to the mains to install the system	LGGSP	\$ 155,250	\$103,500	\$ 258,750	30-Jun-19	Building installation completed. Plumber will install the connections. Early February disinfection will be in action.
<b>18. Asset Management Plan</b>	Set up Asset Management plan for the Council	LGGSP	\$ 18,000.00	\$ 12,000.00	\$ 30,000	30-Jun-19	Internal review commenced.
<b>19. Boulia Robinson Park Security Cameras &amp; Lighting</b>	New Security Cameras install & colorbond fencing	LGGSP	\$ 18,630.00	\$ 12,420.00	\$ 31,050	30-Jun-19	3 proposals received. Order will be raised soon.

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	RURAL LANDS PROTECTION OFFICER (INFORMATION REPORT)	<b>DOC REF:</b> Item D
<b>REPORT BY:</b>	GRAHAM SMERDON Rural Lands Protection Officer	<b>DATE:</b> 11/02/2019
<b>CORPORATE PLAN REFERENCE:</b> Preserve the pristine natural resources of the Shire by managing the environment in a sustainable manner. <b>Objective</b> - Actively maintain practices which ensure environmental sustainability.		
<b>PURPOSE:</b> To advise Council of current activities relating to weed management, pest control, animal management and stock routes.		
<b>CONTENT:</b>		
<b>RLPO:</b> I spent the two days of December spraying for white ants in the Council Depot in Dajarra and spraying for ants and spiders around the airport terminal and Sports Centre. I also attended a CWRPMG meeting in Longreach where there were three topics that would be joint projects for the seven Councils in the RAPAD area. The month of January I was on holidays until the 28 <sup>th</sup> when I returned to work.		
<b>TOWN COMMON:</b> There were a number of stray cattle on the Town Common. Phone calls were made and emails were sent to the owners asking them to remove their stock in December. Will need to check in the next couple of weeks if the stock has been removed once the common dries out after the good rain at the end of January.		
<b>DOMESTIC ANIMAL CONTROL:</b> I have nothing to report at this time.		
<b>CWRPMTG:</b> I attended the meeting that was held in Longreach in December 2018 and there was three joint projects that the RLPOs thought were of high importance. The first one was the need for road signs to be erected and for information flyers about the pest weeds to be put in all information centres of the seven RAPAD Shires. Number two was to get all of the Council's RLPOs to help control a bad infestation of Prickly Acacia in one of the RAPAD shires. Number three was to get reliable Pest Weed and Pest Animal mapping of each of the seven RAPAD shires.		
<b>WEED SPRAYING SHIRE ROADS:</b> I will be back in to weed spraying of the shire roads in February.		
<b>RMPC:</b> I have not done any RMPC weed spraying this month.		
<b>GRAVEL/BURROW PITS:</b> Once I have started the spraying of shire roads I will be spraying the pits on the North Urandangie Rd for Parkinsonia.		
<b>STOCK ROUTE:</b> I have not heard if we were successful in getting Capital Works funding as of yet.		
<b>1080 BAITING:</b> I have had a couple of properties come in and buy some of the De-K9 1080 baits.		
<b>CONSULTATION:</b> Nil		
<b>GOVERNANCE IMPLICATIONS:</b> Nil		
<b>RECOMENDATION:</b> That the Rural Lands Protection Officer's report be received for information		
Reviewed by Director of Works and Operations	Mr Harin Karra	
Approved by Chief Executive Officer	Ms Lynn Moore	

**BOULIA SHIRE COUNCIL**  
**Report for Ordinary Meeting held on 18<sup>th</sup> February 2019**

<b>TITLE:</b>	Boulia Work Camp Report	<b>DOC REF:</b> Item E
<b>REPORT BY:</b>	Vic Strowger Custodial Correctional Officer Townsville Correctional Centre	<b>DATE:</b> 11/2/2019

**CORPORATE PLAN REFERENCE: Community Development**  
 Outcome 2.1 Support opportunities to develop the community through partnerships.  
 Item 2.1.3 Continue community support and opportunities for WORK camp

**PURPOSE:**  
 To advise of the activities of the Boulia Work Camp from 31st December to 13th January and 30<sup>th</sup> January to 9<sup>th</sup> February 2019.

**CONTENT:**  
 During this period the below community work was conducted:

31st December to 13th January 2019

- Stonehouse Museum maintenance
- Mow and whipper snip town area and Sports Centre
- Remove Xmas lights
- Remove weeds from main street garden
- State School – clean grounds, install frame work for greenhouse shade structure
- Repairing old roasting spit unit
- Mow/whipper snip town yards as per approved list
- Repair gate at Cemetery
- Repair Town Common fence gate – Butchers paddock
- Re-painting of main street bins





30th January to 9th February 2019

- Stonehouse Museum maintenance
- Cemetery maintenance
- Repairing old roasting spit unit
- Golf Club maintenance
- State School – clean grounds
- Mow/whipper snip town yards as per approved list
- Whipper snip park near QCWA
- Mow and whipper snip QCWA

(Sorry no photo's – camera fault – not operator)

**RECOMMENDATION:**  
 That the Boulia Work Camp report is received for information.

Reviewed by Deputy Chief Executive Officer	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	CEO Briefing for January 2019	<b>DOC REF:</b> Item CEO1
<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 9/2/2019

### **CORPORATE PLAN REFERENCE: GOVERNANCE**

Effectively and efficiently manage Council responsibilities by ensuring all governing legislation is adhered to, and by coordinating and planning all resources.

### **PURPOSE:**

To summarise activities from the CEO office and progress future options for the shire.

### **CONTENT:**

#### **Draft Corporate Plan 2019-2024 content to be released for public comment**

Over the next four years Boulia will be working towards attracting industry, supporting existing businesses and developing the tourism market to support our vibrant and resilient community. The framework to build upon is listed as an attachment to this report and is to be used as a guide for future community consultation prior to adoption (tabled document).

#### **Sale of Council staff houses**

Several requests have been received from staff who wish to purchase the homes they are living in. A review of all Council housing has identified houses which are surplus to Council requirements and the funds raised from these sales will be able to be put towards the replacement of existing staff houses which are in poor repair. A business case has been put to the Minister and Department of Local Government for their consideration and approval in accordance with the Local Government Act 2009 (report in closed session).

#### **Regional Community Hub - consultation**

Council were successful in obtaining funding to complete a feasibility study for the design and development of a Regional Community Hub which will possibly include office space for external government agencies, the Library, Post Office and Council administration and Council Chambers. This is a future project option with a view to having a 'one stop shop' available to the residents. The first stage with input from the staff and some community members was completed this week with the next stage – potential design/and layout to be started in the next 1-2 months.

#### **Marmanya rates**

The Public Trustee and the Office of Fair Trading are working with Council to resolve the issue of outstanding rates and charges which this property has attracted. Council has carried a large debt on this property for several years due to the original owners being de-registered and the title being transferred to the Public Trustee (report in closed session).

#### **Quadrennial Elections 2020**

Council has asked to be provided with information on the number of Councillors as the deadline for changes to be made is 1<sup>st</sup> March 2019. Also up for review is the option for a postal ballot for the 2020 elections which has to be made by 1<sup>st</sup> July 2019 (report completed).

#### **Spelling Facility - Racecourse Reserve**

Increased activity for the Racecourse Reserve in the form of an organic spelling facility has been received. This is an opportunity for Council to diversify with a potential for a lease option to a local operator to be considered. The initial query raised the issue of certification and Council is following up on requirements.

CEO MEETINGS		
Jan 2019	CONTACT	REASON/ISSUE
<b>Until 21/1</b>	<b>CEO on leave</b>	
7/1/2019	Bouliia - Teleconference	Asset Management
14/1/2019	Bouliia - Zoom teleconference	Outback Masters Golf
16/1/2019	Kristy Waddell - teleconference	CW Regional Pest Management
21/1/2019	W Doyle	Personal
21/1/2019	IT Vision	Catch up
21/1/2019	MIPP Funding - Regional Comm Hub	2 <sup>nd</sup> Stage - consultants
21/1/2019	Joy Botha	Corporate Plan software upgrade
22/1/2019	ManEx meeting	Weekly catch up
22/1/2019	Private	Employment opportunity
22/1/2019	Qld Health - teleconference	Wellbeing Centre
22/1/2019	Cllr Sam Beauchamp	Catch up
22/1/2019	Mayor – Rick Britton	Catch up
23/1/2019	Councillors	Council meeting
24/1/2019	Ken Hunt	EBA Progress
24/1/2019	Bouliia Caravan Park	Camel Race planning
24/1/2019	IT Vision	Catch up
25/1/2019	Kristy Waddell – teleconference	CW Regional Pest Management
25/1/2019	MT Isa District Disaster Management Group (DDMG)	Extra ordinary meeting – review current impacts – weather
25/1/2019	Chern’ee Sutton - Ambassador	Dinner with Ambassador and Council
26/1/2019	Chern’ee Sutton - Ambassador	Australia Day Awards, tour of Council and local attractions, dinner
28/1/2019	Public Holiday	
29/1/2019	All Bouliia Shire staff – Shire Hall	Annual start up meeting
29/1/2019	Cllr Sam Beauchamp	Catch up
31/1/2019	Mayor - Rick Britton	Catch up
31/1/2019	Des Howard	Sale of Council staff houses

EMAIL CORRESPONDANCE FORWARDED TO COUNCILLORS	
Jan 2019	EMAIL CORRESPONDANCE
4/1/2019	Lynn returning from leave
5/1/2019	Corporate Planning document
8/1/2019	Desert Channels Queensland – Hamilton Channels project
22/1/2019	RAPAD - Tourism white paper
22/1/2019	Australia Day – Mona Alpin
25/1/2019	Donohue Highway funding – PPR’s
25/1/2019	Bushfire facts sheets
25/1/2019	Enterprise bargaining – invitation to attend briefing session.

**TABLED DOCUMENT:** CEO 1.1 - Draft Corporate Plan 2019-2024 framework for review.

**RECOMMENDATION:**  
That the CEO report is received for information and consideration.

Chief Executive Officer	Ms Lynn Moore
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Boulia Shire Council Action List				
DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
<b>Monday 8th July 2013</b>				
8/07/2013		EBA with unions - Modern Award	CEO and Mayor	<b>22/1/2019 Staff briefing at start up with consultant visit deferred to 11<sup>th</sup> March due to flooding</b> 6/12/2018 T/conf to define parameters and commence the initial advice that we will be negating – Staff advised through payslip advices.
<b>WEDNESDAY 23<sup>RD</sup> AUGUST 2017</b>				
23/08/2017		Rodeo Grounds – Honour Board in Bar Area and compilation of historical records. See what funding is available in the future	CSM	<b>25/1/2019 Still compiling info for a board to be erected.</b> 22/11/18 Research on hold at present until 2019. 4/10/18 Further research being completed. 24/8/2018 This is an ongoing project doing research and finding funding. 27/7/18 Funding availability being sought. 25/6/2018 Historical information for this sign is on target and quotes received.
<b>MONDAY 16<sup>TH</sup> OCTOBER 2017</b>				
16/10/2017		Industrial Estate development –funding application.	CEO	4/1/2019 Industrial Estate has been shortlisted. 27/11/2018 Advice if successful timeframe – Nov/Dec 2018.
<b>WEDNESDAY, 21<sup>ST</sup> MARCH 2018</b>				
21/03/2018		Advertising profile of Boulia Heritage Complex’s marine fossil exhibit	CSM/CEO	<b>25/1/2019 Ann’s photo and info has gone to AD2Go for production proofs.</b> 22/11/18 Still waiting on progress report from Brandworks 4/11/18 New TV contract has been signed, advert to be made in coming months. This will be the next project after the implementation of the new website. 18/04/18 New television advertisement focusing on Min Min Encounter and fossils.
<b>WEDNESDAY, 18<sup>TH</sup> APRIL 2018</b>				
18/4/2018		–Rate free period for two years to encourage new businesses to be established in Boulia, inclusion of this initiative in budget review	CEO/FM	<b>9/2/2019 To be considered at budget review.</b> Sep 2018 – Policy submitted to Council but held over for further consideration by Councillors. 23/8/2018 Revenue Policy for the 2019-2020 period content to be amended at the budget review.

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22/8/2018		Consider combining the Heritage Walk signs into one large board located at the Stonehouse.	CSM	<b>25/1/2019 This will be done further into the year</b> 22/11/18 Progress on this halted until 2019 4/10/2018 On hold until 2019 24/8/2018 1. Emailed Councillors with content for signs. 2. Further options to be explored for this project are putting the information through the television with a voice over for people who cannot read the text.
22/8/2018		Cllr Beauchamp: Consider heritage signage at the Boulia clinic.	CSM	<b>25/1/2019 This will be done further into the year also</b> 4/10/2018 Research will be done in 2019 by new staff. 24/8/2018 This will be done and put into stage two of more signage.
22/8/2018		Cllr McGlinchey: Consider putting information plaques on some machinery at the Boulia Heritage complex.	CSM	<b>25/1/2019 New employee to finish this project</b> 22/11/18 Further research to be done by new employee in 2019 4/10/2018 On hold until 2019, some work already completed. 24/8/2018 Research into machinery being organised by staff.
22/8/2018		Cllr Neilson: Look at current road signage between Urandangie and Alice Springs border. Consider need for additional signs to warn drivers of road conditions (for example 'warning unsealed').	DWO	12/02/2019 allocation some budget to upgrade singe on the shire road network. 9/1/2019 Signage audit will be conducted in February 2019 09/10/2018 – Reviewing signage options. 3/9/2018 – In progress. Bull dust sections to be clearly identified.
22/8/2018	2018/8.26	<ul style="list-style-type: none"> <li>That Council proceed with the Local Government Association of Queensland's proposal for a new Council website under their partnership with Jadu.</li> <li>That Council opt for the 'Channel Regional Council' templated design with homepage customisation.</li> </ul>	EA	<b>9/2/2019 Web site constructed – content being reviewed</b> 10/12/2018 In progress 12/11/2018 Website development in progress. Draft pages being worked on by LGAQ. 21/9/2018 Kickstart meeting held 21 <sup>st</sup> September. Information being provided to LGAQ to progress the website further. 24/8/2018 – agreement signed to proceed with new website update.
<b>Wednesday 19<sup>th</sup> September 2018</b>				
19/9/2018		Cllr Rick Britton: Council to introduce a new feral cat bounty levy (\$5 per set of ears, with a maximum claim value of \$5000) and to make relevant policy inclusions for this	FM / CEO	4/1/2019 To be budgeted in 2018-2019 budget. 27/11/2018 – Report to Council at December meeting, no Policy required, add to fees and charges then advertise on website, email blast and flyers.
19/9/2018	2018/9.29	- That Council authorise the Chief Executive Officer to proceed with the potential sale of 6 Mulligan Street and 54 Moonah Street if the interested parties agree and understand the implications of the process (either tender or auction).	CSM / CEO	<b>9/2/2019 Letter to Minister to seek Ministerial exemption completed – approved by DLG for content.</b> 25/1/19 Housing meeting today to discuss sales of houses-council requirements etc 4/1/2019 To be reviewed on CEO return.

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		- That if the sale proceeds and is successful then the raised amount be put towards future replacement of Council housing.		27/11/2018 CEO and CSM to do a complete review of the needs of Council housing requirements into the future and the types of accommodation required to ensure that we do not sell houses which may be needed. 31/10/2018 – Letter sent to current tenants advising of potential tender/auction. 24/9/2018 – No further action at this stage.
<b>Friday 26<sup>th</sup> October 2018</b>				
26/10/2018	6	General Business - Boulia Ambulance Service – Council discussed the pressing need for permanent Ambulance drivers in Boulia and agreed that a business case letter on the matter was to be submitted to the Queensland Ambulance Service.	CEO/DWO/EA	<b>12/02/2019 Follow up sent to QLD Health</b> 9/1/2019 Email sent to Jane Hancock 12/11/2018 In progress – working on a business case.
26/10/2018	2018/10.20	-That the report be received for consideration for any future changes. -That Council seek advice from the Electoral Commission of Queensland on how preference voting could be considered for Councillors and Mayors in future elections.	CEO	<b>12/02/2019 Briefing note to be given to Councillors at March Council meeting</b> Council meeting 21/11/2018 - Cllrs have requested that the matter be pursued and a proposal sent to the RAPAD group. To be presented at the next round of RAPAD meetings. 7/11/2018 Letter of response from ECQ to be tabled at November Council meeting. 1/11/2018 Request for advice on preference voting sent.
26/10/2018	2018/10.25	- That the proposed wording for the Min Min Hotel Site be reworked and circulated to Councillors via email. - That the sign size be 2200 x 1100 mm.	CSM	<b>25/1/2019 No further info forthcoming, does Council wish to proceed with wording as put to Council.</b> 22/11/18 Waiting on input from Councillor to add to what has been put forward. 12/11/2018 Waiting on Councillor information.
26/10/2018	2018/10.26	That the proposed wording for the Heritage Trail signage text be reworked and circulated to Councillors via email.	CSM	<b>25/1/2019 Project completed, awaiting installation</b> 22/11/18 Sign info has been sent to sign makers for finishing 12/11/2018 Proofs being drafted.
26/10/2018	2018/10.27	- That the Boulia Sports and Aquatic Centre 24hour Member access be controlled by Policy 147 Boulia Sports and Aquatic Centre Members Policy. - That Council investigate the option of a pool disinfection alarm system.	WHS/DWO	9/1/2019 Working with disinfection system supplier 12/11/2018 24hr Member access to begin in 2019. Pool disinfection alarm system options being investigated.
26/10/2018	2018/10.35	That Council write to The Public Trustee to advise that waste and water services to the	CEO and A/CEO	<b>9/2/2019 Report to Council – February meeting.</b> CEO – 4/1/2019 Discussion with both the Public Trustee and the Office of Fair Trading with the view to resolving this issue and

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		property in question will cease and that Council will investigate its options in regards to the property in question further.		finalising the Marmanya land rates has commenced. Contact with OFT will continue mid January on their return from leave. 1/11/2018 – letter sent to The Public Trustee
<b>Wednesday 21<sup>st</sup> November 2018</b>				
21/11/2018		Cllr Beauchamp: check solar operation at the Racecourse Reserve – all in working order and any maintenance that may need to be done	DWO	<b>12/02/2019 Tim (Electrician) will service in March 2019.</b> 11/12/2018 In progress
13/05/2014	2014/5.2	That Council investigate options for the development of the Council Offices and that Council develop a project plan in readiness for future funding opportunities – Project: Regional Development Hub		<b>9/2/2019 Staff, community and Councillor consultation held.</b> 4/1/2019 Consultant engaged 23/8/2018 MIPP funding successful – design and community consultation to be done. 1/7/2017 Land available for office – to be sourced – could be the new residential development behind the school?
<b>Friday 21<sup>st</sup> December 2018</b>				
21/12/2018		Plaque at Urandangi Airport to be reissued	DWO	<b>12/2/2019 Contacted GBA and a few station managers, no one has photos for the plaque. Email sent to the Monuments and Memories to check if anything in their records.</b> 9/1/2019 Email sent to Ellen Miller regards to plaque photo
21/12/2018	2018/12.17	That the night sky picture be professionally framed and sent to Senators McGrath's office.	CSM	<b>25/1/2019 This is in progress with a Melbourne framing company as to size and frame options.</b> 14/1/2019 In progress
21/12/2018	2018/12.18	- That Council accept Bill Suters offer of the moon rocks and that the rocks be displayed at the Boulia Heritage Complex. - That Council approves to utilise the Work Camp to complete this project.	CSM	14/1/2019 Paperwork in progress to engage Work Camp assistance
<b>Wednesday 23<sup>rd</sup> January 2019</b>				
23/01/2019		Investigate potential for organic status at the Racecourse Reserve Spelling Facilities	DWO	21/01/2019 Report to be provided to Council at the February meeting.
23/01/2019	2019/1.10	- That Council receive the second quarter report on the 2018-2019 Operational Plan for information. - That the report be displayed on the Council website.	EA	<b>11/02/2019 Completed – has been displayed on Council's website</b>
23/01/2019	2019/1.15	That the Town Common Policy, Policy 124, as presented at the 21st December 2018	EA	<b>11/02/2019 Completed – Policy updates completed in all necessary areas.</b>

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		Ordinary meeting of Council, be adopted subject to the following amendment: - On page 4, under the heading 'Stock Type and Numbers' – point number three: Bulls are not permitted on the Town Common is removed.		
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<b>RECOMMENDATION</b> That the Action List item update be received for information			
<b>FUTURE PROJECTS identified for WORKS FOR QUEENSLAND FUNDING or similar</b>			
22/11/2017		Fence for Stonehouse Complex	
22/11/2017		Water Point Infrastructure identified by Contracts Works Overseer in liaison with GBA	<b>Potential for drought community funding.</b>
20/02/2018		Shade for the camp-draft area at the back of the arena – volunteers section	
21/03/2018		Water meters to be costed with the view to installation for Boulia Township's commercial properties	
23/5/2018		Cllr McGlinchey: Investigate costs to have tennis courts redone. - Council to consider possibility of Astro Turf	<b>25/1/19 Funding has been approved for this project CSM</b> DWO/CSM/EA- funding to be sourced 24/8/18 2 grants have been submitted for this project

<b>FUTURE PROJECT OPTIONS FOR FUNDING AND COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS</b>			
<b>Date</b>	<b>Item</b>	<b>Project – or Issue:</b>	<b>Response:</b>
16/12/2016		1. Co-contribution for Donohue Highway to be lobbied for exemption. 2. Continue to lobby for the Donohue Highway to be made a state road.	6/12/2018 – Meeting with TMR held in Brisbane. 1/12/2018 – Letter to Dep PM 23/8/2018 Letter to Minister for Infrastructure. Letter by OHDC to Minister. June 2018 - Mayor raised with Prime Minister during visit. 29/6/2017 Meeting with Lachlan Millar – raised issue.
20/09/2017		Investigate the cost of installing solar lights in Boulia streets which presently have no lighting	DWO - little progress

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	Preparation for 2020 Quadrennial Local Government Elections	<b>DOC REF:</b> Item CEO3
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<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 6/2/2018
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### **CORPORATE PLAN REFERENCE:**

#### 4. ELECTED REPRESENTATIVES

Outcome 4.2 To represent and collectively make decisions to benefit the entire community

### **PURPOSE:**

To seek confirmation on action in relation to the 2020 Elections with regard to:

1. proposed increase in Councillor numbers and
2. whether the 2020 election should be held purely by postal ballot.

### **CONTENT:**

Deadlines for decisions regarding the preparations for the 2020 Quadrennial Local Government elections are included in this report.

### **INFORMATION ON INCREASE IN COUNCILLOR NUMBERS**

As advised by the Electoral Commissioner, in order to allow the Local Government Change Commission sufficient time to assess any proposed changes and the implementation of the Change Commissioner's recommendations before the elections, Council is required to submit any proposed Local Government changes to the Minister for Local Government, Racing and Multicultural Affairs as soon as possible. **Changes to elector numbers for Councils must be submitted by 1 March 2019.**

Any proposed change to Councillor numbers must be made in writing to the Minister who will assess the merits of the request and then submit to the Change Commission. Only the Minister may propose a local government change to the change commission.

Local Government Act 2009 (the Act) Pt 3 Div 1 Sect 17 (2)

- (c) - a local government change is a change of (c) the number of councillors for a local government.

Local Government Act 2009 (the Act) Pt 3 Div 1 Sect 19 (1)

- (1) The change commission is responsible for assessing whether a local government change proposed by the Minister is in the public interest.
- (2) In doing so, the change commission must consider -
- (a) whether the proposed local government change is consistent with a Local Government Act; and
  - (b) the views of the Minister about the proposed local government change; and
  - (c) any other matters prescribed under a regulation.

For a change to the number of Councillors to occur the Council will be required to conduct a community consultation to gather information about the views on the need to increase Councillor numbers and the long term sustainability of the increase along with the financial impacts on the Council going forward.

This information is then forwarded to the Minister however the Change Commission may in fact ask for a further community consultation/review prior to the assessment.

The following Councils have the same number of elected members (including the Mayor).

Bulloo	shire	area not divided	5
Barcoo	shire	area not divided	5
Cloncurry	shire	area not divided	5
Croydon	shire	area not divided	5
Diamantina	shire	area not divided	5
Douglas	shire	area not divided	5
Etheridge	shire	area not divided	5
Flinders	shire	area not divided	5
Quilpie	shire	area not divided	5

### **POSTAL BALLOT**

The deadline for Council to apply to the Minister for its 2020 election to be conducted by **postal ballot, either for the whole or part of its area, is 1 July 2019**. As part of any application for its election to be conducted by postal ballot, Council will need to demonstrate that it meets the criteria of a large rural sector, large remote area.

### **CONSULTATION:**

- Department of Local Government, Racing and Multicultural Affairs.

### **GOVERNANCE IMPLICATIONS:**

- Community consultation required for change to Councillor numbers
- Financial impact on budget \$26,656 plus travel and accommodation expenses

### **RECOMMENDATION:**

- That Council consider and resolve if a postal ballot for 2020 elections is to be requested.
- That Council consider and resolve if an increase in Councillor numbers is required after consideration of the Change Commission requirements and the relationship to other similar Councils.

### **ATTACHMENTS: Nil**

Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	83 <sup>rd</sup> WQLGA Conference 9-10 April 2019 and NGA Conference 18-19 June 2019	<b>DOC REF:</b> Item CEO4
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<b>REPORT BY:</b>	Ms Lynn Moore Chief Executive Officer	<b>DATE:</b> 7/2/2019
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### **CORPORATE PLAN REFERENCE: ENVIRONMENT**

Preserve the pristine natural resources of the Shire by managing the environment in a sustainable manner

### **PURPOSE:**

To consider any motions to be submitted and Councillor attendance at the Western Queensland Annual Local Government Association of Queensland (WQLGA) Conference to be held in Longreach on the 9-10 April 2019 and the National General Assembly (NGA) on the 18-19<sup>th</sup> June 2019 in Canberra.

### **CONTENT:**

Queensland's Local Government Council's will be coming together at the WQLGA and NGA annual conferences to be held in April and June 2019. Motions put forward by Councils will be considered on merit for their value to the whole of the local government area across Australia. Motions must be submitted to **WQLGA by Friday 8<sup>th</sup> March** and to the **NGA by Friday 29<sup>th</sup> March** (via the ALGA website [alga.asn.au](http://alga.asn.au)).

These resolutions are considered by the NGA Board when setting national local government policy and when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in NGA publications.

It is a timely process which ensures that motions which are sound and which are likely to have a national impact are put forward at the highest level for consideration which will contribute to the development of national local government policy.

### **GOVERNANCE IMPLICATIONS:**

- Budget allocation for attendance at Councillor conferences for 2018-2019.

### **RECOMMENDATION:**

That the Council consider issues for consideration for submission to both the WQLGA and NGA conferences and that motions be submitted for inclusion in the WQLGA and NGA conferences to meet deadlines.

### **ATTACHMENTS:**

CEO 4.1 – Call for motions - WQLGA invitation from Longreach.

Chief Executive Officer	Ms Lynn Moore
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# WESTERN QUEENSLAND LOCAL GOVERNMENT ASSOCIATION

Incorporating the Councils of:- Barcaldine Regional Council, Barcoo Shire Council, Blackall-Tambo Regional Council, Boulia Shire Council, Central Highlands Regional Council, Diamantina Shire Council, Flinders Shire Council, Isaac Regional Council, Longreach Regional Council, Richmond Shire Council, Winton Shire Council and McKinlay Shire Council.

**President:** Mayor Ed Warren  
**Secretary:** Mr Ian Bodill  
**Email:** admin@wqlga.asn.au

**Tel:** 07 4658 4113  
**Fax:** 07 4658 4116  
**Postal:** PO Box 144, Ilfracombe QLD 4727

23 January 2019

Cr Rick Britton  
Mayor  
Boulia Shire Council  
Herbert Street  
Boulia QLD 4829

CEO	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DWO	<input type="checkbox"/>	<input type="checkbox"/>
FM	<input type="checkbox"/>	<input type="checkbox"/>
SAO	<input type="checkbox"/>	<input type="checkbox"/>
CSM	<input type="checkbox"/>	<input type="checkbox"/>
CLLR's/Mayor	<input type="checkbox"/>	<input checked="" type="checkbox"/>
.....	<input type="checkbox"/>	<input type="checkbox"/>
.....	<input type="checkbox"/>	<input type="checkbox"/>

BOULIA SHIRE COUNCIL  
**RECEIVED**  
04 FEB 2019  
DOC ID: .....  
RETENTION: .....

*Noted - Council Rep  
Jan 19  
Hoon*

Dear Rick

## Call for Motions - 83<sup>rd</sup> Annual Western Queensland Local Government Association (WQLGA) Conference – Longreach 2019

The 83<sup>rd</sup> Annual Conference of the WQLGA will be held in Longreach on 9-10 April 2019 with the Annual General Meeting scheduled for the preceding Monday 8 April 2019 from 2.00pm. A draft Agenda is currently being prepared and I invite your Council to submit motions for discussion at the Conference.

Whilst the WQLGA Annual General Meeting and Conference provide a great forum for the discussion of issues affecting our shires, they also provide an opportunity to formulate motions for submission to the Annual LGAQ Conference. Motions passed at the AGM set the policy platform for *our* Association, giving the LGAQ Executive direction on the issues member Councils want the Association to pursue.

To allow proposed motions to be distributed to Member Councils prior to the WQLGA Conference, motions including background information are to be forwarded to the secretariat by Friday 8<sup>th</sup> March 2019.

In preparing your motion/s, please include background information and limit motion and background (inclusive) to no more than one A4 page. A template has been provided for your reference.

Should you require further information or advice please contact me on (07) 4658 4113 or email [admin@wqlga.asn.au](mailto:admin@wqlga.asn.au).

Yours sincerely

Ian Bodill  
Secretary



**WESTERN QUEENSLAND LOCAL GOVERNMENT ASSOCIATION  
23<sup>RD</sup> ANNUAL CONFERENCE MOTION – 2019**

<b>Submitting Council / organisation and Logo of Council bringing forward the motions</b>	
<b>Motion Title:</b>	
<b>Motion:</b>	
<b>Background:</b>	
<b>What are the impacts (positive or negative) on Local Government?</b>	
<b>What is the desired outcome sought?</b>	



# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	COMMUNITY SERVICES REPORT	<b>DOC REF:</b> Item CSM1
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<b>REPORT BY:</b>	Mrs Julie Woodhouse Community Services Manager	<b>DATE:</b> 31/01/19
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**CORPORATE PLAN REFERENCE:** Theme – SOCIAL

**GOAL:** Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle.

- Housing - Endeavour to provide sufficient, affordable and suitable housing to meet demand.
- Marketing - Promote and market the shire of Boulia to attract rural living, visitors and investors to the shire.
- Cultural Facilities & Services - Provide facilities for arts and cultural activities and the preservation of historic and heritage artefacts.

**PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

**CONTENT:**

Current housing available:

<u>ACTIVITY</u>	<u>Number</u>
Total houses available for occupation	2
Total flats available	3
Total Council units are always kept vacant for use by visiting professionals	1
Total Council furnished flat being used by contractor	1
Houses/flats being renovated/painted	1 unit
Applications for rental for January	1

An email was sent to the Housing group to consider an application from a pensioner in the community. It was decided that a medical assessment be asked for in this case so that we know the tenant can look after themselves and the unit in a safe and acceptable way.

**Tourism:**

- With the expected influx of people in 2019 the Min Min Encounter has endeavoured to source new merchandise. We will be selling small boxes of fossils, gem stones and ammonites as per what is available in the Museum of Tropical QLD in Townsville which showcases marine reptiles as well as other dinosaurs.
- We are also talking to the QLD Museum to acquire various children's books on marine reptiles from the age of dinosaurs.

**Grants pending:**

- A submission for the amount of \$30,000 has been sent to the LGGPS funding for relocation of the police cells at the police yard to the Hamilton/Herbert Street corner development.
- A submission for \$28,600 has been sent for the Public Libraries Strategic Grants to acquire a multi touch hub for use in the Library. This was unsuccessful in 2018.
- A submission is being looked into to apply for funding for a cricket pitch to be built at the school oval. This funding is available from the Australian Cricket Infrastructure Fund.

**Community:**

- An entry will be sent to the 2019 LGMA Awards for Excellence for the 3D crossing in the Innovation section.

**GOVERNANCE IMPLICATIONS:** Nil**RECOMMENDATION:**

That the Community Services Report is received for information.

**ATTACHMENTS:**

- Grant Funding Register – Approved items
- Grant Funding Register – Pending items

Approved by Chief Executive Officer

Ms Lynn Moore

Grant Funding Register - Approved items

Project Name	Grant / Funding Body	Amount of Funding applied for	Council Cash or in kind Contribution	Other funding source \$'s	Total Project Cost	NOTES	Amount of Funding approved	Expected Project Completion Date	Works Completed	Acquittal Completed
Upgrade Urandangie Health Clinic - auspiced	Western Qld Primary Health Network	\$ 50,000	\$ -	\$ -	\$ 50,000	Funding auspiced by Council for Urandangie Health Clinic. Trust A/c	\$ 50,000	30th June 2018		
Mens shed - NOW Disabled Toilet Robinson Park	Stronger Communities programme	\$ 19,000	\$ 22,370	\$ -	\$ 40,370		\$ 20,000			
Jockey's Change Room	Drought Communities Program		\$ -	\$ -			\$ 266,500			
Sewer relining	Building Our Regions	\$ 500,000	\$ -	\$ -	\$ 500,000	EOI submitted - BoR	\$ 500,000	31/08/2018		
Shire Hall Renewal	Drought Communities Program	\$ 443,870	\$ -	\$ -	\$ 443,870		\$ 443,870	15/01/2018		
Bouliia Wellbeing Centre	Drought Communities	\$ 572,900	\$ -	\$ 572,900	\$ 572,900		\$ 572,900	31/03/2019		
Upgrade of the Bouliia Aerodrome	Dept. of Infrastructure, Regional Development and Cities	\$ 34,625	\$ 34,625	\$ -	\$ 69,249		\$ 34,625	31/12/2018		
Upgrade of the Urandangie Aerodrome	Dept. of Infrastructure, Regional Development and Cities	\$ 187,130	\$ 187,130	\$ -	\$ 374,260		\$ 187,130	30/10/2018		
Community Drought Support 2018	Department of Communities, Disability Services and Seniors (obtained by the RAPAD group)	\$ -	\$ -	\$ -	\$ 75,000		\$ 75,000	31/12/2018		
Stage 2 Toilet Ramp & Solar Hot Water System Urandangie	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 40,000	\$ -	\$ 70,000	\$ 40,000		\$ 40,000	31/10/2019		
Post Office Refurbishment	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 100,000			\$ 100,000		\$ 100,000	31/10/2019		
Racecourse Sewer Connection -W4Q2	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 450,000	\$ -	\$ -	\$ 450,000		\$ 450,000	31/10/2019		
Upgrade Council Depot Security BOSC.W4Q2.02	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 100,000	\$ -	\$ -	\$ 100,000		\$ 100,000	31/10/2019		
Toilet & Shower for New Truck Parking/Rest area Facility - W4Q2	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 100,000	\$ -	\$ -	\$ 100,000		\$ 100,000	31/10/2019		
Community Hall Flooring - W4Q2	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 35,000	\$ -	\$ -	\$ 35,000		\$ 35,000	31/10/2019		
Airport Fencing at Urandangie - W4Q2	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 50,000	\$ -	\$ -	\$ 50,000		\$ 50,000	31/10/2019		

Grant Funding Register - Approved items

Cenotaph Lighting - W4Q2	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 15,000	\$ -	\$ -	\$ 15,000		\$ 15,000	31/10/2019		
River Water Pipe Upgrade - W4Q2	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 65,000	\$ -	\$ -	\$ 65,000		\$ 65,000	31/10/2019		
Shade Shelter & Seating at Bubbler Park area - W4Q2	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 20,000	\$ -	\$ -	\$ 20,000		\$ 20,000	31/10/2019		
Workshop Refurbishing - W4Q2	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 35,000	\$ -	\$ -	\$ 35,000		\$ 35,000	31/10/2019		
Playground softfall - W4Q2	Work's For Queensland 2 Program - Department of Infrastructure, Local Government and Planning	\$ 20,000	\$ 5,000	\$ -	\$ 25,000		\$ 20,000	31/10/2019		
Disinfection Systems Implementation for Boulia Town	LGGSP - Local Govt Grants & Subsidies Program	\$ 155,250	\$ 103,500	\$ -	\$ 258,750		\$ 155,250	30/06/2019		
Asset Management Plan	LGGSP - Local Govt Grants & Subsidies Program	\$ 18,000	\$ 12,000	\$ -	\$ 30,000		\$ 18,000	30/06/2019		
Boulia Robinson Park Security Cameras & Lighting	LGGSP - Local Govt Grants & Subsidies Program	\$ 18,630	\$ 12,420	\$ -	\$ 18,630		\$ 18,630	30/06/2019		
Floodway upgrade – Springvale Road (Springvale Road Structure Repairs)	2017-18 National Disaster Resilience Program	\$ 147,210	\$ 147,210	\$ -	\$ 294,420		\$ 147,210	30/06/2020		
Upgrade Facility and Purchase Equipment - auspiced grant for Boulia Golf Club	Gambling Community Benefit Fund - Department of Justice and Attorney-General	\$ 26,955	\$ -	\$ -	\$ 26,955		\$ 26,955	7/8/2019		
Regional Community Hub (Study)	MIPP_Maturing Infrastructure Pipeline	\$ 66,220	\$ -	\$ -	\$ 66,220	monthly finance rep needed	\$75,311 (ex GST)	21/8/2020		
Arts Qld	RADF funding	\$ 15,000	\$ 2,250	\$ -	\$ 15,000	Community	\$12,000 received	16/09/2019		
2018-19 Get Ready Queensland Grant Program	Queensland Reconstruction Authority	\$ -	\$ -	\$ -	\$ 4,880		\$4880 (ex GST)	30/06/2019		
Chill'n'Grill – BBQing for Boulia	Foundation for Rural & Regional Renewal - Tackling Tough Times Together	\$ 26,000	\$ 594	\$ -	\$ 26,944		\$ 26,000	1/4/2020		
Get Playing Places and Spaces	Dept Sport and Rec	\$ 88,800	\$ 23,000	\$ -	\$ 112,800	tennis courts resurfacing	\$ 89,900			
SES - Shed for All Terrain Vehicle	Community Gambling Benefit Fund	\$ 30,000	\$ 6,000	\$ -	\$ 36,000	Grant Funds and acquittal to be handled by QFES	\$ 24,363.63	23/09/2019		
First 5 Forever Program	Queensland State Library									Not required
<b>TOTAL AMOUNT OF FUNDING APPROVED:</b>					<b>\$ 4,051,248</b>					

Grant Funding Register - Pending items

Project Name	Grant / Funding Body	Amount of Funding applied for	Council Cash or in kind Contribution	Other funding source \$'s	Total Project Cost	Application closing date	Council Officer Responsible	NOTES
Airport Industrial Estate	Building our Regions	\$ 994,800	\$ -	\$ -	\$ 994,800	25/05/2018	CEO	Stage 1, industrial airport land
Community Sport Infrastructure	Aust Gvt Sports Commission	\$ 88,890	\$ 22,000	\$ -	\$ 110,890	14/09/2018	CSM	tennis courts resurfacing
Fencing, CCTV at Robinson Park	Safer Communities Funding	\$ 87,785	\$ -	\$ -	\$ 87,785	25/09/2018	CSM	
Boulia Airport resurfacing	Remote Airport Upgrade	\$ 1,145,000	\$ -	\$ -	\$ 1,145,000	25/11/2018	CEO	Boulia Airport resurface
Extending verandah at Howards Cottage	Building Better Regions	\$ 162,290	\$ -	\$ -	\$ 162,290	15/11/2018	CSM	
Channel Country Weed project	Dept Social Services	\$ 100,000		\$ 99,498	\$ 199,498	5/02/2019	CEO	Woody weed control - stage 2
Multi-touch hub	Public Libraries strategic priorities funding	\$ 28,600	\$ -		\$ 28,600	22/02/2019	CSM	hub for the Library
Relocation of police cells	LGGSP	\$ 24,000	\$ 6,000		\$ 30,000	8/02/2019	CSM	tourism venture
<b>TOTAL FUNDING APPLICATIONS APPLIED FOR:</b>		<b>\$ 2,631,365</b>						

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	Housing Vacancy Report	<b>DOC REF:</b> Item CSM2
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<b>REPORT BY:</b>	Mrs Julie Woodhouse Community Services Manager	<b>DATE:</b> 11/02/19
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**CORPORATE PLAN REFERENCE:** Theme – SOCIAL

GOAL: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle.

- Housing - Endeavour to provide sufficient, affordable and suitable housing to meet demand.

**PURPOSE:**

To propose to Council the possibility of having a caretaker role at Council's Pituri Street Unit Complex.

**CONTENT:**

Current housing available:

<u>ACTIVITY</u>	<u>Number</u>
Total houses available for occupation	2
Total flats available	3
Total Council units are always kept vacant for use by visiting professionals	1
Total Council furnished flat being used by contractor	1
Houses/flats being renovated/painted	1 unit
Applications for rental for January	1

A proposal was suggested by the CEO regarding the units we have had vacant for some time at 26 Pituri Street (otherwise known as Melrose Place).

It was thought that we could offer a subsidised rent of a unit to someone who could act as a caretaker for the grounds around these flats.

The complex encompasses 6 units with the grounds traditionally maintained by Council staff. Unfortunately with the decrease in staff the grounds have deteriorated.

It was thought that there maybe someone in the community who would appreciate this offer of a cheaper rent in return for maintaining and improving the area. This would suit someone motivated and in good health or possibly even a couple without children.

Please see attached flyer for the notice boards.

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That Council consider the possibility of offering subsidised rent on one, one bedroom unit at Council's Pituri Street Unit Complex in exchange for the leasee acting in a Caretaker role for the Unit Complex.

**ATTACHMENTS:** Flyer

Approved by Chief Executive Officer	Ms Lynn Moore
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**Are you looking for accommodation in Boulia?**  
**If so Boulia Council has a proposition for you.**  
*We have a vacant 1 bedroom unit for rent at a  
subsidised cost for the right person in exchange for  
caretaking the complex grounds.*

**For further information please contact Julie Woodhouse**  
**On 47463412 or [csm@boulia.qld.gov.au](mailto:csm@boulia.qld.gov.au)**



# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	Min Min Encounter January 2019 Report	<b>DOC REF:</b> Item F
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<b>REPORT BY:</b>	Anna Karra	<b>DATE:</b> 04/02/2019
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**CORPORATE PLAN REFERENCE:** Theme – SOCIAL

GOAL: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle -

- Marketing - Promote and market the shire of Boulia to attract rural living, visitors and investors to the shire.
- Cultural Facilities & Services - Provide facilities for arts and cultural activities and the preservation of historic and heritage artefacts.

**PURPOSE:**

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

**CONTENT:**

Monthly Activity Statistics:

Daily Sales for January 2019	\$635.90
MME Visitor Stats for January 2019	26
MME Show Stats for January 2019	9
BHC Stats for January 2019	None - Closed in January

Social Media Statistics for January 2019 (Recorded from 6/01/2019 to 2/2/2019):

Page	Page Likes	Reached	Shares
Boulia Shire Council	21	3,690	7
What's on in Boulia	8	3,230	23
Min Min Encounter	147	41,016	325

**REPORT ON ACTIVITIES HELD FOR JANUARY 2019**

The start of 2019 has been a quiet one for the Min Min Encounter. The centre was reopened on 14<sup>th</sup> January after the Christmas break. However, we have been busy with ordering of new giftware and souvenirs in preparation for huge numbers of tourists this year. With the North Queensland Golf event in July and a Car Rally in June, it is certain that we will get more tourists visiting our town this year compared to previous years.

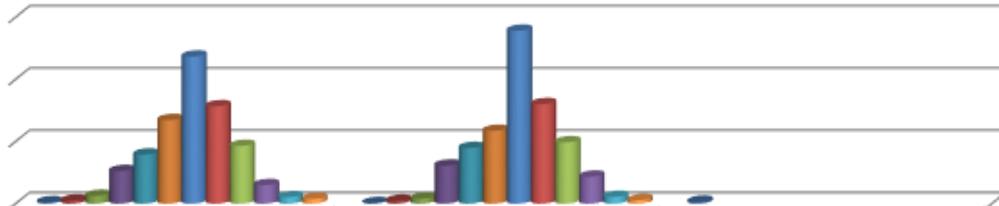
This year, we are introducing a new sales boost initiative, offering a \$5.00 coffee or ice-cream voucher to the customers who would spend \$50.00 or more on merchandise (excluding tickets) at the Min Min Encounter. Customers will be able to choose between coffee at Maxie's Café/Restaurant or ice cream at the Min Min Store. We are getting the vouchers ready with the offer valid from 1<sup>st</sup> of April to 31<sup>st</sup> August 2019.

From April to September, we make good sales on MME show and BHC tour tickets. On an average customers spend about \$30.00 on merchandise in addition to the tickets. This initiative is to encourage them to spend that further \$20 or more to boost our sales. Both the local business owners were happy with this proposal when we approached them.

I have tried to get the 2019 Boulia Shire Events Calendar out by the end of January but unfortunately due to community groups committee members being away and event dates yet to be decided, the 2019 Events Calendar is not ready yet. I will be able to get the calendar out soon.

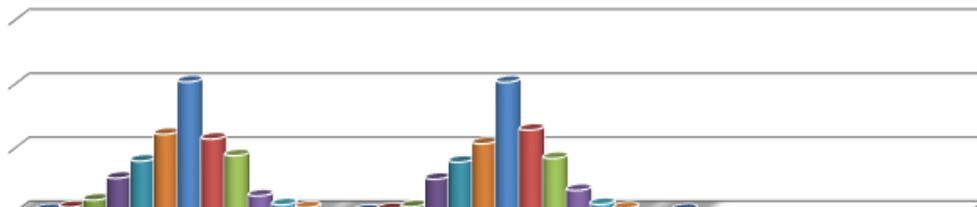
We are planning for a Clean-up Australia Day event on Thursday, 28<sup>th</sup> February from 9:00 to 9:30am. Boulia State School and Boulia Community Support Services will be joining us for the Clean-up Australia Day event.

### Min Min Encounter & BHC Tickets & Merchandise Sales



	2017	2018	2019
January	\$468.00	\$199.50	\$635.90
February	\$986.80	\$941.90	
March	\$2,527.60	\$1,570.40	
April	\$10,507.97	\$12,261.15	
May	\$15,819.82	\$17,912.50	
June	\$26,898.35	\$23,428.55	
July	\$47,314.75	\$55,628.45	
August	\$31,345.60	\$32,009.00	
September	\$18,576.75	\$19,744.51	
October	\$5,981.65	\$8,699.05	
November	\$2,105.20	\$2,198.20	
December	1,520.75	1,127.96	

### Min Min Encounter Visitor Numbers



	2017	2018	2019
January	25	13	26
February	72	38	
March	183	82	
April	526	510	
May	793	776	
June	1212	1063	
July	2031	2026	
August	1138	1277	
September	877	835	
October	249	335	
November	109	116	
December	65	54	

#### RECOMMENDATION:

That the Min Min Encounter January 2019 Report be received for information.

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

## BOULIA SHIRE COUNCIL

### Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	BOULIA SPORTS AND AQUATIC CENTRE (INFORMATION REPORT)	<b>DOC REF:</b> Item G
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<b>REPORT BY:</b>	Natarsha Shaw Sports Centre Attendant	<b>DATE:</b> 11/02/2019
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**CORPORATE PLAN REFERENCE: Social:** Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle.

**Outcome 2.1** Support opportunities to develop the community through partnerships.

**Outcome 2.2** Provide and support improved access to services within the shire.

#### **PURPOSE:**

To inform Council of the current utilisation and activities of the centre.

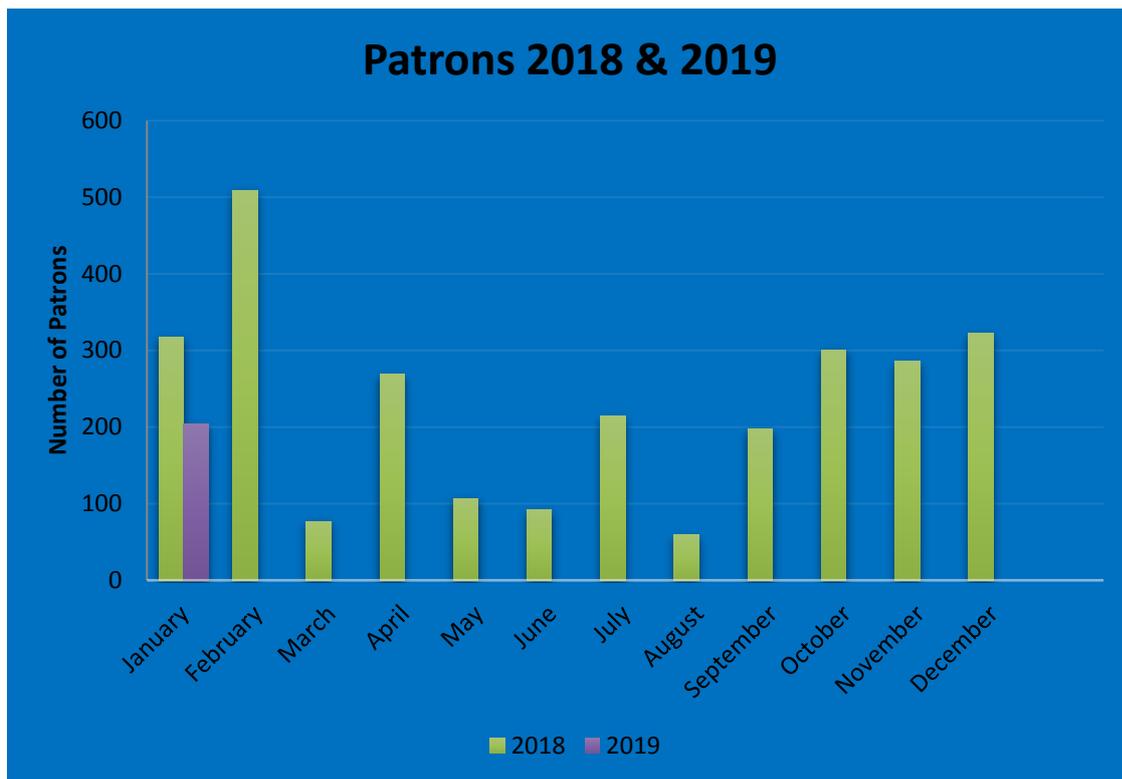
#### **CONTENT:**

The Sports and Aquatic Centre provides an important sports venue for the local residents of Bouliia. It has an extensive gymnasium with up to date equipment and several large activity areas including the swimming pool. Charges are levied for membership with casual entry fees for ad-hoc visitation.

<b>ACTIVITY</b>	<b>CUSTOMER VOL PER MONTH</b>
• Gymnasium	During Hours:3 After Hours: 24
• Squash	0
• Casual entry usage	63
• Kids usage	113
• Membership usage	26
• Merchandise sales	\$54.00
• Admission	\$16.50
• Refreshment sales	\$7.50

#### **Activities held this month:**

Nothing was held at the Sports Centre this month as we noticed a lot of the community went away for holidays. However when the kids were at the pool I did put all the toys in the water for them to play with.



**RECOMMENDATION:**  
That Council receive the Boulia Sports and Aquatic Centre Report for information.

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Chief Executive Officer	Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	Library	<b>DOC REF:</b> Item H
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<b>REPORT BY:</b>	Dorothy James	<b>DATE:</b> 04/02/2019
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**CORPORATE PLAN REFERENCE: SOCIAL**

**GOAL:** Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle.

**Cultural Facilities & Services Objective** - Provide facilities for arts and cultural activities and the preservation of historic and heritage artefacts.

**PURPOSE:**

To update Council on the visitations and activities in the Library.

**CONTENT:**

Boulia Shire Council provides a well-appointed Library facility which is open 5 days per week from 1.30pm to 5pm.

ACTIVITY	CUSTOMER VOLUME - per month
Library visitors	128
Wi Fi	65
Number of new members - local	0
Tourist Member	

**LIBRARY ACTIVITIES**

Arts and craft with youths and younger kids has been displayed on our toy room windows.

School visits will resume in the next following weeks to come.

Our Library has been very busy with our youths and younger kids.

Printing is still being carried out for both the Min Min Encounter and the Boulia Heritage Complex as handouts are still being required for both venues.

Wi Fi usage once again has continued this month mostly with our youth and younger kids.

**Visitor Statistics Comparison**



**RECOMMENDATION:**

That Council receive the Library report for information.

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Chief Executive Officer	Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	WORK HEALTH AND SAFETY (INFORMATION REPORT)	<b>DOC REF:</b> Item I
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<b>REPORT BY:</b>	Mrs Julie Dorries Work Health and Safety	<b>DATE:</b> 11/02/2019
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**CORPORATE PLAN REFERENCE:**

Workplace Health & Safety  
Outcome 4.6 Comply with Workplace Health and Safety standards to provide healthy and safe public areas and working environments

**PURPOSE:**

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

**CONTENT:**

**Financial Year to Date Incident Tally**

Incidents and Near Misses Reported	Tally	Minor	Severe	Near Miss	Plant
• Boulia Sports and Aquatic Centre	7	4		3	
• Boulia Library	-				
• Boulia Post Office	2	2			
• Stonehouse	3	3			
• Boulia Shire Office	7	5	1	1	
• Boulia Shire Depot	13	6		1	6
• Housing	-				
• Airport	-				
• General Public					
• Roads	2	2			
• Min Min Encounter	1	1			

**Incidents this Month – WOOHOO – Nil to Report**

Incidents and Near Misses Reported	Tally	Minor	Severe	Near Miss	Plant	Details
• Boulia Sports and Aquatic Centre						
• Boulia Library						
• Boulia Post Office						
• Stonehouse						
• Boulia Shire Office						
• Boulia Shire Depot						
• Housing						
• Airport						
• General Public						
• Roads						
• Min Min Encounter						

<b>WHS Activities</b>	<b>WHS Actions</b>
Inductions	Contractor and staff inductions are continuing, this is an ongoing task to ensure all staff have completed sufficient safety training before entering a Council site.
Quarterly Focus	By having a simple quarterly focus on one or two work procedures that maybe getting forgotten is proving to be worthwhile. Quarterly focus: Vehicle cleanliness, plant inductions.
2019 Start Up	Start Up Inductions with a training focus on solo workers, working in isolation, camp policies, daily pre starts – daily checks, vehicle cleanliness, the ease of incidents, ensuring all preliminary paperwork completed prior to commencement of jobs.
Electronic Form upgrades	Updating our current events management plan forms and turning them electronic for a more pleasant experience and forming electronic check lists for all hazard inspections.
Policy and Procedures	Develop employee plant induction forms

**RECTIFICATION ACTION PLANS:**

Hazard inspections are due monthly and any hazards that cannot be immediately rectified will be translated into our RAPs.

**TRAINING REQUIRED:**

First 4 outside crew have been enrolled in Cert 3 RII30915 CIVIL ROAD CONSTRUCTION - Stream 4 Road Construction and Maintenance.

Training will be rolled out over a set period in groups of 4 – due to the ratio allowed for supervisor verse trainee this will be happening every 9-12 months until all outside staff have been trained and or given the opportunity.

Working at heights, Confined space, Stop slow, side lifter trailer training and hoist training.

**RECOMMENDATION:**

That Council receive the Work Health and Safety report for information.

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

# Ordinary Meeting of Council

Date: Monday 18<sup>th</sup> February 2019



## Tabled Documents:

Doc Ref: Item CEO1	Page 15	CEO Briefing for January 2019
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## **DRAFT CORPORATE PLAN FRAMEWORK**

### **COMMUNITY**

#### **Outcome 1: A strong supportive community environment**

##### **Strategy area 1.1 - Promotion of community events, services and facilities**

- 1.2 Celebrate important annual and cultural events as a community
- 1.3 Liaise and work with community groups and organisations in attracting funding and/or providing support where appropriate

##### **Strategy area 1.2 - Respecting our culture and heritage, past, present and future**

- 1.2.1 To preserve and promote the heritage and diverse cultures of our community
- 1.2.2 To preserve, maintain, develop and provide access to our region's history
- 1.2.3 To promote the heritage, arts and cultures of our communities

##### **Strategy area 1.3 - Bouliá Shire to have safe, active and inclusive communities**

- 1.3.1 Partner with relevant organisations to support educational opportunities for the shire
- 1.3.2 Recognise the outstanding work done by volunteers by partnering with relevant groups to support volunteering services within the shire
- 1.3.3 Facilitate opportunities for learning, social activities, community events, grants and funding programs
- 1.3.4 Build social capital through provision of accessible community infrastructure and programs
- 1.3.5 Provide equitable access to and advocate for a range of services, programs and facilities to address disadvantage and foster inclusion
- 1.3.6 Work with police, schools, community services in a collaborative manner for the betterment of the shire

### **INFRASTRUCTURE**

#### **Outcome 2: Building and maintaining quality infrastructure**

##### **Strategy area 2.1- Well connected infrastructure**

- 2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety
- 2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines
- 2.1.3 Lobby for appropriate State and Federal government funding to upgrade the quality of major access roads within the shire and also accessing the region
- 2.1.4 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

##### **Strategy area 2.2 - Well serviced infrastructure**

- 2.2.1 Provide sustainable and environmentally sound water, sewerage and waste services for the communities within the Shire
- 2.2.2 Provide and maintain well planned sustainable community assets to meet the needs of our community

### **Strategy area 2.3 - Well planned infrastructure**

- 2.3.1 Develop and implement a robust asset management plan to support effective long-term asset management
- 2.3.2 Implement a decision-making framework for the prioritisation of shovel-ready projects
- 2.3.3 Plan open spaces and recreational facilities and streetscapes to improve civic pride and aesthetic appeal
- 2.3.4 Facilitate land and infrastructure development that meets the needs of the community and fits with the financial constraints of Council, key stakeholders including State and Federal governments
- 2.3.5 Ensure Town Planning Scheme accommodates appropriate land/zonings for future commercial/industrial establishment and growth

## ***ECONOMY***

### **Outcome 3: A sustainable local economy**

#### **Strategy area 3.1 - Facilitate employment and investment opportunities**

- 3.1.2 Investigate and support opportunities for new and existing businesses, industry and mining
- 3.1.3 Facilitate networks and partnerships between local business, industry groups and government

#### **Strategy area 3.2 – Support and advocate tourism for the region**

- 3.2.1 Promote Bouliia Shire as a region for tourism and development opportunities
- 3.2.2 Advocate and support the further development of the Outback Highway
- 3.2.3 Advocate for the future development of interconnecting road networks to strengthen tourism and transport within the shire
- 3.2.4 Develop Council operated tourism facilities which benefit the wider community
- 3.2.5 Identify options and prioritise development of improved visitor facilities
- 3.2.6 Collaborate with local business, regional and State tourism bodies on 'Outback' promotion and destination management

#### **Strategy area 3.3 - Innovate and explore opportunities**

- 3.3.1 Identify economic opportunities and enablers for the Shire
- 3.3.2 Enhance digital connectivity opportunities for the Shire
- 3.3.3 Identify the future opportunities for sustainable expansion for Council facilities
- 3.3.4 Support opportunities for emerging industries and business
- 3.3.5 Identify telecommunication blackspot areas and possible solutions

## **ENVIRONMENT**

### **Outcome 4: Caring for the environment**

#### **Strategy area 4.1 – Sustainable natural resource management**

- 4.1.1 Implement strategies to minimise the environmental impact of Council's operations and facilities
- 4.1.2 Facilitate land and infrastructure planning and development that meets the needs of the community
- 4.1.3 Provide a safe and pleasant environment for families to live and work
- 4.1.4 To be aware of significant cultural heritage listed areas and to engage with Traditional Owners for the management and future identification of culturally sensitive areas
- 4.1.5 Promote and support agencies providing natural resource management services in the region
- 4.1.6 Support opportunities for alternative energy generation projects in the Bouliia Shire

#### **Strategy area 4.2 – Disaster Management - Resilience**

- 4.2.1 Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region
- 4.2.2 Promote community safety and well-being
- 4.2.3 Establish and maintain a disaster management response capability to meet community needs when required
- 4.2.4 Support the voluntary efforts of SES, RFS, QAS by Council employees

#### **Strategy area 4.3 – Sustainable weed and pest management**

- 4.3.1 Ensure the region's sustainability through integrated weed and pest management practices
- 4.3.2 Ensure all activities conducted by Council meet with environmental guidelines and are sustainable
- 4.3.3 Apply practical water conservation practices that ensure that the town retains a green look and feel

## **GOVERNANCE**

### **Outcome 5: Robust Governance**

#### **Strategy area 5.1 - Community Engagement and Customer Service**

- 5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council
- 5.1.2 Practice effective internal and external communication
- 5.1.3 Hold annual community consultation forums
- 5.1.4 Ensure Council's policies and local laws meet the individual needs of the community

### **Strategy area 5.2 – Corporate Governance and Accountability**

- 5.2.1 Council's commercial activities are managed well and provide benefits to the community
- 5.2.2 Maintain high standards of Corporate Governance through effective audits
- 5.2.3 Risk is managed, monitored and audited well within regulatory parameters and continually promoted in Workplace, Health and Safety practices
- 5.2.4 Provide a working environment for all in which risk is identified and managed in all Council areas and facilities
- 5.2.5 Ensure transparency and accountability through integrated financial performance reporting
- 5.2.6 Plan for 'whole of life costing' when making decisions on new infrastructure or plant
- 5.2.7 Ensure Council staff are well-trained in all facets of the organisation's operations
- 5.2.8 Ensure Councillors are well-trained in all facets of organisational governance
- 5.2.9 Human Resource practices are consistent with best practice

### **Strategy area 5.3 – Asset Management and Financial Sustainability**

- 5.3.1 Council's offices, depots and business enterprises are operated under 'value for money' principles
- 5.3.2 Optimise performance of Council business units using available technology
- 5.3.3 Ensure the long-term financial sustainability of the Council through prudent financial management, asset management plans and budgeting

## **HEALTH AND WELLBEING**

### **Outcome 6: Supporting local services and facilities**

#### **Strategy area 6.1 - Facilitate opportunities**

- 6.1.1 Facilitate health and medical service provision for Boulia and Urandangie
- 6.1.2 Provide community services through government funded programs for the benefit of members of the community

#### **Strategy area 6.2 - Advocate for the region**

- 6.2.1 To have Councillor representation and actively be involved in regional and local health forums
- 6.2.2 Advocate for housing for those in the community less able to provide for themselves
- 6.2.3 Support Health and Community Care for all ages

#### **Strategy area 6.3 - Support an active healthy community**

- 6.3.1 Encourage and promote community wellbeing, including healthy and active lifestyles
- 6.3.2 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle
- 6.3.3 Improve disability access to facilities in each community

## **PEOPLE**

### **Outcome 7: Valuing our greatest asset - people**

#### **Strategy area 7.1 - An innovative culture**

- 7.1.1 Adopt employment practices that develop and support a motivated and focussed workforce
- 7.1.2 Embed technology in the workplace environment to improve safety and productivity
- 7.1.3 Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

#### **Strategy area 7.2 - A great place to work**

- 7.2.1 Collaboration with staff and Unions on the content of the workplace agreements
- 7.2.2 Develop and maintain a positive and future focussed culture that demonstrates and supports Council's vision and values which are monitored through staff surveys
- 7.2.3 Develop succession and workforce planning and performance management
- 7.2.4 Deliver supporting programs which make our staff feel valued

### **Strategy area 7.3 - Living our values**

- 7.3.1 That Council be known for our excellent reputation, our friendliness and dedication service delivery
- 7.3.2 Annual review and updating of the Customer Service Charter
- 7.3.3 Technology implemented is relevant to the processes of Council

### **Strategy area 7.4 - Tourism**

- 7.4.1 To be known as the friendliest town in the west by supporting tourism operators and promote a 'welcoming attitude' to tourists and visitors in the shire with a view to extending length of stays and visitations to attractions

### **Strategy area 7.5 - Education**

- 7.5.1 Partner with relevant agencies to provide a range of community awareness and educational programs
- 7.5.2 Support further education and training for all employees which is relevant to their roles
- 7.5.3 Support initiatives from the local primary school to improve educational outcomes
- 7.5.4 Advocate for future opportunities for both day care, pre-school, early learning and high school

### **Strategy area 7.6 - Training**

- 7.6.1 Partner with other organisations who can deliver training to improve prospects of future employment roles within Council

## **REGIONS**

### **Outcome 8: Proactive representation and responsible leadership**

#### **Strategy area 8.1 - Genuine community engagement**

- 8.1.1 Continue to develop effective mechanisms for timely communications between Council and its communities and for residents to communicate effectively with Council
- 8.1.2 Manage and govern to ensure transparency and responsiveness to the needs of our communities in decision making practices

#### **Strategy area 8.2 - Strong representation**

- 8.2.1 Elected members represent and collectively make decisions to benefit the entire community
- 8.2.2 Develop and maintain partnerships with regional organisations to ensure strong regional advocacy
- 8.2.3 Elected members to build and maintain relationships with organisations and agencies that have an influence on our region
- 8.2.4 Elected members to promote collaborative ventures with Regional Organisation of Councils
- 8.2.5 Elected members to identify and advocate for key issues in each community

# Ordinary Meeting of Council

Date: Monday 18<sup>th</sup> February 2019



## Late Reports:

- ★ Item DWO2 – 2019-21 Works for Queensland Projects
- ★ Manager Corporate & Financial Services Report

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	2019-21 WORKS FOR QUEENSLAND PROJECTS	<b>DOC REF:</b> Item DWO2 – LATE REPORT
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<b>REPORT BY:</b>	Mr Harin Karra Director of Works and Operations	<b>DATE:</b> 12/02/2019
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**CORPORATE PLAN REFERENCE:**

2. ECONOMIC - 'Foster a sound economic base to enhance the prosperity of the shire, support growth and offer a high quality of life for the community'.

Outcome 3.1 Actively investigate, develop and foster business ventures which create and maintain local employment opportunities

**PURPOSE:**

The purpose of this report is to seek approval to submit a list of projects under the 2019-21 Works for Queensland Round 3 program.

**CONTENT:**

Currently Council have several funding streams which are providing funds to complete various programs across the Shire. Without this type of 'unrestricted' funding Council would be unable to complete these projects and is grateful to receive grants from the following departments:

Council will be able to submit a List of Projects (LOP) to be considered for funding under the program from 18 February 2019 to 15 March 2019.

You are reminded all 2019-21 W4Q projects are to be completed by 30 June 2021.

**CONSULTATION:**

- Internal: BSC CEO and Managers. External: George Bourne and Associates (GBA) and Department of Local Government, Racing and Multicultural Affairs.

**GOVERNANCE IMPLICATIONS:**

- All programs will be included in the budget for 2019-20 and 2020-21.

**RECOMMENDATION:**

That the Boulia Shire Council approves the list of the projects to submit under 2019-21 Works for Queensland program, as attached to the 2019-21 Works for Queensland Projects report.

**ATTACHMENTS:** 2019-21 Works for Queensland Program Guidelines and List of Projects

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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**WORK FOR QUEENSLAND ROUND 3**

<b>Project</b>	<b>Project Description</b>	<b>Funding Applying - W4Q - R3</b>
Spelling Yards	Bring it to safety standards and obtain certification to spell organic cattle.	\$100,000.00
Cement Shed and Fencing @ Industrial Precent	Install new cement shed and fencing at the new industrial yard. \$116K available from insurance claim.	\$100,000.00
RSL Hall	Refurbishment inside and outside.	\$40,000.00
Amenities Refurbishment (sports Centre)	Toilets not wet sealed properly. Structure getting damaged. Renew repair the toilets.	\$180,000.00
Depot upgrade	Shade shelter for the equipment storage. Majority of the equipment been exposed to the weather.	\$50,000.00
Hydrosmart @ SES Bore	Install Water softener.	\$20,000.00
Urandangie Park Upgrade	Install new pay equipment.	\$50,000.00
Shire Road Signage	Install information signage. Improve directional signage on the road network.	\$100,000.00
Water Meter	Install new smart water meters for the business.	\$20,000.00
Wash-down Bay Upgrade	Refurbishment - Repair retaining walls, Drainage system, cover the pump for the water splashing, electroning key system to use	\$80,000.00
Pool Heating	Heat the pool to used through out the year	\$70,000.00
Double Garages	Install new Garages at 56 Moonah St and 35 Wills Street	\$60,000.00
Weed Spraying	Co-contribution for the Pests and Weeds in Drought Funding	\$100,000.00
Hamilton - Herbert Street Cnr block development	Install concrete slab and shelter for the wagon.	\$10,000.00
Fuel setup for Urandangie	New self bunded fuel storage and fuel management system. Current setup not comply with WHS and EPA standards.	\$50,000.00

**TOTAL****\$1,030,000.00**

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 18<sup>th</sup> February 2019

<b>TITLE:</b>	Manager Corporate & Financial Services Report	<b>DOC REF:</b> Item FM1 - LATE REPORT
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<b>REPORT BY:</b>	Kaylene Sloman	<b>DATE:</b> 12 <sup>th</sup> February 2019
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<b>CORPORATE PLAN REFERENCE: GOVERNANCE</b> Finance Management: Objective - Maintain responsible, compliant financial management and reporting systems to provide accurate information to stakeholders.
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<b>PURPOSE:</b> Financial Summary as at 31 <sup>st</sup> January 2019
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### Cash Position:

The Cash Position determines the expected money the Council should have after every period.

	31 <sup>st</sup> January 2019	31 <sup>st</sup> December 2018
Cash at Hand	\$14,237,692	\$13,693,370
Net Cash Equivalent (Debtors-Creditors)	582,219	860,122
<b>Total</b>	<b>\$14,819,911</b>	<b>\$14,553,492</b>

### AGED DEBTORS 31<sup>st</sup> January 2019

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	2,534.37	65.00	55.00	1,467.00	(2,340.00)	1,781.37

### RATES 31<sup>st</sup> January 2019

Total Outstanding \$

Outstanding 7+ days	Arrears						Unallocated Receipts	Total
	1 Year	2 Year	3 Year	4 Year	5 Year	5+ Years		
135,568.36	32,165.22	26,704.54	17,592.51	10,459.39	8,345.67	31,438.54	-136,669.20	125,605.03

**CREDITORS 31<sup>st</sup> January 2019                      \$ 0.00**

**BOULIA SHIRE COUNCIL**  
**Income Statement**  
**For the period ended 31st January 2019**

	<i>2019 Actual</i>	<i>Original 18/19</i>
<b>Income</b>		
<b>Revenue</b>		
<b>Recurrent Revenue</b>		
Net rate and utility charges	616,147	1,260,820
Fees and charges	240,652	277,650
Rental income	106,938	309,220
Interest received	166,023	295,000
Sales - contract and recoverable works	4,081,227	3,594,266
Grants, subsidies, contributions and donations	452,439	3,864,315
<b>Total Recurrent Revenue</b>	5,663,425	9,601,271
<b>Capital Revenue</b>		
Grants, subsidies, contributions and donations	2,928,568	6,820,635
<b>Total Capital Revenue</b>	2,928,568	6,820,635
<b>Total Revenue</b>	8,591,993	16,421,906
<b>Total Income</b>	8,591,993	16,421,906
<b>Expenses</b>		
<b>Recurrent Expenses</b>		
Administration & Governance Expenses	(1,191,432)	(2,166,595)
Environmental Costs	(47,818)	(336,482)
Infrastructure Maintenance	(2,773,594)	(1,687,960)
Depreciation	(583,294)	(3,431,912)
Recoverable Works Costs	(3,307,196)	(4,134,361)
Net Plant Operating Expenses	114,710	1,224,000
Community Service Costs	(408,518)	(1,402,420)
General Maintenance	(375,490)	(1,015,005)
<b>Total Recurrent Expenses</b>	(8,572,632)	(12,950,735)
<b>Total Expenses</b>	(8,572,632)	(12,950,735)
<b>Net Result Attributable to Council</b>	19,361	3,471,171

**BOULIA SHIRE COUNCIL**  
**Balance Sheet**  
**For the period ended 31st January 2019**

	<i>2019 Actual</i>	<i>Original 18/19</i>
<b>Current Assets</b>		
Cash and cash equivalents	14,237,692	11,589,112
Trade and other receivables	744,326	1,566,024
Inventories	314,723	300,552
<b>Total Current Assets</b>	15,296,741	13,455,688
<b>Non-current Assets</b>		
Property, plant and equipment	153,888,559	161,306,666
<b>Total Non-current Assets</b>	153,888,559	161,306,666
<b>TOTAL ASSETS</b>	169,185,300	174,762,354
<b>Current Liabilities</b>		
Trade and other payables	162,107	801,578
Borrowings	(8,789)	52,000
Provisions	792,600	208,482
<b>Total Current Liabilities</b>	945,918	1,062,060
<b>Non-current Liabilities</b>		
Borrowings	1,147,358	1,207,139
Provisions	116,999	49,965
<b>Total Non-current Liabilities</b>	1,264,357	1,257,104
<b>TOTAL LIABILITIES</b>	2,210,275	2,319,164
<b>NET COMMUNITY ASSETS</b>	<b>166,975,025</b>	<b>172,443,190</b>
<b>Community Equity</b>		
Asset revaluation reserve	85,512,318	85,512,319
Retained surplus	81,462,707	86,930,871
<b>TOTAL COMMUNITY EQUITY</b>	<b>166,975,025</b>	<b>172,443,190</b>

**BOULIA SHIRE COUNCIL**  
**Statement of Cash Flows**  
**For the period ended 31st January 2019**

	<i>2019 Actual</i>	<i>Original 18/19</i>
<b>Cash Flows from Operating activities:</b>		
Receipts from customers	3,659,714	5,207,736
Payments to suppliers and employees	(8,274,922)	(8,975,453)
	<u>(4,615,207)</u>	<u>(3,767,717)</u>
Interest received	166,023	295,000
Rental income	355,709	309,220
Non-capital grants and contributions	3,349,663	3,794,015
Borrowing costs	0	(74,560)
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>(743,812)</b>	<b>555,958</b>
<b>Cash Flows from Investing activities:</b>		
Payments for property, plant and equipment	(1,825,942)	(1,642,813)
Grants, subsidies, contributions and donations	2,928,568	1,598,880
<b>Net Cash Inflow (Outflow) from Investing activities</b>	<b>1,102,627</b>	<b>(43,933)</b>
<b>Cash Flows from Financing activities</b>		
Repayment of borrowings	(23,974)	(44,881)
<b>Net Cash Inflow (Outflow) from Financing activities</b>	<b>(23,974)</b>	<b>(44,881)</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents held</b>	<b>334,841</b>	<b>467,144</b>
<b>Cash and Cash Equivalents at beginning of Reporting period</b>	<b>13,902,851</b>	<b>11,121,968</b>
<b>Cash and Cash Equivalents at end of Reporting period</b>	<b>\$ 14,237,692</b>	<b>\$ 11,589,112</b>

**CONSULTATION:**

- Compiled by Kaylene Sloman

**GOVERNANCE IMPLICATIONS:**

- NIL

**RECOMMENDATION:**

That the Manager of Corporate & Financial Services Report be received for information.

**DOCUMENTS TO BE TABLED:** Major Projects, Major Road Works, Flood Damage Works

Reviewed & Approved by Chief Executive  
Officer

Lynn Moore