

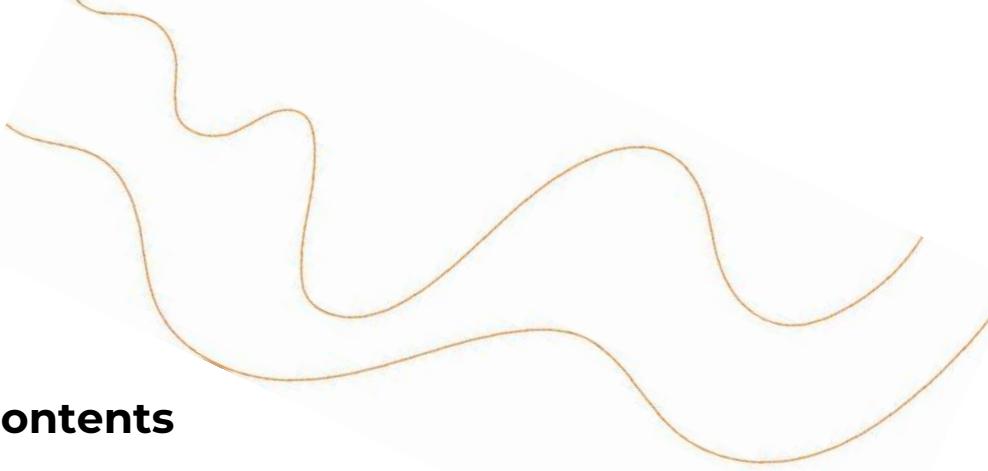


BOULIA SHIRE COUNCIL

ORDINARY MEETING

Agenda

Wednesday 17 December 2025



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Note: Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

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Shane Gray

Mr Shane Gray
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

COMMONLY USED ACRONYMS

ALGA	Australian Local Government Association
BSC	Boulia Shire Council
CWRPMG	Central West Regional Pest Management Group
DDMG	District Disaster Management Group (Mt Isa)
DRFA	Disaster Recovery Funding Arrangements
DTMR/TMR	Department of Transport and Main Roads
IPWEA	Institute of Public Works Engineering Australia (NAMS.Plus)
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGMA	Local Government Managers Association
ManEX	Managers and Executive
NAMS.Plus	Asset Management System from IPWEA
OHDC	Outback Highway Development Council
ORRG	Outback Regional Road Group
ORRTG	Outback Regional Roads and Transport Group
OQTA	Outback Queensland Tourism Association
PPR	Project Proposal Report
QRA	Queensland Reconstruction Authority
QSNTS	Queensland South Native Title Services
QWRAP	Queensland Water Regional Alliance Program
R2R	Roads to Recovery
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	RAPAD Water and Sewerage Alliance
REPA	Restoration of Essential Public Assets
RMPC	Roads Maintenance Performance Contract
TIDS	Transport Infrastructure Development Scheme
WQLGA	Western Queensland Local Government Association

RISK MANAGEMENT

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mr Gordon Magann (Director of Works and Operations)
Mrs Nicole Tonkies (Assistant to the CEO)

3 Apologies / Leave of Absence

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

4 Declaration of Interests

To help ensure openness, accountability and transparency, in accordance with the Local Government Act 2009, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the Local Government Act 2009.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

5 Mayoral Minutes

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

6 Notice of Motion

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

7 Request to Address Council in a Public Forum

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

8 Petitions

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received
- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

9 Deputations

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

10 Confirmation of Minutes from Previous Meetings

This item in the agenda enables previous minutes of Council meetings to be confirmed.



BOULIA
SHIRE COUNCIL

**Minutes of the ORDINARY MEETING
of the Boulia Shire Council
held on Wednesday 19 November 2025
commencing at 9:00 am**

**1 Meeting Opening with the Acknowledgement of
Traditional Owners**

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interest and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)
Mr Gordon Magann (Acting Director of Works and Operations)
Miss Lily Williams (Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies to be noted at the meeting.

4 Declaration of Interests

Moved: Cr Neilson

Seconded: Cr Norton

Councillor Woodhouse declared a Declarable Conflict of Interest in the following report/s in accordance with the *Local Government Act 2009*:

- 12.1.11 Sub Leases Over the Land Parcels Known as the 'Butchers Paddock' and the 'Coridgee Paddock' as Councillor Woodhouse's son is currently the lessee for the 'Coridgee Paddock'

In accordance with the *Local Government Act 2009*, it was decided that Councillor Woodhouse is to leave the meeting while the matter is discussed and voted on.

Resolution No.: 2025/11.1

Carried

Moved: Cr Beauchamp

Seconded: Cr Neilson

Councillor Britton declared a Declarable Conflict of Interest in the following report/s in accordance with the *Local Government Act 2009*:

- 12.1.11 Sub Leases Over the Land Parcels Known as the 'Butchers Paddock' and the 'Coridgee Paddock' as Councillor Britton's relation is the lessee of the Butchers Paddock.

In accordance with the *Local Government Act 2009*, it was decided that Councillor Britton is to leave the meeting while the matter is discussed and voted on.

Resolution No.: 2025/11.2

Carried

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

There were two deputations to Council this month:

Gideon Genade from Gideon Town Planning to brief the Councillors regarding a development application made in Urandangi.

Adam Britton from Britton Project Services and Allison Stoud from People Oriented Designs to discuss planning of the Community Hub.

10 Confirmation of Minutes from Previous Meetings

Moved: *Cr Woodhouse*

Seconded: *Cr Norton*

That the minutes of the Ordinary Meeting held on 29th October 2025 be accepted.

Resolution No.: 2025/11.3

Carried

Gideon Genade joined the meeting at 9.27 am to give Council advise on the Urandangi hotel application.

Gideon Genade left the meeting at 9.49 am.

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations October 2025 Report	DOC REF:	11.1.1
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PURPOSE:

To advise Council of relevant activities undertaken through the Works and Operations Directorate.

Moved: *Cr Britton*

Seconded: *Cr Norton*

That the A/Director Works and Operations Report for October 2025 be received for information.

Resolution No.: 2025/11.4

Carried

CLOSED MEETING AT 10.10 am

Moved: *Cr Neilson*

Seconded: *Cr Britton*

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2025/11.5

Carried

OUT OF CLOSED SESSION AT 10.36 am.

Moved: ***Cr Britton***

Seconded: ***Cr Beauchamp***

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2025/11.6

Carried

The following recommendations were resolved from the closed session: 2025.11/7.

TITLE:	Tender considerations for Shade Robinson Park	DOC REF:
		12.2.1

PURPOSE:

To provide Council with Tender documents for review.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: ***Cr Norton***

Seconded: ***Cr Woodhouse***

That the tender be awarded to Central Industries Pty Ltd for \$450,182.00 (excluding GST).

Resolution No.: 2025/11.7

Carried

The meeting was adjourned for Morning Tea at 10.43 am.

The meeting resumed at 11.16 am.

TITLE:	Rural Lands Protection Officer October 2025 Report	DOC REF:
		11.1.2

PURPOSE:

To advise council on current activates relating to weed management, pest control, animal management and stock routes.

Moved: ***Cr Norton***

Seconded: ***Cr Woodhouse***

That the Rural Lands Protection Officer report for October 2025 be received for information.

Resolution No.: 2025/11.8

Carried

TITLE:	QRA Flood Damage Report	DOC REF:
		11.1.3

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for October 2025.

Moved: *Cr Neilson*

Seconded: *Cr Beauchamp*

That the QRA Flood Damage Works Department October 2025 Report be received for information.

Resolution No.: 2025/11.9

Carried

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report October 2025	DOC REF:
		11.2.1

PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: *Cr Beauchamp*

Seconded: *Cr Britton*

That the CEO Report for October, 2025 be received for information.

Resolution No.: 2025/11.10

Carried

TITLE:	Manager - People & Culture October 2025	DOC REF:
		11.2.2

PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of October 2025.

Moved: *Cr Norton*

Seconded: *Cr Woodhouse*

That the Manager – People & Culture October 2025 report is received for information.

Resolution No.: 2025/11.11

Carried

TITLE:	Action List Update October 2025	DOC REF:
		11.2.3

PURPOSE:

To present to Council an updated Action List.

Moved: *Cr Woodhouse*

Seconded: *Cr Neilson*

That Council receive the Action List update for October 2025 for information.

Resolution No.: 2025/11.12

Carried

11.3 Corporate Services

TITLE:	Director of Corporate Services & Financial Services October 2025	DOC REF:
		11.3.1

PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

Moved: *Cr Neilson*

Seconded: *Cr Beauchamp*

That the Director of Corporate & Financial Services October 2025 report be received for information purposes.

Resolution No.: 2025/11.13

Carried

The meeting was adjourned for Lunch at 12.11 pm.

The meeting resumed at 12.34 am.

TITLE:	Banking Signatories Update October 2025	DOC REF:
		11.3.2

PURPOSE:

To update changes to banking signatories as directed by the CEO.

Moved: *Cr Neilson*

Seconded: *Cr Norton*

1. That Council confirm that the authorised signatories, as noted in the Banking Signatories Update report, be authorised to operate on any new or existing bank accounts Council may open in the future and all previous signatories if held with the same bank be made obsolete.
2. That the Director of Corporate and Financial Services, action the changes to signatories and electronic devices for the change in Financial Services positions.

Resolution No.: 2025/11.14

Carried

TITLE:	Corporate Credit Card Update	DOC REF:
		11.3.3

PURPOSE:

To update Council on the Corporate Credit Card holders.

Moved: *Cr Britton*

Seconded: *Cr Woodhouse*

1. That Council confirm that the Corporate Credit Cards that are issued to these Officers is authorised and approved.
2. That the Director of Corporate & Financial Services actions the changes, and updates credit card registers.
3. That Council would like all corporate credit cards be issued a \$15,000 limit.

Resolution No.: 2025/11.15

Carried

TITLE:	Financial Report for October 2025	DOC REF:
		11.3.4

Moved: *Cr Norton*

Seconded: *Cr Britton*

That the Financial Report for October 2025 be received for information.

Resolution No.: 2025/11.16

Carried

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – October 2025	DOC REF:
		11.4.1

PURPOSE:

To provide Council with an update on the activities associated with the Economic and Community Development roles.

Moved: *Cr Beauchamp*

Seconded: *Cr Britton*

That the Economic and Community Development Report for October 2025 be received for information.

Resolution No.: 2025/11.17

Carried

Adam Britton and Allison Stoud joined the meeting at 12.59 pm to give Council an update on the Community Hub's mood board.

Adam Britton and Allison Stoud left the meeting at 1.47 pm.

TITLE:	Min Min Encounter & Boulia Heritage Complex Report October 2025	DOC REF:
		11.4.2

PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

Moved: Cr Neilson

Seconded: Cr Britton

That the Min Min Encounter & Boulia Heritage Complex Report for the November 2025 Council Meeting be received for information.

Resolution No.: 2025/11.18

Carried

Gordon Magaan left the meeting at 1.51 pm.

Councillor Woodhouse and Councillor Britton left the room at 1.51 pm.

12 Closed Session

CLOSED MEETING AT 1.51 pm.

Moved: Cr Britton

Seconded: Cr Woodhouse

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provisions:

- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Resolution No.: 2025/11.19

Carried

OUT OF CLOSED SESSION AT 1.58 pm.

Moved: Cr Neilson

Seconded: Cr Beauchamp

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2025/11.20

Carried

The following recommendations were resolved from the closed session: 2025.11.21

12.1 Office of the Chief Executive

TITLE:	Sub leases over the land parcels known as the 'Butchers Paddock' and the 'Coridgee Paddock'	DOC REF: 12.1.1
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PURPOSE:

To provide Council with an update regarding sub leases over Lot 27 on Crown Plan W173 known as the 'Butcher's Paddock' and Lot 7 on Crown Plan W163 known as 'Coridgee Reserve'.

Closed under Local Government Regulation 2012 (254J (3))

- (e) *legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;*
- (g) *negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

Councillor Woodhouse and Councillor Britton both declared a Declarable Conflict of Interest in regard to report 12.1.1 Sub leases over the land parcels known as the 'Butchers Paddock' and the 'Coridgee Paddock'. The Conflicts of Interest were dealt with in accordance with Resolution 2025/11.1 and 2025/11.2.

Moved: *Cr Neilson*

Seconded: *Cr Beauchamp*

1. That Council proceeds to seek a Trustee Lease over Lot 7 on Crown Plan W163 known as the Coridgee Reserve' and that a Land Management Plan be developed to support the Trustee Lease.
2. That Council proceed to seek Ministerial Consent to be able to seek to sublet Lot 27 on Crown Plan W173 known as 'Butcher's Paddock'.
3. That the CEO be granted authority to act on Council's behalf to carry out the above directions.
4. That it be noted that Council wishes to complete invitations to tender only for the sub-lease of both Lot 7 on Crown Plan W163 known as the 'Coridgee Reserve' and Lot 27 on Crown Plan W173 known as 'Butcher's Paddock'.

Resolution No.: *2025/11.21*

Carried

Councillor Woodhouse and Councillor Britton joined the meeting at 2.00 pm.

13 Late Reports

There were no late reports presented to Council.

14 General Business

Min Min Encounter - Councillor Woodhouse brought in a suggestion from a constituent regarding the front of the Min Min Encounter. The suggestion is to add a sculpture of a windmill with a water feature, sand or red dirt along with some grass. This is to add to the pre-existing horse. Councillor Woodhouse was advised that Council will look into options.

Splash Park - It was suggested that the Splash get a re-vamp and/or the soft fall replaced. Council was advised this will be looked into in the near future.

15 Meeting Closure

The Mayor closed the meeting at 2.37 am.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations November 2025 Report	DOC REF:	11.1.1
REPORT BY:	Gordon Magann A/ Director Works and Operations	DATE:	November 2025

CORPORATE PLAN REFERENCE:

Key Priority 6: Supporting local services and facilities

6.2 Supporting an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high level of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of relevant activities undertaken through the Works and Operations Directorate.

CONTENT:

I am pleased to present my report for the December 2025 meeting representing a progress towards developing a program of works across operational and project activities for the directorate.

Operations:

Health and Safety

Toolbox meetings continue to focus on safety, health and wellbeing of our employees that commence with a specific Health and Safety topic.

The newly appointed WH&S Advisor will provide a separate report in the CEO's presentation to Council.

Staffing

There are a number of concurrent Human Resource activities occurring with the directorate being:

- The contract extension of the Contacts Works Oversee position;
- The contract extension of the QRA Supervisor position;
- Recruitment of an Operations Manager to replace the Works Manager role;
- The recruitment of a Project Manager resource to develop and deliver;
 - RMPC (remaining 2025 program - current works);

- RMPC (road data, analysis and program development, 26/27 & 27/28);
- Review camp accommodation and develop strategy for execution;
- Develop reseal programs for RMPC and construction programs;
- DTMR EOI's & Special Project requests;
- Review grids for a planned replacement policy development;
- Culverts (new construction and maintenance);
- Gravel pit and water bores review, rationalisation and strategy development for execution, and
- Betterment opportunity projects.
- The recruitment of a Special Project Manager to support the delivery of:
 - Outback Way Stage 7 pave and seal project;
 - Town Residential Estate (Construction);
 - Airport Pavement re-sealing project;
 - Concrete street paving and Cycleway project (construction), and
 - Donohue Highway 'Rest Area' project (subject to grant funding).

The CEO has approved the secondment of an internal resource to take responsibility for the Depot and Racecourse facility operations.

Apart from delivering and maintain a fit for purpose Racecourse facility Michael Tribe will coordinate the housekeeping function at the Depot, Batching Plant Compound, CPL Warehousing and Storage, to facilitate the auction of surplus plant, equipment and unwanted items.

Racecourse Caretaker Report

Completed Works

- Installed new garden beds around the septic tank behind the main building and the campground toilet block. Reused fallen retaining blocks collected from the grassed area opposite the school and mulched the gardens with hay gathered from across the racecourse grounds.
- Rebuilt the side of Bank 2 with additional soil to reduce the steepness for improved safety, followed by reseeding with grass.
- Set a concrete footing and installed a post for the **“Emergency Vehicles Only Past This Point”** sign between Banks 2 and 3.
- Expanded irrigation coverage to include the rear of the day stalls and the area beside the caretaker's residence.
- Completed preparations for the Gymkhana event and ensured the Ambulance Room was ready for the visiting veterinary clinic.
- Conducted storm-related cleanup, including removal of a significant volume of fallen branches.

Identified Opportunities (additional to last month)

1. Replacement of poly water troughs:
 - Two 6-metre troughs
 - One 3-metre trough
2. Replacement of doors across all three toilet blocks, followed by full internal and external repainting.

Installation of new rodeo bucking chutes that comply with current Australian Standards.

Water Supply Services

The Regulator has approved the commissioning of Bore 10 located in the Water Treatment Facility (WTF) to support raw water uptake.

A joint scoping inspection has been completed with a licenced electrical contractor to connect the Bore 10 to the switchboard and program to work in series with the existing bore. This process will optimise the longevity of the pumps by alternating their 'up time' pumping operation.

Routine water sampling has continued as scheduled with independent analysis of the water sample for E.coli that are technically gold standard with a reporting value of <1 CFU/100ml.

Quarry Management

Council has received advise from DETSI that the Pituri 1 and Glenormiston 9, 11 & 12 pits have all been added to Council Environmental Approval EPPR00580313, with only Glenormiston 12 coming back with a matter to address.

Due to the Glenormiston 12 being located in a Nature Refuge, there may be "protected area uses requirements" needing additional consideration under the *Nature Conservation Act 1992*. Council.

Consequently, the Director has advised that Council will proceed without DETSI engagement, rather to conduct Environmental Field Assessment with Council's consultant to identify significant environmental values and 'significant natural resources as interpreted under s22 of the Nature Conservation Act 1992.

Projects:

Industrial Subdivision

Electrical reticulation works has been completed by ERGON and the system energised.

The Consultant has been contacted to provide information regarding the NBN connection works that will complete the service work to the estate, as well as a timeline for completion certification to enable the creation of titles for the land holdings.

Residential Subdivision

The progress of the residential subdivision ("Diamantina Street Residential Subdivision Stage 1") continues with the design drawing in the final stages of design development.

The Planning Consultant anticipates preparing a planning assessment report for Council's January Ordinary meeting.

Robinson Park Shade Structures

The Letter of Acceptance and contract for the Design and Construction of the shade structures have been executed by the CEO and will be forwarded to the Contractor for counter signing.

ERGON have been in contact with Council through the Consulting Engineers regarding options for electrical supply to the site following the abolishment of the existing infrastructure to facilitate construction of the shade structure. At this point in time ERGON are assessing supply option as the site has multiple points of supply and may require the site to be brought up to current standards.

Future Projects

The following projects are being reviewed and considered for future funding:

- Sewerage Treatment Works (replacement of the Imhoff Tank), replacement was recommended in the 2022 Water and Carbon Group report for 2024, and a consultant has been engaged to advance the project for funding.
- Similarly, the Water Treatment Facility (WTF) project has been initiated with a review of the MJM Consulting report to consider new ADWG values and to achieve better water treatment outcomes through an option analysis:
- The Safer Local Roads and Infrastructure Program (SLRIP) State has been announced that will support proposal to initiate a project to establish a Rest Area on the Donohue Highway at an identified chainage around 118.0
- The Stone House Museum was identified as requiring rectification work in a report prepared by Andrew Ladlay Architect. A project has been established to prepare documents to remedial and emerging issues for rectification.

Contracts

Outback Way Stage 7

The Outback Way Stage 7 project is progressing with pre-construction (early works) being completed to establish the side road for the full surveyed length of the project scheduled to be completed by January 2026 in preparation for commencement of the pave and seal construction effort.

Outback Way Program

The CEO has executed a contract with DTMR for Formation Upgrade and Pavement Widening along the Kennedy Development Road 99D at Ch 329.58km – 332.08km. This work will be planned for execution in Q1 of 2026.

Cycleway project

The design documentation for the cycleway network nominated in the grant application has been forwarded to DTMR for technical assessment and approval. Subsequent, to DTMR approval the project will be released to market seeking competitive pricing for the awarding of a contract for completion.

CWO Report

Road construction & Maintenance (RCM)

Bellevue Plains

- This project consisted of construction of sidetrack for the safe diversion of traffic.

- Stabilisation of 11980m² of existing road pavement that had been damaged through the flood damage event in 2024, funded by QRA through DTMR.
- RPQ completed the stabilisation and the road sealing working with the Council Road construction team, and
- BSC carried out all necessary civil works, that is grader operations, water and compaction works, and
- This project is now complete with only minor guidepost and signage works planned to fulfil the contract arrangement.

RMPC

- Their main work effort has focused on tidying up the entrance from the Winton shire into our township. This work consisted of slashing, whipper sniping, guide posting and signage correction.



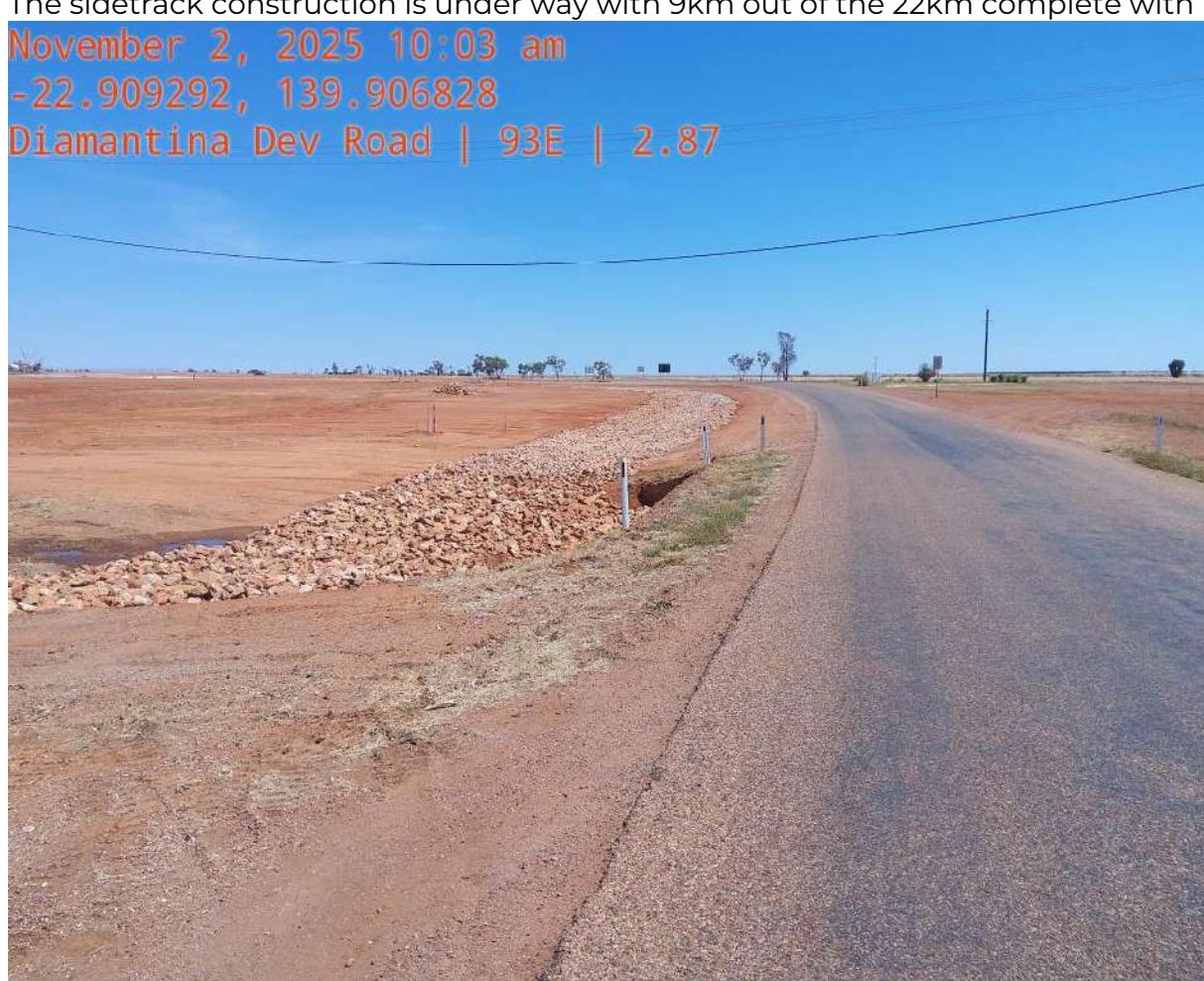
- Work effort to clean the town streets, being (sweeping of road pavements and cleaning of kerb and channels, as well as the town drainage swale on the entrance into the industrial estate.

Donohue Highway Pave & Seal

Local contractors have started crushing on the Donohue Highway which will feed the new pave and seal works of 22km Stage 7 section.

The sidetrack construction is under way with 9km out of the 22km complete with

November 2, 2025 10:03 am
-22.909292, 139.906828
Diamantina Dev Road | 93E | 2.87



completion of the remaining section programmed for early 2026 weather permitting.

November 29, 2025 11:30 am
-22.603826, 138.469962
Donohue Highway | Donohue Highway | 177340.0

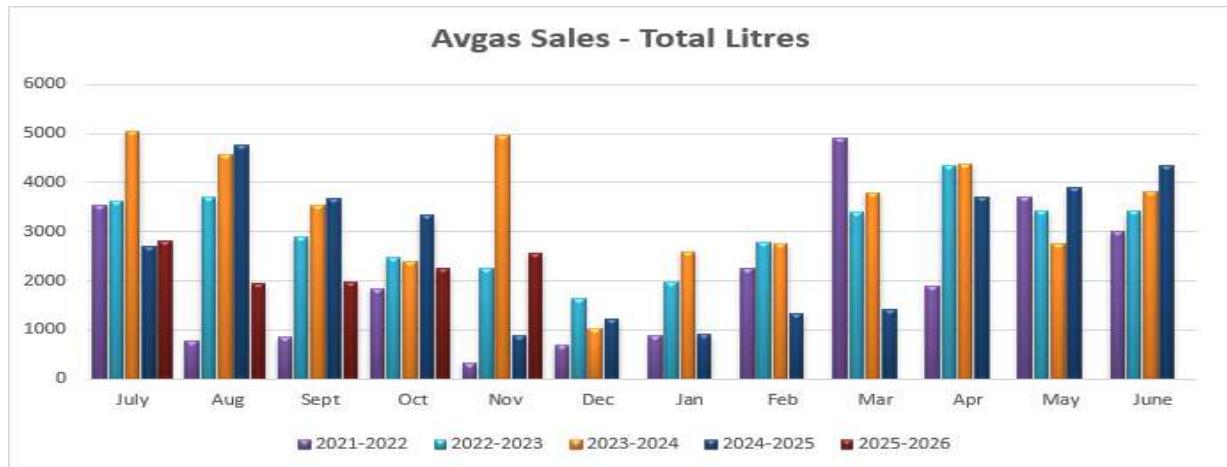


Town Services

1. The Parks and Gardens crew continued working on maintaining the Herbert Street open space area completing turf works to the ANZAC park.
2. The team completed repair works to the splash park to return the facility to operational use.
3. A number of A/C and electrical maintenance issues have been addressed, as well as the electrical assembly of bore pump motors for redundancy purposes.
4. Works have commenced on beautifying the cemetery area with tree planting and stone paving material to the main access area.
5. Land fill area continues to be maintained to manage category waste into the respective areas.

Airport

The Airport facility has been operating normally including airside operations and refuelling activities.



Shire Roads

Traffic Counter data for the month of November 2025 has not been provided in this report and will be included in the January 2026 report.

November Planned Meetings/Events/Conferences/Training attended:

- RAPAD meetings
- RAPADWSA Technical Committee
- Regional Waste Management Working Group (RWMWG) meeting
- FRMP meeting

Future Events/Conferences/Training

Date	Activity	Attendees	Location
November	No training recorded		

CONSULTATION: CEO and Council staff

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the A/Director Works and Operations Report for December 2025 be received for information.

ATTACHMENTS:

A/Director Works and Operations	Mr Gordon Magann
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TITLE:	Rural Lands Protection Officer November 2025 Report	DOC REF: 11.1.2
REPORT BY:	Graham Smerdon – Rural Lands Protection Officer	DATE: 11/12/2025

CORPORATE PLAN REFERENCE:

Key Priority 4: Caring for the environment

4.3: Sustainable

4.3.1: Ensure the region's sustainability through integrated weed and pest management practices

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise the Council on current activates relating to weed management, pest control, animal management and stock routes.

CONTENT:

RLPO:

I spent the month checking town common, water facilities on stock routes, street patrols and 1080 baiting.

TOWN COMMON:

There have been 10 more camels depastured on the town common by a rate payer.

With the rain that fell over 90% of the common on the last Friday of the month the feed has already started to show some more growth, and it will carry what mixed stock there is on the common with no problems.

PONY/CAMEL PADDocks:

The rain will all so improve the feed in pony paddock for the number of stock in there.

DOMESTIC ANIMAL CONTROL:

I am still doing the street patrols, and this is I think one of the reasons we are seeing the fall in numbers of roaming/straying dogs in the town area during the day and at nighttime, which is the reason that we don't have the dogs barking non-stop at a night time.

I have noticed that when I do hear dogs barking it is because someone is walking around town at night.

CWRPPG (TECHGROUP):

There has been nothing this month as most councils are busy with getting ready for the Christmas shut down.

WEED SPRAYING SHIRE ROADS:

I am thinking that with the rain this month and it will depend on if it was widespread or not over the shire there could be a need to start weed spraying soon on some of the roads, I will need to do an inspection of the roads to see which ones are in need of spraying.

RMPC:

With the rain that we have had I will look at carrying out some weed spraying when there is new growth and if the temperatures don't get too high as to put the plants under heat stress.

GRAVEL/BURROW PITS:

With the rain only falling in some areas and not in others I was only able to get to some of the pits and put out more pellets.

I am seeing a result from those pits where I did put pellets and had to wait for rain, which looks to be at least a 99% kill of those bushes that were growing there, I will return and put pellets around those that are still alive.

STOCK ROUTES:

With the water facilities that I have inspected there is only one that has a major problem which I will look at getting fixed ASAP.

There is another that has a smaller problem and I am waiting for the parts to arrive to fix this problem the facility is still working in a reduced capacity.

There have been no inquiries for and travel permits.

1080 BAITING:

There were two properties that carried out some 1080 baiting this month with a total of 3364.5kg of meat treated with pig strength 1080 solution.

This will be the last of the baiting for this year and I will be looking to start baiting in the cooler months next year starting around late March early April.

CONSULTATION: NIL**GOVERNANCE IMPLICATIONS: NIL****RECOMMENDATION:**

That the RLPO Report for November 2025 be received for information.

ATTACHMENTS: Nil

Reviewed by Acting Director of Works and Operations	Mr Gordon Magann
Approved by Chief Executive Officer	Mr Shane Gray

TITLE:	QRA Flood Damage Report	DOC REF: 11.1.3
REPORT BY:	Gordon Stumbris Consultant Works Overseer	DATE: 11/12/2025

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

Key Priority 4: Caring for the environment

4.2 : Resilient

4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for November 2025.

CONTENT: Flood Damage Works Completed on Boulia Shire Local Roads

Harris A & B – Urandangi Border Road

All REPA-Kirrily works on the Urandangi Border Road are now complete, with a total of 55 defects.

Mixed Crew 2 -

Continuing works on Cravens Peak Road where they will remain for the rest of the year, this includes heavy formation and medium formation grading.

1	Urandangi South Road	Completed
2	Urandangi North Road	Completed
3	Urandangi Border Road	Completed
4	Donohue Highway	Completed
5	Cravens Peak Road	50% Completed – remaining works will be completed early 2026 (weather permitting)
6	Wirrilyerna Road	Completed

Urandangi water source fencing

- Completed by Norton fencing.
- We will be using this water source to feed our flood damage works.



Year in review (2025)

- **Completion of the Urandangi South Road Betterment Project**
- **REPA Works - North Submission**
 - Elrose Road
 - Selwyn Road
 - Selwyn Connection Road
- **North & Far North QLD Low Emergent Works 19/1/2025**
 - Urandangi North Road
 - Linda Downs Road
 - Linda Downs Link Road
 - Donohue highway
 - Coorabulka Road
 - Springvale Road
 - Slashes Creek Road
- **Western Low Emergent Works March 2025**
 - Urandangi South Road
 - Headingly Road

- Urandangi Border Road
- Linda Downs Road
- Linda Downs Link Road
- Donohue Highway
- Selwyn Road
- Fort Williams
- Selwyn Connection Road
- Elrose Road
- Coorabulka Road
- Springvale Road
- Slashes Creek Road
- **REPA Works - South Submission – BoSC.0039.2324U.REC**
 - Coorabulka
 - Slashes Creek
 - Montague
 - Springvale
 - Warra Road
- **REPA Works - Western Submission - BoSC.0042.2324U.REC**
 - Urandangi South Road
 - Urandangi North Road
 - Urandangi Border Road
 - Donohue Highway
 - Wirrilyerna Road

2026 Program of works

- BoSC.0042.2324U.REC – finish works on Cravens Peak Road.
- BoSC.0041.2324U.REC – 3 Roads - \$4,428,492.56

3 submissions have now been lodged for QRA's approval. With an estimate of \$28 million in road damages for the 2025 flood event.

We as the flood damage team, cannot complete our works without the help of senior management we appreciate the support we receive in delivering the QRA submissions to our shire road network. Merry Christmas and happy new year 2026 is going to be a bigger and better year.

Contractors Christmas shut down

Flood Damage contractors last day of work Tuesday 16th December 2025, with a return date of Tuesday 13th January 2026

CONSULTATION:

GBA as Project Managers for Council QRA Flood damage work & Gravel Pits and GK3 as Project Managers for Council QRA Flood damage work and Betterment projects

Morcom Surveys provide survey support services.

GOVERNANCE IMPLICATIONS:

All work completed within QRA guidelines and budget allocations.

RECOMMENDATION:

That the QRA Flood Damage Works Department November 2025 Report be received for information.

ATTACHMENTS: Nil

Approved by Director of Works and Operations	Mr Gordan Magann
Approved by Chief Executive Officer	Mr Shane Gray

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report November 2025	DOC REF: 11.2.1
REPORT BY:	Shane Gray Chief Executive Officer	DATE: 09/11/2025

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

CONTENT:

I am pleased to share my report for the November 2025 period.

This month has continued with review and health check, workforce and project planning, and staff engagement, the CEO's review presented to Councillors.

Councils external audit and audit and risk committee meetings continue with Council executive and staff as part of our statutory reporting requirements.

- **Staff payroll and training update**
 - Internal Audit and executive continue with testing and sign off to ensure compliance and accuracy as part of that transition.
- **Department meeting on sales permits and ILUA's**
 - Ongoing meetings with department staff in relation to agreements and Sales permits, dialogue continues around Councils current and future gravel needs.
 - Councils is developing works programs and gravel requirements to include locations and estimates of materials.
- **Business Improvement meetings with Councils Works and Infrastructure**
 - DWO is continuing with planning and reporting, the TMR projects and RMPC program has seen a more consistent approach with team transferred to the contracted works area.
- **Community Hub meetings with POD and Project Manager with (CEO, DCS, DWO, Mayor)**
 - Boulia Community Hub meetings continue with progressing the project and updates from project manager, architects to understand delivery of the project and establish timelines. Project Manager and POD will be available at November meeting to update Council.

- **OORTG and RAPAD meetings**
 - Regular meetings with RAPAD groups including Acting DWO, technical group reviewing projects, progress and funding opportunities.
- **Organisation Health check with ADO and Co including update with Audit and Risk committee / Councillors**
 - The report has been presented to Council and the Chairman of the Audit and Risk Committee, a workshop with ADO and Co is planned for December.
 - Staff workshops were undertaken from 14th October for all staff, in relation to expectations, workplace culture, communication, working together, team building/wellbeing, I thank staff for their openness and willingness to contribute.
- **LGAQ Conference**
 - The Mayor, Deputy Mayor and CEO attended the LGAQ conference, Councils two motions were put forward and supported by the members. The conference was well attended and informative, we took the opportunity to meet with other councils, Ministers and Departmental staff.
- **Budget Ownership Workshop**
 - The executive team review of our organisational budget preparation, staff awareness and management reporting has commenced which will include training sessions across the organisation.
- **Boulia Swimming Pool**
 - The lessee has returned with the Pool opening planned for 1st week in November.
- **RACAS demonstration**
 - Councils' road and asset network systems analysis has been undertaken with a presentation and training session on using the system.
 - Councillors and Staff now have access to the RACAS HUB with ongoing use of analytics and data collection being introduced to works planning and prioritisation.
- **New Corporate Plan**
 - Council workshop planned to approve process timelines and survey templates, Councillors will discuss at November meeting to establish project.

Council staff and contractors continue with works across the shire, regular contact in relation to main roads projects, emergent works, flood damage,

community infrastructure and shire roads are assisting in development and delivery of programs.

I would like to acknowledge the efforts of all our staff and local contractors for their efforts in delivering for the Boulia Shire Community.

Meetings/Events/Conferences/Training attended:

- RAPAD board meetings via Teams
- RAPAD Roads and Water groups Teams meeting - DWO and CEO
- Boulia Hub with DCS, CEO, DWO, Project Manager
- Internal Audit and Risk committee meeting/discussion
- LGMA CEO webinar
- LGAQ conference
- Site visits
- Meetings with staff
- Meetings with QRA
- General meeting
- Payroll audit and new system configuration testing

Future Events/Conferences/Training

Date	Activity	Attendees	Location/completed
	Community hub	CEO/DCS/DWO/Project Team	Teams
	External audit	Auditors/CEO/DCS	
	Rural and remote WHS and wellbeing (LGAQ)	CEO	Teams
	RAPAD Climate Alliance	RAPAD councils	Teams
TBA	Urandangi Site visit and roads inspection	Councillors/CEO /DWO/DCS	Shire Tour
	New Corporate Plan review and implementation process		Councillor Workshop

CONSULTATION: Councillors, staff and government representatives

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the CEO Report for November 2025 be received for information.

ATTACHMENTS: Nil

Chief Executive Officer	Mr Shane Gray
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TITLE:	Action List Update November 2025	DOC REF: 11.2.2
REPORT BY:	Shane Gray Chief Executive Officer	DATE: 13/11/2025

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**

PURPOSE:

To present to Council an updated Action List.

CONTENT:

Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.

Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.

Once an action has been shown as completed it is removed from the list.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That Council receive the Action List update for November 2025 for information.

ATTACHMENTS:

1. CEO Ordinary Council Meeting Action List v1 **[11.2.2.1 - 14 pages]**

Chief Executive Officer	Mr Shane Gray
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Boulia Shire Council Action List

	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS	Close
Friday 22nd August 2025						
1.	22/08/2025		Identify activities and projects work camp cannot provide. Who runs it, who is the go to? Etc.	Dept and Racecourse Coordinator	4/12/2025 - The CEO has seconded Michael Tribe to the position of Depot and Racecourse Coordinator as a single point of contact for Workcamp activities.	
Wednesday 23rd July 2025						
3.	23/07/2025		Request for Tree lopping in Robinson Park and The Stonehouse Complex.	DWO	14/10/2025 – On Hold, Subject Skate Park Post Project 16/9/2025 – WIP for quotations and actioning	
Wednesday 18th June 2025						
4.	18/06/2025	All Councillors	Speed Bumps, (Yellow Bollards) to be put in place as carparks to avoid people parking in the wrong spots in town. E.g. in front of Bob's shop.	DWO	14/10/2025 – Next Steps: Understand Councillors Outcome so that DTMR can be brought into the conversation regarding the outcomes Council wish to achieve.	
Friday 23rd May 2025						
7.	23/05/2025	All Councillors	Residential Estate back planning. Road corridor. Liaise with Tony and Gideon the road access points. (Bring the whole package for Councillors to review.)	DWO	4/12/2025 – Gideon Town Planning has advised that the DA approval (with conditions) should be released to Council in January 2026. 20/10/2025 – DTMR acknowledging that Council's SARA Application has been "properly" made. Design documentation is 80% complete and completion of the soil survey work was completed on 16.10.25. 29/09/2025 – Digital Terrain Model, (DJM) Survey Completed. Detail Design Commenced with GBA	

					15/07/2025 Met with various consulting firms to finalise the survey planning.	
8.	23/05/2025	Cllr Woodhouse	Media and Communication Policy to be reviewed and re-worked	CEO – To action	15/07/2025 in progress	
Wednesday 23rd April 2025						
9.	23/04/2025	Councillor Sam Beauchamp	CPL Shed to be painted with heat resistance paint	DWO	20/10/2025 – Council to advise what they wish to achieve with the proposed works – benefits v ongoing maintenance liability & loss of manufacturer's warranty. 4/12/2026 – With the appointment of the Depot and Racecourse Coordinator the ability to work in the facility at a reasonable temperature will be monitored and solutions considered for reporting back to Councillors.	
10.	23/04/2025		Aerodrome, Business Case, Budget request for 1 million dollars	DWO, DCS, CEO	4/12/2025 – A project has been initiated to develop SoW, and QS estimate documentation for grant opportunity. 20/10/2025 – ATI & ETI works have been completed. 14/10/2025 – Annual Technician Inspection (ATI), Electrical Technician Inspection (ETI) Has Been Completed for 2025. 11/09/2025 – Jasko preliminary report advised not required. 23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.	
11.	23/04/2025		Water, Business Case, Budget request for \$750,000	DWO, DCS, CEO	4/12/2025 – A request has been forwarded to MJM Environment Pty Ltd to update their previous report with new metrics and options to improve water scheme (Council system is under pressure creating 992l/person/day) 11/09/2025 – contact being made with cleaning Diver, to speak to Council about Reservoir options. 23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.	

12.	23/04/2025		Corporate Plan Study, Plan for Boulia to 2032, 1 million dollars – Business Plan	DCS, CEO	4/12/2025 Awaiting consultation with consultants / Councillors and CEO. 15/07/2025 Yet to be actioned.	
13.	23/04/2025		Residential Estate Exec Housing, GK3 Project manage, EOI on costing market exercise	CEO?DCS/DWO	4/12/2025 – No update 20/10/2025 I now believe GBA are project managing this. 15/07/2025 Met with various consulting firms to finalise the survey planning. 12/05/2025 underway. 23/04/2025 - CEO to raise at RAPAD / COWS meeting Amended State Assessment and Referral Agency (SARA) application has been completed. SGA have completed the DTM for the subdivision to inform the design documentation.	
14.	23/04/2025		Banks supporting Western Regions for loans	CEO	15/07/2025 has been raised in meetings including WQAC as part of LHAP with Greg Hoffman. 23/04/2025 - CEO to raise at RAPAD / COWS meeting	
15.	23/04/2025		Eazyjacks (or brand similar) to be placed in all Council Vehicles to assist when tires need to be changed.	DWO	4/12/2025 – DWO has initiated a meeting with Scott Hooley to have a conversation regarding the proposal and suitability. The WH&S Advisor will be included in the conversation and procedural review. 23/04/2025 - DWO to investigate eazyjacks for all vehicles and to liaise with DCS for budget purposes	
16.	23/04/2025		A letter to be sent to QLD Housing about overgrown yards, and car bodies – QLD Housing to advise	Exec Assist, CEO	15/07/2025 Sent 03/06/2025 – EA waiting for approval from CEO to send. 02/05/2025 – EA sent letter to CEO	

			tenants they need to clean up their yards or Council will do it and send QLD Housing the invoice for works done.		23/04/2025 – EA to write letter and send to CEO for approval to send	
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Friday 28th March 2025

18.	28/03/2025	Councillor Jan Norton	Community Garden Support – Council to contribute \$5500 + GST, per annum. Work Camp is to assist with this.	DWO, CEO	20/10/2025 – To be re-assigned subject to organisational re-alignment project. 14/04/2025 budget inclusion 25/26 done. 28/03/2025 – DWO to update monthly on the progress.	
21.	28/03/2025		Racecourse Committee Reserve/ Strategic Planning. <ul style="list-style-type: none"> • Review of toilet block / temporary mobile toilets • Playground • Kitchen • 600m Mark on track 	Action – ECDM, DWO, FM (budget)	11/11/2025 – ECDM - Works have been undertaken to 600m mark of the track section of the track. 11/11/2025 – ECDM – Investigations on the relocation of play equipment from Urandangi identified it was not practical. 11/11/2025 – ECDM – Inspection of current kitchen equipment that illustrate significant costs. Link to 2026/27 budget and monitor grants. 15/07/2025 Review of Committee setup being considered. 1/05/2025 – Site inspection arranged to confirm scoping of works. 28/03/2025 – ECDM to liaise with DWO / WM / RUS about improvements and investigate possible outcomes. ERGON have completed main supply electrical works including new poles and pole mounted transformer.	

Friday 21st February 2025

22.	21/02/2025		Pitta Pitta Bush Tucker Signs - Councillor Woodhouse suggested the Pitta Pitta	Action - ECDM	10/08/2025 It has not been possible to access the original design and wording. Seek Councils guidance on the theme and character of signage that could link to wider visitor themes and participation of the Pitta Pitta.	
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			Bush Tucker signs at the Burke River need replacing.		26/03/2025 Signs have been inspected and efforts are being made to identify the original signage text.	
23.	21/02/2025		Pallet Racks in CPL Shed - Councillor Beauchamp suggested Pallet Racks or a similar option be investigated and purchased to be placed in the CPL Shed for more storage.	DWO	<p>4/12/2025 – to be considered as part of the Depot and Racecourse Coordinator role to review and consider options for storage options.</p> <p>20/10/2025 – This activity to be aligned with activity to masterplan depot site subject to organisational re-alignment approval.</p> <p>15/09/2025 - DWO is reviewing all Council storage requirements for appropriate racking solutions</p> <p>26/03/2025 WIP</p>	

Friday 24th January 2025

24.	24/01/2025	Cllr Beauchamp	Hazard Signage for Local Land Owners - Councillor Beauchamp suggested that Council establish a process with Land Owners to supply them with temporary signage to display on roads with hazards until Council is able to be on site.	DWO	18/2/2025 Pricing up the activity, so that appropriate budget can be allocated to order items, then get this delivered to Landowners.	
25.	24/01/2025	Cllr Neilson	Potential Social Media Growth Opportunity - Councillor Neilson suggested Council engages in other social media avenues to boost our online presence and spread more knowledge about Boulia Shire.	Action – ECDM/DCS / CEO	<p>11/11/2025 – Efforts are continuing to organise a workshop.</p> <p>10/08/2025 Linking to Action 10 propose to arrange a workshop with Councillors to address both best practice and local opportunities.</p> <p>06/05/2025 – Importance of growth in this area has been noted. Staff are reviewing training opportunities that can better utilise the potential of social media across the Council's responsibilities.</p> <p>10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration</p> <p>13/2/2025 Media webinar to be attended to by 3 staff members.</p>	

26.	24/01/2025	Cllr Norton	Softfall at Splash Park - Councillor Norton raised that the softfall at the splash park is a Work Place Health and Safety issue and needs to be replaced as soon as practical.	Action - DWO	<p>4/12/2025 – The temporary repairs have been made to put the facility back in use following a vandalism event.</p> <p>20/10/2025 – DWO to Liaise with Pool Caretaker Contractor to develop SOW and Source suitable contractors.</p> <p>15/09/2025 - Acting DWO has inspected Sports centre with CEO and Pool Lessee with a view to scheduling maintenance and replacement schedules.</p> <p>18/2/2025 DWO to discuss options with Vendors and find appropriate solution</p>	
27.	24/01/2025	2025/01.4	(Re Artwork from the Outdoor Billboard Gallery) 2. That the Billboard locations be Coorabulka truck pull off, Donohue Highway truck pull off and Burke River truck pull off.	Action - DWO/WMgr	<p>15/07/25 – Signs are at the depot; however do not have frames or posts.</p> <p>28/03/2025 – Signage was delivered by mayor, and Willie unloaded them at the depot.</p> <p>18/2/2025 Will be Installed before the start of the Tourist season.</p>	
Friday 12th December 2024						
28.	12/12/2024	2024/12.13	<p>1. That Council endorse the letter to Minister Tony Perrett for the review of the new interpretation of the Native Title Act 1993.</p> <p>2. That the letter be submitted to RAPAD for their review and submission to Minister Tony Perrett on behalf of the RAPAD group of Councils.</p> <p>3. That RAPAD group of Councils calls on the new State Government to review the</p>	<p>Action – Mayor</p> <p>Initial Action-CEO</p>  <p>Letter to Hon Tony Perrett- Sales Permit</p>	<p>14/4/2025 Mayor – has met with Minister Perrett.</p> <p>22/1/2025 Invitation to meet with Minister recd – Rick to align this with his visit to Brisbane in March.</p> <p>17/12/2024 CEO-Letter sent to Minister Perrett, cc'd to Hon A Leahy, Mr Sean Dillon</p> <p>17/12/2024 CEO- Letter sent to RAPAD. Advice received back that the matter would be included in the board documents for 20th December RAPAD meeting.</p>	

			implementation of the policy position of the previous government requiring an Indigenous Land Use Agreement be negotiated prior to the renewal of quarry permits.			
Friday 29th November 2024						
30.	29/11/2024	2024/11/20	That Council resolves to undertake a review of the Boulia Shire Local Laws.	DCS – Action	<p>4/12/2025 the subordinate local laws which need updating. I am working through these currently and will provide a draft in January.</p> <p>20/10/2025 Workshop held 26/9/2025 with key personnel and Councillors. Then met with Peter Mann from Blackall Tambo Regional Council to discuss options and changes. Awaiting information from Peter.</p> <p>15/07/2025 Teams meeting being organised post Staff / Councillor /workshop 26th Sept 2025.</p> <p>12/05/2025 Awaiting workshop date to be set by consulting expert.</p> <p>7/04/2025 Message left for consultant.</p> <p>10/3/2025 Workshop had to be cancelled due to unforeseen circumstances. Await possible new date when available.</p> <p>12/02/2025 Workshop re-scheduled 24th February 2025.</p> <p>20/1/2025 Workshop being held in February 25.</p> <p>10/12/2024 In progress</p>	
Friday 27th September 2024						
31.	27/09/2024	Mayor Rick Britton	Roof Painter – painting houses/buildings with heat resistant paint – possibly trial a few places	MPC – Action	<p>10/10/2025 – Budgeted for 2025-2026, Scope of works in development for invitation of quotes.</p> <p>18/8/2025 – Seeking other quotes RE Procurement Policy</p>	

			and yearly get done. Review western wall on a house on Herbert St to be painted in heat resistant paint.		15/07/2025 In 2025/26 budget, prioritisation of housing in progress, carried over a couple of years. 12/05/2025 received quote for housing, requested quote for other identified buildings. 22/1/2025 Quote to be requested from painter and included in budget deliberations. 10/4/2025 – Contact details yet to be provided (MPC)	
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Friday 23rd August 2024

32.	23/08/2024	Suggestions made by K. Mc Kelvie (during Deputation to Council)	Improvements to be made to Council's social media platforms (more engagement) and encourage Google Reviews (Refer also to Item 18)	Media - Action ECDM - oversight	11/11/2025 – This matter is similar to current item 25 and will be addressed concurrently. 11/08/2025 It is proposed to arrange a workshop with Councillors to address both best practice and local opportunities. 10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration 13/2/2025 Three staff to attend media training in March. 26/11/2024 Approaches to improve social media opportunities are being investigated.	
33.	23/8/2024	Suggestions made by K. Mc Kelvie (during Deputation to Council)	Consider turning the dog park on the corner of Herbert and Hamilton Street into a desert botanical garden.	ECDM - oversight	11/08/2025: Cr Beauchamp is scheduling an inspection to include measuring the land. The dog park and amenities are used by community and visitors. A desert botanical garden may benefit from an alternate setting. 23/04/2025 – Councillor Sam Beauchamp and Kim McKelvie to measure the gardens.	

28th June 2024

35.	28/06/2024	Cllr Norton	Footpath on Herbert Street where the old pool site used to be (next to Desert Sands Motel/corner of Herbert and Hamilton Street) - needs repair, is getting worse	DWO Budget-TIDS/TMR	<p>20/10/2025 – Project to be Re-establish footpaths 'On Hold' until a decision is made on the Cycleway Project.</p> <p>15/07/25: Awaiting on direction as told to hold until grant has been approved.</p> <p>15/07/2025 Grant approved.</p> <p>24/03/2025: Awaiting feedback on Active Transport Grant Application</p> <p>10/03/2025 Awaiting outcome from funding body.</p> <p>26/11/2024 Awaiting outcome on the Active Transport from TMR.</p>	
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Wednesday 24th April 2024

36.	24/4/2024		Investigations to be made about rating categories for wildlife reserves (currently zoned as nature reserves)	DCS - investigate	<p>4/12/2025 No Council's have wildlife reserves categories or similar.</p> <p>20/10/2025 Council's I have contacted do not currently rate any reserves, in November I will be at a meeting to get further clarification on this.</p> <p>15/07/2025 To date found no council that rates wildlife reserves.</p> <p>12/05/2025 awaiting information from other parties.</p> <p>14/04/2025 further discussions underway.</p> <p>13/2/2025 Have been unable to find any other Local Council that are charging a rating category like this.</p> <p>20/01/2025 investigating for possible inclusion in 25-26 budget.</p> <p>10/6/2024 To be investigated.</p>	X
37.	24/04/2024	2024/04.3	2. That a future budget allocation be considered in the 2025-2030 budget for Councillor and	DCS - Budget	12/05/2025 added to training budget for Councillors as an ongoing course.	X

			Management attendance at future Australian Institute of Company Directors AICD (or like) training.		14/04/2025 Next course is 28 July – 1 Aug 2025, Brisbane, cost is \$8,370/person + GST. 14/04/2025 Included in new budget for 25-26. 20/01/2025 Included in training budget for 25/26 budget. 8/11/2024 LGAQ have advised training for 24-28 February 2025 in Brisbane, \$8,280 per person, awaiting Councillor interest to attend, budget review will be done accordingly.	
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Friday 19th January 2024

38.	19/1/24	2024/01/20	Tender: T2023-24.5 Sale of lots L404/B2671 and L405/B2671 Mulligan Street, Boulia (closed) (b) A survey for an access easement across the rear of lots L404/B2671 and L405/B2671 (to Council's requirements) be undertaken and registered by Boulia Shire Council.	DWO - primary DCS-Public Trustee Budget - Land Dev	04/12/2025 Spoken to CLH Lawyers who are currently dealing with a similar situation. 20/10/2025 Contacting King & Co for clarification on options available to Council. 15/07/2025 awaiting further information on actions we can take. 14/4/2025 – seeking further advice. 13/2/2025 – it appears easement registration cannot proceed until someone can sign the deceased owners consent. 22/1/25 Update; no sale enquiry recd. (b)Easement Survey completed and amended to be 8m wide for lots 402-405. Lot 405 on B2671 (block 40)– BSC owned Lot 404 on B2671 (block 34)-Elliott owned (decd) Lot 403 on B2671 (block 30)-BSC owned Lot 402 on B2671 (block 26)-BSC owned 8/11/2024 Public Trustee is working on this file to sort last ownership issue.	
40.	19/01/2024		QRA- Betterment-BSC to review Longreach Channel on the Donohue Hwy with the installation of culverts. This channel	DWO - primary GBA - design Budget - subject to grant funding	20/10/2025 – This item is subject to the QRA sponsored flood study. 15/07/2025 Discussion had with GBA Stuart and CWO. 15/4/2025 Discussion had with TMR.	

			goes under water before the Georgina River crossing.		24/03/2025 : DWO Identifying potential partners who can carry out 3 tasks within the FRMP3 Grant made available to Boulia 26/11/2024 Project earmarked to commence post current flood season. 10/10/2024 Bridge Study has been approved by QRA.	
41.	19/01/2024		<p>Town Water supply BSC to investigate and advise on:</p> <ol style="list-style-type: none"> 1. Installation of a third water-storage tank. 2. Cyclone separating system for debris. 3. Modular filtration system (and Treatment Officer on a retainer basis). Dual water supply? To reduce treated water usage? 4. Water filters for each residence and business in the township. <p>Investigate Council getting robotic cleaner to run 6 monthly in ground reservoirs (once old tank relined).</p>	DWO	<p>15/07/2025 Discussion with Contractors to previous works undertaken.</p> <p>3/04/2025 Discussion with DRMDWV, application being done for additional water supply as stage 1.</p> <p>24/03/2025: Round table discussion booked between BSC & DRMDWV for 3/April</p> <p>22/1/2025 Full business case to be completed on options ready to be a shelf ready project for future funding.</p> <p>26/11/2024 Need political support to get this over the line.</p> <p>15/10/2024 LGGSP Funding application unsuccessful. Mayoral letters sent to Federal and State Water Ministers to request consideration for funding assistance.</p>	

Friday 18th August 2023

42.	18/08/2023		Shade for Robinson Park – Concept brief to be completed	DWO	<p>4/12/2025- Contract executed with the preferred contractor, ERGON proposal to complete abandonment work of the existing pole and wire infrastructure initiated for completion in February 2026.</p> <p>20/10/2025 – RFT Package at Market Seeking Designs and Options for consideration. Evaluation and Approval.</p> <p>15/07/2025 Request for a design and construction of 2 shade structures, one for Skate Park, one for Play equipment.</p> <p>28/04/2025 – Solar on roof to be investigated</p> <p>24/03/2025: Project engagement has commenced</p>	
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					26/11/2024 Earmarked to commence in Q3 of FY25. 8/11/2024 Allocation of funds made through W4Q round 5. \$520,00 – handed to DWO for project.	
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COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS				
NUMBER	DATE	Staff Member	PROJECT ISSUE:	RESPONSE
	19/06/2020	ECDM/WMgr	BRANDING/TOURISM Cllr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan for 2025-2030 31/10/23: Signs quite expensive, subject to funding?
	26/02/2021	WMgr	TOURISM/LIVEABILITY Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan for 2025-2030
	17/08/2020	WMgr	TOURISM Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge -suggested) to the Rodeo Grounds Stakeholders: Pitta Pitta, Ventia, Workcamp	Review of Corporate Plan in 2025-2030 15/2/2024 Pitta Pitta land compensation case will impact this and also the freehold land which intersects land between the Burke River Bridge and the Racecourse. 13/6/2023: Possible legacy project through Ventia (NBN) could get this off the ground. Discussions commenced. 24/11/22: idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guideposts/labour, and plant. Indigenous story signs to be developed with locals.
	22/09/2023	Cllrs	LIVEABILITY - FUTURE PLANNING Councillor Neilson suggested that boarding type accommodation be considering in Council's future planning.	17/6/2024 Council has received development application for private boarding - currently being advertised. review of Corporate Plan 2025-2030 15/2/2024: This is an option which needs to be considered by private individuals/organisations.
	22/09/2023	DWO	ECONOMIC DEVELOPMENT - HEAVY DUTY TRUCK BAYS AND MOBILE TOWERS Councillor Britton suggested future consideration be given to heavy duty truck bays and mobile towers between Boulia and the Northern Territory.	17/12/2024 Submission completed for the Mobile Blackspot funding round.

	21/10/2022	WMgr	LIVEABILITY Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	10/11/2022: The request has been sent to TMR. Awaiting road inspection by TMR.
	23/05/2025	Cllr Beauchamp	Drone Park Cllr Beauchamp has requested a Drone Park be installed for residents to be able to comfortably fly their registered drones.	

TITLE:	1st Quarter Operational Plan Review (July to September 2025)	DOC REF:
REPORT BY:	Shane Gray Chief Executive Officer	DATE: 11/12/2025

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

PURPOSE:

To present the first quarter Operational Plan Review for July to September 2025.

CONTENT:

The first quarter review of the Operational Plan from July to September 2025 has been completed in accordance with Council's Corporate Plan goals and legislation:

Local Government Regulation 2012

Division 4 Annual operational plan Section 174

(3) The chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months

(5) A local government must discharge its responsibilities in a way that is consistent with its annual operational plan.

It reflects Council's position in relation to the Corporate Plan and progress towards goals Council aims to achieve and is attached for Council's review.

CONSULTATION: Director of Corporate & Financial Services

GOVERNANCE IMPLICATIONS:

Prepared in accordance with Local Government Regulation 2012

RECOMMENDATION:

1. That Council receive for information the first quarter Operational Plan review from July to September 2025 in relation to the adopted Operational Plan 2025-2026.
2. That the report be displayed on the Council website.

ATTACHMENTS: Nil

Chief Executive Officer	Mr Shane Gray
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TITLE:	Council Meeting Dates 2026	DOC REF: 11.2.4
REPORT BY:	Shane Gray Chief Executive Officer	DATE: 26/11/2025

CORPORATE PLAN REFERENCE:

Key Priority 8: Proactive and responsible leadership

8.1: Genuine community engagement

8.1.2: Manage and govern to ensure transparency and responsiveness to the needs and views of our communities in decision making practices

8.1.4: Residents are informed about and involved in Council's decision making

Key Priority 8: Proactive and responsible leadership

8.2: Strong representation

8.2.1: To represent and collectively make decisions to benefit the entire community

8.2.3: Council acts in a coordinated manner to implement this Plan

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

PURPOSE:

To propose intended meeting dates for 2026 for the Ordinary Meetings of the Boulia Shire Council to enable participation in Council Meetings to the general public.

CONTENT:

Ordinary meetings of Council are generally held on the third or fourth week of each month on the date specified unless a quorum is not present and the meeting is cancelled/deferred.

Meetings are to be held in a place designated by Council which at present is the Boulia Shire Hall in order to accommodate space for public attendance. A meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed under section 254J of the *Local Government Regulation 2012*.

It is proposed that the meeting dates for 2026 be held approximately on the third Wednesday of each month, as proposed in the below table, in order to align with the other RAPAD Councils and avoid clashing with other representative/committee meetings that have been proposed for 2026. If there is a clash with another meeting/conference etc than Council can move the meeting to the next best date of their choice.

Date	Location	Time
Wednesday 21 st January 2026	Boulia Shire Hall	9 am
Wednesday 18 th February 2026	Boulia Shire Hall	9 am
Wednesday 18 th March 2026	Boulia Shire Hall	9 am
Wednesday 15 th April 2026	Boulia Shire Hall	9 am
Wednesday 20 th May 2026	Boulia Shire Hall	9 am
Wednesday 17 th June 2026	Boulia Shire Hall	9 am
Wednesday 25 th July 2026	Boulia Shire Hall	9 am
Wednesday 19 th August 2026	Boulia Shire Hall	9 am
Wednesday 16 th September 2026	Boulia Shire Hall	9 am
Wednesday 21 st October 2026	Boulia Shire Hall	9 am
Wednesday 18 th November 2026	Boulia Shire Hall	9 am
Wednesday 16 th December 2026	Boulia Shire Hall	9 am

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS:

Compliance with the *Local Government Regulation 2012*

RECOMMENDATION:

1. That dates for the 2026 Council meetings, as noted in the 'Council Meeting Dates 2026' report, are adopted and displayed on Council's website and all other approved distribution methods.
2. That the location be the Boulia Shire Hall with the commencement time of 9 am.

ATTACHMENTS: Nil

Chief Executive Officer	Mr Shane Gray
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TITLE:	Corporate Plan Report	DOC REF: 11.2.5
REPORT BY:	Shane Gray Chief Executive Officer	DATE: 09/12/2025

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To seek Council endorsement of the proposed process, governance arrangements, and consultation approach for the development of the Boulia Shire Council Corporate Plan 2026–2031, to be adopted by April 2026 and implemented from 1 July 2026.

CONTENT:

1. Background

Under the *Local Government Act 2009* and *Local Government Regulation 2012*, all Councils must prepare and adopt a five-year Corporate Plan which sets the strategic direction for the organisation and community. Boulia Shire Council's current Corporate Plan 2021–2026 expires on 30 June 2026. Development of the new Corporate Plan 2026–2031 will ensure continued strategic alignment, community relevance, and compliance with legislative requirements.

2. Discussion

The proposed process will ensure the new Corporate Plan reflects community aspirations, operational capability, and emerging regional opportunities. It includes clear project phases, governance oversight, and broad community engagement through surveys and workshops.

The consultation approach has been designed to reach both internal (staff) and external (community) stakeholders, providing meaningful input to inform Council's strategic direction.

3. Governance Framework

The following structure is proposed to guide development of the Corporate Plan 2026–2031:

Council: Provides overall direction, approves process, and adopts final plan.

Mayor: As the project champion and primary spokesperson for community engagement.

Chief Executive Officer: Responsible for overall project delivery, ensuring compliance and alignment with operational planning. Monthly status updates on the project will be incorporated into the monthly CEO reports to Council.

Executive Management Team: Provides input, data, and review of draft documents.

Project Team: Coordinates engagement, drafts content and manages logistics.

Community and Stakeholders: Participate in surveys, workshops, and provide feedback on priorities and vision.

4. Project Timeline

Nov – Dec 2025	Planning and Project Setup, Workshop with Council
Jan 2026	Background Review
Jan 2026	Staff & Community Surveys
Feb/March 2026	Workshops (Community & Councillor)
Mar 2026	Drafting & Consultation
April 2026	Council Adoption
May – June 2026	Implementation Preparation

Budget \$25,000

5. Release Survey Questions

CONSULTATION: Councillors, staff and government representatives

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Corporate Plan Timeline be received for information and Council endorses the scope of works.

ATTACHMENTS:

1. Staff Survey Template [**11.2.5.1** - 4 pages]
2. Community Survey template [**11.2.5.2** - 3 pages]

Chief Executive Officer	Mr Shane Gray
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What's The Future Boulia

Staff Survey Template

Purpose: To gather staff perspectives on Council's performance, internal communication, service delivery, and future opportunities.

Instructions: Please complete.

Tick or circle your rating where applicable and add your thoughts and comments to assist.

Rating Scale:

1	Strongly Disagree
2	Disagree
3	Neutral
4	Agree
5	Strongly Agree

Q1: Our staff have a clear understanding of Council's strategic priorities.

<input type="checkbox"/>	Strongly Disagree
<input type="checkbox"/>	Disagree
<input type="checkbox"/>	Neutral
<input type="checkbox"/>	Agree
<input type="checkbox"/>	Strongly Agree

How have you contributed to delivering the community vision?

Comment:



BOULIA SHIRE COUNCIL

Q2: Is Communication across our departments effective?

<input type="checkbox"/>	Strongly Disagree	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Neutral	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Strongly Agree
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What works well and where can we, as an organisation improve?

Comment:

Q3: I have the skills and support needed to perform my role well.

<input type="checkbox"/>	Strongly Disagree	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Neutral	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Strongly Agree
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Can you provide what skill and training you have been provided and would like to undertake for future development?

Comment:



BOULIA SHIRE COUNCIL

Q4: Council delivers quality services to the community.

Strongly Disagree Disagree Neutral Agree Strongly Agree

What are your thoughts on service delivery and are there opportunities to improve?

Comment:

Q5: Council has great strengths within the community.

Strongly Disagree Disagree Neutral Agree Strongly Agree

What do you think are Council's greatest strengths?

Comment:



BOULIA SHIRE COUNCIL

Q6: What areas could we improve to better serve the community?

What would you like to see Council focus on improving?

Comment:

Q7: What do you believe should be Council's top priorities for the next five years?

Can you provide your thoughts on what we should consider for Boulia over the next five years and into the future.

Comment:

What's the future Boulia? Staff Survey Template.

2025



What's The Future Boulia

Community Survey Template

Purpose: To understand community satisfaction, priorities and vision for Boulia's future.

Instructions: Please complete one survey per household. You can fill this out online or return a printed copy to the Council office or library.

Rating Scale:

1 – Dissatisfied | 2 – Neutral | 3 – Satisfied | 4 – Very Satisfied

Q1. How satisfied are you with the following services?

- Shire Roads and Infrastructure	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
- Waste Management	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
- Water Supply	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
- Community Facilities (parks, halls, pool)	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
- Events and Community Programs	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
- Communication and Information	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4

Q2. What do you value most about living in the Boulia Shire?

Comment:



BOULIA SHIRE COUNCIL

Q3. What areas should Council focus on improving over the next five years?

Comment:

Q4. What is your vision for the future of Boulia?

Comment:

Q5. How well do you think Council listens and responds to Community needs and how can we improve this?

1 2 3 4 5

Comment:



BOULIA SHIRE COUNCIL

Q6. What is the most positive thing about living in Boulia?

Comment:

Q7. Any other comments or ideas for Boulia's future?

Comment:

TITLE:	Manager - People & Culture November 2025	DOC REF: 11.2.6
REPORT BY:	Rebecka Britton Manager People and Culture	DATE: 05/12/2025

CORPORATE PLAN REFERENCE:

Key Priority 3: Economic Development - A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.1.1: Encourage a diverse supply of housing affordability and choices

3.1.2: Council owned housing is managed, is affordable, and which is suitable to meet demands

Key Priority 7: Valuing our greatest asset – people

7.1: An innovative culture

7.1.1: Adopt employment practices that develop and support a motivated and focused workforce

7.1.3: Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of November 2025.

CONTENT:

HOUSING

Occupancy

Houses Vacant – 24 Moonah, 58 Moonah, 56 Moonah

26 Pituri Units Vacant – #4 Vacant - awaiting maintenance

47 Pituri Units Vacant - #1 Vacant – awaiting maintenance

61 Moonah Units Vacant - #1 - awaiting maintenance (since complete)

Housing standard is something that we would like to implement. Document provisions/exclusions as a standard & amended on an individual basis.

Capital Upgrades

Nil capital works currently being undertaken – next bathroom scheduled for capital works 29 Pituri due to taps leaking internally behind shower.

Roof Painting Contractor requesting timeline to complete works. Currently researching other available contractors to ensure adherence to procurement policy.

Asset Management Plan

DCS has provided Shepherd reports 5/12/2025. Will be working to program in accordance with budget as per maintenance recommendations.

New Residential Estate – Executive Staff Housing

- Nil to report

HUMAN RESOURCES

Available Positions

- Casuals

Recent Engagements

- Fixed Term Contract extension – Administration Officer
- Facilities Co-Ordinator – Secondment (Racecourse Caretaker)

Resignations

- RCM Crew

Contract Engagements

- Acting Director of Works & Operations
- Temporary Finance Manager
- Temporary Workplace Health & Safety Advisor
- Payroll Specialist Support - ongoing

LEARNING & DEVELOPMENT

- Australian Institute of Management – 2 partner packs available
 - (Expiry 23/11/2025) - internal EOI went out seeking interest from current employees

PEOPLE & CULTURE - MISCELLANEOUS

- UNISA Workforce Culture Survey – on pause

CONSULTATION: CEO – Shane Gray

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Manager – People & Culture November 2025 report is received for information.

ATTACHMENTS: Nil

Reviewed and Approved Chief Executive Officer	Mr Shane Gray
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11.3 Corporate Services

TITLE:	Director of Corporate & Financial Services November 2025	DOC REF:
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REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE:
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.1.2: Effective internal and external communication and records management

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

Key Priority 5: Robust Governance

5.4: Sustainability

5.4.1: Council's offices, depots and business enterprises are operated under 'value for money' principles

5.4.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

CONTENT:

Local Laws Review

Council have engaged Peter Mann from Blackall-Tambo Regional Council to assist in review of our current Local Laws with consideration being given to changes in Acts, Regulations, and trends in Councils of similar region.

There has been a considerable delay in finalising the local laws review, to ensure that we get the best possible outcome at the workshop information has been sent out to the attendees to review and comment on in preparation.

Workshop was run via Teams, 26th September 2025 with Peter Mann.

Council's key personnel that work within the Local Laws and Councillors and Management had reviewed the current version of local laws and identified possible changes that are required, plus identified additional laws need to be added.

Peter Mann is now pulling this all together in a report for Council. Work is underway still on this.

Altus Definitiv Payroll Implementation Project

A team of 3 Officers (Staff) are working on this project with ReadyTech Consultants to implement a new payroll system that will allow a lot of efficiencies for the Council as well as giving the Employees the ease of electronically applying for leave and putting in timesheets.

ReadyTech project team are currently running parallel pay runs for comparison and to ensure all set up is complete. Work is ongoing in this area.

Further script testing is underway to ensure accuracy of the system and that the configurations are fully auditable.

All scripts are being checked and signed off by myself for all testing that has been conducted by Manager People & Culture (MPC) as the main testing Officer of the system.

ReadyTech Officer will be on-site approximately mid to end of February 2026, the further delay has come about due to issues with the final journal processing between systems as well as Staffing leave over the Christmas and New Year break.

The Internal Auditor has provided a proposed scope of works for the review prior to going live, awaiting to hear back from the Audit Chair, for approval or comments.

Audit and Risk Committee have requested an initial scope of works to be created/ documented and presented to the committee at the next meeting, this is also to include the progress on the testing. This document of the project scope has been submitted to the Audit Chair, awaiting approval/comments. Further work is being done on this document.

As the MPC is the only person left from the initial team for the project, I've submitted to the CEO for approval of at least 2 more staff to do the training over the break so that by February we will be in a position to have 3 staff that are fully across the Definitiv system in preparedness for going live and succession planning. Still awaiting approval.

A majority of the testing has been completed and checked, approved. There is still some areas of concern with integration and the final reporting processing. Once this is managed as per our requirements, Council will be in a position to go live.

Community Hub

Weekly updates are continuing for the project with our external project manager Adam Britton and the team from POD (Architects).

Several different suppliers, planners and other consulting teams are assisting POD, to ensure compliancy. As a part of this a firm that builds and transports these types of buildings, is consulting with best methods to build and or transport so some minor changes in walls and space may occur.

As a part of this process, it has been identified where Council must procure with a federal safety accreditation business, this is possibly limiting the field.

Discussions are underway with the project team; legal advice sought for contracts as well as discussions with the funding provider.

Regulatory applications have been submitted for several different areas in preparation for the Hub build. Council has received notification that both blocks have now been amalgamated on the one plan.

Room data sheets have been completed and submitted to POD for review. The project has now moved into Design phase with the architects.

Antenna for IT communications, delivery and installation including connecting to the Administration office until decanting takes place is currently underway with planning and procuring for the work. Had a round table discussion on the future of Council's IT requirements with several external stakeholders, currently working on a gap analysis. The temporary antenna will be our option, now investigating removable footings.

Ergon have sent a scope of works for the connection of electricity to the new build, and this has been accepted, next step is for Ergon to do the work. Ergon have been out onsite and met with CEO.

Further planning and discussion on decanting options are in progress, plan has been drawn up, still discussion with DWO and CEO as to options.

Milestone report due 5th December 2025.

Financial Statements

Hours of work has been done by Graeme Gillam, Finance Manager on the financial statements. This has also included a number of hours of finance staff pulling copies of documentation and supplying this information to our external auditors.

The final audit of the Council for the 2024-25 year is still underway; we are awaiting notification that the Statements can be signed by the CEO and Mayor ready for submission to the QAO.

The external Auditors advised that they would not have the statements ready for signing prior to the deadline, 31st October 2025.

An Extension of Time has been requested from the Minister, presently we are still awaiting the approval for statements to have an extension of time to the 31st December 2025. Extension of time was approved to 31st December 2025.

Auditors have requested further files and information that myself and Finance Manager Relief on his return, have been supplying to them to substantiate our figures and their questions.

Due to the change in process for REPA works to not being capitalised now, there will be a need for an adjusting journal to prior years statements due to the carried forward of WIPs and Deferred Income/Expenditure.

Awaiting Auditors advice for final adjustments so statements can be signed.

LCFP – Local Government Finance Professionals Conference 2025

Attended the conference in Cairns and was able to meet with a number of our Account Managers and networked with other Council members. During the Conference I was able to identify a number of ways for improving our current processes and moving into the new world.

Topics covered unlocking potential 2025:

- Project Management fundamentals for finance professionals
- Queensland Audit Office – insights
- Building the AI-Enabled Council (included case studies)
- Local Government Department Update/Depreciation Taskforce insights
- Data Visualisation – telling a story
- Managing the ethical risks of AI
- High Performance workdays
- The Debt Recovery Landscape
- People First – Our journey to financial stability

Insurance Claims

1/47 Pituri St Unit – water damage PR0050022

Water damage to unit due to a leaking pipe in the unoccupied unit which has caused damage to the unit.

This claim has been lodged with the quote for repairs to the unit. Please note Council's excess for property damage is \$5,000.

Insurance have approved for works to be completed.

1/61 Moonah St – water damage PR0050024

Hot water system which was in the ceiling leaked and caused damage to the unit. Insurance have advised that with this claim the replacement of the hot water system will be excluded from this claim as no insurance event has caused it to fail. Resulted damage, ceiling and bathroom repairs and any electrician report and investigation costs will be covered by the claim, no electrical repairs though.

Please note Council's excess for property damage is \$5,000.

Awaiting a quote to send to the Insurance for – Ceiling and bathroom quote. Still awaiting a quote.

Staff Movements/Changes

Records Officer started

Administration/Post Office Relief Officer Casual started

Administration Officer – relocated temporarily to Depot Administration, no end date been advised.

Relief Finance Manager on leave 13th December 2025 until 4th January 2026.

Positions Vacant/Contract Changes (discussions to be had with HR/CEO)

Finance Manager (not yet advertised)

Senior Administration Officer/Office Administration

Relief Finance Manager Contracted to 30th June 2026

Administration Officer – Contracted full time to 30th June 2026

Meetings & Training

I have attended the following meetings and training during June:

- Qld Audit Office – Sri Narasimhan
- Boulia Community Hub Project Meeting, Adam Britton, Alison Stout (POD), Belinda Allwood (POD) – Teams (weekly)
- Payroll Implementation Strategy – Zack Adenwala, Chad Tiet, MPC
- Definitiv Implementation Meetings – Chad Tiet – ReadyTech, MPC
- Strengthening budget ownership – Anthony Ottaway, Relief Finance Manager
- Civica – Reflect – Darren Simpson
- RACAS – Project – Shepherd Services – Nathan Woolley, Patrick McGuire
- LGMS Update – David Royston-Jennings, Teo Stephanie, CEO
- LGAQ – Energy Detective – Kate Zubrinich
- Brighter Super – Brendan Laws, Armi Schwarz
- GenEng Solutions – Michelle Reynolds, Audit Chair
- ReadyTech – Angelo Nardi, Account Manager, David Rajasingham
- QTC – Jan Xanthopoulo, Local Government Advisor
- Lo-Go Appointments – Faith Della Sabina
- We are Peak – Jodi Cannon
- QTC Training – Rory Barlow, Director Education programs
- CBA – Emmanuel Klimantis, Anna Karanasios
- SurePact – Henry McNally, Account Executive
- TMR Monthly meeting – Garth Kath, Patrick Curtain, DWO, CWO
- PID – Support Officer training – Office of the Qld Ombudsman

Future Approved Travel

- 15th Dec – 18th January – Annual Leave

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Director of Corporate & Financial Services November 2025 report be received for information purposes.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	Financial Report for November 2025	DOC REF: 11.3.2
REPORT BY:	Colin Duffy Acting Finance Manager	DATE: 05/12/2025

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

5.2.2: Maintain high standards of Corporate Governance through effective audits

5.2.3: Decisions on new or enhanced community assets or facilities are viewed with the future financial impact on Council

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

Financial Summary as at 30th November 2025.

Cash Position:

	30-November-25	31-October-25
Cash at Hand	23,807,665	21,253,561
Net Cash Equivalent (Debtors-Creditors)	1,048,594	2,256,089
Total	\$24,856,260	\$23,509,650

Income

Total revenues to 30th November 2025 are \$10,969,030. This equates to approx. 25.74% of this year's budget.

Expenditure

Operating expenses to 30th November are \$5,620,521. This equates to approx. 14.80% of this year's budget.

Liquidity

CBA		\$403,549
Floats		\$1,105
Investments		
CBA At Call 4.35%		\$10,948,108
QTC 4.40%		\$12,454,903
		\$23,403,011
	Total	\$23,807,665

Additional Information on Cash Position:

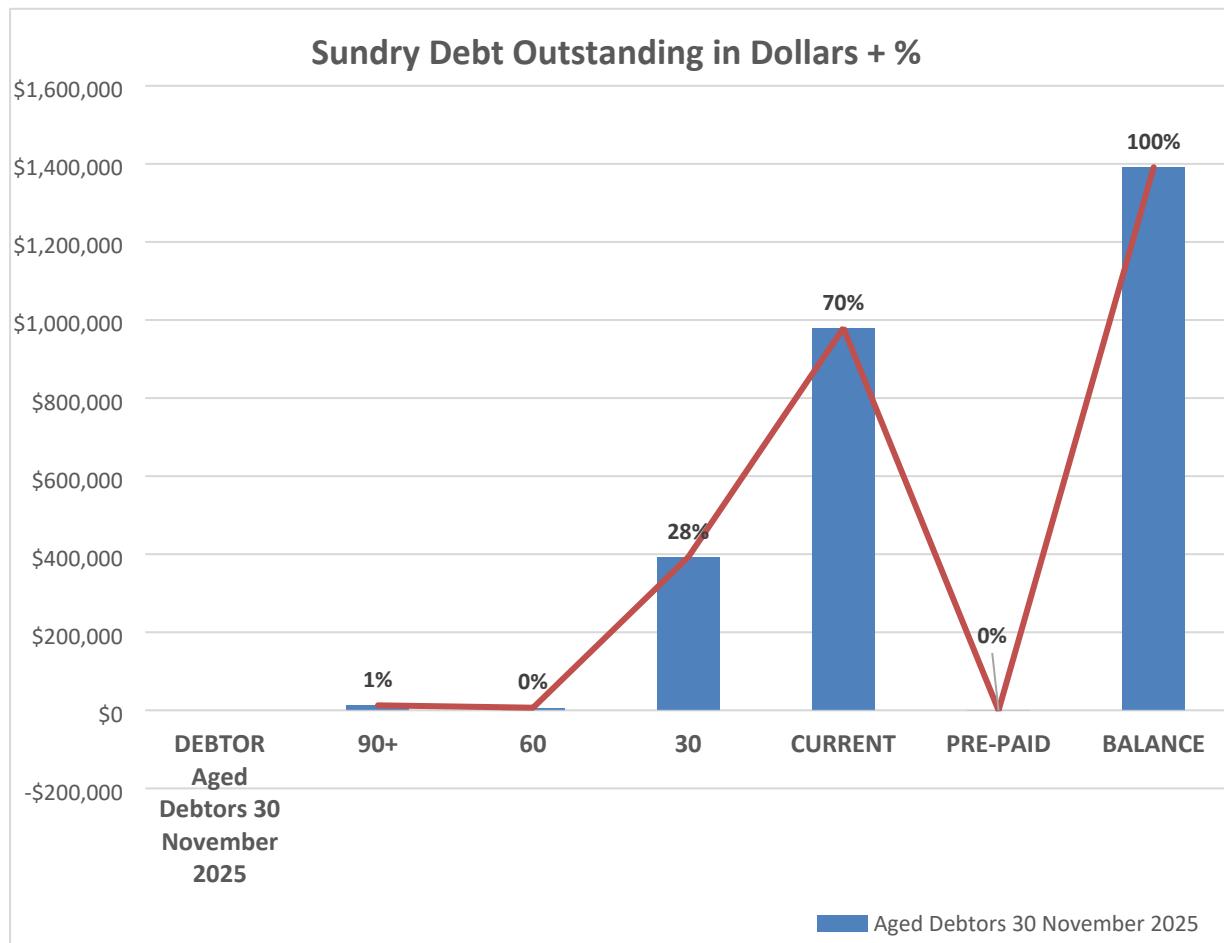
Cash Balances as at 30 th November 2025		23,807,665
The following items need to be backed by cash		
Reserves 30 November		2,328,551
Funded Depreciation		
Depreciation accrued		2,041,667
Funded Employee Entitlements (Current and Non-Current)		(1,446,424)
Grant Funding (paid in Advance)		7,091,859
Working Capital Cash		1,500,000
Capital Grants		3,029,814
Operating Result for 2025/2026		2,318,695
Less Capital Expenditure 2025/2026		(6,226,315)
Backed by Cash		10,637,847
Cash unallocated as at 30th November 2025		13,169,818

Aged Debtors 30th November 2025

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	\$ 12,821	\$ 6,726	\$ 392,573	\$ 979,460	(\$145)	\$ 1,391,436

90+ Days Outstanding

For this month, amounts greater than 90+ days total \$12,821, which constitute 0.92% of the total debtors. Payment arrangements are in place with all outstanding debtors.



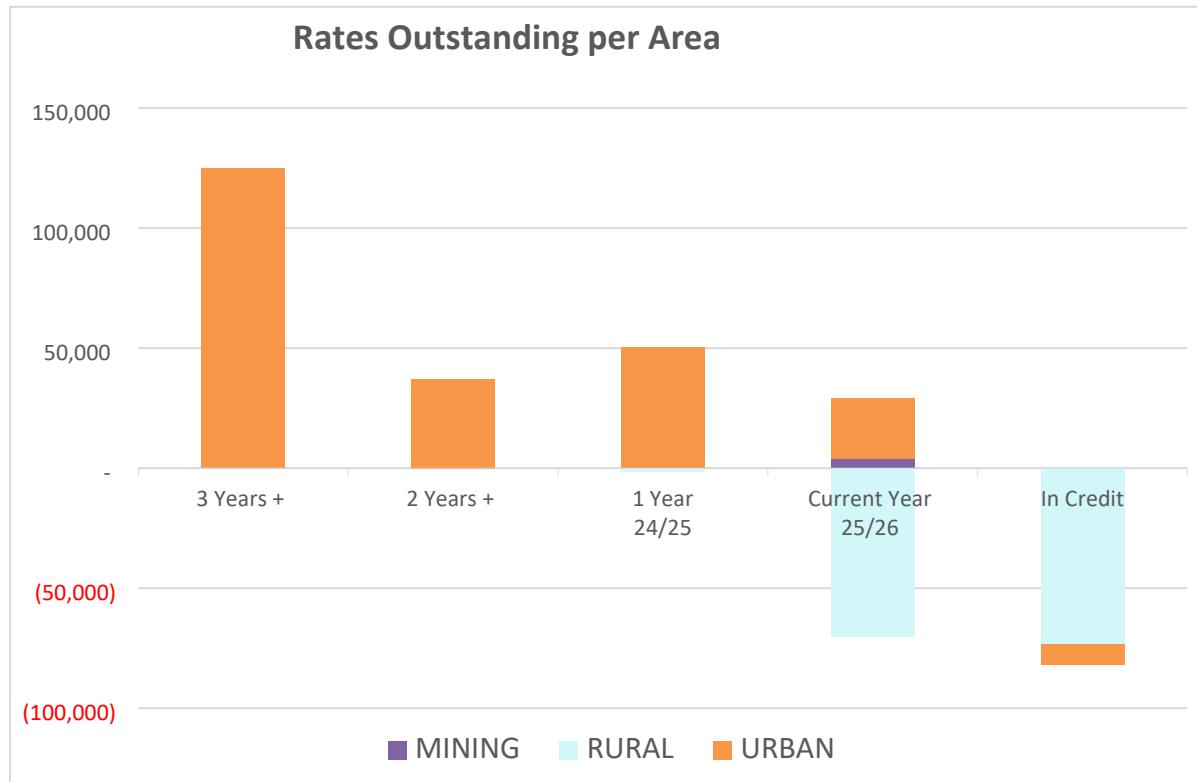
Creditors 30th November 2025

Total amount waiting for payment, not yet due is \$0

Rates 30th November 2025

Total outstanding \$169,939

RATES	3 Years + \$	2 Years + \$	1 Year 24/25 \$	Current Year 25/26 \$	In Credit \$	Total Outstanding \$
URBAN	124,819	37,187	50,376	25,166	(8,559)	237,548
RURAL	-	-	(1,334)	(70,208)	(73,343)	(71,541)
MINING	-	-	112	3,820	-	3,932
ALL	124,819	37,187	49,154	(41,221)	(81,902)	169,939



CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Financial Report for November 2025 be received for information.

ATTACHMENTS:

1. Income Statement as at 31 st Oct [11.3.2.1 - 1 page]
2. Balance Sheet as at 31 st Oct [11.3.2.2 - 1 page]
3. Cash Flow Statement as at 31 st Oct [11.3.2.3 - 1 page]
4. CONFIDENTIAL REDACTED - Revenue & Expenditure Report as at 31 st Oct [11.3.2.4 - 3 pages]
5. CONFIDENTIAL REDACTED - Capital budget as at 31 st oct [11.3.2.5 - 5 pages]

Reviewed & Approved by Chief Executive Officer	Mr Shane Gray
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BOULIA SHIRE COUNCIL
Income Statement
For the period ended 30 November 2025

	2024/2025	2024/2025		
	<i>Actual</i>	<i>Budget</i>		
	<i>(Reviewed)</i>			
Income				
Revenue				
Recurrent Revenue				
Net rate and utility charges	1,006,097	1,971,000		
Fees and charges	167,811	240,000		
Rental income	98,995	400,000		
Interest received	314,438	820,000		
Sales - contract and recoverable works	2,408,943	4,450,000		
Other Income	88,184	130,000		
Grants, subsidies, contributions and donations	3,854,750	7,600,000		
Total Recurrent Revenue	<hr/> 7,939,216	<hr/> 15,611,000		
Capital Revenue				
Grants, subsidies, contributions and donations	3,029,814	27,000,000		
Sale of property, plant and equipment	-	-		
Total Capital Revenue	<hr/> 3,029,814	<hr/> 27,000,000		
Total Revenue	<hr/> <hr/> 10,969,030	<hr/> <hr/> 42,611,000		
Total Income	<hr/> <hr/> 10,969,030	<hr/> <hr/> 42,611,000		
Expenses				
Recurrent Expenses				
Employee benefits	(2,078,168)	(4,811,000)		
Materials & Services	(3,542,353)	(28,145,000)		
Finance Costs	0	(121,000)		
Depreciation	0	(4,900,000)		
Total Recurrent Expenses	<hr/> (5,620,521)	<hr/> (37,977,000)		
Capital Expenses	-	-		
Sale of property, plant and equipment	0	-		
Total Expenses	<hr/> (5,620,521)	<hr/> (37,977,000)		
Net Result Attributable to Council	<hr/> <hr/> 5,348,509	<hr/> <hr/> 4,634,000		

BOULIA SHIRE COUNCIL
Balance Sheet
as at 30 November 2025

2024/2025 Actuals

Current Assets

Cash and cash equivalents	23,807,665
Trade and other receivables	1,530,507
Inventories	511,139
Contract Assets	<u>5,194,378</u>
Total Current Assets	31,043,689

Non-current Assets

Property, plant and equipment	<u>220,481,095</u>
Total Non-current Assets	220,481,095

TOTAL ASSETS

251,524,784

Current Liabilities

Trade and other payables	(295,948)
Borrowings	(96,295)
Provisions	(362,521)
Contract Liabilities	(1,017,280)
Deferred Revenue (current)	<u>(8,748,115)</u>
Total Current Liabilities	(10,520,159)

Non-current Liabilities

Borrowings	(1,007,834)
Provisions	(93,028)
Total Non-current Liabilities	(1,100,861)

TOTAL LIABILITIES

(11,621,020)

NET COMMUNITY ASSETS

239,903,764

Community Equity

Asset revaluation reserve	114,887,927
Other reserves	2,328,551
Retained surplus	<u>122,687,286</u>
TOTAL COMMUNITY EQUITY	239,903,764

BOULIA SHIRE COUNCIL
Statement of Cash Flows
For the period ended 30 November 2025

	<i>2024/2025 Actuals</i>	<i>Reviewed Budget 2024-25</i>
Cash Flows from Operating activities:		
Receipts from customers	2,300,066	5,726,000
Payments to suppliers and employees	(5,741,939)	(11,867,400)
	<hr/>	<hr/>
	(3,441,874)	(6,141,400)
Interest received	314,438	715,000
Rental income	98,995	357,000
Non-capital grants and contributions	3,854,750	6,413,511
Borrowing costs	0	(36,000)
	<hr/>	<hr/>
Net Cash Inflow (Outflow) from Operating Activities	826,309	1,308,111
Cash Flows from Investing activities:		
Payments for property, plant and equipment	(6,226,315)	(45,968,000)
Proceeds from sale of property, plant and equipment	3,029,814	40,829,000
Grants, subsidies, contributions and donations	<hr/>	<hr/>
	(3,196,501)	(5,139,000)
	<hr/>	<hr/>
Cash Flows from Financing activities		
Proceeds from borrowings	0	2,000,000
Repayment of borrowings	0	(631,000)
	<hr/>	<hr/>
Net Cash Inflow (Outflow) from Financing activities	0	1,369,000
	<hr/>	<hr/>
Net Increase (Decrease) in Cash and Cash Equivalents held	(2,370,192)	(2,461,889)
	<hr/>	<hr/>
Cash and Cash Equivalents at beginning of Reporting period	26,177,858	20,575,678
	<hr/>	<hr/>
Cash and Cash Equivalents at end of Reporting period	<u>\$ 23,807,665</u>	<u>\$ 18,113,789</u>

TITLE:	Boulia Community Hub Project Update	DOC REF: 11.3.3
REPORT BY:	Adam Britton Project Manager	DATE: 11/12/2025

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.3: Well planned

2.3.4: Facilitate land and infrastructure development that meets the needs of the community and fits with the financial constraints of Council, key stakeholders including State and Federal governments

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Minor (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-2**.

PURPOSE:

To provide Council an update on progress for the Boulia Community Hub project and endorse the submission of a development application following completion of the design development.

CONTENT:

Design Update

Consulting Architects People Oriented Design (POD) and associated sub consultants have progressed the detailed design following Council input into the design and advice from external prefabrication contractor Blok who provided Early Contractor Involvement. The updated design has optimised layouts to meet Council requirements and provides improved efficiency in construction. The design process has included the development of the Ergon power connection, geotechnical investigations and review of water services to the site.

The design of the updated floor plan as shown in **Attachment 1** and the Mood Boards as shown in **Attachment 2** is an extract of the detailed design documentation due to be issued by POD shortly that will be included in the development application.

Cost Estimate

A revised cost estimate will be provided by consulting quantity surveyors following completion of the detailed design. The revised costs will inform the review of the project scope and deliverables for procurement including consideration of project staging. Noting there may be staging of the works, the project will seek the development approval on the full scope.

Development Application

Council has received prelodgement advice from the assessment town planner for the project that identifies the following;

- Lot & Plan details, noting the lots have subsequently been amalgamated into Lot45 SP351538 cancelling lots 604 & 605 on B2671
- Easement details – Nil

- Level of assessment – Code assessable Material Change of Use to be in accordance with Township Zone Code and General Development Code.
- Referrals to SARA for State Controlled Road
- The required plans include a detailed site plan that identifies all property boundaries, existing and proposed buildings, setbacks, access locations, on-site car parking, and landscaping.

Refer **Attachment 3** for the prelodgement advice.

Project program

The project program has been reviewed following development of the design program, early contractor review of the design and further consideration into the prefabrication timing constraints.

The updated program targets the completion of the design documentation for tendering purposes in early 2026 and also targets a contract award in mid-2026. Completion is not forecast until 3rd quarter of 2027.

Grant Funding

Council has received the Australian Government's Growing Regions Program funding agreement which is currently being reviewed for a variation in timing following progress of the design and further consideration of the construction program.

Temporary Office Facilities

Investigations into temporary facility options have been refined to consider that staff be temporarily located in the existing library. The project team is currently investigating various layout configuration options. The library is proposed to temporarily be relocated to the community hall.

The project team are also considering the I.T. provisions including antenna replacement required during the project.

Project Reference Group and Project Working Group

The project reference group met on 19 November 2025 to review the mood boards and provided feedback and general endorsement of the design information.

CONSULTATION:

Internal: Director Corporate and Financial Services.

GOVERNANCE IMPLICATIONS: NIL

RECOMMENDATION:

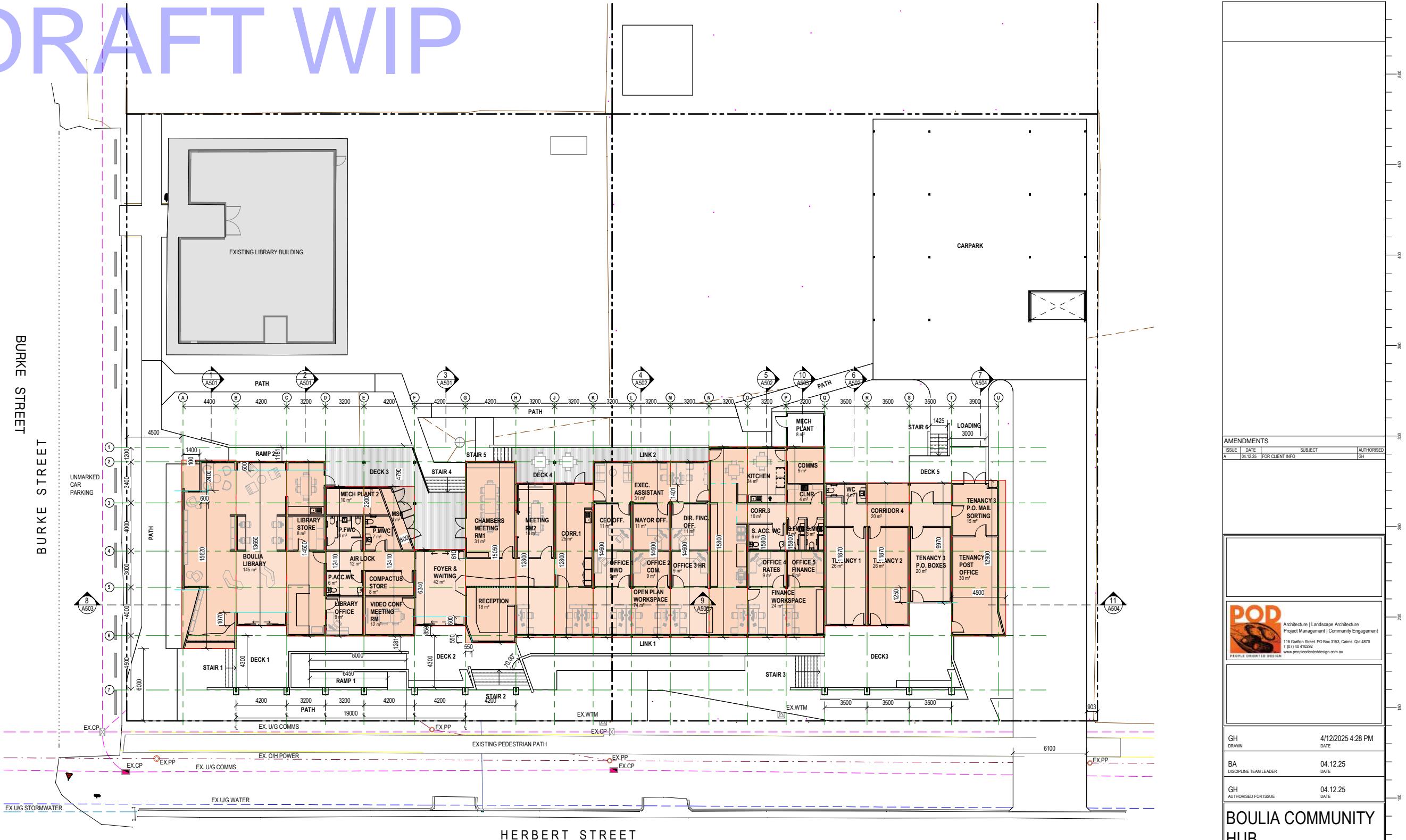
1. That Council receive the Community Hub - Dec 2025 Update report for information.
2. That Council endorse the submission of the Development application

ATTACHMENTS:

1. Attachment 1 - Boulia Community Hub Floor Plan update [**11.3.3.1** - 1 page]
2. Attachment 2 - Mood Boards [**11.3.3.2** - 16 pages]
3. Attachment 3 - Pre-lodgment Advice [**11.3.3.3** - 2 pages]

Reviewed by Director of Corporate & Financial Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Mr Shane Gray

DRAFT WIP



PROJECT NUMBER	PROJECT STAGE	ISSUE	sheet no
2503	DD	A	A104

2025.11.19 - notes from meeting:

- 1 - make sure orange is not too orange - burnt umber (light brown) requested
- 2 - POD to ask hydraulic engineer about sprinkler system // fire protection of entire asset
- 3 - no gum trees to be in landscape design; all trees specified need to be lower than the roof in overall height but want lots of trees and bushes around the building
- 4 - no ottoman furniture
- 5 - library to be primarily an adaptable open space with books shelves built in on the perimeter wall (see image below with green shelving)
- 6 - make sure the entry bench seat design is high enough for older people to easily get up from once sitting
- 7 - concrete floor - needs to be discussed on what finish and base material happens
- 8 - cracking and settling of this asset will occur due to poor soil/not good ground - design to aim to mitigate this as best as possible with expansion joint designs that allow for movement
- 9 - in general - mood board approved in meeting with minor adjustments

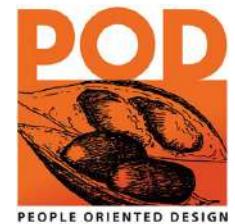


Boulia Community Hub

Proposed Design Mood Board

Prepared for:

Boulia Shire Council
October 2025



Proposed Exterior Material Palette

Boulia Environment



Materiality



Colour Board



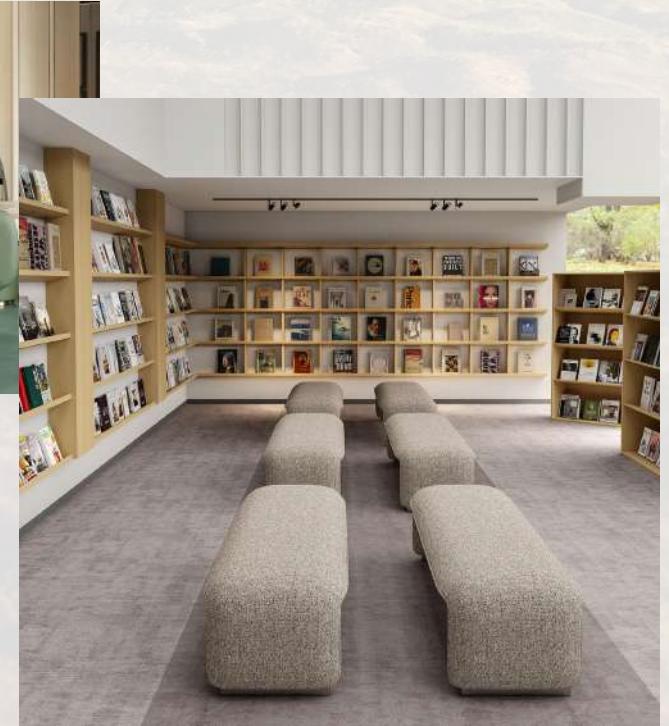
Exterior Material Palette



Overall Vibe – Option 1



Overall Interior Vibe – Option 2



Community Hub – Legend Plan



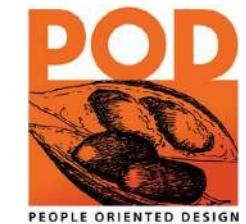
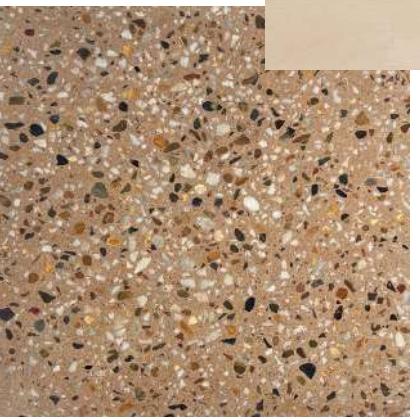
The logo for POD (People Oriented Design) features a large, stylized orange letter 'P' containing a graphic of a human eye. Below the eye is the word 'POD' in a large, bold, orange sans-serif font. At the bottom, the words 'PEOPLE ORIENTED DESIGN' are written in a smaller, orange, all-caps sans-serif font.

1. Council Entry - Inspiration

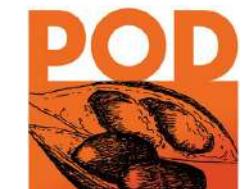
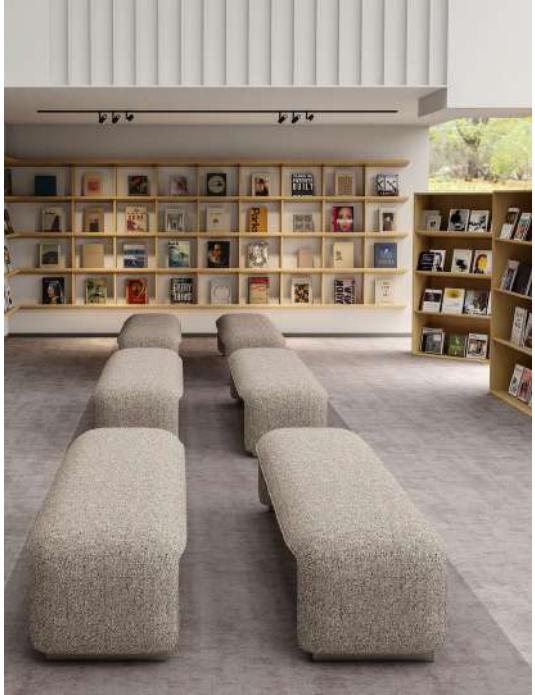


PEOPLE ORIENTED DESIGN

1. Council Entry – Proposed Materials

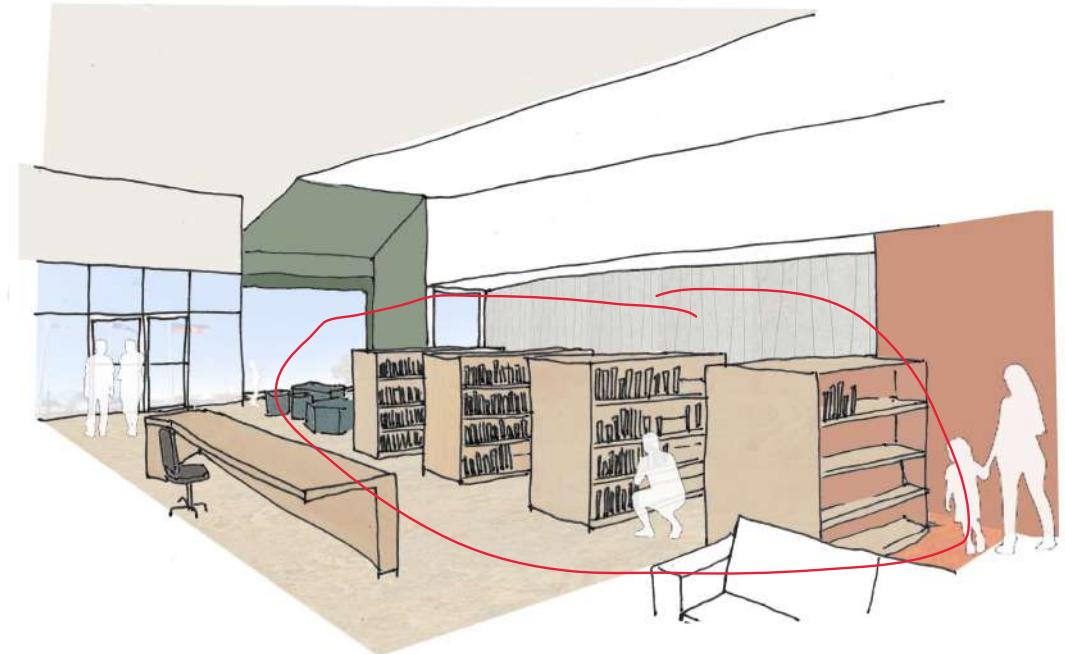


2. Library – Inspiration

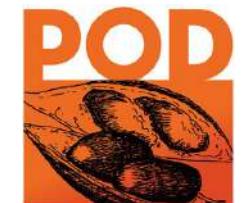


PEOPLE ORIENTED DESIGN

2. Library – Proposed Materials



*ensure centre area is adaptable and books
on perimeter walls



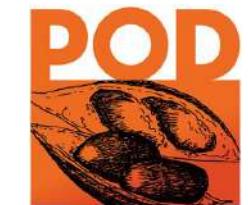
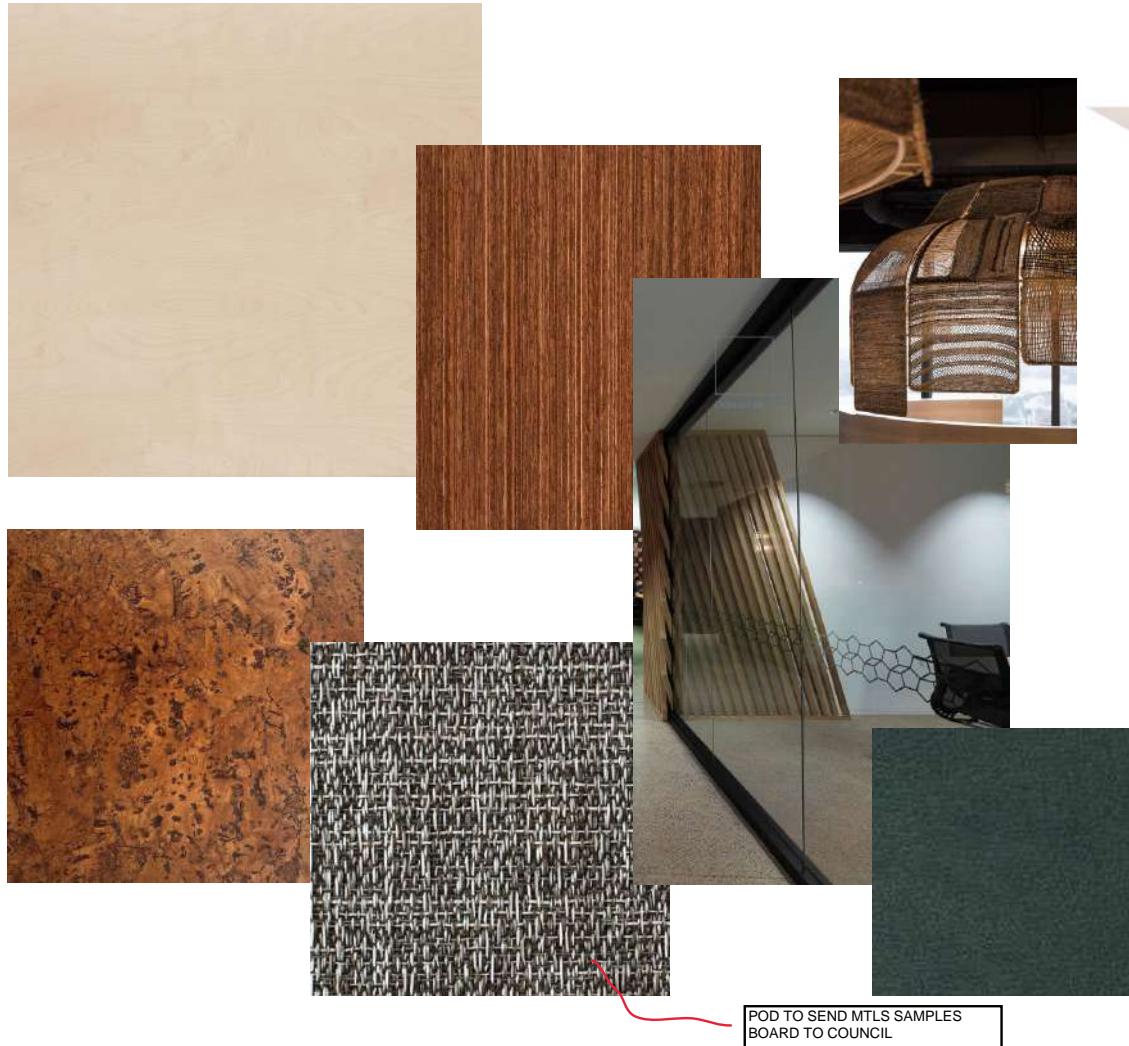
3. Chambers Meeting Room – Inspiration

note there was a query regarding
acoustic properties of ideas shown

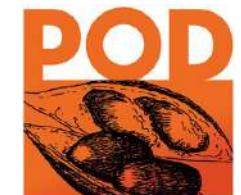


PEOPLE ORIENTED DESIGN

3. Chambers Meeting Room – Proposed Materials

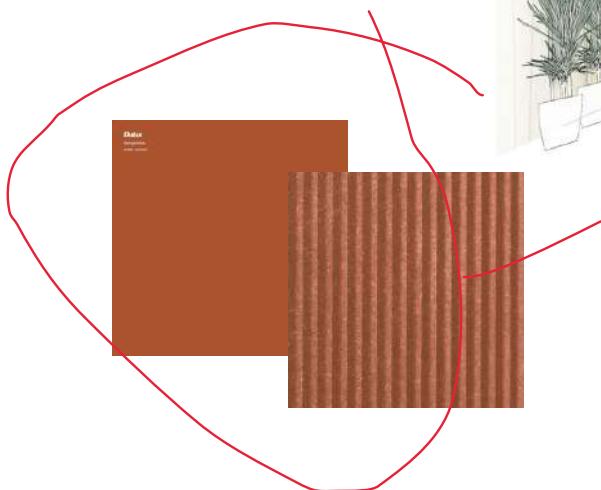
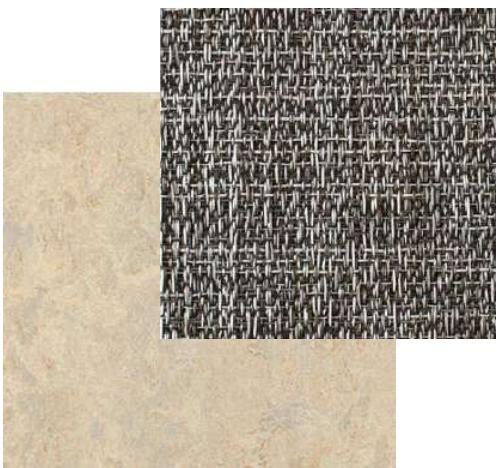


4. Offices – Inspiration



PEOPLE ORIENTED DESIGN

4. Offices – Proposed Materials

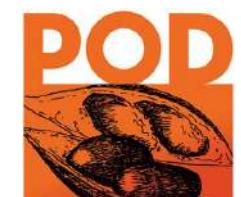


SWAP TO PROPOSED GREEN





Thank you



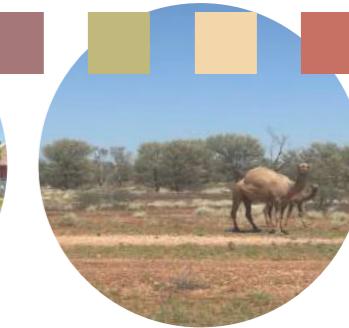
PEOPLE ORIENTED DESIGN

Materiality

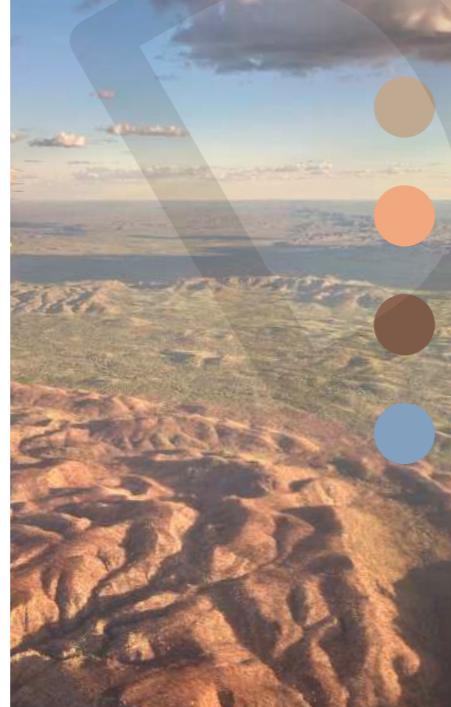
1. Sandstone



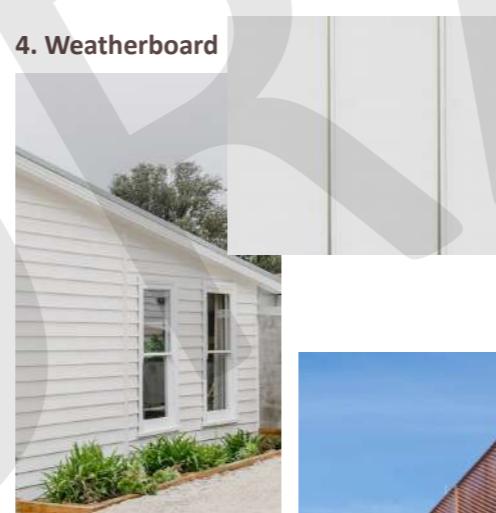
3. Corrugated Iron



2. Timber Accents



4. Weatherboard



spinifex triodia



5. Perforated Metal



eucalyptus tree

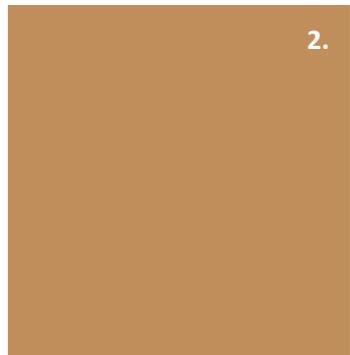


Screen Colours

Colour Board

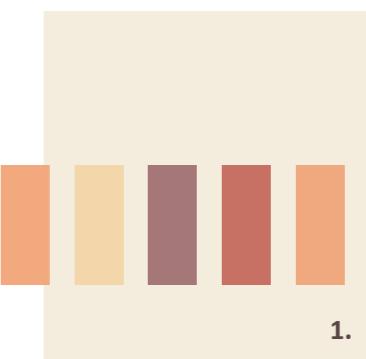
Main Facade Colours

3.

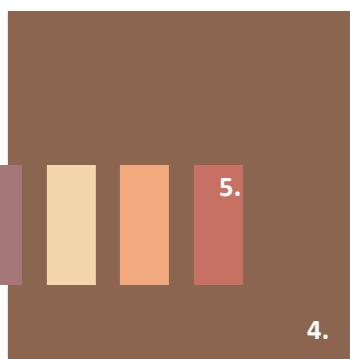


2.

1.



5.



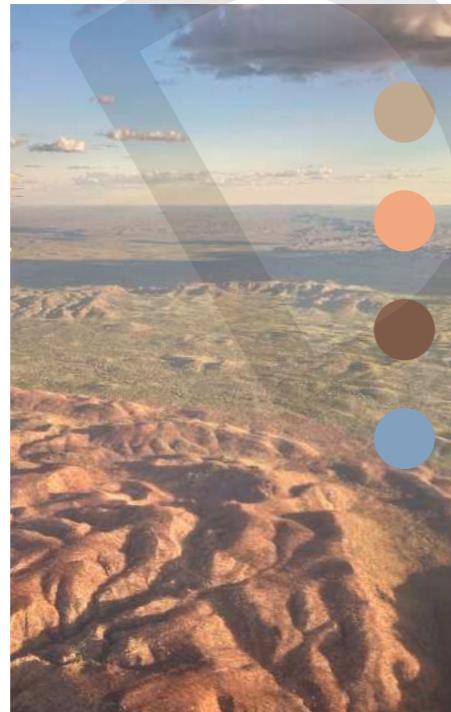
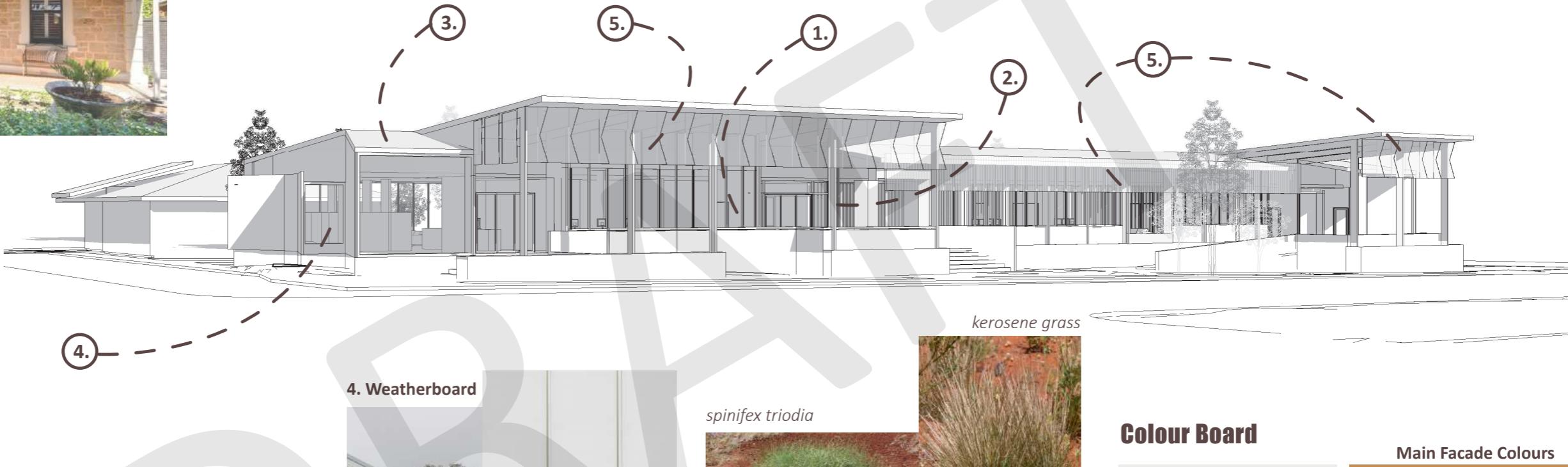
4.

Views from above

Materiality

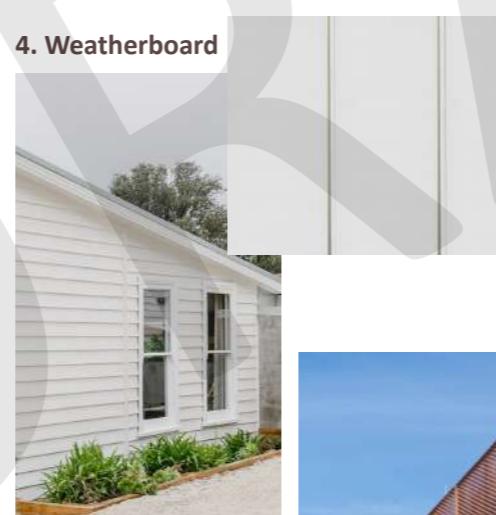


City of Boulia



Views from above

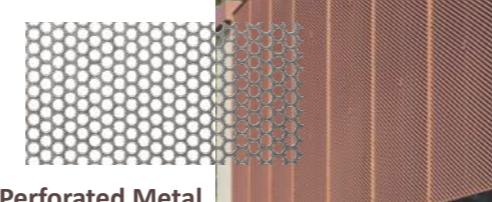
4. Weatherboard



spinifex triodia



5. Perforated Metal



eucalyptus tree

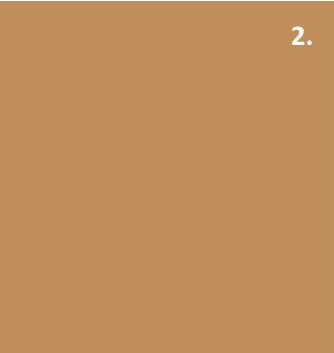


Screen Colours

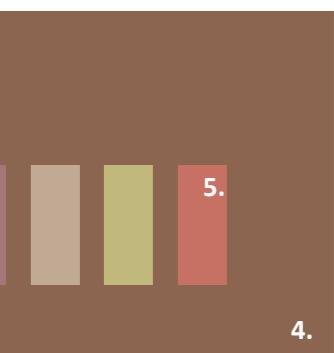
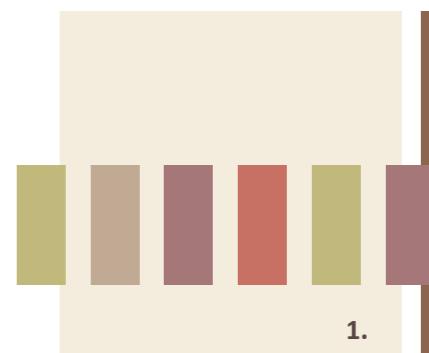
Colour Board

Main Facade Colours

3.



2.



5.

4.

Prelodgement Advice

Subject Site/s 14 - 18 Herbert Street, Boulia QLD	Lot & Plan Lot 605 B2671 (2,023m ²) Lot 604 B2671 (2,023m ²)
Local Government Boulia Shire Council (BSC)	Easement N/A
Planning Scheme Boulia Shire Planning Scheme (2020)	Planning Scheme Overlays & Mapping <ul style="list-style-type: none">• 1% Annual Exceedance Probability Flood Event• Boulia Water (Town)• Boulia Shire Council Trunk Infrastructure Sewerage (Sewerage Main)• Boulia Shire Council Trunk Infrastructure Transport (State Controlled Road)• Stock Route Network (SPP)
Zone Township Zone	
Precinct N/A	
Development for Material Change of Use <i>Community Activities</i> <ul style="list-style-type: none">• <i>Community Use</i> (<i>Council Offices, new library, etc.</i>) <i>Commercial Activities</i> <ul style="list-style-type: none">• <i>Shop</i> (<i>Post Office</i>)• <i>Office</i> (<i>Offices used by others</i>)	Level of Assessment Code Assessment <ul style="list-style-type: none">• Township Zone Code• General Development Code
Referrals The <i>Planning Regulation 2017</i> identifies triggers and thresholds for development requiring referral to the State and other agencies.	The proposed development triggers a referral to the State Assessment and Referral Agency (SARA) <ul style="list-style-type: none">• Schedule 10, Part 9 Infrastructure-related referrals, Division 4, Subdivision 2, Table 4 – Material Change of use of premises near a State transport corridor <i>Development application for a material change of use, other than an excluded material change of use, that is assessable development under a local categorising instrument, if all or part of the premises—</i> (a) are within 25m of a State transport corridor; or (b) are a future State transport corridor; or (c) are— (i) adjacent to a road that intersects with a State-controlled road; and (ii) within 100m of the intersection

Development Assessment

In accordance with Table 4.4.1 – Township Zone, the Township Zone Code and General Development Code are the assessment benchmarks for the development application. Below is a summary of the key items to be clearly addressed in the application. Please note that the entire code is to be addressed as part of the development application.

- **Township Zone Code**

The proposal, which pertains to Community and Commercial Activities, generally aligns with the assessment benchmarks outlined in the code. It is recommended that the proposal include an assessment of the proposal against the code.

- **General Development Code**

- Car parking

Onsite car parking is provided at the following rates:

Community Activities	Sufficient spaces to accommodate the amount of vehicle traffic likely to be generated by the particular use
Commercial Activities	1 Space per 50m ² of gross floor area

- Infrastructure and Services Urban Infrastructure

General information regarding the servicing and connection of the subject site to urban infrastructure should be provided (Water, sewer, road, electrical and telecommunication).

- Stormwater Management

A stormwater management plan should be provided to demonstrate that the proposal does not impact adjoining land, Council or State infrastructure.

- Flooding

The subject site is impacted by the 1% Annual Exceedance Probability Flood Event mapping. A flood assessment/ statement should be prepared to address PO 21 & PO 22 in relation to the Flood Hazard Area overlay and should include:

- Fit for purpose risk assessment is conducted (AO21.1)
 - Finished floor level 300mm higher than the defined flood level for that area. (AO21.2)
 - At least one evacuation route is provided, which allows safe passage for emergency evacuation during flood events (this must be sufficient to cater for evacuation and emergency access). (AO21.3)
 - Hazardous materials are not stored on site, or are stored so that the release of the hazardous materials is prevented. (AO21.4 – can be conditioned)

- **Stock Route Network:**

Development occurring adjacent to or near a stock route identified in SPP mapping – Economic Development (Agriculture – Stock should not impact the operation and safety of the stock route. (AO23.1). In this regard, the location of vehicle access and onsite/offsite parking should consider the established road network.

- **Proposal Plans**

The development application should be accompanied by a detailed site plan that identifies all property boundaries, existing and proposed buildings, setbacks, access locations, on-site car parking, and landscaping.

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – November 2025	DOC REF:
REPORT BY:	Paul Bawden Economic & Community Development Manager	DATE: 4/12/2025

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

Key Priority 3: Economic Development - A sustainable local economy

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

3.4.1: All opportunities used to increase the shires exposure to the tourism market

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

Key Priority 7: Valuing our greatest asset – people

7.4: Tourism

7.4.1: Make Boulia the place on everyone's bucket list

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update on the activities associated with the Economic and Community Development roles.

CONTENTS:

Tourism:

The Min Min Encounter is drawing reduced visitor numbers while the Boulia Heritage Complex is slowing at season's end.

External Grants:

First Nations Sport & Recreation program: This program was completed in October, and the reconciliation has been undertaken.

During this process the Queensland Department of Sport advised that their management was very impressed with the photographs and project delivered in

Boulia. They are proposing to add the project details to their case study register, which demonstrates notable recognition.

Queensland Remembers: The Memorial Artwork has been installed in the Herbert Street Rotunda and was unveiled during a ceremony on 11 November led by the Premiers' representative Sean Dillon MP. Those present included the Councillors, staff, Boulia State School, and number of local residents.



Unveiling of the Artwork by Sean Dillon MP



Memorial Artwork as installed

Performances and related activities at the Shire Hall:

A range of community activities have been undertaken/are being planned for the Shire Hall in the coming months including:

Funny Mummies: This performance including comedy and cabaret was held on the evening of Sunday 2 November. This event was supported by an expanded program across four components:

- Provision of refreshments.
- First part of the Funny Mummies show.
- Announcing outcome of the Boulia Strong Woman initiative.
- Second part of the Funny Mummies show.

The approach was well received by the audience, and the arrangements were complimented by the visiting cast.



Strong Woman Award recipient Val Punch with Funny Mummies Jenny Wynter and Melinda Punch

Community Pool:

The pool season for 2025-26 season has commenced and will conclude in May.

Library Activities:

Boulia Library Visitation:

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Se p	Oct	Nov	Dec
2024	101	140	237	162	143	240	356	210	305	243	132	179
2025	94	168	189	205	105	217	486	197	236	198	128	

Projects and Events

During the month key community initiatives have included the following:

- First 5 Forever:
 - o Organising Santa photos – These were held at the CWA Christmas Markets.
 - o Organising Christmas Party for the little ones.
 - o Confirming the December calendar.
- Hosting the 2025 Remembrance Day Ceremony.



Ceremony in Shire Hall

- Publishing the November – December ‘Channel Country Chatter’.
- Organising Staff Secret Santa gift initiative.
- Organising Seniors Lunch for 11 December.
- A Christmas scene colouring competition.
- Letters to Santa are being coordinated with the Post Office. High quality response letters have been acquired this year for distribution to the children.
- A school holiday program is being completed with the NWQICSS.
- Finalising quotes for the Queensland Reconstruction Authority (QRA) ‘Get Ready program’. This year it is to include the provision of handy keyring type torches. A proactive initiative has been coordination with the Boulia State School for the children to draw the supporting graphics for a ‘be ready’ calendar that will be delivered to all households with the torch.

December				
School Holidays at the Library & The Shed				
Monday 8/12/2025	Tuesday 9/12/2025	Wednesday 10/12/2025	Thursday 11/12/2025	Friday 12/12/2025
9:00 – 1:00 & 3:00 – 4:30 Christmas Crafts	8:30 – 1:00 First 5 Forever & Paper Plate	8:30 – 1:00 First 5 Forever & Reading		
Shed	2:30 – 3:45 Christmas Cookie Decorating	2:30 – 3:45 Sports Centre Games		
Monday 11/12/2025	Tuesday 12/12/2025	Wednesday 13/12/2025	Thursday 14/12/2025	Friday 15/12/2025
Library	9:00 – 1:00 & 3:00 – 4:30 Christmas Crafts	8:30 – 1:00 First 5 Forever	8:30 – 1:00 First 5 Forever & Xmas Card Making	8:00am Movie at the Library
Shed	2:30 – 3:45 Salt Dough Activity	2:30 – 3:45 Salt Dough Activity	2:30 – 3:45 Salt Dough Activity	10:00am Movie at the Library

Enquiries, Suggestions & Feedback All Welcome to library@boulia.qld.gov.au or 4746 2178
The School Holiday Activities is a joint program by the Boulia Shire Council & Boulia Community Support Services

BOULIA SHIRE COUNCIL STATE LIBRARY OF QUEENSLAND GOVERNMENT OF QUEENSLAND

**Boulia Shire Council 2025
Christmas Colouring Comp**

Available at the Boulia Shire Library or we can send you a copy (just get in contact with us 4746 2178 or library@boulia.qld.gov.au)
Entries close 15/12/25

Consultation:

A range of consultative techniques have been pursued across the programs, including dialogue with community members, supporting committees and the advertising of local events.

Channel Country Chatter (CCC): The thicker November/December edition of the CCC has been published and distributed.

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Economic and Community Development Report for November 2025 be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	Min Min Encounter & Boulia Heritage Complex Report November 2025	DOC REF:
REPORT BY:	Karen Savage Tourism Officer	DATE: 4/12/2025

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment
 1.2: Respecting our culture and heritage, past, present and future
 1.2.1: To preserve and promote the heritage and diverse cultures of our community
 1.2.2: To maintain, preserve, develop and provide access to our region's history
 1.2.3: To promote the heritage, arts and cultures of our communities

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community
 6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive, and progressive community lifestyle

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

CONTENT:

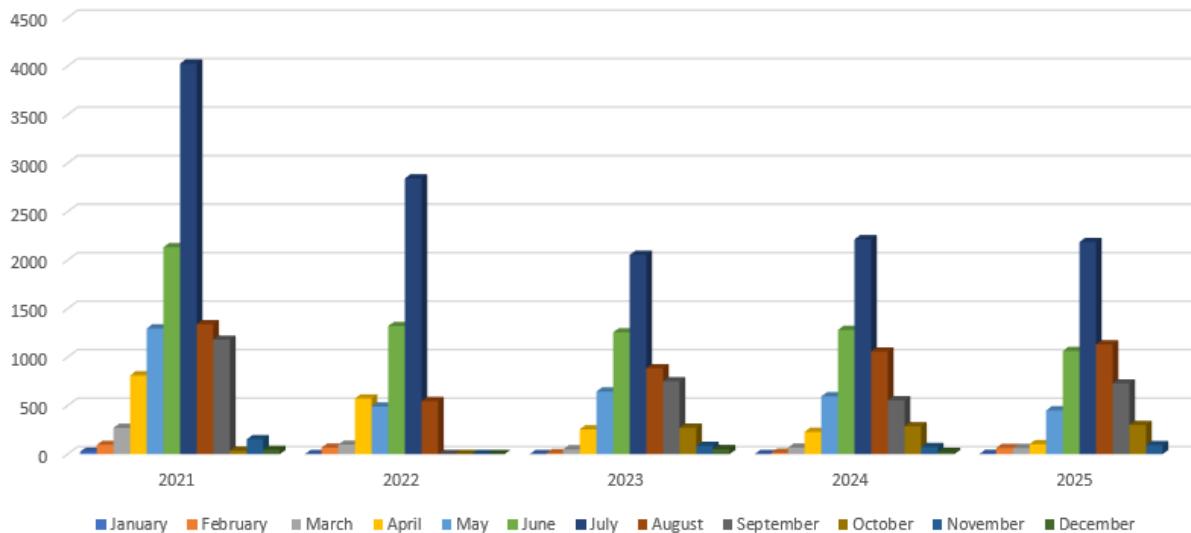
Monthly Activity Statistics: November 2025

Sales – tickets/merchandise	\$2,958.30
MME Total Visitor Stats	92
MME Tickets	\$1,100.80
BHC Tickets	\$41.60
COMBO Tickets	\$132.30
Rezdy Online Bookings during the month (no payment taken)	0

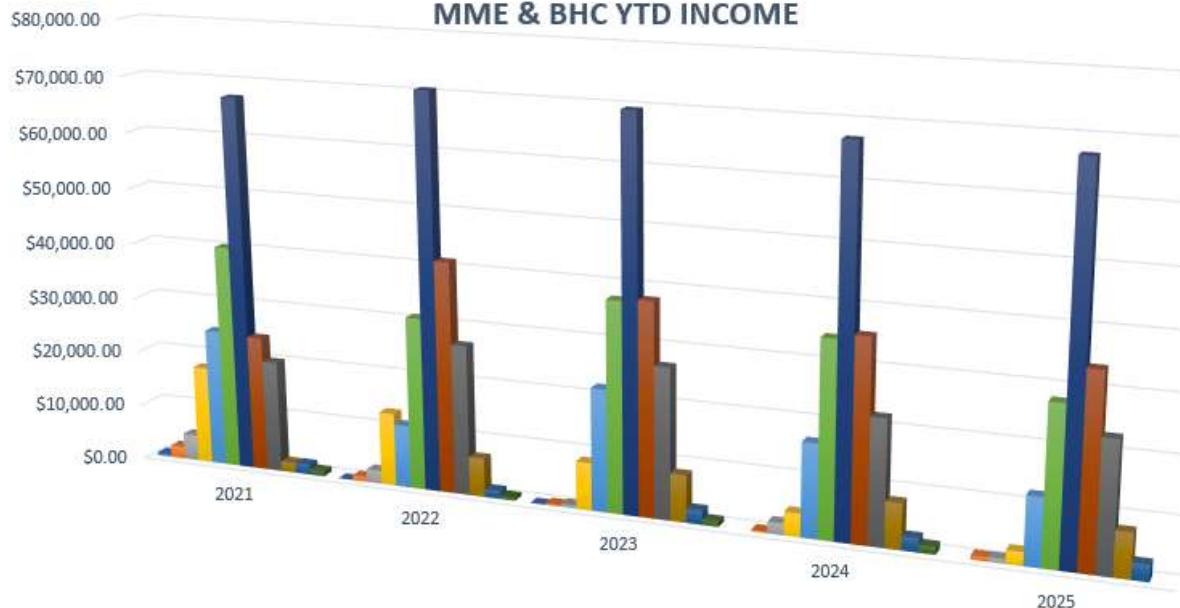
Social Media Statistics: November 2025

Social media pages	Reached
TripAdvisor Review	2 x Five-star reviews
Google Business Profile	Not available at this time

MME & BHC Visitor Information



MME & BHC YTD INCOME



■ January ■ February ■ March ■ April ■ May ■ June ■ July ■ August ■ September ■ October ■ November ■ December

REPORT ON ACTIVITIES DURING NOVEMBER:

Visitor Statistic Reporting:

- Explore Queensland Network survey to be completed on the 1st of each month.
- Outback Queensland (OQTA) monthly report emailed by the 10th of each month.

Visitor numbers this month were higher than any previous November on record, but not quite high enough to make up for the slow start to the year.

Group Bookings: Have been taken for next year, with an increase in the frequency of bookings.

Social media: Facebook posts reached 41,655 people this month with 735 interactions.

Explore Queensland Network: n/a

Merchandise: Our last order from Murray Views received this month. This company have been the main supplier of our branded souvenirs for many years but have ceased this side of their business this year. I am pursuing some other venues for our branded ware but have enough stock to see us through most of next year.

Boulia Heritage Complex: Continues to see the travellers on their way through Boulia.

Min Min Encounter: Word-of-mouth recommendations have been the norm this month with every single person to go through stating they have been told not to miss it!

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

ADDITIONAL INFORMATION: Following Council's request for additional tabulated information an attachment has been added to this report and is expected to evolve over time.

RECOMMENDATION:

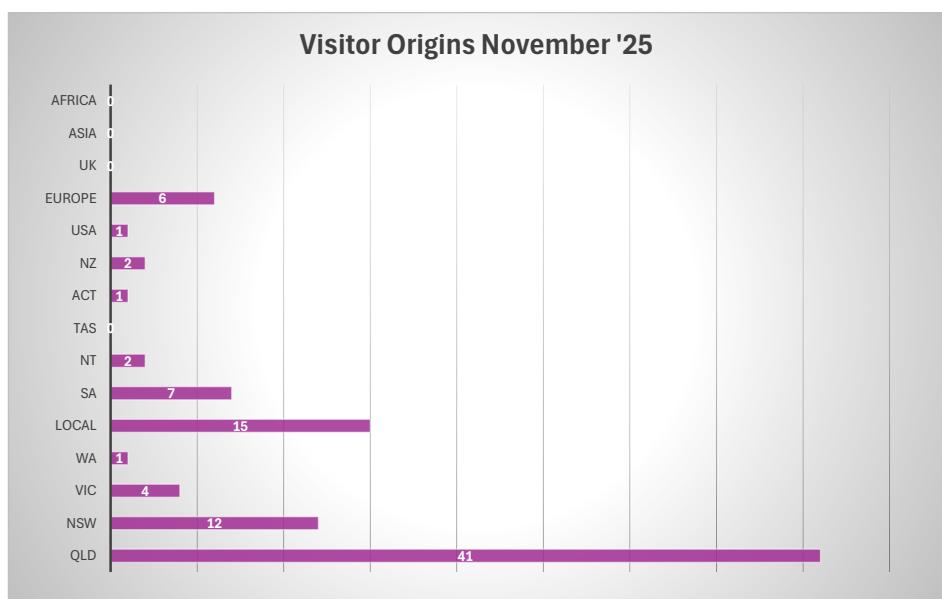
That the Min Min Encounter & Boulia Heritage Complex Report for the December 2025 Council Meeting be received for information.

ATTACHMENTS:

1. Council Monthly Stats **[11.4.2.1 - 1 page]**

Reviewed by Economic and Community Development Manager	Mr Paul Bawden
Approved by Chief Executive Officer	Mr Shane Gray

	JULY	AUGUST	SEP	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE
MME TOTAL VISITORS	2186	1131	728	299	92							
ENCOUNTER VISITORS	1051	533	393	119	31							
VISITOR INFORMATION	1135	598	457	180	61							
HERITAGE VISITORS	383	237	170	57	5							
TOTAL INCOME MME	\$67,110.95	\$33,835.20	\$22,949.26	\$7,926.00	\$2,958.30							
MME TICKET SALES	\$28,188.50	\$10,454	\$10,026.60	\$3,066.70	\$1,100.80							
MME MERCHANDISE SALES	\$21,157.84	\$9,611.50	\$5,539.95	\$2,573.00	\$1,323.60							
HERITAGE COMPLEX INCOME	\$2,227.81	\$1,828.10	\$1,291.31	\$451.50	\$41.60							
COMBO TICKET SALES	\$15,536.80	\$8,279.10	\$6,091.40	\$1,834.80	\$132.30							
VISITOR NUMBERS - LOCAL	17	42	23	21	15							
QLD	907	459	356	167	41							
NSW	546	192	146	51	12							
VIC	313	180	85	14	4							
SA	72	29	8	12	7							
WA	102	50	49	11	1							
NT	13	19	16	4	2							
TAS	65	15	19	1	0							
ACT	19	11	0	0	1							
NZ	22	8	19	1	2							
UK	2		0	0	0							
USA		6	0	0	1							
EUROPE	13	4	7	15	6							
ASIA			0	2	0							
AFRICA			0	0	0							



12 Closed Session

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- a) the appointment, discipline or dismissal of the chief executive officer;
- b) industrial matters affecting employees;
- c) the local government's budget;
- d) rating concessions;
- e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- f) matters that may directly affect the health and safety of an individual or a group of individuals;
- g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the *Local Government Act 2009*.

13 Late Reports

Nil

14 General Business

This item on the agenda allows Councillors to raise any other general business matters for discussion or future consideration.