



**BOULIA SHIRE COUNCIL**

# **ORDINARY MEETING**

## **Agenda**

Friday 23 January 2026



Photo by: Peter Hindom



## Agenda Table of Contents

Note: Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

1 Meeting Opening with the Acknowledgement of Traditional Owners.....	6
2 Present .....	6
3 Apologies / Leave of Absence.....	6
4 Declaration of Interests .....	6
5 Mayoral Minutes .....	7
6 Notice of Motion .....	7
7 Request to Address Council in a Public Forum .....	7
8 Petitions.....	7
9 Deputations.....	8
10 Confirmation of Minutes from Previous Meetings .....	9
11 Reports .....	19
11.1 Works and Operations .....	19
11.1.1 Director of Works and Operations December 2025 Report .....	19
11.2 Office of the Chief Executive.....	22
11.2.1 Chief Executive Officers Report December 2025 .....	22
11.2.2 Councillors Remuneration Levels 2026-2027.....	25
11.2.3 Flood Warning Infrastructure Network - Transfer of Equipment Agreement at Toolebuc Tm.....	30
11.2.4 Action List Update December 2025.....	32
11.3 Economic and Community Development.....	46
11.3.1 Economic & Community Development Report - December 2025.....	46
12 Closed Session .....	49
13 Late Reports .....	49
14 General Business.....	49



Mr Shane Gray  
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

**COMMONLY USED ACRONYMS**

<b>ALGA</b>	Australian Local Government Association
<b>BSC</b>	Boulia Shire Council
<b>CWRPMG</b>	Central West Regional Pest Management Group
<b>DDMG</b>	District Disaster Management Group (Mt Isa)
<b>DRFA</b>	Disaster Recovery Funding Arrangements
<b>DTMR/TMR</b>	Department of Transport and Main Roads
<b>IPWEA</b>	Institute of Public Works Engineering Australia (NAMS.Plus)
<b>LDMG</b>	Local Disaster Management Group
<b>LGAQ</b>	Local Government Association of Queensland
<b>LGMA</b>	Local Government Managers Association
<b>ManEX</b>	Managers and Executive
<b>NAMS.Plus</b>	Asset Management System from IPWEA
<b>OHDC</b>	Outback Highway Development Council
<b>ORRG</b>	Outback Regional Road Group
<b>ORRTG</b>	Outback Regional Roads and Transport Group
<b>OQTA</b>	Outback Queensland Tourism Association
<b>PPR</b>	Project Proposal Report
<b>QRA</b>	Queensland Reconstruction Authority
<b>QSNTS</b>	Queensland South Native Title Services
<b>QWRAP</b>	Queensland Water Regional Alliance Program
<b>R2R</b>	Roads to Recovery
<b>RAPAD</b>	Central West Queensland Remote Area Planning and Development
<b>RAPADWSA</b>	RAPAD Water and Sewerage Alliance
<b>REPA</b>	Restoration of Essential Public Assets
<b>RMPC</b>	Roads Maintenance Performance Contract
<b>TIDS</b>	Transport Infrastructure Development Scheme
<b>WQLGA</b>	Western Queensland Local Government Association

## **RISK MANAGEMENT**

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

<b>Likelihood</b>	<b>Consequence</b>				
	<b>Insignificant 1</b>	<b>Minor 2</b>	<b>Moderate 3</b>	<b>Major 4</b>	<b>Catastrophic 5</b>
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

## **1 Meeting Opening with the Acknowledgement of Traditional Owners**

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

## **2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Jack Neilson  
Councillor Jan Norton  
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)  
Mrs Kaylene Sloman Robey (Director of Corporate & Financial Services)  
Mr Henry Mascarenhas (Director of Works and Operations)  
Miss Lily Williams (Executive Assistant)

## **3 Apologies / Leave of Absence**

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

## **4 Declaration of Interests**

To help ensure openness, accountability and transparency, in accordance with the Local Government Act 2009, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the Local Government Act 2009.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

## **5 Mayoral Minutes**

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

## **6 Notice of Motion**

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

## **7 Request to Address Council in a Public Forum**

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

## **8 Petitions**

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received
- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

## **9 Deputations**

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

### **January 2026 Ordinary Meeting of Council Deputations:**

- Southern Commercial Divers: To discuss with Council future requirements for the Boulia water reservoir tanks.



## **10 Confirmation of Minutes from Previous Meetings**

This item in the agenda enables previous minutes of Council meetings to be confirmed.



# BOULIA SHIRE COUNCIL

## Minutes of the ORDINARY MEETING of the Boulia Shire Council held on Wednesday 17 December 2025 commencing at 9:00 am

### **1 Meeting Opening with the Acknowledgement of Traditional Owners**

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Mayor opened the meeting at 9.03 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

### **2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Jack Neilson  
Councillor Jan Norton  
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)  
Mr Gordon Magann (Acting Director of Works and Operations)  
Mrs Nicole Tonkies (Assistant to the CEO)

### **3 Apologies / Leave of Absence**

There were no apologies or leaves of absence for this meeting.

#### **4 Declaration of Interests**

There were no declarations of interest relevant to reports presented in the agenda for this meeting.

#### **5 Mayoral Minutes**

There were no Mayoral Minutes to be noted at this meeting.

#### **6 Notice of Motion**

There were no notices of motions to be noted at this meeting.

#### **7 Request to Address Council in a Public Forum**

There were no requests to address the Council.

#### **8 Petitions**

There were no petitions presented to Council.

#### **9 Deputations**

There were no deputations to Council.

#### **10 Confirmation of Minutes from Previous Meetings**

**Moved:** Cr Neilson

**Seconded:** Cr Norton

That the minutes of the Ordinary Meeting held on 19th November 2025 be accepted.

**Resolution No.: 2025/12.1**

**Carried**

## **11 Reports**

### **11.1 Works and Operations**

<b>TITLE:</b>	Director of Works and Operations November 2025 Report	<b>DOC REF:</b> 11.1.1
---------------	---	---------------------------

**PURPOSE:**

To advise Council of relevant activities undertaken through the Works and Operations Directorate.

**Moved:** *Cr Woodhouse*

**Seconded:** *Cr Norton*

That the A/Director Works and Operations Report for December 2025 be received for information.

**Resolution No.: 2025/12.2**

**Carried**

<b>TITLE:</b>	Rural Lands Protection Officer November 2025 Report	<b>DOC REF:</b> 11.1.2
---------------	---	---------------------------

**PURPOSE:**

To advise the Council on current activities relating to weed management, pest control, animal management and stock routes.

**Moved:** *Cr Beauchamp*

**Seconded:** *Cr Britton*

That the RLPO Report for November 2025 be received for information.

**Resolution No.: 2025/12.3**

**Carried**

<b>TITLE:</b>	QRA Flood Damage Report	<b>DOC REF:</b> 11.1.3
---------------	-------------------------	---------------------------

**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program for November 2025.

**Moved:** *Cr Norton*

**Seconded:** *Cr Neilson*

That the QRA Flood Damage Works Department November 2025 Report be received for information.

**Resolution No.: 2025/12.4**

**Carried**

## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executive Officers Report November 2025	<b>DOC REF:</b> 11.2.1
---------------	---	---------------------------

**PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

**Moved:** *Cr Beauchamp*

**Seconded:** *Cr Neilson*

That the CEO Report for November 2025 be received for information.

**Resolution No.: 2025/12.5**

**Carried**

<b>TITLE:</b>	Action List Update November 2025	<b>DOC REF:</b> 11.2.2
---------------	----------------------------------	---------------------------

**PURPOSE:**

To present to Council an updated Action List.

**Moved:** *Cr Neilson*

**Seconded:** *Cr Woodhouse*

That Council receive the Action List update for November 2025 for information.

**Resolution No.: 2025/12.6**

**Carried**

<b>TITLE:</b>	1st Quarter Operational Plan Review (July to September 2025)	<b>DOC REF:</b> 11.2.3
---------------	--	---------------------------

**PURPOSE:**

To present the first quarter Operational Plan Review for July to September 2025.

**Moved:** *Cr Norton*

**Seconded:** *Cr Britton*

1. That Council receive for information the first quarter Operational Plan review from July to September 2025 in relation to the adopted Operational Plan 2025-2026.
2. That the report be displayed on the Council website.

**Resolution No.: 2025/12.7**

**Carried**

<b>TITLE:</b>	Council Meeting Dates 2026	<b>DOC REF:</b> 11.2.4
---------------	----------------------------	---------------------------

**PURPOSE:**

To propose intended meeting dates for 2026 for the Ordinary Meetings of the Boulia Shire Council to enable participation in Council Meetings to the general public.

**Moved: Cr Britton**

**Seconded: Cr Neilson**

1. That the meeting dates for the 2026 Council meetings be noted as  
Friday 23<sup>rd</sup> January 2026  
Friday 20<sup>th</sup> February 2026  
Friday 20<sup>th</sup> March 2026  
Friday 17<sup>th</sup> April 2026  
Friday 22<sup>nd</sup> May 2026  
Friday 19<sup>th</sup> June 2026  
Friday 24<sup>th</sup> July 2026  
Friday 21<sup>st</sup> August 2026  
Friday 18<sup>th</sup> September 2026  
Friday 23<sup>rd</sup> October 2026  
Friday 20<sup>th</sup> November 2026  
Friday 18<sup>th</sup> December 2026  
are adopted and displayed on Council's website and all other approved distribution methods.
2. That the location be the Boulia Shire Hall with the commencement time of 9 am.

**Resolution No.: 2025/12.8**

**Carried**

<b>TITLE:</b>	Corporate Plan Report	<b>DOC REF:</b> 11.2.5
---------------	-----------------------	---------------------------

**PURPOSE:**

To seek Council endorsement of the proposed process, governance arrangements, and consultation approach for the development of the Boulia Shire Council Corporate Plan 2026–2031, to be adopted by April 2026 and implemented from 1 July 2026.

**Moved: Cr Woodhouse**

**Seconded: Cr Neilson**

That the Corporate Plan Timeline be received for information and Council endorses the scope of works.

**Resolution No.: 2025/12.9**

**Carried**

The meeting was adjourned for morning tea at 10.47 am.  
Meeting resumed at 11.17 am.

<b>TITLE:</b>	Manager - People & Culture November 2025	<b>DOC REF:</b> 11.2.6
---------------	--	---------------------------

**PURPOSE:**

To provide Council with an update of the activities of the Manager – People & Culture for the month of November 2025.

**Moved:** Cr Woodhouse

**Seconded:** Cr Neilson

That the Manager – People & Culture November 2025 report is received for information.

**Resolution No.: 2025/12.10**

**Carried**

### **11.3 Corporate Services**

<b>TITLE:</b>	Director of Corporate & Financial Services November 2025	<b>DOC REF:</b> 11.3.1
---------------	---	---------------------------

**PURPOSE:**

To advise Council of the activities of the Director of Corporate and Financial Services.

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

That the Director of Corporate & Financial Services November 2025 report be received for information purposes.

**Resolution No.: 2025/12.11**

**Carried**

<b>TITLE:</b>	Financial Report for November 2025	<b>DOC REF:</b> 11.3.2
---------------	------------------------------------	---------------------------

**Moved:** Cr Britton

**Seconded:** Cr Neilson

That the Financial Report for November 2025 be received for information.

**Resolution No.: 2025/12.12**

**Carried**

<b>TITLE:</b>	Boulia Community Hub Project Update	<b>DOC REF:</b> 11.3.3
---------------	-------------------------------------	---------------------------

**PURPOSE:**

To provide Council an update on progress for the Boulia Community Hub project and endorse the submission of a development application following completion of the design development.

**Moved:** Cr Beauchamp

**Seconded:** Cr Britton

1. That Council receive the Community Hub - Dec 2025 Update report for information.
2. That Council endorse the submission of the Development application.

**Resolution No.: 2025/12.13**

**Carried**

The meeting was adjourned for lunch at 12.30 pm.  
Meeting resumed at 1.25 pm  
Mr Magann left the meeting at 1.25 pm.

## **11.4 Economic and Community Development**

<b>TITLE:</b>	Economic & Community Development Report – November 2025	<b>DOC REF:</b> 11.4.1
---------------	--	---------------------------

### **PURPOSE:**

To provide Council with an update on the activities associated with the Economic and Community Development roles.

**Moved:** Cr Norton

**Seconded:** Cr Britton

That the Economic and Community Development Report for November 2025 be received for information.

**Resolution No.: 2025/12.14**

**Carried**

<b>TITLE:</b>	Min Min Encounter & Boulia Heritage Complex Report November 2025	<b>DOC REF:</b> 11.4.2
---------------	---	---------------------------

### **PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

**Moved:** Cr Beauchamp

**Seconded:** Cr Neilson

That the Min Min Encounter & Boulia Heritage Complex Report for the December 2025 Council Meeting be received for information.

**Resolution No.: 2025/12.15**

**Carried**

## **12 Closed Session**

*The Chief Executive Officer wished to discuss with the Councillors details regarding a proposal submitted for the Pool Maintenance Contract renewal and to discuss nominations and winners for the 2026 Australia Day Awards, so it was decided that the meeting go into Closed Session in accordance with Local Government Regulation 2012 section 254J (3)(g).*

### **CLOSED MEETING AT 1.28 PM**

**Moved:** Cr Britton

**Seconded:** Cr Neilson

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;



**Resolution No.: 2025/12.16**

**Carried**

2026 Australia Day Awards discussion: Councillor Norton declared a Declarable Conflict of Interest due to being a nominee for awards. In accordance with the Local Government Act 2009, Councillor Norton decided to leave the meeting while the matter was discussed and voted on.

2026 Australia Day Awards discussion: Councillor Woodhouse declared a Declarable Conflict of Interest due to being an Executive Member on a Committee nominated for an award. Councillor Woodhouse was allowed to remain in the room however did not partake in the voting for the applicable award category.

Councillor Norton left the meeting at 1.51 pm.

Councillor Beauchamp left the meeting at 1.56 pm and did not return.

Councillor Norton returned to the meeting at 1.57 pm.

**OUT OF CLOSED SESSION AT 1.57 PM**

**Moved: Cr Britton**

**Seconded: Cr Neilson**

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

**Resolution No.: 2025/12.17**

**Carried**

The following recommendations were resolved from the closed session: 2025/12.18.

It is also to be noted that the Council will present a 2026 Australia Day Award to the selected nominees as discussed within the closed session of Council at the 17th December 2025 meeting.

**Moved: Cr Neilson**

**Seconded: Cr Britton**

1. That the Council resolve to extend the existing Memorandum of Agreement for Management of Boulia Shire Aquatic Centre Pool, based on the existing contract maintenance conditions, for 1 (one) year with an option to extend for an additional year.
2. That the Chief Executive Officer be delegated to carry out the negotiation.

**Resolution No.: 2025/12.18**

**Carried**

**13 Late Reports**

There were no late reports presented to Council.

## **14 General Business**

**Council Christmas Decorations** - Councillor Woodhouse requested that arrangements be made for an upgrade to Council Christmas decorations in time for 2026 celebrations. Allocation to be added into the budget.

**Community Competitions** - Councillor Woodhouse requested that the Christmas Lights competition and Spring Garden competition be included in the schedule of Council activities for 2026 as these have been well received by the community in the past.

## **15 Meeting Closure**

The Mayor closed the meeting at 2.40 pm.

## **16 Confirmed**

Minutes to be confirmed at the next Ordinary Meeting of Council.

## **11 Reports**

### **11.1 Works and Operations**

<b>TITLE:</b>	Director of Works and Operations December 2025 Report	<b>DOC REF:</b> 11.1.1
<b>REPORT BY:</b>	Gordon Magann A/ Director Works and Operations	<b>DATE:</b> 14/01/2026

#### **CORPORATE PLAN REFERENCE:**

Key Priority 6: Supporting local services and facilities

6.2 Supporting an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high level of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

#### **RISK MANAGEMENT:**

Information Report only - not applicable.

#### **PURPOSE:**

To advise Council of relevant activities undertaken through the Works and Operations Directorate.

#### **CONTENT:**

I am pleased to present my report for the January 2026 meeting representing the period during the Christmas and New year holiday period.

#### **Operations:**

##### **Health and Safety**

The WH&S Advisor will provide a separate report in the CEO's presentation to Council including commentary on 2026 'start up' meeting.

##### **Staffing**

There are a number of parallel Human Resource activities occurring with the directorate being:

- Recruitment of an Operations Manager to replace the Works Manager role;
- The commencement of an external resource to develop and deliver:
  - RMPC (remaining 2025 program - current works), and
  - RMPC (road data, analysis and program development, 26/27 & 27/28);
- The recruitment of a Special Project Manager to support the delivery of:
  - Outback Way Stage 7 pave and seal project;
  - Town Residential Estate (Construction);
  - Airport Pavement re-sealing project;
  - Concrete street paving and Cycleway project (construction), and
  - Donohue Highway 'Rest Area' project (subject to grant funding).

## **Water Supply Services**

Following the Water Regulator approval to commission Bore 10 located in the Water Treatment Facility (WTF), a licenced electrical contractor has been engaged to connect the bore to the existing switchboard and complete PLC to automate operations.

## **Quarry Management**

Cultural Heritage survey works planned for January 2026 following DETSI advise that Pituri 1 and Glenormiston 9, 11 & 12 pits have all been added to Council Environmental Approval EPPR00580313, has been postponed following January flood event at the Longreach Channel and Georgina bridge region.

## **Projects:**

### **Industrial Subdivision**

Ergon have completed the installation of the street lighting for the industrial estate and electrical works to connect the Bore switchboard to the energised system have been planned for completion week commencing 19<sup>th</sup> January 2026.

### **Residential Subdivision**

No progress to report from the December 2025 Council report.

### **Robinson Park Shade Structures**

ERGON have been engaged to undertake abolishment works of the existing infrastructure to facilitate construction of the shade structure, scheduled for 2<sup>nd</sup> February 2026.

A new supply will be installed from the Shire Hall to the switchboard located in the amenities building to maintain electrical services.

### **Cycleway Project**

RFT documentation has been reviewed for the cycleway project for issue as an 'open' public tender with a closing date to be determined following the completion of documentation amendments.

The RFT has been constructed in separable portions to enable Council to determine the priority of Works by location and to 'best fit' the remaining budget. Schedule project completion is 30<sup>th</sup> June 2026.

## **Contracts**

### **Outback Way Stage 7**

The Outback Way Stage 7 project evaluation has been completed, and the recommendation is currently being reviewed by the Contract Works Overseer. It is forecast that this project will be delayed following the recent flood event across the Donohue Highway network.

### **Outback Way Program**

The CEO has executed a contract with DTMR for Formation Upgrade and Pavement Widening along the Kennedy Development Road 99D at Ch 329.58km – 332.08km. This work was planned for execution in Q1 of 2026, however may now be re-scheduled due to recent flood events occurring in the region.

### **CWO Report**

Due to the Christmas and New Year holiday period, there is no new QRA road improvement activities to report.

The Contracting crews engaged to perform REPA have been re-scheduled to re-commence works in late January.

### **Donohue Highway Pave & Seal**

The sidetrack construction will be re-inspected following recent weather events and evaluated to determine the extent of restoration works and the timing of these works prior to the engagement of a Contractor to complete the Pave and Seal contract packages.

### **Town Services**

Only essential services have been maintained during the Christmas and New Year period.

### **Shire Roads**

Traffic Counter data for the month of the 2025/26 period has not been provided in this report as recent weather events have prevented obtaining the road counter data.

### **January Planned Meetings/Events/Conferences/Training attended:**

- RAPAD meetings
- RAPADWSA Technical Committee
- Regional Waste Management Working Group (RWMWG) meeting
- FRMP meeting

### **Future Events/Conferences/Training**

<b>Date</b>	<b>Activity</b>	<b>Attendees</b>	<b>Location</b>
January	No training recorded		

**CONSULTATION:** CEO and Council staff

**GOVERNANCE IMPLICATIONS:** Nil

### **RECOMMENDATION:**

That the A/Director Works and Operations Report for December 2025 be received for information.

**ATTACHMENTS:** Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
--	---------------

## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executive Officers Report December 2025	<b>DOC REF:</b> 11.2.1
---------------	---	---------------------------

<b>REPORT BY:</b>	Shane Gray Chief Executive Officer	<b>DATE:</b> 19/01/2026
-------------------	---------------------------------------	----------------------------

### **CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

### **RISK MANAGEMENT:**

Information Report only - not applicable.

### **PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

### **CONTENT:**

I am pleased to share my report for the December 2025 period.

- **Staff payroll and training update**
  - Director of Corporate Services and Manager People and Culture have been managing this project with a view to go live following the testing and compliance requirements. A full review of the systems analysis and accuracy will be undertaken in January 2026 in collaboration with the Audit and Risk Committee.
- **Department meeting on sales permits and ILUA's**
  - Department staff will be coordinating a meeting in early 2026 in relation to agreements and sales permits.
- **Business Improvement meetings with Council's Works and Infrastructure**
  - Planning and reporting, the TMR projects and RMPC program has seen a more consistent approach. Shepherds and RACAS Hub have been implemented, next stage will be additional training and data collection for our main road network to assist with planning works and allocation of resources. The Director of Works and his team are planning workforce and works programs in preparation for the 2026 period. The weather event and flooding will see a focus on emergent works.
- **Community Hub meetings with POD and Project Manager (with CEO, DCS, DWO, Mayor).**
  - Boulia Community Hub meetings continue with project and updates from project manager, architects. Project Manager and POD looking to finalise to seek tenders.
- **OORTG and RAPAD meetings**

- Regular meetings with RAPAD technical groups for reviewing projects, progress and funding opportunities.
- **Organisation Health check with ADO and Co including update with Audit and Risk Committee/Councillors**
  - Next visit and workshop with ADO and Co are planned for January 2026.
  - Staff workshops to continue with targeted training to build resilience, success planning and training opportunities following gap analysis.
- **Budget Ownership Workshop**
  - The executive team developing organisational budget preparation, awareness and new management reporting to improve existing process.
- **Boulia Swimming Pool**
  - Contract renewal has been negotiated with lessee.
- **Road Network**
  - Councillors and Staff now have access to the RACAS Hub with ongoing use of analytics and data collection introduced to works planning and prioritisation.
  - Main Roads network, improved data capture and Reflect defect reporting/accessibility to be undertaken January 2026.
- **New Corporate Plan**
  - Corporate Planning has commenced with the Communications team working on the launch, website and social media plan and updates including community survey.
- **QRA**
  - Meeting with QRA representatives in preparedness for the weather event and possible infrastructure damage as a result.
- **Corporate Services, HR and Finance Reporting**
  - Due to Annual Leave and subsequent weather events, reports from these areas will be combined with February general meeting.

Council staff and contractors continue with work across the shire and enjoyed a well-earned break over the shutdown period. A number of staff maintained essential services over the period and their efforts are much appreciated.

Due to the weather events from 24<sup>th</sup> December, regular contact in relation to Disaster Management (DDG), the Local Disaster Management Group (Mayor, Deputy Mayor and CEO), and Council staff managed communications, necessary signage updates physically and social media, oversight of community infrastructure and shire roads access.

I would once again acknowledge the efforts of all our staff and local contractors for their efforts in delivering for the Boulia Shire Community.

#### **Meetings/Events/Conferences/Training attended:**

- RAPAD board meetings via Teams
- RAPAD Roads and Water groups Teams meeting - DWO and CEO
- Boulia Hub with DCS, CEO, DWO, Project Manager
- Internal Audit and Risk Committee discussions
- LGMA CEO webinar
- Site visits
- Meetings with staff
- Meetings with QRA representatives
- General meeting
- Payroll audit and new system configuration testing

#### **Future Events/Conferences/Training**

<b>Date</b>	<b>Activity</b>	<b>Attendees</b>	<b>Location/completed</b>
	Community Hub	CEO/DCS/DWO/ Project Team	Teams
	External audit	Auditors/CEO/DCS	Teams
	Rural and remote WHS and wellbeing (LGAQ)	CEO	Teams
	RAPAD Climate Alliance	RAPAD Councils	Teams
TBA	Urandangi Site visit and roads inspection	Councillors/CEO /DWO/DCS	Shire Tour
	New Corporate Plan review and implementation process		Councillor Workshop
Jan/Feb	Outback Highway	Mayor/CEO	Alice Springs
From 20 <sup>th</sup> December	Disaster Management	Mayor/CEO	Teams/sight visits

**CONSULTATION:** Councillors, staff and government representatives

**GOVERNANCE IMPLICATIONS:** Nil

#### **RECOMMENDATION:**

That the CEO Report for December 2025 be received for information.

**ATTACHMENTS:** Nil

Chief Executive Officer	Mr Shane Gray
-------------------------	---------------



<b>TITLE:</b>	Councillors Remuneration Levels 2026-2027	<b>DOC REF:</b> 11.2.2
<b>REPORT BY:</b>	Shane Gray Chief Executive Officer	<b>DATE:</b> 08/01/2026

#### **CORPORATE PLAN REFERENCE:**

Key Priority 8: Leadership

8.1: Genuine community engagement

8.1.3 To represent and collectively make decisions to benefit the entire community.

#### **RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Possible (Likelihood) giving an overall assessment as **Low L-3**.

#### **PURPOSE:**

In accordance with the *Local Government Regulation 2012*, the Local Government Remuneration Commission has determined the maximum remuneration amounts to apply from 1<sup>st</sup> July 2026. This report is provided for Council to consider these remuneration levels.

#### **CONTENT:**

Council has been notified (please refer to the letter in the report attachment) that the Local Government Remuneration Commission (the Commission) has determined the maximum remuneration amounts payable to Mayors, Deputy Mayors and Councillors for 2026-2027, as required by section 243 of the *Local Government Regulation 2012* (LGR). The determined rates will apply from 1 July 2026. Further, it has also been advised:

*"The Commission also resolved to discontinue the meeting-based remuneration requirement for councillors in A1, A2 and A3 category councils, effective from the 2026-27 determination period. This ensures there is parity in the remuneration policies for all councillors in Queensland and removes an unnecessary administrative burden on councils in these categories."*

#### Determination of maximum remuneration levels:

The Commission has established maximum remuneration levels for Queensland Mayors, Deputy Mayors and Councillors for each of the new Council remuneration categories. Remuneration levels increased by 4.5% for Councils identified as Category A1, A2, A3 and B1 and 3.25% for Councils identified as Category B2, B3, C1, C2, C3, D2, D3, E2 and F2. For full details, please refer to the Commission's annual report:

[https://www.dlgwv.qld.gov.au/\\_data/assets/pdf\\_file/0017/2121362/lg-remuneration-commission-annual-report-2025.pdf](https://www.dlgwv.qld.gov.au/_data/assets/pdf_file/0017/2121362/lg-remuneration-commission-annual-report-2025.pdf)

Boulia has been identified as a Category A2 and the remuneration from 1<sup>st</sup> July 2026 has been determined to be as follows:

Mayor	Deputy Mayor	Councillors
\$128,509	\$74,139	\$64,253

Councils are required to pay the maximum remuneration amount under section 247 and 248 of the LGR unless the Council resolves to pay a lesser amount. Resolutions made to apply lesser amounts must be made before 1 July of the relevant financial year. The Council is not able to exceed the determined amounts without reference to the Tribunal (LGR 2012 s248).

### Superannuation

The level of superannuation payments made to a Councillor is a matter to be determined by each Council having regard to Commonwealth legislation and section 226 of the *Local Government Act 2009*:

#### *226 Super scheme for councillors*

- (1) A local government (other than the Brisbane City Council) may, for its councillors -
  - (a) establish and amend a superannuation scheme; or*
  - (b) take part in a superannuation scheme.**
- (2) If it does so, the local government may pay an amount from its operating fund to the superannuation scheme as a contribution for its councillors.*
- (3) However, the local government must not make contributions to the superannuation scheme -
  - (a) of more than the proportion of a salary that is payable by the local government for its standard permanent employees under this part; or*
  - (b) for a person who is no longer a councillor.**
- (4) A councillor of the local government may enter into an arrangement with the local government under which -
  - (a) the councillor agrees to forgo a percentage or amount of the remuneration that the councillor is entitled to as a councillor; and*
  - (b) the local government agrees to contribute the percentage or amount to the superannuation scheme for the councillor.**
- (5) A superannuation scheme is a superannuation scheme that complies with the Commonwealth Super Act.*

The Council has not resolved to become an 'eligible local governing body' under the *Taxation Administration Act* but is able to determine how it deals with superannuation payments to Councillors. A maximum contribution rate of 12% is applicable. In this instance a Councillor is not an employee but they are dealt with as if they are.

Council will contribute 12% of the Councillor salary to the Local Government Superannuation Fund or the Fund of the Councillors choice but will need to meet ATO requirements (no contribution by the Councillor).

### Remuneration split between Base Fee and Meeting Fee

As mentioned above, the meeting-based remuneration required has been removed:

*"\*Note 1: The meeting-based remuneration requirement for A1, A2 and A3 Councils has been removed in 2026-27. Previously, councillors in A1, A2, and A3 category councils were remunerated through a hybrid model comprising a base payment (constituting two-thirds of the annual remuneration) and a meeting attendance payment (constituting one-third of the annual remuneration). This meeting attendance payment was contingent upon certification by the mayor or chief executive officer*

*of the council. In contrast, mayors and deputy mayors in these categories received their total annual remuneration without this attendance-based condition. The Commission resolved to discontinue the meeting-based remuneration requirement for councillors in A1, A2, and A3 category councils, effective from the 2026–2027 determination period.”*

Councillors will therefore no longer be required to submit a monthly meeting claim fee form from 1<sup>st</sup> July 2026.

This report seeks Councils consideration as to acceptance of the remuneration fee determined by the Commission.

**CONSULTATION:** Nil

### **GOVERNANCE IMPLICATIONS:**

Required to be considered under *Local Government Regulation 2012, s247:*

**247 Remuneration payable to councillors**

- (1) A local government must pay remuneration to each councillor of the local government.*
- (2) The maximum amount of remuneration payable to a councillor under the remuneration schedule must be paid to the councillor, unless the local government, by resolution, decides the maximum amount is not payable to the councillor.*
- (3) In a resolution made under subsection (2), the local government must also decide the amount of remuneration payable to the councillor.*
- (4) The amount of remuneration decided under subsection (3) for each councillor must not be more than the maximum amount of remuneration payable to the councillor under the remuneration schedule.*
- (5) The amount of remuneration for each councillor, other than a mayor or deputy mayor, must be the same.*
- (6) The local government must make a resolution under subsection (2), for the remuneration payable from 1 July of a particular year, before 1 July of that year.*
- (7) Subsections (4) and (5) are subject to section 248.*

### **RECOMMENDATION:**

1. That the Council determine the Councillor remuneration payable to the Mayor, Deputy Mayor and Councillors for the 2025-2026 budget to be:

<b>full 100% rate</b>	<b>1st July 2026</b>
Mayor	\$128,509
Dep Mayor	\$74,139
Councillor 1	\$64,253
Councillor 2	\$64,253
Councillor 3	\$64,253
<b>Total Annual cost</b>	<b>\$395,407</b>

2. That the CEO advise the Chair of the Tribunal of the new remuneration for 2026-27 (via [LGRcenquiries@dlgww.qld.gov.au](mailto:LGRcenquiries@dlgww.qld.gov.au)).
3. That the 2026-2027 remuneration budget allocation for Mayor, Deputy Mayor and Councillors be set at \$395,407 (excluding superannuation, travel and accommodation costs).

Attendance at meetings by the Mayor, Deputy Mayor or Councillors is taken to be part of the normal remuneration paid and will not be compensated further by Council. Payment of expenses as per the Councillor Remuneration and Expenses Re-imbursement policy (Policy 111) will still apply.

**ATTACHMENTS:**

1. Letters to Mayors and Councillors - Determination of maximum remuneration effective from 01 July 202 [11.2.2.1 - 1 page]

Chief Executive Officer	Mr Shane Gray
-------------------------	---------------

Our ref: D25/155930

12 December 2025

Dear Mayor and Councillors

### **Determination of maximum remuneration**

I am writing to advise you of a recent decision about maximum council remuneration amounts made by the independent Local Government Remuneration Commission (the Commission).

Consistent with section 243 of the *Local Government Regulation 2012* (the Regulation), the Commission has finalised its determination of the maximum remuneration amounts for mayors, deputy mayors and councillors for these categories, which will apply from 1 July 2026.

The Commission also resolved to discontinue the meeting-based remuneration requirement for councillors in A1, A2 and A3 category councils, effective from the 2026-27 determination period. This ensures there is parity in the remuneration policies for all councillors in Queensland and removes an unnecessary administrative burden on councils in these categories.

Under sections 247 and 248 of the Regulation, councils are required to pay councillors the maximum remuneration amount set out in the remuneration schedule unless the council resolves to pay a lesser amount. Any such resolution must be made before 1 July of the relevant financial year. If exceptional circumstances arise where a councillor/s may be entitled to remuneration above the maximum amount, councils can make a submission to the Commission for approval. The Commission will assess such requests on a case-by-case basis but is not obligated to approve them.

The remuneration schedule was published in the Government Gazette on 12 December 2025. More information about the council remuneration categories, guiding framework and maximum remuneration amounts is included in the Commission's Annual Report for 2025. The report is available online through the Department of Local Government, Water and Volunteers website: <https://www.dlgwv.qld.gov.au/local-government/for-councils/governance/local-government-remuneration-commission>.

If you have any further queries in this regard, please contact the Commission Secretariat at [LGRCEnquiries@dlgwv.qld.gov.au](mailto:LGRCEnquiries@dlgwv.qld.gov.au).

Yours sincerely



Bob Abbot OAM  
**Chair**  
**Queensland Local Government Remuneration Commission**

1 William Street Brisbane  
GPO Box 2247 Brisbane  
Queensland 4001 Australia  
**Telephone 13 QGOV (13 74 68)**  
**Website** [www.dlgwv.qld.gov.au](http://www.dlgwv.qld.gov.au)  
ABN 51 242 471 577

<b>TITLE:</b>	Flood Warning Infrastructure Network - Transfer of Equipment Agreement at Toolebuc Tm	<b>DOC REF:</b> 11.2.3
<b>REPORT BY:</b>	Shane Gray Chief Executive Officer	<b>DATE:</b> 09/01/2026

#### **CORPORATE PLAN REFERENCE:**

Key Priority 2: Building and maintaining quality infrastructure

2.2: Well serviced

2.2.2: Provide and maintain well planned sustainable community assets to meet the needs of our community

Key Priority 2: Building and maintaining quality infrastructure

2.3: Well planned

2.3.6: Facilitate land and infrastructure planning and development that meets the needs of the community

#### **RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Minor (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-2**.

#### **PURPOSE:**

To inform Council of the Bureau of Meteorology's notification of acquisition of Council gauge equipment at Toolebuc Tm under the Flood Warning Infrastructure Network Program.

#### **CONTENT:**

Council has been notified that as part of the Flood Warning Infrastructure Network (FWIN) program, the Bureau of Meteorology (BOM) will be acquiring the gauge at Toolebuc Tm (Station Number 537042). The acquisition is one of a number that will take place across Queensland with the aim of the FWIN program being to remediate the infrastructure, addressing reliability risks.

The proposed Transfer of Equipment agreement and associated Toolebuc Tm equipment list has been provided for Council review.

Once both parties have signed the Transfer of Equipment Agreement, BOM will assume responsibility for the equipment. It has been advised that the acquisition of the site will be finalised by 30 June 2026. Further, it has also been advised:

*"We acknowledge that not all Council-owned sites are currently included in this Transfer of Equipment Agreement. As the FWIN program spans 10 years, there is potential for additional sites to be acquired in the future."*

It is recommended that Council review the agreement and provide delegation for the Boulia Shire CEO to execute the agreement.

#### **CONSULTATION:**

Nil

**GOVERNANCE IMPLICATIONS:**

Compliance with the Transfer of Equipment Agreement

**RECOMMENDATION:**

That the CEO is given delegation to execute the Transfer of Equipment Agreement for the Toolebuc TM Station (Station Number 537042)

**ATTACHMENTS:**

1. CONFIDENTIAL REDACTED - Boulia Shire Council - Transfer of Equipment Agreement - Jan 2026 **[11.2.3.1** - 4 pages]
2. CONFIDENTIAL REDACTED - Toolebuc Tm - 537042 - QLD - FWIN Equipment List **[11.2.3.2** - 3 pages]

Chief Executive Officer	Mr Shane Gray
-------------------------	---------------

<b>TITLE:</b>	Action List Update December 2025	<b>DOC REF:</b> 11.2.4
<b>REPORT BY:</b>	Shane Gray Chief Executive Officer	<b>DATE:</b> 19/01/2026

**CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

**RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**

**PURPOSE:**

To present to Council an updated Action List.

**CONTENT:**

Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.

Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.

Once an action has been shown as completed it is removed from the list.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That Council receive the Action List update for December 2025 for information.

**ATTACHMENTS:**

1. CEO Ordinary Council Meeting Action List v1 [11.2.4.1 - 13 pages]

Chief Executive Officer	Mr Shane Gray
-------------------------	---------------



Boulia Shire Council Action List						
	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS	Close
Wednesday 17 <sup>th</sup> December 2025						
1.	17/12/2025		CLlr Woodhouse: Council Christmas Decorations - request for arrangements to be made for an upgrade to Council Christmas decorations in time for 2026 celebrations. Allocation to be added into the budget.	DCS/ECDM	Request notification sent to involved staff.	
Friday 22 <sup>nd</sup> August 2025						
1.	22/08/2025		Identify activities and projects work camp cannot provide. Who runs it, who is the go to? Etc.	Dept and Racecourse Coordinator	4/12/2025 - The CEO has seconded Michael Tribe to the position of Depot and Racecourse Coordinator as a single point of contact for Workcamp activities.	
Wednesday 23 <sup>rd</sup> July 2025						
3.	23/07/2025		Request for Tree lopping in Robinson Park and The Stonehouse Complex.	DWO	14/10/2025 – On Hold, Subject Skate Park Post Project 16/9/2025 – WIP for quotations and actioning	
Wednesday 18 <sup>th</sup> June 2025						
4.	18/06/2025	All Councillors	Speed Bumps, (Yellow Bollards) to be put in place as car parks to avoid people parking in the wrong spots in town. E.g. in front of Bob's shop.	DWO	17 <sup>th</sup> December Ordinary Council Meeting – Councillors advised that the outcome they wanted was to free up space for cars to be able to park on the main street and deter caravans parking there.	


					14/10/2025 – Next Steps: Understand Councillors Outcome so that DTMR can be brought into the conversation regarding the outcomes Council wish to achieve.	
Friday 23 <sup>rd</sup> May 2025						
7.	23/05/2025	All Councillors	Residential Estate back planning. Road corridor. Liaise with Tony and Gideon the road access points. (Bring the whole package for Councillors to review.)	<b>DWO</b>	<p>4/12/2025 – Gideon Town Planning has advised that the DA approval (with conditions) should be released to Council in January 2026.</p> <p>20/10/2025 – DTMR acknowledging that Councils SARA Application has been “properly” made. Design documentation is 80% complete and completion of the soil survey work was completed on 16.10.25.</p> <p>29/09/2025 – Digital Terrain Model, (DJM) Survey Completed. Detail Design Commenced with GBA</p> <p>15/07/2025 Met with various consulting firms to finalise the survey planning.</p>	
8.	23/05/2025	Cllr Woodhouse	Media and Communication Policy to be reviewed and re-worked	<b>CEO – To action</b>	15/07/2025 in progress	
Wednesday 23 <sup>rd</sup> April 2025						
9.	23/04/2025	Councillor Sam Beauchamp	CPL Shed to be painted with heat resistance paint	<b>DWO</b>	<p>20/10/2025 – Council to advise what they wish to achieve with the proposed works – benefits v ongoing maintenance liability &amp; loss of manufacturer’s warranty.</p> <p>4/12/2026 – With the appointment of the Depot and Racecourse Coordinator the ability to work in the facility at a reasonable temperature will be monitored and solutions considered for reporting back to Councillors.</p>	
10.	23/04/2025		Aerodrome, Business Case, Budget request for 1 million dollars	<b>DWO, DCS, CEO</b>	<p>4/12/2025 – A project has been initiated to develop SoW, and QS estimate documentation for grant opportunity.</p> <p>20/10/2025 – ATI &amp; ETI works have been completed.</p> <p>14/10/2025 – Annual Technician Inspection (ATI), Electrical Technician Inspection (ETI) Has Been Completed for 2025.</p>	

					11/09/2025 – Jasko preliminary report advised not required. 23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.	
11.	23/04/2025		Water, Business Case, Budget request for \$750,000	<b>DWO, DCS, CEO</b>	4/12/2025 – A request has been forwarded to MJM Environment Pty Ltd to update their previous report with new metrics and options to improve water scheme (Council system is under pressure creating 992l/person/day) 11/09/2025 – contact being made with cleaning Diver, to speak to Council about Reservoir options. 23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.	
12.	23/04/2025		Corporate Plan Study, Plan for Boulia to 2032, 1 million dollars – Business Plan	<b>DCS, CEO</b>	4/12/2025 Awaiting consultation with consultants / Councillors and CEO. 15/07/2025 Yet to be actioned.	
13.	23/04/2025		Residential Estate Exec Housing, GK3 Project manage, EOI on costing market exercise	<b>CEO?DCS/DWO</b>	4/12/2025 – No update 20/10/2025 I now believe GBA are project managing this. 15/07/2025 Met with various consulting firms to finalise the survey planning. 12/05/2025 underway. 23/04/2025 - CEO to raise at RAPAD / COWS meeting Amended State Assessment and Referral Agency (SARA) application has been completed. SGA have completed the DTM for the subdivision to inform the design documentation.	
14.	23/04/2025		Banks supporting Western Regions for loans	<b>CEO</b>	15/07/2025 has been raised in meetings including WQAC as part of LHAP with Greg Hoffman. 23/04/2025 - CEO to raise at RAPAD / COWS meeting	

15.	23/04/2025		Eazyjacks (or brand similar) to be placed in all Council Vehicles to assist when tires need to be changed.	<b>DWO</b>	4/12/2025 – DWO has initiated a meeting with Scott Hooley to have a conversation regarding the proposal and suitability. The WH&S Advisor will be included in the conversation and procedural review. 23/04/2025 - DWO to investigate eazyjacks for all vehicles and to liaise with DCS for budget purposes	
16.	23/04/2025		A letter to be sent to QLD Housing about overgrown yards, and car bodies – QLD Housing to advise tenants they need to clean up their yards or Council will do it and send QLD Housing the invoice for works done.	<b>Exec Assist, CEO</b>	15/07/2025 Sent 03/06/2025 – EA waiting for approval from CEO to send. 02/05/2025 – EA sent letter to CEO 23/04/2025 – EA to write letter and send to CEO for approval to send	
<b>Friday 28<sup>th</sup> March 2025</b>						
18.	28/03/2025	Councillor Jan Norton	Community Garden Support – Council to contribute \$5500 + GST, per annum. Work Camp is to assist with this.	<b>DWO, CEO</b>	20/10/2025 – To be re-assigned subject to organisational re-alignment project. 14/04/2025 budget inclusion 25/26 done. 28/03/2025 – DWO to update monthly on the progress.	
21.	28/03/2025		Racecourse Committee Reserve/ Strategic Planning. <ul style="list-style-type: none"> <li>Review of toilet block / temporary mobile toilets</li> <li>Playground</li> <li>Kitchen</li> <li>600m Mark on track</li> </ul>	<b>Action – ECDM, DWO, FM (budget)</b>	11/11/2025 – ECDM - Works have been undertaken to 600m mark of the track section of the track. 11/11/2025 – ECDM – Investigations on the relocation of play equipment from Urandangi identified it was not practical. 11/11/2025 – ECDM – Inspection of current kitchen equipment that illustrate significant costs. Link to 2026/27 budget and monitor grants. 15/07/2025 Review of Committee setup being considered. 1/05/2025 – Site inspection arranged to confirm scoping of works. 28/03/2025 – ECDM to liaise with DWO / WM / RUS about improvements and investigate possible outcomes.	

					ERGON have completed main supply electrical works including new poles and pole mounted transformer.	
Friday 21 <sup>st</sup> February 2025						
22.	21/02/2025		Pitta Pitta Bush Tucker Signs - Councillor Woodhouse suggested the Pitta Pitta Bush Tucker signs at the Burke River need replacing.	Action - ECDM	10/08/2025 It has not been possible to access the original design and wording.  Seek Councils guidance on the theme and character of signage that could link to wider visitor themes and participation of the Pitta Pitta.  26/03/2025 Signs have been inspected and efforts are being made to identify the original signage text.	
23.	21/02/2025		Pallet Racks in CPL Shed - Councillor Beauchamp suggested Pallet Racks or a similar option be investigated and purchased to be placed in the CPL Shed for more storage.	DWO	4/12/2025 – to be considered as part of the Depot and Racecourse Coordinator role to review and consider options for storage options.  20/10/2025 – This activity to be aligned with activity to masterplan depot site subject to organisational re-alignment approval.  15/09/2025 - DWO is reviewing all Council storage requirements for appropriate racking solutions  26/03/2025 WIP	
Friday 24 <sup>th</sup> January 2025						
24.	24/01/2025	Cllr Beauchamp	Hazard Signage for Local Land Owners - Councillor Beauchamp suggested that Council establish a process with Land Owners to supply them with temporary signage to display on roads with hazards until Council is able to be on site.	DWO	18/2/2025 Pricing up the activity, so that appropriate budget can be allocated to order items, then get this delivered to Landowners.	
25.	24/01/2025	Cllr Neilson	Potential Social Media Growth Opportunity - Councillor Neilson suggested Council engages in other social	Action – ECDM/DCS / CEO	19/01/2025 – CEO and selected Council support staff have been in communication with LGAQ Media Team to develop a social media strategy. Work in progress.	

			media avenues to boost our online presence and spread more knowledge about Boulia Shire.		<p>11/11/2025 – Efforts are continuing to organise a workshop.</p> <p>10/08/2025 Linking to Action 10 propose to arrange a workshop with Councillors to address both best practice and local opportunities.</p> <p>06/05/2025 – Importance of growth in this area has been noted. Staff are reviewing training opportunities that can better utilise the potential of social media across the Council's responsibilities.</p> <p>10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration</p> <p>13/2/2025 Media webinar to be attended to by 3 staff members.</p>	
26.	24/01/2025	Cllr Norton	Softfall at Splash Park - Councillor Norton raised that the softfall at the splash park is a Work Place Health and Safety issue and needs to be replaced as soon as practical.	<b>Action - DWO</b>	<p>4/12/2025 – The temporary repairs have been made to put the facility back in use following a vandalism event.</p> <p>20/10/2025 – DWO to Liaise with Pool Caretaker Contractor to develop SOW and Source suitable contractors.</p> <p>15/09/2025 - Acting DWO has inspected Sports centre with CEO and Pool Lessee with a view to scheduling maintenance and replacement schedules.</p> <p>18/2/2025 DWO to discuss options with Vendors and find appropriate solution</p>	
27.	24/01/2025	2025/01.4	(Re Artwork from the Outdoor Billboard Gallery) 2. That the Billboard locations be Coorabulka truck pull off, Donohue Highway truck pull off and Burke River truck pull off.	<b>Action – DWO/WMgr</b>	<p>15/07/25 – Signs are at the depot; however do not have frames or posts.</p> <p>28/03/2025 – Signage was delivered by mayor, and Willie unloaded them at the depot.</p> <p>18/2/2025 Will be Installed before the start of the Tourist season.</p>	
<b>Friday 12<sup>th</sup> December 2024</b>						
28.	12/12/2024	<b>2024/12.13</b>	1. That Council endorse the letter to Minister Tony Perrett for the review of the new interpretation of the Native Title Act 1993.	<b>Action – Mayor Initial Action-CEO</b>	<p>14/4/2025 Mayor – has met with Minister Perrett.</p> <p>22/1/2025 Invitation to meet with Minister recd – Rick to align this with his visit to Brisbane in March.</p>	

			<p>2. That the letter be submitted to RAPAD for their review and submission to Minister Tony Perrett on behalf of the RAPAD group of Councils.</p> <p>3. That RAPAD group of Councils calls on the new State Government to review the implementation of the policy position of the previous government requiring an Indigenous Land Use Agreement be negotiated prior to the renewal of quarry permits.</p>	 Letter to Hon Tony Perrett- Sales Permit	<p>17/12/2024 CEO-Letter sent to Minister Perrett, cc'd to Hon A Leahy, Mr Sean Dillon</p> <p>17/12/2024 CEO- Letter sent to RAPAD. Advice received back that the matter would be included in the board documents for 20<sup>th</sup> December RAPAD meeting.</p>	
Friday 29 <sup>th</sup> November 2024						
30.	29/11/2024	2024/11.20	That Council resolves to undertake a review of the Boulia Shire Local Laws.	<b>DCS – Action</b>	<p>4/12/2025 the subordinate local laws which need updating. I am working through these currently and will provide a draft in January.</p> <p>20/10/2025 Workshop held 26/9/2025 with key personnel and Councillors. Then met with Peter Mann from Blackall Tambo Regional Council to discuss options and changes. Awaiting information from Peter.</p> <p>15/07/2025 Teams meeting being organised post Staff / Councillor /workshop 26<sup>th</sup> Sept 2025.</p> <p>12/05/2025 Awaiting workshop date to be set by consulting expert.</p> <p>7/04/2025 Message left for consultant.</p> <p>10/3/2025 Workshop had to be cancelled due to unforeseen circumstances. Await possible new date when available.</p> <p>12/02/2025 Workshop re-scheduled 24<sup>th</sup> February 2025.</p>	

					20/1/2025 Workshop being held in February 25. 10/12/2024 In progress	
Friday 27 <sup>th</sup> September 2024						
31.	27/09/2024	Mayor Rick Britton	Roof Painter – painting houses/buildings with heat resistant paint – possibly trial a few places and yearly get done. Review western wall on a house on Herbert St to be painted in heat resistant paint.	<b>MPC – Action</b>	10/10/2025 – Budgeted for 2025-2026, Scope of works in development for invitation of quotes. 18/8/2025 – Seeking other quotes RE Procurement Policy 15/07/2025 In 2025/26 budget, prioritisation of housing in progress, carried over a couple of years. 12/05/2025 received quote for housing, requested quote for other identified buildings. 22/1/2025 Quote to be requested from painter and included in budget deliberations. 10/4/2025 – Contact details yet to be provided (MPC)	
Friday 23 <sup>rd</sup> August 2024						
32.	23/08/2024	Suggestions made by K. Mc Kelvie (during Deputation to Council)	Improvements to be made to Council's social media platforms (more engagement) and encourage Google Reviews (Refer also to Item 18)	<b>Media - Action ECDM - oversight</b>	<b>19/01/2025 – CEO and selected Council support staff have been in communication with LGAQ Media Team to develop a social media strategy. Work in progress.</b> 11/11/2025 – This matter is similar to current item 25 and will addressed concurrently. 11/08/2025 It is proposed to arrange a workshop with Councillors to address both best practice and local opportunities. 10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration 13/2/2025 Three staff to attend media training in March. 26/11/2024 Approaches to improve social media opportunities are being investigated.	



33.	23/8/2024	Suggestions made by K. Mc Kelvie (during Deputation to Council)	Consider turning the dog park on the corner of Herbert and Hamilton Street into a desert botanical garden.	<b>ECDM - oversight</b>	11/08/2025: Cr Beauchamp is scheduling an inspection to include measuring the land.  The dog park and amenities are used by community and visitors. A desert botanical garden may benefit from an alternate setting.  23/04/2025 – Councillor Sam Beauchamp and Kim McKelvie to measure the gardens.	
<b>28<sup>th</sup> June 2024</b>						
35.	28/06/2024	CLlr Norton	Footpath on Herbert Street where the old pool site used to be (next to Desert Sands Motel/corner of Herbert and Hamilton Street) - needs repair, is getting worse	<b>DWO Budget-TIDS/TMR</b>	20/10/2025 – Project to be Re-establish footpaths 'On Hold' until a decision is made on the Cycleway Project.  15/07/25: Awaiting on direction as told to hold until grant has been approved.  15/07/2025 Grant approved.  24/03/2025: Awaiting feedback on Active Transport Grant Application  10/03/2025 Awaiting outcome from funding body.  26/11/2024 Awaiting outcome on the Active Transport from TMR.	
<b>Friday 19<sup>th</sup> January 2024</b>						
38.	19/1/24	2024/01.20	Tender: T2023-24.5 Sale of lots L404/B2671 and L405/B2671 Mulligan Street, Boulia (closed)  (b) A survey for an access easement across the rear of lots L404/B2671 and L405/B2671 (to Council's requirements) be undertaken and registered by Boulia Shire Council.	<b>DWO – primary DCS-Public Trustee Budget - Land Dev</b>	04/12/2025 Spoken to CLH Lawyers who are currently dealing with a similar situation.  20/10/2025 Contacting King & Co for clarification on options available to Council.  15/07/2025 awaiting further information on actions we can take.  14/4/2025 – seeking further advice.  13/2/2025 – it appears easement registration cannot proceed until someone can sign the deceased owners consent.  22/1/25 Update; no sale enquiry recd.  (b)Easement Survey completed and amended to be 8m wide for lots 402-405.  Lot 405 on B2671 (block 40)– BSC owned	

					<p>Lot 404 on B2671 (block 34)-Elliott owned (decd)</p> <p>Lot 403 on B2671 (block 30)-BSC owned</p> <p>Lot 402 on B2671 (block 26)-BSC owned</p> <p>8/11/2024 Public Trustee is working on this file to sort last ownership issue.</p>	
40.	19/01/2024		<p>QRA- Betterment-BSC to review Longreach Channel on the Donohue Hwy with the installation of culverts. This channel goes under water before the Georgina River crossing.</p>	<p><b>DWO - primary</b></p> <p><b>GBA - design</b></p> <p><b>Budget - subject to grant funding</b></p>	<p>20/10/2025 – This item is subject to the QRA sponsored flood study.</p> <p>15/07/2025 Discussion had with GBA Stuart and CWO.</p> <p>15/4/2025 Discussion had with TMR.</p> <p>24/03/2025 : DWO Identifying potential partners who can carry out 3 tasks within the FRMP3 Grant made available to Boulia</p> <p>26/11/2024 Project earmarked to commence post current flood season.</p> <p>10/10/2024 Bridge Study has been approved by QRA.</p>	
41.	19/01/2024		<p>Town Water supply   BSC to investigate and advise on:</p> <ol style="list-style-type: none"> <li>1. Installation of a third water-storage tank.</li> <li>2. Cyclone separating system for debris.</li> <li>3. Modular filtration system (and Treatment Officer on a retainer basis). Dual water supply? To reduce treated water usage?</li> <li>4. Water filters for each residence and business in the township.</li> </ol> <p>Investigate Council getting robotic cleaner to run 6 monthly in ground reservoirs (once old tank relined).</p>	<b>DWO</b>	<p>15/07/2025 Discussion with Contractors to previous works undertaken.</p> <p>3/04/2025 Discussion with DRMDWV, application being done for additional water supply as stage 1.</p> <p>24/03/2025: Round table discussion booked between BSC &amp; DRMDWV for 3/April</p> <p>22/1/2025 Full business case to be completed on options ready to be a shelf ready project for future funding.</p> <p>26/11/2024 Need political support to get this over the line.</p> <p>15/10/2024 LGGSP Funding application unsuccessful. Mayoral letters sent to Federal and State Water Ministers to request consideration for funding assistance.</p>	

Friday 18 <sup>th</sup> August 2023						
42.	18/08/2023		Shade for Robinson Park – Concept brief to be completed	<b>DWO</b>	<p>4/12/2025- Contract executed with the preferred contractor, ERGON proposal to complete abandonment work of the existing pole and wire infrastructure initiated for completion in February 2026.</p> <p>20/10/2025 – RFT Package at Market Seeking Designs and Options for consideration. Evaluation and Approval.</p> <p>15/07/2025 Request for a design and construction of 2 shade structures, one for Skate Park, one for Play equipment.</p> <p>28/04/2025 – Solar on roof to be investigated</p> <p>24/03/2025: Project engagement has commenced</p> <p>26/11/2024 Earmarked to commence in Q3 of FY25.</p> <p>8/11/2024 Allocation of funds made through W4Q round 5. \$520,00 – handed to DWO for project.</p>	

COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS				
NUMBER	DATE	Staff Member	PROJECT   ISSUE:	RESPONSE
	19/06/2020	<b>ECDM/WMgr</b>	<b>BRANDING/TOURISM</b>   Cllr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – <b>review of Corporate Plan for 2025-2030</b> 31/10/23: Signs quite expensive, subject to funding?
	26/02/2021	<b>WMgr</b>	<b>TOURISM/LIVEABILITY</b>   Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – <b>review of Corporate Plan for 2025-2030</b>
	17/08/2020	<b>WMgr</b>	<b>TOURISM</b>   Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge -suggested) to the Rodeo Grounds Stakeholders: Pitta Pitta, Ventia, Workcamp	<b>Review of Corporate Plan in 2025-2030</b> 15/2/2024 Pitta Pitta land compensation case will impact this and also the freehold land which intersects land between the Burke River Bridge and the Racecourse. 13/6/2023: Possible legacy project through Ventia (NBN) could get this off the ground. Discussions commenced. 24/11/22: idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guideposts/labour, and plant. Indigenous story signs to be developed with locals.
	22/09/2023	<b>Cllrs</b>	<b>LIVEABILITY - FUTURE PLANNING</b>   Councillor Neilson suggested that boarding type accommodation be considering in Council's future planning.	17/6/2024 Council has received development application for private boarding - currently being advertised. <b>review of Corporate Plan 2025-2030</b> 15/2/2024: This is an option which needs to be considered by private individuals/organisations.
	22/09/2023	<b>DWO</b>	<b>ECONOMIC DEVELOPMENT - HEAVY DUTY TRUCK BAYS AND MOBILE TOWERS</b>   Councillor Britton suggested future consideration be given to heavy duty truck bays and mobile towers between Boulia and the Northern Territory.	<b>17/12/2024 Submission completed for the Mobile Blackspot funding round.</b>

	21/10/2022	<b>WMgr</b>	<b>LIVEABILITY</b>   Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	10/11/2022: The request has been sent to TMR. Awaiting road inspection by TMR.
	23/05/2025	<b>Cllr Beauchamp</b>	<b>Drone Park</b>   Cllr Beauchamp has requested a Drone Park be installed for residents to be able to comfortably fly their registered drones.	

## **11.3 Economic and Community Development**

<b>TITLE:</b>	Economic & Community Development Report – December 2025	<b>DOC REF:</b> 11.3.1
<b>REPORT BY:</b>	Paul Bawden Economic & Community Development Manager	<b>DATE:</b> 14/01/2026

### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

Key Priority 3: Economic Development - A sustainable local economy

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

3.4.1: All opportunities used to increase the shires exposure to the tourism market

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

Key Priority 7: Valuing our greatest asset – people

7.4: Tourism

7.4.1: Make Boulia the place on everyone's bucket list

### **RISK MANAGEMENT:**

Information Report only - not applicable.

### **PURPOSE:**

To provide Council with an update on the activities associated with the Economic and Community Development roles.

### **CONTENTS:**

#### **Tourism:**

As the Min Min Encounter and Boulia Heritage Complex are closed until 2 February 2026, their reporting for December 2025 will be included in the February Council Agenda.

#### **External Grants:**

#### **Performances and related activities at the Shire Hall:**

The final community performance for 2025 in the Shire Hall was reported to Council at the December Meeting.

### Community Pool:

The pool was open daily during December other than Christmas Day and Boxing Day with no incidents being reported.

### Library Activities:

Boulia Library Visitation:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	101	140	237	162	143	240	356	210	305	243	132	179
2025	94	168	189	205	105	217	486	197	236	198	128	130

### Projects and Events

The matters progressed in December included the following:

- First 5 Forever:
  - o Organised a Christmas Party for the First 5 kids.
  - o Delivered the December calendar of events.
- Held school holiday activities which included Christmas crafts and gift making.
- Organising the Australia Day Ceremony for 2026.
- Hosted the Staff Secret Santa and the Seniors Lunch.
- Planning school holiday programs, working with staff at NWQICSS.
- Ordered the Torches and Calendars for the GET READY Promo.
- A Christmas colouring competition was held, with winners photographs below.



### Consultation:

A range of consultative techniques continue to be pursued across the programs, including dialogue with community members, supporting committees and the advertising of local events.

Channel Country Chatter (CCC): A November/December edition of the CCC has been published and distributed. The next edition of the CCC across January and February is scheduled to be completed for mid-February.

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That the Economic and Community Development Report for December 2025 be received for information.

**ATTACHMENTS:** Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
--	---------------



## **12 Closed Session**

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- a) the appointment, discipline or dismissal of the chief executive officer;
- b) industrial matters affecting employees;
- c) the local government's budget;
- d) rating concessions;
- e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- f) matters that may directly affect the health and safety of an individual or a group of individuals;
- g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the *Local Government Act 2009*.

## **13 Late Reports**

Nil

## **14 General Business**

This item on the agenda allows Councillors to raises any other general business matters for discussion or future consideration.