



**BOULIA SHIRE COUNCIL**

# **ORDINARY MEETING**

## **Agenda**

Friday 20 March 2026



Photo by: Lynette Taylor



## Agenda Table of Contents

Note: Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

1 Meeting Opening with the Acknowledgement of Traditional Owners.....	6
2 Present.....	6
3 Apologies / Leave of Absence.....	6
4 Declaration of Interests.....	6
5 Mayoral Minutes.....	7
6 Notice of Motion.....	7
7 Request to Address Council in a Public Forum.....	7
8 Petitions.....	7
9 Deputations.....	8
10 Confirmation of Minutes from Previous Meetings.....	9
11 Reports.....	17
11.1 Works and Operations.....	17
11.1.1 Director of Works and Operations February 2026 Report.....	17
11.1.2 QRA Flood Damage Department February 2026.....	21
11.2 Office of the Chief Executive.....	25
11.2.1 Chief Executive Officers Report February 2026.....	25
11.2.2 Action List Update February 2026.....	28
11.3 Corporate Services.....	43
11.4 Economic and Community Development.....	43
11.4.1 Library Report for February 2026.....	43
11.4.2 Min Min Encounter & Boulia Heritage Complex Report February 2026.....	45
12 Closed Session.....	47
13 Late Reports.....	47
14 General Business.....	47



Mr Shane Gray  
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

**COMMONLY USED ACRONYMS**

<b>ALGA</b>	Australian Local Government Association
<b>BSC</b>	Boulia Shire Council
<b>CWRPMG</b>	Central West Regional Pest Management Group
<b>DDMG</b>	District Disaster Management Group (Mt Isa)
<b>DRFA</b>	Disaster Recovery Funding Arrangements
<b>DTMR/TMR</b>	Department of Transport and Main Roads
<b>IPWEA</b>	Institute of Public Works Engineering Australia (NAMS.Plus)
<b>LDMG</b>	Local Disaster Management Group
<b>LGAQ</b>	Local Government Association of Queensland
<b>LGMA</b>	Local Government Managers Association
<b>ManEX</b>	Managers and Executive
<b>NAMS.Plus</b>	Asset Management System from IPWEA
<b>OHDC</b>	Outback Highway Development Council
<b>ORRG</b>	Outback Regional Road Group
<b>ORRTG</b>	Outback Regional Roads and Transport Group
<b>OQTA</b>	Outback Queensland Tourism Association
<b>PPR</b>	Project Proposal Report
<b>QRA</b>	Queensland Reconstruction Authority
<b>QSNTS</b>	Queensland South Native Title Services
<b>QWRAP</b>	Queensland Water Regional Alliance Program
<b>R2R</b>	Roads to Recovery
<b>RAPAD</b>	Central West Queensland Remote Area Planning and Development
<b>RAPADWSA</b>	RAPAD Water and Sewerage Alliance
<b>REPA</b>	Restoration of Essential Public Assets
<b>RMPC</b>	Roads Maintenance Performance Contract
<b>TIDS</b>	Transport Infrastructure Development Scheme
<b>WQLGA</b>	Western Queensland Local Government Association

## **RISK MANAGEMENT**

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H -10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

## **1 Meeting Opening with the Acknowledgement of Traditional Owners**

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

## **2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Jack Neilson  
Councillor Jan Norton  
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)  
Mr Gordon Magann (A/Director of Works and Operations)  
(Executive Assistant)

## **3 Apologies / Leave of Absence**

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

## **4 Declaration of Interests**

To help ensure openness, accountability and transparency, in accordance with the Local Government Act 2009, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the Local Government Act 2009.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

## **5 Mayoral Minutes**

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

## **6 Notice of Motion**

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

## **7 Request to Address Council in a Public Forum**

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

## **8 Petitions**

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received
- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

## **9 Deputations**

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

### **March 2026 Ordinary Council Meeting Deputations:**

- The Audit and Risk Chair is scheduled to join the meeting via Teams to provide Council with an update on the financial statement work being done.

- Community Hub Project Manager Adam Britton is scheduled to join the Council meeting via Teams to provide Council with an update on the project.

## **10 Confirmation of Minutes from Previous Meetings**

This item in the agenda enables previous minutes of Council meetings to be confirmed.



# BOULIA

## SHIRE COUNCIL

### Minutes of the ORDINARY MEETING of the Boulia Shire Council held on Friday 20 February 2026 commencing at 9:00 am

## **1 Meeting Opening with the Acknowledgement of Traditional Owners**

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Mayor opened the meeting at 9.19 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

## **2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp (via Teams)  
Councillor Jack Neilson (via Teams)  
Councillor Jan Norton (via Teams)  
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)  
Mr Gordon Magann (A/Director of Works and Operations)  
Mrs Cassandra Schultz (Technical and Administration Officer)  
Mr Anthony Ottaway (Council's Financial Consultant)  
Mrs Nicole Tonkies (CEO Assistant) (via Teams)

## **3 Apologies / Leave of Absence**

There were no apologies or leaves of absence for this meeting.

#### **4 Declaration of Interests**

There were no declarations of interest relevant to reports at this meeting.

#### **5 Mayoral Minutes**

There were no Mayoral Minutes to be noted at this meeting.

#### **6 Notice of Motion**

There were no notices of motions to be noted at this meeting.

#### **7 Request to Address Council in a Public Forum**

There were no requests to address the Council.

#### **8 Petitions**

There were no petitions presented to Council.

#### **9 Deputations**

There were no deputations to Council.

#### **10 Confirmation of Minutes from Previous Meetings**

***Moved:*** *Cr Woodhouse*

***Seconded:*** *Cr Neilson*

That the minutes of the Ordinary Meeting held on 23rd January 2026 be accepted.

***Resolution No.:*** *2026/2.1*

***Carried***

#### **11 Reports**

##### **11.1 Works and Operations**

<b>TITLE:</b>	Director of Works and Operations January 2026 Report	<b>DOC REF:</b> 11.1.1
---------------	---	---------------------------

**PURPOSE:**

To advise Council of relevant activities undertaken through the Works and Operations Directorate as we gain momentum to deliver projects and maintain service operations.

**Moved: Cr Norton**

**Seconded: Cr Britton**

That the A/Director Works and Operations Report for January 2026 be received for information.

**Resolution No.: 2026/2.2**

**Carried**

<b>TITLE:</b>	QRA Flood Damage Report	<b>DOC REF:</b> 11.1.2
---------------	-------------------------	---------------------------

**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program for January 2025.

**Moved: Cr Britton**

**Seconded: Cr Woodhouse**

That the QRA Flood Damage Works Department January 2026 Report be received for information.

**Resolution No.: 2026/2.3**

**Carried**

## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executive Officers Report January 2026	<b>DOC REF:</b> 11.2.1
---------------	--	---------------------------

**PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

**Moved: Cr Britton**

**Seconded: Cr Beauchamp**

That the CEO Report for January 2026 be received for information.

**Resolution No.: 2026/2.4**

**Carried**

<b>TITLE:</b>	Action List Update January 2026	<b>DOC REF:</b> 11.2.2
---------------	---------------------------------	---------------------------

**PURPOSE:**

To present to Council an updated Action List.

**Moved: Cr Neilson**

**Seconded: Cr Britton**

That Council receive the Action List update for January 2026 for information.

**Resolution No.: 2026/2.5**

**Carried**

<b>TITLE:</b>	2nd Quarter Operational Plan Review (October to December 2025)	<b>DOC REF:</b> 11.2.3
---------------	---	---------------------------

**PURPOSE:**

To present the second quarter Operational Plan Review for October to December 2025.

**Moved: Cr Britton**

**Seconded: Cr Norton**

1. That Council receive for information the second quarter Operational Plan review from October to December 2025 in relation to the adopted Operational Plan 2025-2026.
2. That the report be displayed on the Council website.

**Resolution No.: 2026/2.6**

**Carried**

### **11.3 Economic and Community Development**

<b>TITLE:</b>	Economic & Community Development Report – January 2026	<b>DOC REF:</b> 11.3.1
---------------	---	---------------------------

**PURPOSE:**

To provide Council with an update on the activities associated with the Economic and Community Development roles.

**Moved: Cr Woodhouse**

**Seconded: Cr Britton**

That the Economic and Community Development Report for January 2026 be received for information.

**Resolution No.: 2026/2.7**

**Carried**

<b>TITLE:</b>	Min Min Encounter & Boulia Heritage Complex Report January 2026	<b>DOC REF:</b> 11.4.2
---------------	--	---------------------------

**PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

**Moved: Cr Woodhouse**

**Seconded: Cr Neilson**

That the Min Min Encounter & Boulia Heritage Complex Report for the January 2026 Council Meeting be received for information.

**Resolution No.: 2026/2.8**

**Carried**

### **12 Closed Session**

**CLOSED MEETING AT 10.06 AM**

**Moved: Cr Britton**

**Seconded: Cr Neilson**

That Council move into Closed Session in accordance with the *Local Government Regulation 2012* section 254J (3) on the following provision:

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

**Resolution No.: 2026/2.9**

**Carried**

#### **OUT OF CLOSED SESSION AT 11.11 AM**

**Moved: Cr Britton**

**Seconded: Cr Neilson**

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

**Resolution No.: 2026/2.10**

**Carried**

The following recommendations were resolved from the closed session: 2026/2.11, 2026/2.12, 2026/2.13, 2026/2.14, 2026/2.15.

### **12.1 Works and Operations**

<b>TITLE:</b>	Donohue Highway Pave & Seal - Package A (RFT2025-26.1)	<b>DOC REF:</b> 12.1.1
---------------	---	---------------------------

**PURPOSE:**

To present to Council the tender evaluation of the Donohue Highway Pave & Seal Package A for award to the recommended contractor.

*Closed under Local Government Regulation 2012 (254J (3))(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

**Moved: Cr Neilson**

**Seconded: Cr Britton**

Council has received the officer recommendation and chosen to award the contract for the Donohue Highway Pave & Seal - Package A (RFT2025-26.1) to True Blue Grader Hire.

**Resolution No.: 2026/2.11**

**Carried**

<b>TITLE:</b>	Donohue Highway Pave & Seal - Package B (RFT2025-26.2)	<b>DOC REF:</b> 12.1.2
---------------	---	---------------------------

**PURPOSE:**

To present to Council the tender evaluation of the Donohue Highway Pave & Seal Package B for award to the recommended contractor.

*Closed under Local Government Regulation 2012 (254J (3)) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

**Moved: Cr Neilson**

**Seconded: Cr Britton**

That Council award the contract for Donohue Highway Pave & Seal - Package B (RFT2025-26.2) to True Blue Grader Hire, as a package consecutive to the works under Donohue Highway Pave & Seal - Package A (RFT2025-26.1).

**Resolution No.: 2026/2.12**

**Carried**

## **12.2 Office of the Chief Executive**

<b>TITLE:</b>	2025/26 Revised Budget	<b>DOC REF:</b> 12.2.1
---------------	------------------------	---------------------------

### **PURPOSE:**

To provide Council with the with the proposed budget amendment for the 25/26 financial year.

*Closed under Local Government Regulation 2012 (254J (3))(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

**Moved: Cr Woodhouse**

**Seconded: Cr Norton**

That Council adopt the amended budget for the 2025/2026 financial year.

**Resolution No.: 2026/2.13**

**Carried**

<b>TITLE:</b>	Structure Review and Recruitment	<b>DOC REF:</b> 12.2.2
---------------	----------------------------------	---------------------------

*Closed under Local Government Regulation 2012 (254J (3)) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

**Moved: Cr Neilson**

**Seconded: Cr Woodhouse**

That Council approves the realignment changes and supports the recruitment of positions across the organisation

**Resolution No.: 2026/2.14**

**Carried**

<b>TITLE:</b>	Endorsement of new contractor	<b>DOC REF:</b> <i>Tabled at meeting</i>
---------------	-------------------------------	---

*Closed under Local Government Regulation 2012 (254J (3)) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

**Moved: Cr Beauchamp**

**Seconded: Cr Neilson**

In accordance with the provisions of the *Local Government Regulation 2012*, section 235(d) that Council resolve to:

1. Approve the engagement of a specialised contractor under Section 235(b) of the *Local Government Regulation 2012 (Qld)*, due to the urgent and specialised nature of the flood-related works required across the Boulia Shire area; and
2. Authorise the Chief Executive Officer to finalise contractual arrangements and approve expenditure in accordance with delegated authority.

**Resolution No.: 2026/2.15**

**Carried**

### **13 Late Reports**

There were no late reports presented to Council.

### **14 General Business**

- **Donohue Highway Hall of Fame** – it was proposed that in order to acknowledge all key contributors to the construction of the Donohue Highway across the years, Council look to create a Donohue Highway ‘Hall of Fame’ that would be placed at a suitable location along the highway.
- **Feral Pig control** – a discussion was had around Council supporting a proposed submission to be lodged in relation to lobbying for funding to be granted to the Desert Channels group in order for the group to assist the RAPAD region in the management of feral pigs. It was also noted that the overall budget for feral animal bounties should be reconsidered in the 2026/2027 budget review for a potential increase.

### **15 Meeting Closure**

The Mayor closed the meeting at 12.04 pm.

### **16 Confirmed**

Minutes to be confirmed at the next Ordinary Meeting of Council.

## **11 Reports**

### **11.1 Works and Operations**

<b>TITLE:</b>	Director of Works and Operations February 2026 Report	<b>DOC REF:</b> 11.1.1
<b>REPORT BY:</b>	Gordon Magann A/ Director Works and Operations	<b>DATE:</b> 12/03/2026

#### **CORPORATE PLAN REFERENCE:**

Key Priority 6: Supporting local services and facilities

6.2 Supporting an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high level of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

#### **RISK MANAGEMENT:**

Information Report only - not applicable.

#### **PURPOSE:**

To advise Council of relevant activities undertaken through the Works and Operations Directorate.

#### **CONTENT:**

I am pleased to present my report for the March 2026 meeting representing the activity undertaken following the February 2026 Ordinary meeting.

#### **Operations:**

##### **Health and Safety**

The WH&S Advisor will provide a separate report in the CEO's presentation to Council.

##### **Staffing**

There are a number of parallel Human Resource activities occurring with the directorate being:

- The recruitment of an Operation's Manager to replace the Works Manager role is anticipated to commence in late February early March.
- The external Shepherd Services resource to develop and deliver the RMPC program commenced on 3<sup>rd</sup> February 2026 to document the road network.
- The recruitment of a Special Project Manager to support the delivery of projects has not commenced, as other business priorities have taken priority.

##### **Water Supply Services**

---

The Water Treatment Facility chiller unit has been replaced and recalibrated to automatically dose raw water and is operating normally, and the Water Boil Alert discontinued.

The water team continue to monitor and manage compliance with the Australian Drinking Water Guidelines (ADWG) and recent independent E.coli testing conducted by Mt Isa Water Board has been completed.

### **Quarry Management**

Cultural Heritage survey works planned for completion at the Pituri 1 and Glenormiston 9, 11 & 12 pits has been suspended until road openings and pit inspections can be undertaken.

### **Projects:**

#### **Industrial Subdivision**

The Consultant engaged to support the development of the Industrial Estate has been instructed to complete the work required to establish land titles, and no updates have been available for this report.

#### **Residential Subdivision**

The first draft of the Development Application has been received, reviewed and returned to the Town Planning assessment team for amendment of proposed conditions.

The Town Planning Consultant is expecting to release the full development conditional approval by the end of March 2026.

#### **Robinson Park Shade Structures**

Contract has been executed, and a pre-start meeting has been completed noting that the bank guarantees, Q-levy and building approvals are not in place as the shop drawings are currently with Central Industries engineers.

At this stage the Contractor has not provided a construction program and this task incomplete until the shop drawing and building approval have been finalised.

#### **Cycleway Project**

The cycleway tenders opened on Friday 23<sup>rd</sup> of January 2026 and closed on Friday 27<sup>th</sup> of February 2026 at 2pm. Council received a total of five (5) submission ranging from \$600k to \$2.2M. Tender evaluation is in an advance state and scheduled for Council review on or about 13<sup>th</sup> March 2026.

### **Contracts**

#### **Outback Way Stage 7**

An additional Project Proposal Request (PPR) has been prepared for presentation to Department of Infrastructure for their review and approval that will provide the additional funds for the completion of the Stage 7 project.

#### **Re-sealing Program**

The re-sealing RFT opened on Friday 30<sup>th</sup> of January 2026 and closed on Friday 27<sup>th</sup> of February 2026 at 2pm. Council received a total of seven (7) submissions ranging from \$1.09M to \$1.6M. Tender evaluation is in an advanced state, and it is anticipated to forward the evaluation to Council by 13<sup>th</sup> March 2026.

**CWO Report**

Recent weather events have suspended REPA works across the Council area with only minor works being undertaken by Contractors to reopen roads in a temporary safe condition.

**RMPC & RCM**

The above crews have basically been amalgamated into one “crew” for the month of February (an extremely wet month) with the following works carried out.

- 1.) Emergent works on 93D Bedourie Road – patching



- 2.) Emergent works on 99D Winton Road – patching



- 3.) Emergent works on various sections of 93E Boulia – Dajarra mainly shoulder re-construction.
- 4.) Removal of debris etc along (where possible) all TMR networks plus B.S.C road network.

**Town Services**

Only essential services have been maintained during the wet weather period to maintain with vacant property, open spaces, Robinson Park taking priority.

**Shire Roads**

Traffic Counter data for the month of the 2025/26 period has not been provided in this report as recent weather events have prevented obtaining the road counter data.

**March Planned Meetings/Events/Conferences/Training attended:**

- RAPAD meetings
- RAPADWSA Technical Committee
- Regional Waste Management Working Group (RWMWG) meeting
- FRMP meeting
- DTMR (fortnightly meeting)

**Future Events/Conferences/Training**

Date	Activity	Attendees	Location
March	No training recorded		

**CONSULTATION:** CEO and Council staff

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That the Director of Works and Operations February 2026 Report be received for information.

**ATTACHMENTS:** Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
--	---------------

<b>TITLE:</b>	QRA Flood Damage Report	<b>DOC REF:</b> 11.1.2
<b>REPORT BY:</b>	Gordon Stumbris Consultant Works Overseer	<b>DATE:</b> 11/03/2026

**CORPORATE PLAN REFERENCE:**

Key Priority 2: Building and maintaining quality infrastructure  
 2.1: Well connected  
 2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety  
 Key Priority 4: Caring for the environment  
 4.2 : Resilient  
 4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program for February 2026.

**CONTENT: Flood Damage Works Completed on Boulia Shire Local Roads**

**Western Submission BoSC-00.42.2324U.REC** – Gravel carting commenced on Cravens Peak Road, bringing the works up to 70% complete, works have since been on hold due to recent wet weather and flooding, works will continue when the flooding of the Georgina River recedes. This is the last project for this submission.

**Eastern Submission BoSC.0041.2324U.REC** – Works were programmed to start mid-February which has since been put on hold due wet weather and flooding of the Hamilton Channels, a 6 month extension of time has been approved by QRA, bringing the completion date now to December 2026. Works will commence when roads have dried out.

**The North Queensland Monsoon Trough, Associated Tropical Cyclone Koji and severe weather (commencing 24 December 2025) was activated in January 2026**

Emergent Works - Harris A & B Continued works on Urandangi South Road and completed the first section on Linda Downs Road. Emergent works have stopped due to recent rain event.

**Linda Downs Road**



**Toolebuc Road**



### Slashes Creek Road



### Springvale Road



### **Western Low 2025 Submissions – GK3 Overall Summary**

With only 2.45% of the submission being deemed ineligible and 8.34% of the submission being reduced due to treatment/quantity adjustments, we are again really pleased with the outcome of the technical report and have no concerns with any of the comments or assessment. We believe this positive outcome will provide Council with the means to complete the required restoration works on the roads listed above.

Across the three submissions please below summary – Future Works

	BoSC.0050.2425	BoSC.0051.2425	BoSC.0052.2425	Combined Values
<b>Original Value of Submission</b>	\$9,985,342.74	\$6,944,353.51	\$13,079,538.20	\$30,009,234.45
<b>Value Not Recommended</b>	\$964,670.68	\$603,209.53	\$1,090,704.47	\$2,658,584.68
<b>Value Recommended</b>	\$9,020,672.06	\$6,335,400.56	\$11,735,292.22	\$27,091,364.84
<b>Approval Percentage</b>	90.34%	91.23%	89.72%	90.28%

2 out of the 3 submissions have been approved by QRA, with the 3<sup>rd</sup> in the final stages of preapproval.

**CONSULTATION:**

GBA as Project Managers for Council Gravel Pits  
GK3 as Project Managers for Council QRA Flood damage work and Betterment projects.

**GOVERNANCE IMPLICATIONS:**

All work completed within QRA guidelines and budget allocations.

**RECOMMENDATION:**

That the QRA Flood Damage Works Department February 2026 Report be received for information.

**ATTACHMENTS:** Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
--	---------------

## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executive Officers Report February 2026	<b>DOC REF:</b> 11.2.1
---------------	---	---------------------------

<b>REPORT BY:</b>	Shane Gray Chief Executive Officer	<b>DATE:</b> 12/03/2026
-------------------	---------------------------------------	----------------------------

### **CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

### **RISK MANAGEMENT:**

Information Report only - not applicable.

### **PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

### **CONTENT:**

I am pleased to share my report for the February 2026 period.

- **Audit and Risk Committee**
  - The Chairperson has been regularly updated in relation to the Financial Statements, Budget Review and analysis, Payroll transition and pause with implementation. A meeting on the 20<sup>th</sup> with Council, Audit and Risk Chair and executives is being finalised to coincide with the March general meeting.
- **LDMG/DDG**
  - Close monitoring of weather events and flooding had the LDMG move from lean forward to standup, in preparedness for activating on ground support. Regular updates from the Premier and DDG continued on several occasions.
  - Due to isolation several food and medical drops were approved and staff assisted contractors in the logistics.
  - Mayor, CEO and DWO were also in regular contact with the Member for Gregory Sean Dillon who scheduled a visit to Boulia to see firsthand the impacts of the events.
  - A special mention to our staff who assisted with on ground support for when air transport delivered numerous supplies for restocking. Out of hours and weekends.
- **Department meeting on sales permits and ILUA's**
  - Department discussion continued in relation to agreements and Sales Permits, a face-to-face meeting with the Pitta Pitta is being progressed, the recent weather events have delayed.
- **Business Improvement meetings with Council's Works and Infrastructure**
  - TMR projects and RMPC program for the road network has been the focus during the recent weather events, road condition assessments

and managing flood water has been a priority. The weather event and flooding will see a focus on emergent works.

- **Community Hub meetings with POD and Project Manager with (CEO, DWO, Mayor)**
    - Boulia Community Hub meetings continue with project and updates from project manager, architects. Project Manager and POD looking to finalise to seek tenders. An update from the Project Manager is planned for the March meeting.
  - **OORTG and RAPAD meetings**
    - Regular meetings with RAPAD technical groups for reviewing projects, progress and funding opportunities.
  - **Organisation Health check with ADO and Co including update with Audit and Risk Committee/Councillors**
    - ADO and Co have been working closely with QAO, contract Auditors and Audit Chair along with myself to complete statements, identify gaps and adjustments required. The amended draft financial statements with the notes and adjustments for the prior years as picked up by Audit has been forwarded for review. Significant time has been spent working through the issues, while extensive it has provided valuable insight into the gaps and systems improvement for current budget and reporting reforms.
  - **New Corporate Plan**
    - Corporate Planning WTF Boulia campaign is progressing well, and we are receiving positive feedback and coverage.
    - Our communications team continues to do an amazing job with the launch, website and social media updates including community survey's which are coming in.
    - The marketing tag lines will also be used for our Recruitment drive, Tourism and events.
  - **QRA**
    - Continued dialogue with QRA representatives in relation to the weather event and infrastructure damage.
    - LRAP has been confirmed which will provide a framework for future funding and infrastructure priorities.
    - QRA staff visited Boulia in February, was a productive meeting and valuable connections with key staff to understand our community and infrastructure needs.
  - **Corporate Services, HR and Finance Reporting**
    - Council has engaged an interim Chief Finance Officer who will commence on the 18<sup>th</sup> of March, following the retirement of the Manager of Finance, this role will be valued as we progress with improved reporting and budget development. The CFO will also be tasked with staff training and development in the finance portfolio.
  - **Road Network Site visits**
-

- CEO, DWO and CWO continue with site visits at TMR network to evaluate emergent works requirements.
- The unseen efforts of our staff spending weekends, out of hour time to ensure community safety and preparedness, I would like to publicly acknowledge.

**Meetings/Events/Conferences/Training attended:**

- RAPAD board meetings via Teams
- RAPAD Roads and Water groups Teams meeting - DWO and CEO
- Boulia Hub with CEO, DWO, Project Manager
- Internal Audit and Risk Committee discussions
- LGMA CEO webinars
- Site visits
- Meetings with staff
- Meetings with QRA representatives
- General meeting

**Future Events/Conferences/Training**

Date	Activity	Attendees	Location/completed
	Community Hub	CEO/DCS/DWO/Project Team	Teams
	External audit	Auditors/CEO/DCS	Teams
	Rural and remote WHS and wellbeing (LGAQ)	CEO	Teams
	RAPAD Climate Alliance	RAPAD Councils	Teams
TBA	Urandangi Site visit and roads inspection	Councillors/CEO /DWO/DCS	Shire Tour
	New Corporate Plan implementation process		Councillor Workshops
Jan/Feb	Outback Highway	Mayor/CEO	Alice Springs deferred
February	RAPAD	Mayor/Deputy Mayor/CEO	Winton
March	Civic Leaders LGAQ	Mayor/CEO	Brisbane

**CONSULTATION:** Councillors, staff and government representatives

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That the CEO Report for February 2026 be received for information.

**ATTACHMENTS:** Nil

Chief Executive Officer	Mr Shane Gray
-------------------------	---------------

<b>TITLE:</b>	Action List Update February 2026	<b>DOC REF:</b> 11.2.2
---------------	----------------------------------	---------------------------

<b>REPORT BY:</b>	Shane Gray Chief Executive Officer	<b>DATE:</b> 13/03/2026
-------------------	---------------------------------------	----------------------------

**CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

**RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**

**PURPOSE:**

To present to Council an updated Action List.

**CONTENT:**

Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.

Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.

Once an action has been shown as completed it is removed from the list.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That Council receive the Action List update for February 2026 for information.

**ATTACHMENTS:**

1. Action List Update February 2026 [**11.2.2.1** - 14 pages]

Chief Executive Officer	Mr Shane Gray
-------------------------	---------------

## Boulia Shire Council Action List

	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS	Close
1.	20/2/26	General Business	Donohue Highway Hall of Fame – it was proposed that in order to acknowledge all key contributors to the construction of the Donohue Highway across the years, Council look to create a Donohue Highway ‘Hall of Fame’ that would be placed at a suitable location along the highway.	CEO	Work in Progress	
2.	20/2/26	General Business	Feral Pig control – a discussion was had around Council supporting a proposed submission to be lodged in relation to lobbying for funding to be granted to the Desert Channels group in order for the group to assist the RAPAD region in the management of feral pigs. It was also noted that the overall budget for feral animal bounties should be reconsidered in the 2026/2027 budget	DWO/Finance	Work in Progress	

			review for a potential increase.			
<b>Wednesday 17<sup>th</sup> December 2025</b>						
3.	23/01/2026	2026/1.5	That the CEO is given delegation to execute the Transfer of Equipment Agreement for the Toolebuc TM Station (Station Number 537042).	<b>CEO</b>	13/02/2026: Agreement signed by CEO and returned to Department.	
4.	23/01/2026		Cllr Woodhouse: raised a query regarding signage for CCTV cameras - are all Council's signage requirements being met?	<b>CEO/DWO</b>	Signage has been updated and old signs replaced with new larger signs.	
5.	23/01/2026		Cllr Beauchamp: Can temporary pothole patching be done on the Mt Isa Road end (near the shire boundary grid)	<b>DWO</b>	crew working on all defects, mt isa road as part of RMPS schedule.  Has been significant damage along road network following recent events.	
6.	17/12/2025		Cllr Woodhouse: Council Christmas Decorations - request for arrangements to be made for an upgrade to Council Christmas decorations in time for 2026 celebrations. Allocation to be added into the budget.	<b>DCS/ECDM</b>	13/02/2026: Research has been commenced on options available and provided to Councillors for consideration.  23 <sup>rd</sup> January 2026 Council Meeting: Cllrs requested that the new decorations be ordered well in advance to ensure that everything was received in time for the festive season. Suggestions made banners, lights for Council buildings, tree decorations. Display ideas to be presented to Council. Councillors also suggested a dedicated storage area then be assigned for the new decorations.  Request notification sent to involved staff.	

Friday 22 <sup>nd</sup> August 2025						
7.	22/08/2025		Identify activities and projects work camp cannot provide. Who runs it, who is the go to? Etc.	<b>Dept and Racecourse Coordinator</b>	4/12/2025 - The CEO has seconded Michael Tribe to the position of Depot and Racecourse Coordinator as a single point of contact for Workcamp activities. Following the departure of the caretaker, contact has been made with correctional services to establish a communication channel going forward for programming works.	
Wednesday 23 <sup>rd</sup> July 2025						
8.	23/07/2025		Request for Tree lopping in Robinson Park and The Stonehouse Complex.	<b>DWO</b>	14/10/2025 – On Hold, Subject Skate Park Post Project 16/9/2025 – WIP for quotations and actioning	
Wednesday 18 <sup>th</sup> June 2025						
9.	18/06/2025	All Councillors	Speed Bumps, (Yellow Bollards) to be put in place as carparks to avoid people parking in the wrong spots in town. E.g. in front of Bob's shop.	<b>DWO</b>	17 <sup>th</sup> December Ordinary Council Meeting – Councillors advised that the outcome they wanted was to free up space for cars to be able to park on the main street and deter caravans parking there. DWO looking at options in preparation for tourist season.  14/10/2025 – Next Steps: Understand Councillors Outcome so that DTMR can be brought into the conversation regarding the outcomes Council wish to achieve.	
Friday 23 <sup>rd</sup> May 2025						
10.	23/05/2025	All Councillors	Residential Estate back planning. Road corridor. Liaise with Tony and Gideon the road access points. (Bring the whole package for Councillors to review.)	<b>DWO</b>	4/12/2025 – Gideon Town Planning has advised that the DA approval (with conditions) should be released to Council in January 2026.  20/10/2025 – DTMR acknowledging that Councils SARA Application has been “properly” made. Design documentation is 80% complete and completion of the soil survey work was completed on 16.10.25.  29/09/2025 – Digital Terrain Model, (DJM) Survey Completed. Detail Design Commenced with GBA  15/07/2025 Met with various consulting firms to finalise the survey planning.	

11.	23/05/2025	Cllr Woodhouse	Media and Communication Policy to be reviewed and re-worked	<b>CEO – To action</b>	in progress to incorporate the new WTF Boulia program of marketing and communication	
<b>Wednesday 23<sup>rd</sup> April 2025</b>						
12.	23/04/2025	Councillor Sam Beauchamp	CPL Shed to be painted with heat resistance paint	<b>DWO</b>	20/10/2025 – Council to advise what they wish to achieve with the proposed works – benefits v ongoing maintenance liability & loss of manufacturer’s warranty.  4/12/2026 – With the appointment of the Depot and Racecourse Coordinator the ability to work in the facility at a reasonable temperature will be monitored and solutions considered for reporting back to Councillors.	
13.	23/04/2025		Aerodrome, Business Case, Budget request for 1 million dollars	<b>DWO, DCS, CEO</b>	4/12/2025 – A project has been initiated to develop SoW, and QS estimate documentation for grant opportunity.  20/10/2025 – ATI & ETI works have been completed.  14/10/2025 – Annual Technician Inspection (ATI), Electrical Technician Inspection (ETI) Has Been Completed for 2025.  11/09/2025 – Jasko preliminary report advised not required.  23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.	
14.	23/04/2025		Water, Business Case, Budget request for \$750,000	<b>DWO, DCS, CEO</b>	4/12/2025 – A request has been forwarded to MJM Environment Pty Ltd to update their previous report with new metrics and options to improve water scheme (Council system is under pressure creating 992l/person/day)  11/09/2025 – contact being made with cleaning Diver, to speak to Council about Reservoir options.  23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.	
15.	23/04/2025		Corporate Plan Study, Plan for Boulia to 2032, 1	<b>DCS, CEO</b>	4/12/2025 Awaiting consultation with consultants / Councillors and CEO.	

			million dollars – Business Plan		15/07/2025 Yet to be actioned.	
16.	23/04/2025		Residential Estate Exec Housing, GK3 Project manage, EOI on costing market exercise	<b>CEO?DCS/DWO</b>	<p>4/12/2025 – No update</p> <p>20/10/2025 I now believe GBA are project managing this.</p> <p>15/07/2025 Met with various consulting firms to finalise the survey planning.</p> <p>12/05/2025 underway.</p> <p>23/04/2025 - CEO to raise at RAPAD / COWS meeting</p> <p>Amended State Assessment and Referral Agency (SARA) application has been completed.</p> <p>SGA have completed the DTM for the subdivision to inform the design documentation.</p>	
17.	23/04/2025		Banks supporting Western Regions for loans	<b>CEO</b>	<p>15/07/2025 has been raised in meetings including WQAC as part of LHAP with Greg Hoffman.</p> <p>23/04/2025 - CEO to raise at RAPAD / COWS meeting</p>	
18.	23/04/2025		Eazyjacks (or brand similar) to be placed in all Council Vehicles to assist when tires need to be changed.	<b>DWO</b>	<p>4/12/2025 – DWO has initiated a meeting with Scott Hooley to have a conversation regarding the proposal and suitability. The WH&amp;S Advisor will be included in the conversation and procedural review.</p> <p>23/04/2025 - DWO to investigate eazyjacks for all vehicles and to liaise with DCS for budget purposes</p>	
19.	23/04/2025		A letter to be sent to QLD Housing about overgrown yards, and car bodies – QLD Housing to advise tenants they need to clean up their yards or Council will do it and send QLD Housing the invoice for works done.	<b>Exec Assist, CEO</b>	<p>15/07/2025 Sent</p> <p>03/06/2025 – EA waiting for approval from CEO to send.</p> <p>02/05/2025 – EA sent letter to CEO</p> <p>23/04/2025 – EA to write letter and send to CEO for approval to send</p>	

Friday 28 <sup>th</sup> March 2025						
20.	28/03/2025	Councillor Jan Norton	Community Garden Support – Council to contribute \$5500 + GST, per annum. Work Camp is to assist with this.	<b>DWO, CEO</b>	20/10/2025 – To be re-assigned subject to organisational re-alignment project. 14/04/2025 budget inclusion 25/26 done. 28/03/2025 – DWO to update monthly on the progress.	
21.	28/03/2025		Racecourse Committee Reserve/ Strategic Planning. <ul style="list-style-type: none"> <li>• Review of toilet block / temporary mobile toilets</li> <li>• Playground</li> <li>• Kitchen</li> <li>• 600m Mark on track</li> </ul>	<b>Action – ECDM, DWO, FM (budget)</b>	11/11/2025 – ECDM - Works have been undertaken to 600m mark of the track section of the track. 11/11/2025 – ECDM – Investigations on the relocation of play equipment from Urandangi identified it was not practical. 11/11/2025 – ECDM – Inspection of current kitchen equipment that illustrate significant costs. Link to 2026/27 budget and monitor grants. 15/07/2025 Review of Committee setup being considered. 1/05/2025 – Site inspection arranged to confirm scoping of works. 28/03/2025 – ECDM to liaise with DWO / WM / RUS about improvements and investigate possible outcomes. ERGON have completed main supply electrical works including new poles and pole mounted transformer.	
Friday 21 <sup>st</sup> February 2025						
22.	21/02/2025		Pitta Pitta Bush Tucker Signs - Councillor Woodhouse suggested the Pitta Pitta Bush Tucker signs at the Burke River need replacing.	<b>Action - ECDM</b>	Have raised with Pitta Pitta during discussions around sales permits February 2026 to incorporate signage and contribution to future planning. 10/08/2025 It has not been possible to access the original design and wording. Seek Councils guidance on the theme and character of signage that could link to wider visitor themes and participation of the Pitta Pitta. 26/03/2025 Signs have been inspected, and efforts are being made to identify the original signage text.	

23.	21/02/2025		Pallet Racks in CPL Shed - Councillor Beauchamp suggested Pallet Racks or a similar option be investigated and purchased to be placed in the CPL Shed for more storage.	<b>DWO</b>	4/12/2025 – to be considered as part of the Depot and Racecourse Coordinator role to review and consider options for storage options. 20/10/2025 – This activity to be aligned with activity to masterplan depot site subject to organisational re-alignment approval. 15/09/2025 - DWO is reviewing all Council storage requirements for appropriate racking solutions 26/03/2025 WIP	
<b>Friday 24<sup>th</sup> January 2025</b>						
24.	24/01/2025	Cllr Beauchamp	Hazard Signage for Local Land Owners - Councillor Beauchamp suggested that Council establish a process with Land Owners to supply them with temporary signage to display on roads with hazards until Council is able to be on site.	<b>DWO</b>	18/2/2025 Pricing up the activity, so that appropriate budget can be allocated to order items, then get this delivered to Landowners.	
25.	24/01/2025	Cllr Neilson	Potential Social Media Growth Opportunity - Councillor Neilson suggested Council engages in other social media avenues to boost our online presence and spread more knowledge about Bouliia Shire.	<b>Action – ECDM/DCS / CEO</b>	19/01/2025 – CEO and selected Council support staff have been in communication with LGAQ Media Team to develop a social media strategy. Work in progress. 11/11/2025 – Efforts are continuing to organise a workshop. 10/08/2025 Linking to Action 10 propose to arrange a workshop with Councillors to address both best practice and local opportunities. 06/05/2025 – Importance of growth in this area has been noted. Staff are reviewing training opportunities that can better utilise the potential of social media across the Council’s responsibilities. 10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration 13/2/2025 Media webinar to be attended to by 3 staff members.	

26.	24/01/2025	Cllr Norton	Softfall at Splash Park - Councillor Norton raised that the softfall at the splash park is a Work Place Health and Safety issue and needs to be replaced as soon as practical.	<b>Action - DWO</b>	<p>4/12/2025 – The temporary repairs have been made to put the facility back in use following a vandalism event.</p> <p>20/10/2025 – DWO to Liaise with Pool Caretaker Contractor to develop SOW and Source suitable contractors.</p> <p>15/09/2025 - Acting DWO has inspected Sports centre with CEO and Pool Lessee with a view to scheduling maintenance and replacement schedules.</p> <p>18/2/2025 DWO to discuss options with Vendors and find appropriate solution</p>	
27.	24/01/2025	2025/01.4	(Re Artwork from the Outdoor Billboard Gallery) 2. That the Billboard locations be Coorabulka truck pull off, Donohue Highway truck pull off and Burke River truck pull off.	<b>Action – DWO/WMgr</b>	<p>February 2026 – signage planning and installation to be updated and implemented</p> <p>15/07/25 – Signs are at the depot; however, do not have frames or posts.</p> <p>28/03/2025 – Signage was delivered by mayor, and Willie unloaded them at the depot.</p> <p>18/2/2025 Will be Installed before the start of the Tourist season.</p>	
<b>Friday 29<sup>th</sup> November 2024</b>						
28.	29/11/2024	2024/11.20	That Council resolves to undertake a review of the Bouliia Shire Local Laws.	<b>DCS – Action</b>	<p>4/12/2025 the subordinate local laws which need updating. I am working through these currently and will provide a draft in January.</p> <p>20/10/2025 Workshop held 26/9/2025 with key personnel and Councillors. Then met with Peter Mann from Blackall Tambo Regional Council to discuss options and changes. Awaiting information from Peter.</p> <p>15/07/2025 Teams meeting being organised post Staff / Councillor /workshop 26<sup>th</sup> Sept 2025.</p> <p>12/05/2025 Awaiting workshop date to be set by consulting expert.</p> <p>7/04/2025 Message left for consultant.</p> <p>10/3/2025 Workshop had to be cancelled due to unforeseen circumstances. Await possible new date when available.</p>	

					12/02/2025 Workshop re-scheduled 24 <sup>th</sup> February 2025. 20/1/2025 Workshop being held in February 25. 10/12/2024 In progress	
<b>Friday 27<sup>th</sup> September 2024</b>						
29.	27/09/2024	Mayor Rick Britton	Roof Painter – painting houses/buildings with heat resistant paint – possibly trial a few places and yearly get done. Review western wall on a house on Herbert St to be painted in heat resistant paint.	<b>MPC – Action</b>	10/10/2025 – Budgeted for 2025-2026, Scope of works in development for invitation of quotes. 18/8/2025 – Seeking other quotes RE Procurement Policy 15/07/2025 In 2025/26 budget, prioritisation of housing in progress, carried over a couple of years. 12/05/2025 received quote for housing, requested quote for other identified buildings. 22/1/2025 Quote to be requested from painter and included in budget deliberations. 10/4/2025 – Contact details yet to be provided (MPC)	
<b>Friday 23<sup>rd</sup> August 2024</b>						
30.	23/08/2024	Suggestions made by K. Mc Kelvie (during Deputation to Council)	Improvements to be made to Council's social media platforms (more engagement) and encourage Google Reviews (Refer also to Item 18)	<b>Media - Action</b> <b>ECDM - oversight</b>	19/01/2025 – CEO and selected Council support staff have been in communication with LGAQ Media Team to develop a social media strategy. Work in progress. 11/11/2025 – This matter is similar to current item 25 and will be addressed concurrently. 11/08/2025 It is proposed to arrange a workshop with Councillors to address both best practice and local opportunities. 10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration 13/2/2025 Three staff to attend media training in March. 26/11/2024 Approaches to improve social media opportunities are being investigated.	

31.	23/8/2024	Suggestions made by K. Mc Kelvie (during Deputation to Council)	Consider turning the dog park on the corner of Herbert and Hamilton Street into a desert botanical garden.	<b>ECDM - oversight</b>	11/08/2025: Cr Beauchamp is scheduling an inspection to include measuring the land.  The dog park and amenities are used by community and visitors. A desert botanical garden may benefit from an alternate setting.  23/04/2025 – Councillor Sam Beauchamp and Kim McKelvie to measure the gardens.	
<b>28<sup>th</sup> June 2024</b>						
32.	28/06/2024	ClIr Norton	Footpath on Herbert Street where the old pool site used to be (next to Desert Sands Motel/corner of Herbert and Hamilton Street) - needs repair, is getting worse	<b>DWO Budget-TIDS/TMR</b>	20/10/2025 – Project to be Re-establish footpaths 'On Hold' until a decision is made on the Cycleway Project.  15/07/25: Awaiting on direction as told to hold until grant has been approved.  15/07/2025 Grant approved.  24/03/2025: Awaiting feedback on Active Transport Grant Application  10/03/2025 Awaiting outcome from funding body.  26/11/2024 Awaiting outcome on the Active Transport from TMR.	
<b>Friday 19<sup>th</sup> January 2024</b>						
33.	19/1/24	2024/01.20	Tender: T2023-24.5 Sale of lots L404/B2671 and L405/B2671 Mulligan Street, Boulia (closed)  (b) A survey for an access easement across the rear of lots L404/B2671 and L405/B2671 (to Council's requirements) be undertaken and registered by Boulia Shire Council.	<b>DWO – primary DCS-Public Trustee Budget - Land Dev</b>	04/12/2025 Spoken to CLH Lawyers who are currently dealing with a similar situation.  20/10/2025 Contacting King & Co for clarification on options available to Council.  15/07/2025 awaiting further information on actions we can take.  14/4/2025 – seeking further advice.  13/2/2025 – it appears easement registration cannot proceed until someone can sign the deceased owners consent.  22/1/25 Update; no sale enquiry recd.  (b)Easement Survey completed and amended to be 8m wide for lots 402-405.	

					<p>Lot 405 on B2671 (block 40)- BSC owned</p> <p>Lot 404 on B2671 (block 34)-Elliott owned (decd)</p> <p>Lot 403 on B2671 (block 30)-BSC owned</p> <p>Lot 402 on B2671 (block 26)-BSC owned</p> <p>8/11/2024 Public Trustee is working on this file to sort last ownership issue.</p>	
34.	19/01/2024		<p>QRA- Betterment-BSC to review Longreach Channel on the Donohue Hwy with the installation of culverts. This channel goes under water before the Georgina River crossing.</p>	<p><b>DWO - primary</b></p> <p><b>GBA - design</b></p> <p><b>Budget - subject to grant funding</b></p>	<p>20/10/2025 – This item is subject to the QRA sponsored flood study.</p> <p>15/07/2025 Discussion had with GBA Stuart and CWO.</p> <p>15/4/2025 Discussion had with TMR.</p> <p>24/03/2025 : DWO Identifying potential partners who can carry out 3 tasks within the FRMP3 Grant made available to Boulia</p> <p>26/11/2024 Project earmarked to commence post current flood season.</p> <p>10/10/2024 Bridge Study has been approved by QRA.</p>	
35.	19/01/2024		<p>Town Water supply   BSC to investigate and advise on:</p> <ol style="list-style-type: none"> <li>1. Installation of a third water-storage tank.</li> <li>2. Cyclone separating system for debris.</li> <li>3. Modular filtration system (and Treatment Officer on a retainer basis). Dual water supply? To reduce treated water usage?</li> <li>4. Water filters for each residence and business in the township.</li> </ol> <p>Investigate Council getting robotic cleaner to run 6 monthly in ground reservoirs (once old tank relined).</p>	<p><b>DWO</b></p>	<p>15/07/2025 Discussion with Contractors to previous works undertaken.</p> <p>3/04/2025 Discussion with DRMDWV, application being done for additional water supply as stage 1.</p> <p>24/03/2025: Round table discussion booked between BSC &amp; DRMDWV for 3/April</p> <p>22/1/2025 Full business case to be completed on options ready to be a shelf ready project for future funding.</p> <p>26/11/2024 Need political support to get this over the line.</p> <p>15/10/2024 LGGSP Funding application unsuccessful. Mayoral letters sent to Federal and State Water Ministers to request consideration for funding assistance.</p>	

Friday 18<sup>th</sup> August 2023

36.	18/08/2023		Shade for Robinson Park – Concept brief to be completed	<b>DWO</b>	<p>4/12/2025- Contract executed with the preferred contractor, ERGON proposal to complete abandonment work of the existing pole and wire infrastructure initiated for completion in February 2026.</p> <p>20/10/2025 – RFT Package at Market Seeking Designs and Options for consideration. Evaluation and Approval.</p> <p>15/07/2025 Request for a design and construction of 2 shade structures, one for Skate Park, one for Play equipment.</p> <p>28/04/2025 – Solar on roof to be investigated</p> <p>24/03/2025: Project engagement has commenced</p> <p>26/11/2024 Earmarked to commence in Q3 of FY25.</p> <p>8/11/2024 Allocation of funds made through W4Q round 5. \$520,00 – handed to DWO for project.</p>	
-----	------------	--	---	------------	--	--

## COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS

NUMBER	DATE	Staff Member	PROJECT   ISSUE:	RESPONSE
	19/06/2020	<b>ECDM/WMgr</b>	<b>BRANDING/TOURISM</b>   Cllr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – <b>review of Corporate Plan for 2025-2030</b>  31/10/23: Signs quite expensive, subject to funding?
	26/02/2021	<b>WMgr</b>	<b>TOURISM/LIVEABILITY</b>   Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – <b>review of Corporate Plan for 2025-2030</b>
	17/08/2020	<b>WMgr</b>	<b>TOURISM</b>   Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge -suggested) to the Rodeo Grounds  Stakeholders: Pitta Pitta, Ventia, Workcamp	<b>Review of Corporate Plan in 2025-2030</b>  15/2/2024 Pitta Pitta land compensation case will impact this and also the freehold land which intersects land between the Burke River Bridge and the Racecourse.  13/6/2023: Possible legacy project through Ventia (NBN) could get this off the ground. Discussions commenced.  24/11/22: idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guideposts/labour, and plant. Indigenous story signs to be developed with locals.
	22/09/2023	<b>Cllrs</b>	<b>LIVEABILITY - FUTURE PLANNING</b>   Councillor Neilson suggested that boarding type accommodation be considering in Council's future planning.	17/6/2024 Council has received development application for private boarding - currently being advertised. <b>review of Corporate Plan 2025-2030</b>  15/2/2024: This is an option which needs to be considered by private individuals/organisations.
	22/09/2023	<b>DWO</b>	<b>ECONOMIC DEVELOPMENT - HEAVY DUTY TRUCK BAYS AND MOBILE TOWERS</b>   Councillor Britton suggested future consideration be given to heavy duty truck bays and mobile towers between Boulia and the Northern Territory.	<b>17/12/2024 Submission completed for the Mobile Blackspot funding round.</b>

	21/10/2022	<b>WMgr</b>	<b>LIVEABILITY</b>   Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	10/11/2022: The request has been sent to TMR. Awaiting road inspection by TMR.
	23/05/2025	<b>ClIr Beauchamp</b>	<b>Drone Park</b>   ClIr Beauchamp has requested a Drone Park be installed for residents to be able to comfortably fly their registered drones.	

## **11.3 Corporate Services**

## **11.4 Economic and Community Development**

<b>TITLE:</b>	Library Report for February 2026	<b>DOC REF:</b> 11.4.2
<b>REPORT BY:</b>	Tarsha Shaw Library Officer	<b>DATE:</b> 06/03/2026

### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

1.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.3: To promote the heritage, arts and cultures of our communities

Key Priority 1: A strong supportive community environment

1.3: Bouliia Shire to have active inclusive communities

1.3.3: Facilitate opportunities for learning, social activities, community events, grants and funding programs

### **RISK MANAGEMENT:**

Information Report only - not applicable.

### **PURPOSE:**

To report on the day-to-day operations of the Bouliia Shire Library.

### **CONTENT:**

This month we have been:

- Planning the March Calendar for the First 5 Forever kids, including a morning tea for St Paddy's Day on the 17<sup>th</sup> March.
- We have received some new toys, puzzles and resources and the kids have been loving them.
- I worked on and printed the Jan – Feb CCC with a few new additions added in, we have received a lot of positive feedback regarding the new sections. The next addition I will be including a get to know your neighbour section similar to the staff hotspot (which I will be continuing in the next addition). I'm wanting to know everyone's thoughts though (as the issues are getting bigger) what everyone's thoughts are to having a 2 monthly issue instead of each month?
- Everyone who has received the "Get Ready QLD" Calendars and torches have been loving them, which is great.
- LitUp Program: I have sent an invoice and waiting on confirmation from the Finance team for our budget to come in and then I will be sending out invitations to Authors and Illustrators to get them to

come to Boulia. I have spoken with Councillor Woodhouse and we have found someone exciting that will hopefully come out.

- Once this is done, we will then be ordering the 100 books for the community.
- We have received the kids pack for Clean-up Australia Day. When I return from my time off, I will arrange a morning session with the school and the Council to do this.
- I'm going to Townsville this month for personal reasons and while I'm away I will be attending some of the libraries and doing a full day of training and catch-up with the other RLQ teams. We will also be attending a First 5 Forever session at one of the libraries.
- Our attendance is down a bit this month due to the floods and roads being cut.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	101	140	237	162	143	240	356	210	305	243	132	179
2025	94	168	189	205	105	217	486	197	236	198	128	130
2026	87	135										

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

**ADDITIONAL INFORMATION:**

**RECOMMENDATION:**

That Library Report for February 2026 be received for information.

**ATTACHMENTS:** Nil

Reviewed and Approved by Chief Executive Officer

Mr Shane Gray

<b>TITLE:</b>	Min Min Encounter & Boulia Heritage Complex Report February 2026	<b>DOC REF:</b> 11.4.2
---------------	--	---------------------------

<b>REPORT BY:</b>	Karen Savage Tourism Officer	<b>DATE:</b> 10/03/2026
-------------------	---------------------------------	----------------------------

**CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

1.2.2: To maintain, preserve, develop and provide access to our region's history

1.2.3: To promote the heritage, arts and cultures of our communities

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive, and progressive community lifestyle

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

**CONTENT:**

**Monthly Activity Statistics: February 2026**

Sales – tickets/merchandise	\$384.80
MME Total Visitor Stats	20
MME Tickets	0
BHC Tickets	0
COMBO Tickets	0
Rezdy Online Bookings during the month (no payment taken)	0

**Social Media Statistics: February 2026**

Social media pages	Reached
TripAdvisor Review	0
Google Business Profile	78 interactions, 150 profile views, 14 website visits from profile

**REPORT ON ACTIVITIES DURING FEBRUARY:**

Visitor Statistic Reporting:

- Explore Queensland Network survey to be completed on the 1<sup>st</sup> of each month.
- Outback Queensland (OQTA) monthly report emailed by the 10<sup>th</sup> of each month.

The Min Min Encounter, although open for the month of February has been hard hit with road closures this month.

**Group Bookings:** Have been taken for this year. At present we have 29 bus tours booked for the season, with at least 2 more to confirm dates.

**Social media:** Facebook posts reached 41,655 people this month with 735 interactions.

**Explore Queensland Network:** n/a

**Merchandise:**

We continue to explore new merchandise with some new logos about to appear.

**Boulia Heritage Complex:** Has also been affected by the road closures due to flooding. The refurbishment of the War Room is very nearly complete.

**Min Min Encounter:** Open but impacted by local road closures due to flooding.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

**ADDITIONAL INFORMATION:** Nil

**RECOMMENDATION:**

That the Min Min Encounter & Boulia Heritage Complex Report for the February 2026 Council Meeting be received for information.

**ATTACHMENTS:** Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
--	---------------

## **12 Closed Session**

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- a) the appointment, discipline or dismissal of the chief executive officer;
- b) industrial matters affecting employees;
- c) the local government's budget;
- d) rating concessions;
- e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- f) matters that may directly affect the health and safety of an individual or a group of individuals;
- g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the *Local Government Act 2009*.

## **13 Late Reports**

Nil

## **14 General Business**

This item on the agenda allows Councillors to raises any other general business matters for discussion or future consideration.