



**Minutes of the ORDINARY MEETING
of the Boulia Shire Council
held on Friday 23 May 2025
commencing at 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9:00 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mr Henry Mascarenhas (Director of Works and Operations)
Miss Lily Williams (Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

The Deputation by Giuliano Presentado from Department of Housing and Public Works to provide Council with a presentation regarding Queensland Housing Finance Loan Regional Trial and the Mortgage Relief Loan was cancelled due to Department operational requirements.

10 Confirmation of Minutes from Previous Meetings

Moved: *Cr Neilson*

Seconded: *Cr Britton*

That the minutes of the Ordinary Meeting held on 23rd April 2025 be accepted with a minor change to the resolution number prefixes.

Resolution No.: 2025/05.1

Carried

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations April 2025 Report	DOC REF: 11.1.1
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PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for April 2025.

Moved: *Cr Woodhouse*

Seconded: *Cr Beauchamp*

That Council receive the Director of Works and Operations April 2025 Report for information.

Resolution No.: 2025/05.2

Carried

TITLE:	Works Manager - April 2025 Report	DOC REF: 11.1.2
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for April 2025.

Moved: *Cr Beauchamp*

Seconded: *Cr Britton*

That Council receive the Works Manager April 2025 Report for information.

Resolution No.: 2025/05.3

Carried

TITLE:	Foreman Town Services and Utilities Report April 2025	DOC REF: 11.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of April 2025.

Moved: *Cr Neilson*

Seconded: *Cr Woodhouse*

That Council receive the Foreman Town Services and Utilities April 2025 Report for information.

Resolution No.: 2025/05.4

Carried

TITLE:	Foreman Roads, Construction and Maintenance Report for April 2025	DOC REF: 11.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for April 2025.

Moved: *Cr Beauchamp*

Seconded: *Cr Neilson*

That Council receive the Foreman Roads, Construction and Maintenance April 2025 Report for information.

Resolution No.: 2025/05.5

Carried

TITLE:	QRA Flood Damage Works Department April 2025	DOC REF: 11.1.5
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for April 2025.

Moved: *Cr Neilson*

Seconded: *Cr Woodhouse*

That the QRA Flood Damage Works Department April 2025 Report be received for information.

Resolution No.: 2025/05.6

Carried

TITLE:	Rural Lands Protection Officer April 2025 Report	DOC REF: 11.1.6
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PURPOSE:

To advise Council on current activities relating to weed management, pest control, animal management and stock routes.

Moved: *Cr Neilson*

Seconded: *Cr Britton*

That the Rural Lands Protection Officer April 2025 Report is received for information.

Resolution No.: 2025/05.7

Carried

The meeting was adjourned for Morning Tea at 10.02 am.

The meeting resumed at 10.50 am.

Henry Mascarenhas and Councillor Jan Norton left the meeting at 10.02 am and did not return.

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report April 2025	DOC REF: 11.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: *Cr Beauchamp*

Seconded: *Cr Woodhouse*

That the CEO Report for April 2025 be received for information.

Resolution No.: 2025/05.8

Carried

TITLE:	Action List Update April 2025	DOC REF: 11.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: *Cr Neilson*

Seconded: *Cr Britton*

That Council receive the Action List update for April 2025 for information.

Resolution No.: 2025/05.9

Carried

The meeting was adjourned for Lunch at 12.52 pm.

The meeting resumed at 1.14 pm.

TITLE:	WHS Report April 2025	DOC REF: 11.2.3
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PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

Moved: *Cr Britton*

Seconded: *Cr Beauchamp*

That the Workplace Health and Safety Report for April 2025 be received for information.

Resolution No.: 2025/05.10

Carried

TITLE:	Manager - People & Culture - April 2025	DOC REF: 11.2.4
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PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of April 2025.

Moved: *Cr Neilson*

Seconded: *Cr Britton*

That the Manager – People & Culture April 2025 report is received for information.

Resolution No.: 2025/05.11

Carried

11.3 Corporate Services

TITLE:	Banking Signatories Update	DOC REF: 11.3.1
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PURPOSE:

To update changes to banking signatories adding Chief Executive Officer and remove Administration Supervisor. To remove view access to Acting Director of Corporate and Financial Services as of 17th May 2025.

Moved: *Cr Woodhouse*

Seconded: *Cr Neilson*

1. That Council confirm that the authorised signatories, as noted in the Banking Signatories Update report, be authorised to operate on any new or existing bank accounts Council may open in the future and all previous signatories if held with the same bank be made obsolete.

2. That the Acting Chief Executive Officer action the changes to signatories and electronic devices for the change in Chief Executive Officer, Administration Supervisor and Acting Director of Corporate and Financial Services positions.

Resolution No.: 2025/05.12

Carried

TITLE:	Financial Report for April 2025	DOC REF: 11.3.2
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PURPOSE:

Financial Summary as at 30th April 2025.

Moved: ***Cr Beauchamp***

Seconded: ***Cr Britton***

That the Financial Report for April 2025 be received for information.

Resolution No.: 2025/05.13

Carried

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – April 2025	DOC REF: 11.4.1
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PURPOSE:

To provide Council with an update on the activities associated with the Economic and Community development roles.

Moved: ***Cr Woodhouse***

Seconded: ***Cr Britton***

That the Economic and Community Development Report for April 2025 be received for information.

Resolution No.: 2025/05.14

Carried

TITLE:	Min Min Encounter & Boulia Heritage Complex Report April 2025	DOC REF: 11.4.2
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

Moved: ***Cr Beauchamp***

Seconded: ***Cr Neilson***

That the Min Min Encounter & Boulia Heritage Complex Report for April 2025 be received for information.

Resolution No.: 2025/05.15

Carried

12 Closed Session

There were no closed session reports presented to Council.

13 Late Reports

There were no late reports submitted to Council.

14 General Business

Tourist Signage for Urandangi - Councillor Woodhouse suggest signage be put around the Urandangi township for Tourists as a short history could be a legacy for the town.

Hazardous House on Main Street of Boulia - Councillor Woodhouse asked if Council had received a response in regard to a Hazardous property in the Boulia township. Councillor Woodhouse was given an update.

Birds making Substantial Mess - Councillor Norton requested something be done to assist with the Corellas moving out of town. The birds have created a substantial mess around town and are destroying Council property.

15 Meeting Closure

The Mayor closed the meeting at 2.21 pm.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.