



BOULIA SHIRE COUNCIL

Minutes of the ORDINARY MEETING of the Boulia Shire Council held on Friday 20 March 2026 commencing at 9:00 am

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9.01 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson (via Teams)
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)
Mr Gordon Magann (A/Director of Works and Operations)
Mrs Nicole Tonkies (Assistant to the CEO)
Mr Michael Chow (Acting Chief Financial Officer) *from 9.04 am to 10.37 am*

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

Michelle Reynolds from GenEng Solutions Pty Ltd, Council's Audit & Risk Committee Chair, and Anthony Ottoway, Council's Financial Consultant joined the meeting by Teams to present to Council an update on Council's key financial matters.

Adam Britton, Council's Project Management Consultant for the Boulia Community Hub Project, joined the meeting via Teams to present to Council an update on the project status.

The meeting was adjourned for Morning Tea at 10.37 am. The meeting then resumed at 10.57 am.

10 Confirmation of Minutes from Previous Meetings

Moved: Cr Woodhouse

Seconded: Cr Norton

That the minutes of the Ordinary Meeting held on 20th February 2026 be accepted.

Resolution No.: 2026/3.1

Carried

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations February 2026 Report	DOC REF: 11.1.1
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PURPOSE:

To advise Council of relevant activities undertaken through the Works and Operations Directorate.

Within the presentation of the report, the Acting Director of Works and Operations discussed with Council the options available for moving forward with the Cycle Network Local Government Grants Program (CNLGGP) 2025-2026.

Moved: Cr Britton

Seconded: Cr Beauchamp

1. That the Director of Works and Operations February 2026 Report be received for information.
2. That in reference to the way forward for the Cycle Network Local Government Grants Program (CNLGGP) 2025-2026 project, the Hamilton Street/old pool footpath corner be made the project priority.

Resolution No.: 2026/3.2

Carried

TITLE:	QRA Flood Damage Report	DOC REF: 11.1.2
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for February 2026.

Moved: Cr Neilson

Seconded: Cr Norton

That the QRA Flood Damage Works Department February 2026 Report be received for information.

Resolution No.: 2026/3.3

Carried

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report February 2026	DOC REF: 11.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: *Cr Beauchamp*

Seconded: *Cr Britton*

That the CEO Report for February 2026 be received for information.

Resolution No.: 2026/3.5

Carried

TITLE:	Action List Update February 2026	DOC REF: 11.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: *Cr Britton*

Seconded: *Cr Norton*

That Council receive the Action List update for February 2026 for information.

Resolution No.: 2026/3.6

Carried

11.3 Corporate Services

11.4 Economic and Community Development

TITLE:	Library Report for February 2026	DOC REF: 11.4.2
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PURPOSE:

To report on the day-to-day operations of the Boulia Shire Library.

Moved: *Cr Beauchamp*

Seconded: *Cr Neilson*

That Library Report for February 2026 be received for information.

Resolution No.: 2026/3.7

Carried

TITLE:	Min Min Encounter & Boulia Heritage Complex Report February 2026	DOC REF: 11.4.2
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

Moved: Cr Neilson

Seconded: Cr Woodhouse

That the Min Min Encounter & Boulia Heritage Complex Report for the February 2026 Council Meeting be received for information.

Resolution No.: 2026/3.8

Carried

13 Late Reports

TITLE:	Residential Activation Fund Round 2 Funding Application	DOC REF: 13.2
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PURPOSE:

The purpose of this report is to seek Council endorsement for the preparation and submission of a funding application in response to the Queensland Government's announcement of the Residential Activation Fund (RAF) Round 2 release.

Moved: Cr Britton

Seconded: Cr Neilson

That Council approves for the Chief Executive Officer to coordinate the necessary resources to prepare and submit a grant funding application for the Residential Activation Fund Round 2 assessment process.

Resolution No.: 2026/3.9

Carried

TITLE:	February 2026 Finance Report	DOC REF: 13.1
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PURPOSE:

To provide Council with the financial report for the period ended 28 February 2026.

Moved: Cr Britton

Seconded: Cr Beauchamp

That Council notes the contents of the finance report: operating performance and the capital program performance report for the period ended 28 February 2026.

Resolution No.: 2026/3.10

Carried

The meeting was adjourned at 1.37 pm for Councillors and the CEO to attend the State School Leadership Parade.

The meeting resumed at 2.24 pm.

12 Closed Session

CLOSED MEETING AT 2.24 PM

Moved: Cr Britton

Seconded: Cr Neilson

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

Resolution No.: 2026/3.11

Carried

OUT OF CLOSED SESSION AT 2.30 PM

Moved: Cr Beauchamp

Seconded: Cr Britton

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2026/3.12

Carried

The following recommendations were resolved from the closed session: 2026/3.13.

TITLE:	Awarding of Tender T2025-26.6 Boulia Bitumen Sealing Works	DOC REF: 13.3.1
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PURPOSE:

To present to Council the tender evaluation for tender T2025-26.6 - "Boulia Bitumen Sealing Works".

Closed under Local Government Regulation 2012 (254J (3))

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

Moved: Cr Norton

Seconded: Cr Woodhouse

1. That Council accept the letter of recommendation for tender T2025-26.6 "Boulia Sealing Works" from GBA Consultants and award the contract to Road Surfaces Australia Pty Ltd for the contract sum of \$1,107,981.00 (GST exclusive).
2. That Council delegate the authority for the CEO to negotiate and execute a contract with Road Surfaces Australia Pty Ltd for re-sealing package T2025-26.6.

Resolution No.: 2026/3.13

Carried

Councillor Norton left the meeting at 2.50 pm.

14 General Business

Additional Councillor Meetings/Workshops - Councillor Woodhouse suggested that the Councillor Team engage in additional meetings and workshops. Executive Team to arrange as appropriate.

Billy Fell's Tree - Council to consider putting up a commemorative sign at the site of Billy Fell's Tree in remembrance for Mr Fell.

Additional Councillor comments and feedback will be noted in the 'Action List' which will be presented at the next Ordinary Meeting of Council.

15 Meeting Closure

The Mayor closed the meeting at 3.17 pm.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.