BOULIA
SHIRE COUNCIL

Minutes of the ORDINARY MEETING
of the Boulia Shire Council
held on Friday 21 August 2026
commencing at 9:00 am

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:
In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 8.49am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)
Mr Gordon Magann (A/Director of Works and Operations)
Mrs Tracy Magann (Executive Assistant)
Mrs Nicole Tonkies (Assistant to the CEO)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

There were no deputations to Council.

10 Confirmation of Minutes from Previous Meetings

Moved: ***Cr Norton*** ***Seconded:*** ***Cr Woodhouse***

That the minutes of the Ordinary Meeting held on 24th July 2026 be accepted.

Resolution No.: 2026/8.1 ***Carried***

Mr Anthony Ottoway, Council's Financial Consultant joined the meeting via Teams at 8.55am

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations July 2026 Report	**DOC REF:** 11.1.1

PURPOSE:
To advise Council of relevant activities undertaken through the Works and Operations Directorate during the July 2026 period.

Moved: ***Cr Neilson*** ***Seconded:*** ***Cr Britton***

That the A/Director Works and Operations Report for August 2026 be received for information.

Resolution No.: 2026/8.3 ***Carried***

TITLE:	Boulia Community Hub Project Update	**DOC REF:** 11.1.2

PURPOSE:

1. To provide Council an update on progress for the Boulia Community Hub project, and
2. Approve the proposed Tender Consideration Plan

Moved: ***Cr Neilson*** ***Seconded:*** ***Cr Norton***

1. It is recommended that Council receive the Community Hub – August 2026 Update report for information.
2. It is recommended that Council endorse the Tender Consideration Plan

Resolution No.: 2026/8.4 ***Carried***

TITLE:	Industrial Estate Naming	**DOC REF:** 11.1.3

PURPOSE:
The purpose of this report is to seek Council's endorsement of the proposed name for the new industrial estate and the associated road names within the development.

***<u>Moved:</u>* Cr Woodhouse** ***<u>Seconded:</u>* Cr Britton**

That Council:
1. Endorse the naming of the new industrial estate as Brolga Industrial Estate.
2. Endorse the naming of the roads within the industrial estate as:
   a) the ring road be accepted as Toby Harris Way;
   b) the road servicing Lot 110 be accepted as Quartpot Crescent, and
   c) the road adjacent to the Depot be accepted as Depot Road.

<u>Resolution No.: 2026/8.5</u> ***<u>Carried</u>***

TITLE:	QRA Flood Damage Report	**DOC REF:** 11.1.4

PURPOSE:
To inform Council of the current utilisation and activities of the Flood Damage Program for June 2026.

***<u>Moved:</u>* Cr Neilson** ***<u>Seconded:</u>* Cr Beauchamp**

That the QRA Flood Damage Works Department July 2026 Report be received for information.

<u>Resolution No.: 2026/8.6</u> ***<u>Carried</u>***

<u>11.2 Office of the Chief Executive</u>

TITLE:	Chief Executive Officers Report July 2026	**DOC REF:** 11.2.1

PURPOSE:
To advise Council of relevant activities undertaken through the office of the CEO.

***<u>Moved:</u>* Cr Neilson** ***<u>Seconded:</u>* Cr Britton**

That the CEO Report for July 2026 be received for information.

<u>Resolution No.: 2026/8.7</u> ***<u>Carried</u>***

TITLE:	Action List Update July 2026	DOC REF: 11.2.2

PURPOSE:
To present to Council an updated Action List.

Moved: ***Cr Woodhouse*** ***Seconded:*** ***Cr Norton***

That Council receive the Action List update for July 2026 for information.

Resolution No.: 2026/8.8 ***Carried***

TITLE:	Child Safeguarding - new policies	DOC REF: 11.2.3

PURPOSE:
To present to Council two new policies for adoption relating to child safeguarding.

Moved: ***Cr Neilson*** ***Seconded:*** ***Cr Britton***

That the Child Safety and Wellbeing Policy, as presented, and the Reportable Conduct Scheme Policy, as presented, be adopted.

Resolution No.: 2026/8.9 ***Carried***

The meeting was adjourned for morning tea at 10.38am.

The meeting resumed at 11.02am.

TITLE:	WHS Information Report for July 2026	DOC REF: 11.2.4

PURPOSE:
To inform Council of progressions and or issues of regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS documentation is submitted and identify potential hazards and any documentation requirement shortfalls. Adopt various alerts/updates into regular Toolbox talks and training.

Moved: ***Cr Britton*** ***Seconded:*** ***Cr Beauchamp***

That the Workplace Health and Safety Report for July 2026 be received for information.

Resolution No.: 2026/8.10 ***Carried***

11.3 Corporate Services

The Finance Report for July 2026 will be tabled at the Ordinary Meeting of Council.

Moved: ***Cr Beauchamp*** ***Seconded:*** ***Cr Neilson***

That the finance report for July 2026 was received for information.

Resolution No.: 2026/8.2 ***Carried***

Mr Ottoway left the meeting at 9.10am

11.4 Economic and Community Development

TITLE:	Min Min Encounter & Boulia Heritage Complex Report July 2026	**DOC REF:** 11.4.2

PURPOSE:
To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

Moved: ***Cr Neilson*** ***Seconded:*** ***Cr Britton***

That the Min Min Encounter & Boulia Heritage Complex Report for the July 2026 Council Meeting be received for information.

Resolution No.: 2026/8.11 ***Carried***

TITLE:	Library Report for July 2026	**DOC REF:** 11.4.2

PURPOSE:
To report on the day-to-day operations of the Boulia Shire Library.

Moved: ***Cr Neilson*** ***Seconded:*** ***Cr Britton***

That the Library report for July 2026 was received for information.

Resolution No.: 2026/8.12 ***Carried***

12 Closed Session

CLOSED MEETING AT 11.18am

Moved: **Cr Britton** **Seconded:** **Cr Beauchamp**

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provisions :

(b) industrial matters affecting employees;
(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2026/8.13 ***Carried***

OUT OF CLOSED SESSION AT 1.35pm

Moved: ***Cr Britton*** ***Seconded:*** ***Cr Woodhouse***

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2026/8.14 ***Carried***

The following recommendations were resolved from the closed session: 2026/8.15

Boulia Landcare Group Arid Garden Discussion

Closed under Local Government Regulation 2012 (254J (3))
(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

It is noted that Councillor Beauchamp is the President of the Boulia Rivers Landcare Group. As the Arid Garden Discussion relates to Council communication regarding the project and no material decisions regarding the project were to be made, Councillor Beauchamp remained in the room.

Moved: ***Cr Britton*** ***Seconded:*** ***Cr Woodhouse***

That the Boulia Landcare Group be notified in writing regarding the location of the Arid Garden Project and the Landcare Group be requested to provide a design proposal to Council by 30 September 2026.

Resolution No.: 2026/8.15 ***Carried***

12.1 Office of the Chief Executive

TITLE:	Public Submission - Concerns Regarding Essential Services and Maintenance in Urandangi	**DOC REF:** 12.1.1

PURPOSE:
To advise Council of a public submission received in relation to concerns regarding Essential Services and Maintenance in Urandangi.

Closed under Local Government Regulation 2012 (254J (3))

(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;

Councillors discussed the submission that was made. It is to be noted that a site visit is to be scheduled in Urandangi with relevant council staff and the submission parties and Councillors. A formal invitation to be sent.

13 Late Reports

There were no late reports presented to Council.

14 General Business

Councillor questions raised during General Business have been noted in the 'Action List' which will be presented at the next Ordinary Meeting of Council.

15 Meeting Closure

The Mayor closed the meeting at 1.45pm.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.