



**MINUTES OF THE ORDINARY MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON Friday 21 April 2023  
COMMENCING AT 9:00 am**

**1 Meeting Opening with the Acknowledgement of Traditional Owners**

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Mayor opened the meeting at 9:04 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

**2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Tim Edgar  
Councillor Jack Neilson  
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)  
Ms Karen Haer (Executive Assistant)

**3 Apologies / Leave of Absence**

There were no apologies or leaves of absence for this meeting.

**4 Declaration of Interests**

There were no declarations of interest relevant to reports at this meeting.

**5 Mayoral Minutes**

There were no Mayoral Minutes to be noted at this meeting.

## **6 Notice of Motion**

There were no notices of motions to be noted at this meeting.

## **7 Request to Address Council in a Public Forum**

There were no requests to address the Council.

## **8 Petitions**

NO petitions were presented to Council.

## **9 Deputations**

There were no deputations to Council.

## **10 Confirmation of Minutes from Previous Meetings**

**Moved:** Cr Neilson

**Seconded:** Cr Edgar

*That the minutes of the Ordinary Meeting held on 24th March 2023 be accepted.*

**Resolution No.: 2023/4.1**

**Carried**

## **11 Reports**

### **11.1 Works and Operations**

<b>TITLE:</b>	Director of Works and Operations March 2023 Report	<b>DOC REF:</b> 11.1.1
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**PURPOSE:**

To inform Council of the current utilisation and activities of the entire Works Department in line with all works and operations being undertaken each month.

**Moved:** Cr Beauchamp

**Seconded:** Cr Edgar

*That Council receive the Director of Works and Operations March 2023 Report for information.*

**Resolution No.: 2023/4.2**

**Carried**

<b>TITLE:</b>	Foreman Roads Maintenance and Construction Report March 2023	<b>DOC REF:</b> 11.1.2
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

**Moved:** Cr Norton

**Seconded:** Cr Britton

*That Council receive the Foreman Roads Maintenance and Construction March 2023 Report for information.*

**Resolution No.: 2023/4.3**

**Carried**

<b>TITLE:</b>	Foreman Road Maintenance and Utility Services Report for March 2023	<b>DOC REF:</b> 11.1.3
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department during the month of March 2023.

**Moved:** Cr Neilson

**Seconded:** Cr Britton

*That Council receive the Foreman, Road Maintenance and Utility Services March 2023 Report for information.*

**Resolution No.: 2023/4.4**

**Carried**

<b>TITLE:</b>	QRA Flood Damage Works Department March 2023 Report	<b>DOC REF:</b> 11.1.4
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program.

**Moved: Cr Britton**

**Seconded: Cr Beauchamp**

*That the QRA Flood Damage Works Department March 2023 Report be received for information.*

**Resolution No.: 2023/4.5**

**Carried**

<b>TITLE:</b>	Engineering Service Report - Newsbrief for March 2023	<b>DOC REF:</b> 11.1.5
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**PURPOSE:**

To inform Council on the progress of various items through an information update.

**Moved: Cr Norton**

**Seconded: Cr Edgar**

*That the Engineering Services Report – Newsbrief for March 2023 be noted.*

**Resolution No.: 2023/4.6**

**Carried**

## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executives Report March 2023	<b>DOC REF:</b> 11.2.1
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**PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

**Moved: Cr Britton**

**Seconded: Cr Neilson**

*That the CEO for March 2023 report be received for information.*

**Resolution No.: 2023/4.7**

**Carried**

<b>TITLE:</b>	Action List Update March 2023	<b>DOC REF:</b> 11.2.2
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**PURPOSE:**

To present to Council an updated Action List.

**Moved: Cr Neilson**

**Seconded: Cr Britton**

*That Council receive the Action List update for March 2023 for information.*

**Resolution No.: 2023/4.8**

**Carried**

<b>TITLE:</b>	Councillors Remuneration Levels 2023-2024	<b>DOC REF:</b> 11.2.3
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**PURPOSE:**

Council to consider remuneration levels for 2023-2024 financial year. Review of remuneration is required by Chapter 8 - Administration, Part 1 - Councillors, Division 1 -

Councillor remuneration, (s.247[1-7], s.248 [1-4]) of the *Local Government Regulation (LGR) 2012*.

**Moved: Cr Beauchamp**

**Seconded: Cr Britton**

1. That the Council determine the Councillor remuneration payable to the Mayor, Deputy Mayor and Councillors for the 2023-2024 budget to be:

Proposed rates as per the Tribunal Rates from 1/7/2023	2023-24	Annual Base meeting fee (75%)	Annual attendance at 16 meeting pa (25%)	Monthly Base meeting fee 75% split	Monthly meeting attendance (16) 25% split
Mayor 100%	\$114,801	\$86,101	\$28,700	\$7,175.06	\$1,793.77
Dep Mayor 80%	\$52,985	\$39,739	\$13,246	\$3,311.55	\$827.89
Councillor 1 80%	\$45,920	\$34,440	\$11,480	\$2,870.00	\$717.50
Councillor 2 80%	\$45,920	\$34,440	\$11,480	\$2,870.00	\$717.50
Councillor 3 80%	\$45,920	\$34,440	\$11,480	\$2,870.00	\$717.50
<b>Total Annual cost</b>	\$305,546	\$229,159	\$76,386		

2. That the CEO advise the Chair of the Tribunal of the new remuneration for 2023-24, via [LGRCenquiries@dlgrma.qld.gov.au](mailto:LGRCenquiries@dlgrma.qld.gov.au)
3. That the 2023-2024 budget allocation for Mayor, Deputy Mayor and Councillors be set at \$ 305,546 (excluding superannuation, travel and accommodation costs).

Attendance at meetings by the Mayor, Deputy Mayor or Councillors is taken to be part of the normal remuneration paid and will not be compensated further by Council. Payment of expenses as per the Councillor Remuneration and Expenses Re-imburement policy (Policy 111) will still apply.

**Resolution No.: 2023/4.9**

**Carried**

<b>TITLE:</b>	Urandangi Flood event - Water and Garbage charges	<b>DOC REF:</b> 11.2.4
<b>REPORT BY:</b>	CEO (Lynn Moore) Chief Executive Officer	<b>DATE:</b> 24/04/2023

**CORPORATE PLAN REFERENCE:**

Key Priority 2: Building and maintaining quality infrastructure

2.2: Well serviced

2.2.1 : Provide sustainable and environmentally sound water, sewerage and waste services for the communities within the Shire

**RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Insignificant. (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

**PURPOSE:**

This report will serve to advise the council on the options available to them for assistance to be provided with regard to water and garbage charges during the existing flood event at Urandangi.

**Moved:** Cr Norton

**Seconded:** Cr Edgar

*That council waive the garbage and water charges for the township of Urandangi for the duration of the flood event (this rating period) and until council is able to resume normal service operations.*

**Resolution No.: 2023/4.10**

**Carried**

<b>TITLE:</b>	WHS Council Report	<b>DOC REF:</b> 11.2.5
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**PURPOSE:**

To inform Council of progressions and or issues of concerning regarding WH&S.

**Moved:** Cr Britton

**Seconded:** Cr Neilson

*That the Workplace Health and Safety for March 2023 report be received for information.*

**Resolution No.: 2023/4.11**

**Carried**

### **11.3 Corporate Services**

<b>TITLE:</b>	Director of Corporate Services March 2023 Report	<b>DOC REF:</b> 11.3.1
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**PURPOSE:**

To advise Council of the activities of the Director of Corporate and Financial Services.

**Moved:** Cr Beauchamp

**Seconded:** Cr Edgar

*That the Director of Corporate Services March 2023 report be received for information purposes.*

**Resolution No.: 2023/4.12**

**Carried**

<b>TITLE:</b>	Financial Report for March 2023	<b>DOC REF:</b> 11.3.2
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**PURPOSE:**

Financial Summary as at 31<sup>st</sup> March 2023

**Moved:** Cr Britton

**Seconded:** Cr Edgar

*That the Finance Report for March 2023 Report be received for information.*

**Resolution No.: 2023/4.13**

**Carried**

<b>TITLE:</b>	Budget Review Operational and Capital Budgets as at 31st March 2023	<b>DOC REF:</b> 11.3.3
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**PURPOSE:**

To provide a Budget Review to 31<sup>st</sup> March 2023 based on trends to date.

**Moved:** Cr Neilson

**Seconded:** Cr Britton

*That the Budget Review to 31<sup>st</sup> March 2023 as presented to Council be received and that the revised budget variations as shown be adopted.*

**Resolution No.: 2023/4.14**

**Carried**

## **11.4 Community Services**

<b>TITLE:</b>	Community Services Report for March 2023	<b>DOC REF:</b> 11.4.1
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**PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

**Moved: Cr Norton**

**Seconded: Cr Beauchamp**

*That Community Services March 2023 report be received for information.*

**Resolution No.: 2023/4.15**

**Carried**

<b>TITLE:</b>	Min Min Encounter & Boullia Heritage Centre Report – March 2023	<b>DOC REF:</b> 11.4.2
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**PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

**Moved: Cr Edgar**

**Seconded: Cr Norton**

*That the Min Min Encounter & Boullia Heritage Centre Report – March 2023 be received for information.*

**Resolution No.: 2023/4.16**

**Carried**

## **12 Late Reports**

<b>TITLE:</b>	Urandangi Bore - emergency restoration of asset	<b>DOC REF:</b> 12.1
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**PURPOSE:**

To seek council approval to re-instate the bore at Urandangi as an emergency request due to recent flooding and the bore collapse.

**Moved: Cr Edgar**

**Seconded: Cr Britton**

- *That the council approve the replacement of the bore under the reconstruction of essential assets (QRA).*
- *That council advise George Bourne and Associates to proceed with the procurement as soon as possible.*

**Resolution No.: 2023/4.17**

**Carried**

Council was presented with three additional late report in relation to Tenders.

<b>TITLE:</b>	Action Report – Assessment of Bridge Assessment Quote	<b>DOC REF:</b> Late Report
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**PURPOSE:**

To provide a summary and a recommendation for the award of the Bridge Assessment Quote.

**Moved: Cr Neilson**

**Seconded: Cr Beauchamp**

That for Bridge Assessment Quote, twelve (12) tenders were received. Bell Asset Engineering Pty Ltd has been assessed against the weighted criteria as the most suitable tenderer. It is recommended that the contract be awarded to Bell Asset Engineering Pty Ltd.

**Resolution No.: 2023/4.18**

**Carried**

<b>TITLE:</b>	Action Report – Assessment of T2022-23.11 Slashers Creek and Coorabulka Road Structures Package 2 Concrete Margins and Floodways	<b>DOC REF:</b> Late Report
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**PURPOSE:**

To provide a summary and a recommendation for the award of T2022-23.11 Slashers Creek and Coorabulka Road Structures Package 2.

**Moved: Cr Britton**

**Seconded: Cr Neilson**

That for T2022-23.11 Slashers Creek and Coorabulka Road Structures Package 2, six (6) tenders were received. Stockham Building Services Pty Ltd has been assessed against the weighted criteria as the most suitable tenderer. It is recommended that the contract be awarded to Stockham Building Services Pty Ltd.

**Resolution No.: 2023/4.19**

**Carried**

<b>TITLE:</b>	Action Report – Assessment of T2022-23.10 Supply and Installation of Truck Stop Concrete Works Installation of Culverts and Margins	<b>DOC REF:</b> Late Report
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**PURPOSE:**

To provide a summary and a recommendation for the award of T2022-23.10 Supply and Installation of Concrete Works.

**Moved: Cr Norton**

**Seconded: Cr Britton**

That for T2022-23.10 Supply and Installation of Concrete Works, three (3) tenders were received. Mann Made Construction Pty Ltd has been assessed against the weighted criteria as the most suitable tenderer. It is recommended that the contract be awarded to Mann Made Construction Pty Ltd.

**Resolution No.: 2023/4.20**

**Carried**

## **13 Closed Session**

There were no Closed Session reports presented to Council.

There were no Closed Session reports presented to Council.

## **14 General Business**

1. Email - Gazetted Road to Black Mountain - Letter to be forward to resident.
2. Crusher Dust at Racecourse - Turn around needs to be replaced - Rick Britton
3. Suggested Council to purchase a Cage Trailer for the Council Bus - 2024 budget item - Rick Britton
4. Artwork for Tropic of Capricorn - Council to organise a fence similar to what we have at the Min Min Encounter.  
To read as:  
Boulia - Land of the Min Min Light  
Tropic of Capricorn (Goats Head)  
Brought up by: Council previously - quote to be obtained by Julie Woodhouse and included in budget review.
5. CEO to organise a Facebook Post, advising that Roads are open to Boulia - Rick Britton
6. Plumber to fix the plumbing issue at the Toilets at Peak Creek - Tim Edgar (purchase order required)
7. CEO review and Contract, to be completed during the Budget Meeting on Friday 28th April 2023. - Rick Britton
8. Rick Britton would like to attend the Bush Council Meeting - 25th and 26th July 2023 in Goondiwindi - Approved
9. LGAQ - Stock Routes, State land and Leasehold Land Rental - information coming from LGAQ
10. Stock Route - Josh from the LGAQ is working on a Template for the Stock Route Management Plan - Lynn Moore
11. Council Service Planning - Scanned and send to Councillors and Lynn Moore to organise (Request Jan from QTC to visit)
12. Races Weekend - Mushrooms - Ant Problem - Ant Sprays or Baits required and a reminder to the caretaker of the Racecourse to spray for Ants monthly. Repair work to be completed on mushrooms prior to the next event.

## **15 Meeting Closure**

The Mayor closed the meeting at 12:39 pm.

## **16 Confirmed**

Minutes confirmed: 26<sup>th</sup> May 2023

Resolution No.: 2023/4.1