



**MINUTES OF THE ORDINARY MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON Friday 15 July 2022  
COMMENCING AT 9:00 am**

## **1 Meeting Opening with the Acknowledgement of Traditional Owners**

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Mayor opened the meeting at 9.14 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

## **2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Tim Edgar  
Councillor Jack Neilson (via teleconference)  
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mrs Kaylene Sloman (Director of Corporate Services)  
Mr Ajay Agwan (Director of Works and Operations)  
Mrs Nicole Tonkies (Executive Assistant)

## **3 Apologies / Leave of Absence**

There were no apologies or leaves of absence for this meeting.

#### **4 Declaration of Interests**

There were no declarations of interest relevant to reports at this meeting.

#### **5 Mayoral Minutes**

There were no Mayoral Minutes to be noted at this meeting.

#### **6 Notice of Motion**

There were no notices of motions to be noted at this meeting.

#### **7 Request to Address Council in a Public Forum**

There were no requests to address the Council.

#### **8 Confirmation of Minutes from Previous Meetings**

**Moved:** Cr Norton

**Seconded:** Cr Beauchamp

*That the minutes of the Ordinary Meeting held on 17th June 2022 be accepted.*

**Resolution No.:** 2022/07.1

**Carried**

#### **9 Reports**

##### **9.1 Works and Operations**

<b>TITLE:</b>	Engineering Service Report – Newsbrief for June 2022	<b>DOC REF:</b> 9.1.1
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**PURPOSE:**

To inform Council on the progress of various items through an information update.

**Moved:** Cr Beauchamp

**Seconded:** Cr Britton

*That the Engineering Services Report – Newsbrief for June 2022 be noted.*

**Resolution No.:** 2022/07.2

**Carried**

<b>TITLE:</b>	Foreman Road Maintenance and Utility Services Report June 2022	<b>DOC REF:</b> 9.1.2
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department during the month of June 2022.

**Moved:** Cr Norton

**Seconded:** Cr Neilson

*That Council receive the Foreman, Road Maintenance and Utility Services June 2022 Report for information.*

**Resolution No.:** 2022/07.3

**Carried**

<b>TITLE:</b>	Foreman Roads Maintenance and Construction Report June 2022	<b>DOC REF:</b> 9.1.3
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

**Moved:** Cr Britton

**Seconded:** Cr Beauchamp

*That Council receive the Foreman Roads Maintenance and Construction June 2022 Report for information.*

**Resolution No.:** 2022/07.4

**Carried**

<b>TITLE:</b>	NDRRA Flood Damage Works Department June 2022 Report	<b>DOC REF:</b> 9.1.4
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program.

**Moved:** Cr Neilson

**Seconded:** Cr Edgar

*That the NDRRA Flood Damage Works Department June 2022 Report be received for information.*

**Resolution No.:** 2022/07.5

**Carried**

During discussion on the content of the Rural Lands Protection Officer's Report, Councillors considered future stock route funding.

**Moved:** Cr Britton

**Seconded:** Cr Beauchamp

*Council recommend that no future funding is applied for the stock route due to a lack of stock travelling through the Boulia Shire. It is felt that the funding should be redirected to stock routes being used in other regions.*

**Resolution No.:** 2022/07.6

**Carried**

<b>TITLE:</b>	Rural Lands Protection Officer June 2022 Report	<b>DOC REF:</b> 9.1.5
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**PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

**Moved:** Cr Norton

**Seconded:** Cr Britton

*That the Rural Lands Protection Officers Report for June 2022 be received for information.*

**Resolution No.:** 2022/07.7

**Carried**

## **9.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executives Report for June 2022	<b>DOC REF:</b> 9.2.1
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**PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

In addition to the Chief Executives Report for June 2022, the CEO presented to Council an update on the Action List.

**Moved:** Cr Britton

**Seconded:** Cr Edgar

1. *That the CEO June 2022 report be received for information.*
2. *That the update on the Action List be received for information.*

**Resolution No.:** 2022/07.8

**Carried**

<b>TITLE:</b>	Expression of Interest - Old Butchers' Shop Lease	<b>DOC REF:</b> 9.2.2
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**PURPOSE:**

The opportunity for a fledgling business to obtain commercial premises in Boulia is very limited. The Council wishes to investigate the appetite for an individual or group to lease the 'Old Butchers Shop' for a period of three years. The building is very small and was previously used as a retail outlet for photography and as a hairdressing facility. The block has a reasonable amount of land behind the shop which could be used to erect storage etc.

**Moved:** Cr Britton

**Seconded:** Cr Norton

*That Council advertise the Expression of Interest (EOI) for the lease of the Old Butchers shop for a period of 3 years with EOI closing on 31<sup>st</sup> August 2022.*

**Resolution No.:** 2022/07.9

**Carried**

<b>TITLE:</b>	Delegation to CEO and CEO to staff 2022	<b>DOC REF:</b> 9.2.3
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**PURPOSE:**

Council as a Local Authority is required to undertake a wide range of powers and functions that are prescribed in legislation and necessary for the good governance of the Shire. Council is required to determine the functions of a Local Authority that are to be delegated to the CEO and to review those delegations on an annual basis.

**Moved: Cr Edgar**

**Seconded: Cr Britton**

1. That all the powers referred to in the document entitled "Register of Delegations – Council to CEO" attached to this report are hereby delegated by Council to the Chief Executive Officer of Council pursuant to section 257 of the Local Government Act 2009.
2. That Council note in the Register of Delegations current delegations from the CEO to other staff and contractors.
3. That the delegation to Remote Mechanical be revoked as at 12<sup>th</sup> August 2022
4. That all previous delegations be updated to reflect the changes, accepted by delegates and then published on the website

**Resolution No.: 2022/07.10**

**Carried**

Mrs Sloman entered the meeting at 10.41 am.

<b>TITLE:</b>	Operational Plan 2022-2023 to be adopted	<b>DOC REF:</b> 9.2.4
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**PURPOSE:**

The Operational Plan from 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2022 has been prepared and is supported by the 2022-2023 budget. It reflects Council's objectives in relation to the Corporate Plan 2020-2024 and progress towards goals Council aims to achieve.

**Moved: Cr Britton**

**Seconded: Cr Edgar**

1. That Council adopt the proposed 2022-2023 Operational Plan.
2. That the report be displayed on the Council website.
3. That the actions and deliverables from 2022-2023 Operational Plan be reported to Council on a quarterly basis as per the Local Government Regulation 2012.

**Resolution No.: 2022/07.11**

**Carried**

<b>TITLE:</b>	Workplace Health and Safety - WHSA / RRTW June 2022 Report	<b>DOC REF:</b> 9.2.5
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**PURPOSE:**

To inform Council of progressions and or issues of concern regarding WH&S.

**Moved: Cr Britton**

**Seconded: Cr Beauchamp**

That Council receive the Workplace Health and Safety - WHSA / RRTW June 2022 Report for information.

**Resolution No.: 2022/07.12**

**Carried**

The meeting was adjourned for morning tea at 10.47 am.

Mr Agwan left the meeting at 10.47 am.  
The meeting resumed at 11.19 am.

### **9.3 Corporate Services**

<b>TITLE:</b>	Director of Corporate Services June 2022 Report	<b>DOC REF:</b> 9.3.1
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**PURPOSE:**

To advise Council of the activities of the Director of Corporate Services.

**Moved:** Cr Beauchamp

**Seconded:** Cr Norton

*That the Director of Corporate Services June 2022 Report be received for information.*

**Resolution No.:** 2022/07.13

**Carried**

<b>TITLE:</b>	Asset Management Plan and Strategy Report	<b>DOC REF:</b> 9.3.2
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**PURPOSE:**

To present to Council the Buildings and Structures Asset Management Plan to assist with the future planning for Council Assets financially and strategically.

**Moved:** Cr Britton

**Seconded:** Cr Edgar

*That Council endorse the Building and Structures Asset Management Plan dated April 2021 and associated Asset Management Strategy.*

**Resolution No.:** 2022/07.14

**Carried**

<b>TITLE:</b>	Audit & Risk Management Committee Report	<b>DOC REF:</b> 9.3.3
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**PURPOSE:**

To present Council with the Audit and Risk Management Meeting Minutes held on 29 June 2022.

**Moved:** Cr Neilson

**Seconded:** Cr Britton

*That the Director of Corporate Services Audit Report for June 2022 be received for information.*

**Resolution No.:** 2022/07.15

**Carried**

<b>TITLE:</b>	Finance Manager June 2022 Report	<b>DOC REF:</b> 9.3.4
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**PURPOSE:**

Financial Summary as at 30<sup>th</sup> June 2022.

**Moved:** Cr Britton

**Seconded:** Cr Beauchamp

*That the Finance Managers Report for June 2022 be received for information.*

**Resolution No.:** 2022/07.16

**Carried**

## **9.4 Community Services**

<b>TITLE:</b>	Community Services report for June	<b>DOC REF:</b> 9.4.1
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**PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

**Moved:** Cr Neilson

**Seconded:** Cr Britton

*That the Community Services Report for June 2022 be received for information.*

**Resolution No.:** 2022/07.17

**Carried**

<b>TITLE:</b>	Min Min Encounter & Boulia Heritage Centre Report – June 2022	<b>DOC REF:</b> 9.4.2
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**PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

**Moved:** Cr Britton

**Seconded:** Cr Neilson

*That the Min Min Encounter & Boulia Heritage Centre Report – June 2022 be received for information.*

**Resolution No.:** 2022/07.18

**Carried**

The meeting was adjourned for lunch and the Boulia Shire Council Budget Meeting at 12.06 pm.

The meeting resumed at 1.12 pm.

**Moved:** Cr Britton

**Seconded:** Cr Edgar

*That the Council adopt the proposed 2022/2023 Budget, operational and capital.*

**Resolution No.:** 2022/07.19

**Carried**

## **10 Late Reports**

No late reports were presented to Council.

## **11 Closed Session**

No closed session reports were presented to Council.

## **12 General Business**

There was no general business to be noted at this meeting.

## **13 Meeting Closure**

The Mayor closed the meeting at 1.16 pm.

## **14 Confirmed**

Minutes confirmed: 19<sup>th</sup> August 2022  
Resolution No.: 2022/08.1