

Free online workshop

Digital Productivity
Clean Inbox = Clear Mind

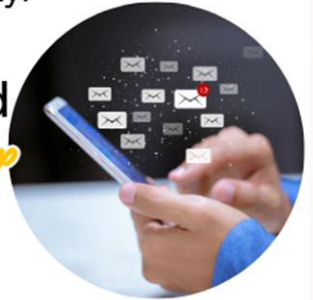
DIGITAL
AND
YOU

Digital Productivity:

Clean Inbox
= Clear Mind

free Workshop

Learn strategies to manage
your email inbox and take
control of your digital clutter



Tues 21 October 2025

2 - 3pm

Online via Zoom

STATE
LIBRARY
QUEENSLAND



 Feeling overwhelmed by digital clutter?

This practical State Library of Queensland workshop will help you declutter your inbox and digital files using simple, sustainable habits. Learn how to reduce stress, improve focus, and build digital routines that support wellbeing and productivity.

 Presented by regional digital specialist Holly Macdonald, there'll be lots of practical tools and tips to apply at home.

 Tuesday 21 October

 Online

 2pm – 3pm (Qld time)

 Book your spot now via the Digital and You app 

www.digitalandyou.com.au/app

or Eventbrite: <https://bit.ly/4pXQNII>

 Use the links to see all the upcoming free workshops in this series.

Delivered by State Library's Regional Digital Development project, supported by the Department of Customer Service, Open Data and Small and Family Business.

#DigitalandYou #RegionalDigital #DigitalInclusionQld

@StateLibraryQld