



BOULIA SHIRE COUNCIL

ORDINARY MEETING

Agenda

Friday 24 January 2025





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Note: Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

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Ms Lynn Moore
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

COMMONLY USED ACRONYMS

ALGA	Australian Local Government Association
BSC	Boulia Shire Council
CWRPMG	Central West Regional Pest Management Group
DDMG	District Disaster Management Group (Mt Isa)
DRFA	Disaster Recovery Funding Arrangements
DTMR/TMR	Department of Transport and Main Roads
IPWEA	Institute of Public Works Engineering Australia (NAMS.Plus)
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGMA	Local Government Managers Association
ManEX	Managers and Executive
NAMS.Plus	Asset Management System from IPWEA
OHDC	Outback Highway Development Council
ORRG	Outback Regional Road Group
ORRTG	Outback Regional Roads and Transport Group
OQTA	Outback Queensland Tourism Association
PPR	Project Proposal Report
QRA	Queensland Reconstruction Authority
QSNTS	Queensland South Native Title Services
QWRAP	Queensland Water Regional Alliance Program
R2R	Roads to Recovery
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	RAPAD Water and Sewerage Alliance
REPA	Restoration of Essential Public Assets
RMPC	Roads Maintenance Performance Contract
TIDS	Transport Infrastructure Development Scheme
WQLGA	Western Queensland Local Government Association

RISK MANAGEMENT

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mr Henry Mascarenhas (Director of Works and Operations)
Miss Lily Williams (Executive Assistant)

3 Apologies / Leave of Absence

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

4 Declaration of Interests

To help ensure openness, accountability and transparency, in accordance with the Local Government Act 2009, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the Local Government Act 2009.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

5 Mayoral Minutes

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

6 Notice of Motion

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

7 Request to Address Council in a Public Forum

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

8 Petitions

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received
- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

9 Deputations

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

10 Confirmation of Minutes from Previous Meetings

This item in the agenda enables previous minutes of Council meetings to be confirmed.



BOULIA SHIRE COUNCIL

Minutes of the ORDINARY MEETING of the Boulia Shire Council held on Thursday 12 December 2024 commencing at 9:00 am

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mr Henry Mascarenhas (Director of Works and Operations)
Miss Lily Williams (Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

Moved: Cr Britton

Seconded: Cr Neilson

Councillor Jan Norton declared a Prescribed Conflict of Interest in the following item in accordance with the *Local Government Act 2009*:

- Discussion regarding awarding of 2025 Australia Day Awards

In accordance with the *Local Government Act 2009*, it was decided that Councillor Norton is to leave the meeting while the matter is discussed.

Resolution No.: 2024/12.1

Carried

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

There were no deputations to Council.

10 Confirmation of Minutes from Previous Meetings

Moved: Cr Norton

Seconded: Cr Beauchamp

That the minutes of the Ordinary Meeting held on 29th November 2024 be accepted.

Resolution No.: 2024/12.2

Carried

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations November 2024 Report	DOC REF: 11.1.1
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PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for November 2024.

Moved: Cr Neilson

Seconded: Cr Woodhouse

That Council receive the Director of Works and Operations November 2024 Report for information.

Resolution No.: 2024/12.3

Carried

TITLE:	Foreman Town Services and Utilities Report November 2024	DOC REF: 11.1.2
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of November 2024.

Moved: Cr Beauchamp

Seconded: Cr Neilson

That Council receive the Foreman Town Services and Utilities November 2024 Report for information.

Resolution No.: 2024/12.4

Carried

TITLE:	Foreman Roads, Construction and Maintenance Report for November 2024	DOC REF: 11.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for November 2024.

Moved: *Cr Norton*

Seconded: *Cr Neilson*

That Council receive the Foreman Roads, Construction and Maintenance November 2024 Report for information.

Resolution No.: 2024/12.5

Carried

Councillor Beauchamp left the meeting at 9.34 am.

TITLE:	QRA Flood Damage Works Department November 2024	DOC REF: 11.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for November 2024.

Moved: *Cr Britton*

Seconded: *Cr Norton*

That the QRA Flood Damage Works Department November 2024 Report be received for information.

Resolution No.: 2024/12.6

Carried

Mrs Sloman left the meeting at 9.37 am.

TITLE:	Rural Lands Protection Officer November 2024 Report	DOC REF: 11.1.5
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PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: *Cr Neilson*

Seconded: *Cr Britton*

That the Rural Lands Protection Officer November 2024 Report is received for information.

Resolution No.: 2024/12.7

Carried

TITLE:	Works Manager - November 2024 Report	DOC REF: 11.1.6
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for November 2024.

Moved: *Cr Britton*

Seconded: *Cr Woodhouse*

That Council receive the Works Manager - November 2024 Report for information.

Resolution No.: 2024/12.8

Carried

Councillor Beauchamp returned to the meeting at 9.43 am.
Mrs Sloman returned to the meeting at 9.45 am.

TITLE:	Community Engagement Committee - November 2024 Report	DOC REF: 11.1.7
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PURPOSE:

To present to Council an update on the activities of the Community Engagement Centre for November 2024.

Moved: *Cr Norton*

Seconded: *Cr Britton*

That the Community Engagement Committee – November 2024 Report be received for information.

Resolution No.: 2024/12.9

Carried

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report November 2024	DOC REF: 11.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: *Cr Britton*

Seconded: *Cr Neilson*

1. That the CEO Report for November 2024 be received for information and action.
2. That Council decide on the interview panel for the new CEO and that the Human Resources advise McArthur and arrange a suitable time to meet.

Resolution No.: 2024/12.10

Carried

TITLE:	Action List Update November 2024	DOC REF: 11.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Britton

Seconded: Cr Woodhouse

That Council receive the Action List update for November 2024 for information.

Resolution No.: 2024/12.11

Carried

TITLE:	Adjustment to Employee Assistance Program Costs	DOC REF: 11.2.3
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PURPOSE:

To advise Council of an update to the Employee Assistance Program costs.

Moved: Cr Britton

Seconded: Cr Norton

That Council endorse the continued support of the Employee Assistance Program for the Boulia Shire Council Staff.

Resolution No.: 2024/12.12

Carried

TITLE:	Minister Tony Perrett - Sales Permits	DOC REF: 11.2.4
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PURPOSE:

To seek Council's endorsement of the submission of a drafted letter to Minister Tony Perrett via the RAPAD group of Councils for the ongoing Sales Permit/ Gravel pit scenario faced by Councils affected by the state's new interpretation of the *Native Title Act 1993 (Cth)* (NTA).

Moved: Cr Beauchamp

Seconded: Cr Britton

1. That Council endorse the letter to Minister Tony Perrett for the review of the new interpretation of the *Native Title Act 1993*.
2. That the letter be submitted to RAPAD for their review and submission to Minister Tony Perrett on behalf of the RAPAD group of Councils.
3. That RAPAD group of Councils calls on the new State Government to review the implementation of the policy position of the previous government requiring an Indigenous Land Use Agreement be negotiated prior to the renewal of quarry permits.

This request is made for the following reasons:

- A) The policy was not adopted in response to a determination of the Native

Title Tribunal or the Federal Court.

- B) The excessive costs being borne by the State Government and time involved for all parties in undertaking the ILUA negotiations.
- C) The dislocation and increased costs being borne by Local Governments for road construction and maintenance works particularly associated with natural disaster recovery projects through the loss of access to gravel pits located across large areas of rural and remote Queensland.
- And
- D) That the support of LGAQ be sought to the request for this review.

Resolution No.: 2024/12.13

Carried

TITLE:	Councillors Remuneration Levels 2025-2026	DOC REF: 11.2.5
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PURPOSE:

Council to consider remuneration levels for 2025-2026 financial year. Review of remuneration is required by Chapter 8 - Administration, Part 1 - Councillors, Division 1 - Councillor remuneration, (s.247[1-7], s.248 [1-4]) of the *Local Government Regulation (LGR) 2012*.

Moved: Cr Britton

Seconded: Cr Neilson

1. That the Council determine the Councillor remuneration payable to the Mayor, Deputy Mayor and Councillors for the 2025-2026 budget to be:

full 100% rate	1st July 2025	1st July total monthly rate.	Annual Base meeting fee (75%)	Annual attendance at 16 meeting pa (25%)
Mayor	\$122,975	\$10,248	\$92,231	\$30,744
Dep Mayor	\$70,946	\$5,912	\$53,210	\$17,737
Councillor 1	\$61,486	\$5,124	\$46,115	\$15,372
Councillor 2	\$61,486	\$5,124	\$46,115	\$15,372
Councillor 3	\$61,486	\$5,124	\$46,115	\$15,372
Total Annual cost	\$378,379	\$31,532	\$283,784	\$94,595

2. That the CEO advise the Chair of the Tribunal of the new remuneration for 2025-26 (via mail to: LGRcenquiries@dsdilgp.qld.gov.au)
3. That the 2025-2026 remuneration budget allocation for Mayor, Deputy Mayor and Councillors be set at \$ 378,379 (excluding superannuation, travel and accommodation costs).

Attendance at meetings by the Mayor, Deputy Mayor or Councillors is taken to be part of the normal remuneration paid and will not be compensated further by

Council. Payment of expenses as per the Councillor Remuneration and Expenses Re-imbursement policy (Policy 111) will still apply.

Resolution No.: 2024/12.14

Carried

TITLE:	Manager - People & Culture - November 2024	DOC REF: 11.2.6
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PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of November 2024.

Moved: Cr Beauchamp

Seconded: Cr Norton

That the Manager – People & Culture November 2024 report is received for information.

Resolution No.: 2024/12.15

Carried

Meeting adjourned for morning tea at 11.09 am.
Meeting resumed at 11.36 am.

TITLE:	WHS Report November 2024	DOC REF: 11.2.7
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PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

Moved: Cr Britton

Seconded: Cr Norton

That the Workplace Health and Safety Report for November 2024 be received for information.

Resolution No.: 2024/12.16

Carried

Mr Paul Bawden joined the meeting at 11.48 am.

11.3 Corporate Services

TITLE:	Director of Corporate & Financial Services November 2024 Report	DOC REF: 11.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

Moved: *Cr Woodhouse*

Seconded: *Cr Britton*

That the Director of Corporate & Financial Services November 2024 report be received for information purposes.

Resolution No.: 2024/12.17

Carried

TITLE:	Comparison of Interest Rates Term Deposits November 2024	DOC REF: 11.3.2
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PURPOSE:

To advise Council on the current Interest Rates available.

Moved: *Cr Britton*

Seconded: *Cr Neilson*

That Council receive the Comparison of Interest Rates Term Deposits November 2024 for information purposes only.

Resolution No.: 2024/12.18

Carried

TITLE:	Financial Report for November 2024	DOC REF: 11.3.3
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PURPOSE:

Financial Summary as at 30 November 2024.

Moved: *Cr Britton*

Seconded: *Cr Beauchamp*

That the Finance Report for November 2024 be received for information. It is to be noted that the 30-Nov-24 Total Liquidity amount of \$20,130,119 was a typographical error and the total amount should be \$21,230,119.

Resolution No.: 2024/12.19

Carried

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – November 2024	DOC REF: 11.4.1
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PURPOSE:

To provide Council with an update of the activities associated with Councils' Economic and Community development roles.

Moved: Cr Neilson

Seconded: Cr Beauchamp

That the Economic and Community Development Report for November 2024 be received for information.

Resolution No.: 2024/12.20

Carried

TITLE:	Min Min Encounter & Boulia Heritage Centre Report – November 2024	DOC REF: 11.4.2
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

Moved: Cr Neilson

Seconded: Cr Britton

That the Min Min Encounter & Boulia Heritage Complex Report for November 2024 be received for information.

Resolution No.: 2024/12.21

Carried

Mr Bawden left the meeting at 12.34 pm.
Meeting adjourned for lunch at 12.35 pm.
Meeting resumed at 1.00 pm.

12 Closed Session

CLOSED MEETING AT 1.22 PM

Council went into a Closed Session of Council to discuss the nominations received for the 2025 Australia Day Awards.

Councillor Norton has declared a prescribed conflict of interest in this discussion. The interest will be dealt with in accordance with resolution number 2024/12.1.

Councillor Norton left the meeting at 1.22 pm.

Moved: Cr Britton

Seconded: Cr Neilson

That Council move into Closed Session in accordance with the *Local Government Regulation 2012* section 254J (3) on the following provision:

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2024/12.22

Carried

OUT OF CLOSED SESSION AT 1.35 PM

Councillor Norton returned to the meeting at 1.35 pm.

Moved: Cr Woodhouse

Seconded: Cr Britton

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2024/12.23

Carried

The following recommendations were resolved from the closed session: 2024/12.24.

Closed under Local Government Regulation 2012 (254J (3))(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Beauchamp

Seconded: Cr Neilson

That Council present a 2025 Australia Day Award to the selected nominees as discussed at the 12th December 2024 meeting.

Resolution No.: 2024/12.24

Carried

13 Late Reports

There were no late reports presented to Council.

14 General Business

Support of Staff Visa Applications - The CEO and DCS provided an update on the two staff members wishing to be supported by Council with their Visa Applications and the consensus was that the value of these two positions was worthy of Council support.

15 Meeting Closure

The Mayor closed the meeting at 1.53 pm.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.

UNCONFIRMED

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations December 2024 Report	DOC REF: 11.1.1
REPORT BY:	Henry Mascarenhas Director of Works and Operations	DATE: 21/01/2025

CORPORATE PLAN REFERENCE:

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being planned for delivery in the first half of 2025.

Top 5 Projects in Delivery listed in terms of Priority:

- 1) Boulia Industrial Sub-Division: Completion of Works by end of March 2025
- 2) Waverley Creek Safety Improvements 93F Dajarra/Mt Isa Road Completion May 2025
- 3) South Urandangi Betterment & LRCI Phase 4 Works, Completion of Works June 2025
- 4) Commencement of Culvert Replacement Works on 93F Dajarra/Mt Isa Road (March 2025 to October 2025)
- 5) Replacement of Culvert on 99D Boulia/Winton Road at CH 276.28 as part of variation to RMPC Contract.

The DWO Council report will revert to the Business as Usual format effective February 2025 meeting.

CONSULTATION: Council Management, Council Staff, GK3, QRA

GOVERNANCE IMPLICATIONS:

All work to be completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Director of Works and Operations December 2024 Report for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report December 2024	DOC REF: 11.2.1
REPORT BY:	Lynn Moore Chief Executive Officer	DATE: 22/01/2025

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

CONTENT:

Quarry Material Native Title/Cultural Heritage Management Agreement Update – Sales Permits and Gravel Pits

BWW Group - A meeting is scheduled for the 22nd Jan for an update on the progress of the QMNTU. It has been reported that they are in early negotiations for an interim agreement with the BWW Group and so we will expect further advices in February/March.

Pitta Pitta – Meeting to be held on 16th January to discuss the content of the Cultural Heritage Management Agreement. This will coincide with the Pitta Pitta AGM to be held on the 17th January.

NWQ Local Resilience Fund – QRA \$4.6m - no further response

Follow-up from QRA and RAPAD has been sought as to the progress of this grant. It was confirmed that this is in the hands of NEMA and awaiting their final approval of the Winton component.

It is concerning that the final due date is June 2026 which effectively means all work completed by March/Apr 2026 and in the interim period there potentially will be two periods of 3 months where we are unable to complete work due to flood events. This grant is also linked to two other grant funding projects for flood warning infrastructure which has now been delayed and does need to be completed before March 2025.

Donohue Highway – Federal Government Funding approval - \$7,300,000

Work can now be scheduled for the Donohue in relation to this funding release. Project 117798-21QLD NP Outback Way - Donohue Highway Progressive Sealing Package 3 stages 5 and 7 approval number QPT300050808 to the value of \$7,300,000.

Flood Warning infrastructure - installation due before March 2025

The locations for the new signs and cameras will be:

- Urandangi South Rd (Mt Isa Rd intersection)
- Urandangi North Rd (Mt Isa Rd intersection)
- Donohue Highway (Mt Isa Rd intersection)
- Donohue Highway (Qld border intersection)
- Christmas Creek (Mt Isa Rd)
- Marion Downs (Bedourie Rd) TBC confirmed with Diamantina Shire

Funding has been approved from Local Recovery and Resilience Grants (LRRG), Queensland Risk and Resilience Fund (QRRF), Queensland Flexible Funding Grant (QFFG). In total over \$656,000 into the safety of our rural roads with the installation of flood warning infrastructure.

Existing cameras and signage are dotted across the shire in 17 different locations stretching from Middleton Channels to Urandangi and out to Cottonbush, these have proved invaluable to staff. All these are managed and controlled electronically using a program designed to manage this by staff.

Our last 'blind spot' is between Mt Isa and Dajarra which will be a future project.

Support for Senior staff and managers – planned – date is set.

Two programs which will be completed over 2 days 18th and 19th February are the Myers Briggs personality preferences and University of South Australia's Organisational Culture Review (date to be advised). This will assist Council and the incoming Chief Executive Officer to gain an insight in the Boulia Shire organisation.

The Outback Way - Billboard Artwork

The Outback Highway Development Committee Artwork for the Donohue Highway was collected in Dec and a decision needs to be made by the Council in the New Year after viewing the Artwork as to where they will be placed.

Residential Estate

DA has been lodged for assessment of the 9 blocks for Stage 1 of the Residential development on Diamantina Street. The project will be broken into 2 areas:

- Construction of services/road infrastructure by the Director of Works and Operations.
- Design and Construction of 2 Executive Staff houses by the People and Culture Manager with consultation with CEO/DCS/DWO.

Events/Conferences/Training

Date	Activity	Attendees	Location/completed
14th January	Contractor Start Up	Contractors, BSC FD Coordinators, CEO	Shire Hall
20th Jan to 22nd Jan	Start-up training for Council staff	Mayor, CEO, Staff, Management,	Shire Hall

		Contractors (some)	
26th Jan 2025	Australia Day	All Councillors	Boulia Shire Hall

CEO Recruitment

The process of recruitment and engaging of the Interim Chief Executive Officer has begun and the advert should be released by the time of this meeting.

Interim CEO:

Mr Ray Geraghty who has acted in the CEO role several times before has agreed to stand in while the recruitment process is completed to enable a smooth transition. He will commence on Tuesday 18th February 2025.

RECOMMENDATION:

1. That the CEO Report for December 2024 be received for information and action.
2. That consideration be given to the placement of the 'Billboard Art'.

ATTACHMENTS: Nil

Chief Executive Officer	Ms Lynn Moore
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TITLE:	Action List Update December 2024	DOC REF: 11.2.2
REPORT BY:	Ms Lynn Moore Chief Executive Officer	DATE: 10/12/2024

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**

PURPOSE:

To present to Council an updated Action List.

CONTENT:

Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.

Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.

Once an action has been shown as completed it is removed from the list.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That Council receive the Action List update for December 2024 for information.

ATTACHMENTS:

1. Action List update December 2024 [**11.2.2.1** - 6 pages]


Chief Executive Officer	Ms Lynn Moore
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Boulia Shire Council Action List

	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
Friday, 21st April 2023					
1.	21/04/2023		Cars to be removed from Urandangi after flood event. <i>Ronnie to arrange this asap.</i>	RUS - action WMgr - oversight Budget – Gen Res	26/11/2024 Significant costs to make this happen, investigating various alternatives.
Friday, 18th August 2023					
2.	18/08/2023		Shade for Robinson Park – Concept brief to be completed	W4Q-5 DWO-delivery ECDM-oversight Budget – W4Q	26/11/2024 Earmarked to commence in Q3 of FY25. 8/11/2024 Allocation of funds made through W4Q round 5. \$520,00 – handed to DWO for project.
Friday, 19 th January 2024					
3.	19/1/24	2024/01.20	Tender: T2023-24.5 Sale of lots L404/B2671 and L405/B2671 Mulligan Street, Boulia (closed) (b) A survey for an access easement across the rear of lots L404/B2671 and L405/B2671 (to Council's requirements) be undertaken and registered by Boulia Shire Council.	DWO – primary DCS-Public Trustee WMgr - delivery Budget - Land Dev	22/1/25 Update; no sale enquiry recd. (b)Easement Survey completed and amended to be 8m wide for lots 402-405. Lot 405 on B2671 (block 40)– BSC owned Lot 404 on B2671 (block 34)-Elliott owned (decd) Lot 403 on B2671 (block 30)-BSC owned Lot 402 on B2671 (block 26)-BSC owned 8/11/2024 Public Trustee is working on this file to sort last ownership issue.
4.	19/01/2024		Wash Down Bay Council requested fees for charging to use the washdown bay-payment options to be investigated.	WMgr - action Budget - Gen Res	26/11/2024 Investigated with Winton Shire, they use a coin operated system \$1/15min slot.
5.	19/01/2024		Outback Way Funding BSC to review Longreach Channel on the Donohue Hwy with the installation of culverts. This channel goes under water before the Georgina River crossing.	DWO - primary GBA - design WMgr - delivery Budget - subject to grant funding	26/11/2024 Project earmarked to commence post current flood season. 10/10/2024 Bridge Study has been approved by QRA.

6.	19/01/2024		<p>Boulia Household Water BSC to investigate and advise on:</p> <ol style="list-style-type: none"> 1. Installation of a third water-storage tank. 2. Cyclone separating system for debris. 3. Modular filtration system (and Treatment Officer on a retainer basis). Dual water supply? To reduce treated water usage? 4. Water filters for each residence and business in the township. 	<p>DWO - primary WMgr - investigation Budget - ?</p>	<p>22/1/2025 Full business case to be completed on options ready to be a shelf ready project for future funding.</p> <p>26/11/2024 Need political support to get this over the line.</p> <p>15/10/2024 LGGSP Funding application unsuccessful. Mayoral letters sent to Federal and State Water Ministers to request consideration for funding assistance.</p>
Tuesday 12th March 2024					
7.	12/03/2024		<p>Cllr Neilson: Investigate potential for footpaths to be done via TIDS funding</p>	<p>W/Mgr - investigate RUS - action Budget - TIDS/Gen Res</p>	<p>26/11/2024 Expect to know more about Active Grant application around February 2025.</p> <p>30/09/2024 TMR funding application submitted. Await outcome.</p>
Wednesday 24th April 2024					
8.	24/4/2024		<p>Investigations to be made about rating categories for wildlife reserves (currently zoned as nature reserves)</p>	DCS - investigate	<p>20/01/2025 investigating for possible inclusion in 25-26 budget.</p> <p>10/6/2024 To be investigated.</p>
9.	24/04/2024	2024/04.3	<p>2. That a future budget allocation be considered in the 2025-2030 budget for Councillor and Management attendance at future Australian Institute of Company Directors AICD (or like) training.</p>	DCS - Budget	<p>20/01/2025 Included in training budget for 25/26 budget.</p> <p>8/11/2024 LGAQ have advised training for 24-28 February 2025 in Brisbane, \$8,280 per person, awaiting Councillor interest to attend, budget review will be done accordingly.</p>
Friday 31st May 2024					
10.	31/05/2024	2024/05.17	<p>That Council proceed with the proposal to purchase the artwork from the Outdoor Billboard Gallery and authorise the Chief Executive Officer to carry out the purchase.</p>	<p>CEO – oversight WMgr-action to install</p>	<p>22/1/2025- Council to suggest locations.</p> <p>19/11/2024 Artwork to be collected in December and decision to be made by Council in the New Year after viewing Artwork as to where it will be placed.</p>
11.	31/05/2024	Cllr Woodhouse	<p>Increased Social Housing Councillor Woodhouse raised the need for having short term emergency housing available in Boulia. Item to be added to the Action List for further progressing.</p>	<p>ECDM - action CEO - oversight</p>	<p>21/1/2025 Qld Housing building 2 duplex units in Moonah St.</p> <p>19/07/2024 See CEO monthly information report in July 2024 Ordinary Meeting agenda for comments on funding opportunities identified.</p>

Friday 28 th June 2024					
12.	28/06/2024	Cllr Norton	Footpath on Herbert Street where the old pool site used to be (next to Desert Sands Motel/corner of Herbert and Hamilton Street) - needs repair, is getting worse	DWO – Action	26/11/2024 Awaiting outcome on the Active Transport from TMR.
Friday 26 th July 2024					
13.	26/07/2024	Cllr Norton/CEO	Installation of automatic sliding doors at entrance to the Min Min Encounter and checking of the operation of the side door at the Shire Hall.	ECDM – Action (MME) Admin Super – Action (Shire Hall)	22/01/2025 Has been inspected, ECDM has the information regarding why a new sliding door would not be feasible.
Wednesday 14 th August 2024					
14.	14/08/2024		Proposal to change Council flag from only emblem to new Council stacked logo	Admin Team/EAR - Action	20/1/2025 awaiting delivery.
Friday 23 rd August 2024					
15.	23/08/2024	Suggestions made by K. Mc Kelvie (during Deputation to Council)	<ul style="list-style-type: none"> • Improvements to be made on Council's social media platforms (more engagement) and encourage Google Reviews • Min Min Encounter flags looking dreary • Reminder to Graziers about what is private property and what is not • Consider turning the dog park on the corner of Herbert and Hamilton Street into a desert botanical garden. 	ECDM - Action	<p>26/11/2024 Approaches to improve social media opportunities are being investigated.</p> <p>23/09/2024 The Min Min Encounter flags have been replaced.</p> <p>The dog park and amenities are used by community and visitors. A desert botanical garden would benefit from a more appropriate setting.</p>
16.	23/08/2024	Cllr Neilson	Investigate possibility of using solar road markers	DWO - Action	26/11/2024 WIP
17.	23/08/2024	2024/08.27	That Council decide what is appropriate to be included in the land compensation claim and that the CEO advise DAF on the outcome.	CEO - Action	27/08/2024 Letter of Response sent to DAF
Friday 27 th September 2024					
18.	27/09/2024		Investigate Council getting robotic cleaner to run 6 monthly in ground reservoirs (once old tank relined).	DWO - Action	<p>26/11/2024 DWO need to review report from Diving Contractors.</p> <p>Pending</p>
19.	27/09/2024		Peak creek toilets, look at solar lights for inside of toilets. Too dark still.	WMgr – Action	<p>26/11/2024 BSC to submit Quote to TMR and then get this completed.</p> <p>Pending</p>

20.	27/09/2024		Roof Painter – painting houses/buildings with heat resistant paint – possibly trial a few places and yearly get done. Review western wall on 63 Herbert St to be painted in heat resistant paint.	MPC – Action	22/1/2025 Quote to be requested from painter and included in budget deliberations.
Friday 29th November 2024					
21.	29/11/2024	2024/11.20	That Council resolves to undertake a review of the Boulia Shire Local Laws.	DCS – Action	20/1/2025 Workshop being held in February 25. 10/12/2024 In progress
22.	29/11/2024	2024/11.30	That Council endorse the CEO to contact Moray and Agnew to assist with the legal interpretation and subsequent recommendations of this Draft Cultural Heritage Management Agreement in its current form for the review by Council.	CEO – Action	22/1/2025 Response received after the AGM, CEO is undertaking the re-write of the CHMA to submit to Pitta Pitta Lawyer.
23.	29/11/2024	2024/11.31	1. That Council endorses the application to Immigration to obtain a Sponsor membership for Boulia Shire Council. 2. Give delegation to the CEO to investigate each application on a case-by-case basis and do visa applications where necessary.	DCS – Action	20/1/2025 Application for one employee is underway. Second employee withdrew request.
Friday 12th December 2024					
24.	12/12/2024	2024/12.13	1. That Council endorse the letter to Minister Tony Perrett for the review of the new interpretation of the Native Title Act 1993. 2. That the letter be submitted to RAPAD for their review and submission to Minister Tony Perrett on behalf of the RAPAD group of Councils. 3. That RAPAD group of Councils calls on the new State Government to review the implementation of the policy position of the previous government requiring an Indigenous Land Use Agreement be negotiated prior to the renewal of quarry permits.	Action - CEO	17/12/2024 Letter sent to Minister Perrett, cc'd to Hon A Leahy, Mr Sean Dillon 17/12/2024 Letter sent to RAPAD. Advice received back that the matter would be included in the board documents for 20 th December RAPAD meeting.  Letter to Hon Tony Perrett- Sales Permit
25.	12/12/2024	2024/12.14	That the CEO advise the Chair of the Tribunal of the new remuneration for 2025-26 (via mail to: LGRcenquiries@dsdilgp.qld.gov.au)	CEO – Action	17/12/2024 Notice of Council resolution sent to Tribunal.

COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS				
NUMBER	DATE	Staff Member	PROJECT ISSUE:	RESPONSE
1.	19/6/2020	DWO/WMgr	TOURISM/ LIVEABILITY Cllr Edgar: Dam/recreational water park (boating etc)	15/2/2024: To be reviewed during the 'visioning' project - new Council March 2024 – review of Corporate Plan in 2025-2030 26/02/2021: Alternative dam location - obtain drone footage to identify potential location. This has been raised several times.
2.	19/06/2020	ECDM/WMgr	BRANDING/TOURISM Cllr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan in 2025-2030 31/10/23: Signs quite expensive, subject to funding?
3.	26/02/2021	WMgr	TOURISM/LIVEABILITY Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan in 2025-2030
4.	17/08/2020	WMgr	TOURISM Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge -suggested) to the Rodeo Grounds Stakeholders: Pitta Pitta, Ventia, Workcamp	Review of Corporate Plan in 2025-2030 15/2/2024 Pitta Pitta land compensation case will impact this and also the freehold land which intersects land between the Burke River Bridge and the Racecourse. 13/6/2023: Possible legacy project through Ventia (NBN) could get this off the ground. Discussions commenced. 24/11/22: idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guideposts/labour, and plant. Indigenous story signs to be developed with locals.
5.	23/06/2023	Councillors CEO/DWO	LIVEABILITY - FUTURE RESIDENTIAL LAND SIZING consideration to be given on what size blocks could be made.	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan in 2025-2030 20/11/2023: Discussion workshop held. Brainstorming ideas noted for future consideration.
6.	22/09/2023	Cllrs	LIVEABILITY - FUTURE PLANNING Councillor Neilson suggested that boarding type accommodation be considering in Council's future planning.	17/6/2024 Council has received development application for private boarding - currently being advertised. review of Corporate Plan 2025-2030 15/2/2024: This is an option which needs to be considered by private individuals/organisations.
7.	22/09/2023	DWO	ECONOMIC DEVELOPMENT - HEAVY DUTY TRUCK BAYS AND MOBILE TOWERS Councillor Britton suggested future consideration be given to heavy duty truck bays and mobile towers between Boulia and the Northern Territory.	17/12/2024 Submission completed for the Mobile Blackspot funding round.

8.	21/10/2022	WMgr	LIVEABILITY Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	10/11/2022: The request has been sent to TMR. Awaiting road inspection by TMR.
9.	23/02/2024	CEO	LIVEABILITY Post Office/Community Hub : if Community Hub doesn't go ahead, consider Post Office being moved or refurbished and getting a container for mail (e.g 10x7 foot)	16/1/2025 Community Hub funding approved \$10.4m
10.	06/12/2024	ECDM	Pool Surrounds - cement area around the public swimming pool is now very slippery and a hazard since the resin has been applied.	22/1/2025 signs to be installed.

TITLE:	Manager - People & Culture - December 2024	DOC REF: 11.2.3
REPORT BY:	Rebecka Britton Manager People and Culture	DATE: 22/01/2025

CORPORATE PLAN REFERENCE:

Key Priority 3: Economic Development - A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.1.1: Encourage a diverse supply of housing affordability and choices

3.1.2: Council owned housing is managed, is affordable, and which is suitable to meet demands

Key Priority 7: Valuing our greatest asset – people

7.1: An innovative culture

7.1.1: Adopt employment practices that develop and support a motivated and focused workforce

7.1.3: Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of December 2024.

CONTENT:

HOUSING

Occupancy

Houses	All houses are occupied (see note)
Melrose Units	All units are occupied
47 Pituri Units	All units are occupied
58 Pituri Units	4/6 are leased. Balance of units are vacant/allocated to contract staff
61 Moonah Units	1 unit occupied, 1 awaiting maintenance, 1 vacant

Note – one house has been vacated by a staff member but is unable to be tenanted until upgrades are undertaken.

Capital Upgrades

Capital works are being undertaken on housing stock on a planned/project basis with Tonkies Carpentry/Nortons Fencing.

Asset Management Plan

Investigating options for Asset Management Plan as current plan is due to expire in 2025. Have received quotes & seeking further information regarding structure of documentation provided throughout process.

Note – It will be part of the process that all houses are assessed/measured in current conditions to ascertain accurate reflection of costs to enhance standard.

This will be communicated to tenants and tenants will be given significant notice. Photos will be undertaken by the provider.

New Residential Estate – Executive Staff Housing

Develop initial concept to put forward for future project development/tender in consultation with DWO.

HUMAN RESOURCES

Available Positions

- Currently advertising for casuals across the organisation
- RCM – Multi Skilled Plant Operator
- Depot Administration – Permanent Part Time
- Recreation, Sport & Wellbeing Officer
- Chief Executive Officer – advertisement live 21/1/2025 (Macarthur)

Recent Engagements

- Administration Officer – Full Time
- RLPO Trainee
- Casual – Town Services
- Supervisor – Administration Services (Internal engagement)
- Extension of Contract Works – Site Supervisor Contract
- Commencement of ACEO – Ray Geraghty 18/2/2025

LEARNING & DEVELOPMENT

- Fee Free Tafe options made available to staff
- High Performing Teams training – LGAQ funded – scheduled for executive staff in Feb
- UNISA Workforce Culture Survey to be undertaken early 2025 – has been sent out to all employees

PEOPLE & CULTURE - MISCELLANEOUS

- Remote Jobs & Economic Development Program – See report
- Strong & Resilient – Inclusive Communities – See Report
- Comprehensive report to LGAQ RE Workforce data 2023-2024

CONSULTATION: CEO – Lynn Moore

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Manager – People & Culture December 2024 report is received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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TITLE:	Concept Brief for Strong & Resilient Communities (SARC) – Inclusive Communities - Round 4	DOC REF: 11.2.4
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REPORT BY:	Rebecka Britton Manager People and Culture	DATE: 21/1/2025
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CORPORATE PLAN REFERENCE:

Key Priority 7: Valuing our greatest asset – people

7.6: Develop new employment opportunities

7.6.1: Partner with other organisations who can deliver training to improve prospects of future employment roles within Council.

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with information regarding a concept brief for Strong & Resilient Communities funding available.

CONTENT:

Funding: Strong & Resilient Communities (SARC) Activity – Inclusive Communities - Round 4

Agency: Australian Government – Department of Social Services - Families & Communities Program

Purpose:

- support young people 12 to 18 years who are disengaged, or at risk of disengaging, from education to reconnect with their community, school, training and/or employment.
- support people with disability to participate in the community, and work towards becoming or remaining independent and engaged in the economy and/or society.
- support women who experience, or are at risk of experiencing, isolation, or discrimination to participate in the community and/or economy, and increase their self-agency.
- support people who are unemployed to increase participation in the community and/or increase their capacity to engage in employment, training, or existing employment services.

Grant Period: 1/7/2025 - 30/6/2027

Notification if Successful: May 2025

Commencement Date: 1/7/2025

1. Title: Pilot Opportunity for Remote Undertaking & Practical Engagement in Diploma of Early Childhood, Education & Care – Connecting Community & Country to Advancement opportunities

2. Background: Community engagement & strategic planning has identified the necessity for implementation of child care facilities for the last 8 years. Limited

opportunity has previously been available to train a person to comply with the *Education & Care Services Regulation 2013* as an employee of the Boulia Shire Council and there has been nil appetite from the community to commence a Family Day Care Model.

3. Objective: To train a current (preferred) resident within the Boulia community to undertake a Diploma in Early Childhood Education & Care. This proposed role would look to provide practical experience and training within established groups & programs in the Boulia Community. This role would seek to gain practical experience from outside the shire in other remote communities (Winton/Cloncurry/Julia Creek) to further extend training, experience & professional networks as the future of this role would co-ordinate the implementation and delivery of the future of childcare within Boulia.

4. Target Audience: Local residents within the shire with an appetite to commit to undertaking further studies.

5. Key Features or Elements: This program would offer a full time position. Further definition will be required but initial thoughts as follows:

Primarily the responsibility of the participant would be to complete the Diploma in Early Childhood Education & Care through TAFE or C&K (as recommended). This would be undertaken in a remote capacity with physical attendance at appropriate programs (First Five/RAFS/Bilbies Playgroup) for support & education. IT infrastructure for ensuring accessibility for IT infrastructure would be available at the Boulia Shire Council Library.

Further to the Diploma, education in Operational Management of the Facility would be something further that could be further provided depending on a candidates diligence of study and appetite to advance further.

The successful person will be eligible to sign up and utilise the Country Universities Centre and have access to the support of the facility manager.

Practical experience would be gained by bimonthly periods of 'experience' in supporting established centres within our surrounding shires.

6. Benefits: Ensuring compliance in having a qualified person to undertake the role of 'Director' within the framework of a childcare facility will ensure initial compliance with regulatory requirements.

- Provide ongoing advancement opportunities for local persons
- Provide future opportunity for mothers to return to work, enhancing their family capacity for income earning as well as sense of purpose & wellbeing
- Provide future training opportunities for young persons/school leavers
- Provide future work/life balance – parents can work effectively knowing their children are safe, cared for and are being enriched with opportunity & advancements
- Support for Early Childhood Development: Quality childcare provides educational and social benefits for children, helping them develop critical skills early
- Educational Advancement: Early childhood education programs can raise the long-term educational attainment levels in the region.
- Attracting & Retaining Staff – Incentive for families to relocate in region
- Economic Growth: Increased workforce participation boosts local economies through spending & reduced dependency on social services
- Enhanced Community Wellbeing: Childcare services contribute to a sense of community, offering a support network for parents and children

- Provide children with safe spaces to learn, socialise and thrive in their first 1000 days
- Foster social connections: Opportunities to engage with peers to build essential emotional & social skills
- To enhance to liveability of the Boulia region: Remote regions with childcare facilities are more attractive to families when considering long term educational goals for their children
- Encourages population growth
- Satisfaction of community in achieving a goal that has been continually identified

7. Challenges and Risks:

- Program Participant Interest (There has been interest put forward by one suitable candidate)
- Housing Availability
- Access to training/mentor
- Access to IT/connectivity
- Long Day Care model may not be viable – Family Day Care to be considered
- Financial feasibility of entire program

8. Resources Needed:

- Budget (in development with DCS)
- Training Program
- Mentor
- Training facility
- IT Equipment & Access

9. Timeline:

- EOI for interested candidates – immediate
- 1st July 2025 for commencement if successful
- Quarterly or bi-monthly (2 weeks) blocks of practical experience in other towns
- 18 months for completion of Diploma – possibility to extend if necessary to support employee

10. Metrics for Success:

- Parent/Community Satisfaction
- Local interest in employment opportunities/career advancement
- Module completion of Cert III in Children's Services
- Continued interest being expressed for future roles (maintain EOI advert)

11. Additional Notes:

Western Qld Primary Health Network are in full support of this initiative & will be providing a letter of support. Significant research has been investigated into community specific initiatives working towards 'closing the gap', early childhood interventions & the first 1000 days.

To be applied for in conjunction with other currently available programs:

Community Jobs & Business Fund (CJBF): to provide funding for equipment, operational costs & infrastructure to directly support bringing jobs created under the Job Creation scheme into existence. (Up to \$500,000)

Job Creation (JC): fund the cost of wages & related entitlements to provide people in remote communities with more jobs & fair pay & conditions.

Conclusion

Success in this stream would look like at minimum - a local person being provided an opportunity to undertake appropriate study to be qualified and experienced in the facilitation of early childhood, education and care as well as knowledgeable about relevant service delivery within the regions of Cloncurry/Julia Creek/Mount Isa/Longreach/Winton (subject to willingness of services to participate).

Closing Date for Grant Opportunity: 20/2/2025 9pm AEDT

CONSULTATION:

Internal: Economic & Community Development Staff – ECDM & Library

External: Western Qld Primary Health Network; Boulia Bilbies Playgroup;

External Child Care Agencies; Country Universities Centre; C&K/TAFE

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the 'Concept Brief for Strong & Resilient Communities (SARC) – Inclusive Communities - Round 4' report be received for Council's information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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TITLE:	Project Concepts for consideration - RJED - Infrastructure	DOC REF: 11.2.5
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REPORT BY:	Rebecka Britton Manager People and Culture	DATE: 22/01/2025
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CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.3: Well planned

2.3.4: Facilitate land and infrastructure development that meets the needs of the community and fits with the financial constraints of Council, key stakeholders including State and Federal governments

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an infrastructure project concept for consideration in relation to Remote Jobs & Economic Development Program – Round One (RJED) funding.

CONTENT:

Funding: Remote Jobs & Economic Development Program – Round One

Agency: National Indigenous Australians Agency – Australian Government

Purpose: Job Creation in Remote Employment Service regions for local members of community that are declared program participants for Remote Employment Services.

Job Creation (JC): fund the cost of wages & related entitlements to provide people in remote communities with more jobs & fair pay & conditions.

Community Jobs & Business Fund (CJBF): to provide funding for equipment, operational costs & infrastructure to directly support bringing jobs created under the Job Creation scheme into existence. (Up to \$500,000)

Notification if Successful: First 6 months of 2025

Commencement Date: 1/7/2025

1. Title: Connecting Kids & Country to Early Learning - Creation of Channel Country Early Learning Education Centre – improving the lives of remote & First Nations children through better access to quality early childhood education & care in a culturally connected & safe environment. Boulia Shire Library remodel – redesign.

2. Background: Community Engagement & strategic planning has identified the necessity for implementation of childcare facilities for the last 8 years. Limited funds have previously been available to support the modification of existing or purchase of new infrastructure. This program presents itself at an opportune time after the announcement of the successful funding for the provision of the Community Hub. As the hub encompasses a library facility, this presents

opportunity to utilise existing infrastructure to modify into a suitably compliant facility to enable the provision of childcare.

3. Objective: To modify the existing infrastructure of the Boulia Library to be in compliance for delivery of childcare services under a long day care model for a minimum of 7 children aged 2 and up.

4. Target Audience: Families within the Boulia region that have pre-school aged children (0-3.5 years of age). All families identify as remote and approximately 50% of families identify as first nations persons.

5. Key Features or Elements: The repurpose of existing infrastructure – Boulia Shire Library – to be modified and have additions made to comply with Early Childhood & Education Care Framework & Regulations.

Key attention to be given to integration of local culture with a significant focus placed on gross motor development.

6. Benefits: The centre once complete would provide a wealth of opportunities for the community at whole including:

- Provide ongoing employment opportunities for local persons
- Provide opportunity for mothers to return to work, enhancing their family capacity for income earning as well as sense of purpose & wellbeing
- Provide future training opportunities for young persons/school leavers
- Provide work/life balance: parents can work effectively knowing their children are safe, cared for and are being enriched with opportunity & advancements
- Support for Early Childhood Development: Quality childcare provides educational and social benefits for children, helping them develop critical skills early.
- Educational Advancement: Early childhood education programs can raise the long-term educational attainment levels in the region.
- Attracting & Retaining Staff – Incentive for families to relocate in region
- Economic Growth: Increased workforce participation boosts local economies through spending & reduced dependency on social services
- Enhanced Community Wellbeing: Childcare services contribute to a sense of community, offering a support network for parents and children
- Provide children with safe spaces to learn, socialise and thrive in their first 1000 days
- Foster social connections: Opportunities to engage with peers to build essential emotional & social skills
- To enhance to liveability of the Boulia region: Remote regions with childcare facilities are more attractive to families when considering long term educational goals for their children
- Encourages population growth
- Satisfaction of community in achieving a goal that has been continually identified

7. Challenges and Risks:

- Cost
- Tradesperson suitability/availability
- Project Management
- Existing Building Modifications

- Community Hub project
- Financial Sustainability
- Quality of Care

8. Resources Needed:

- Budget (in development with DCS)
- Architectural/Engineered Plans
- Tradespersons (Structural/Addition upgrades)
- Project Manager
- Safety & Risk Assessments
- Future Operational Plan
- IT/Communications/Security
- Community & Stakeholder Engagement
- Collaborations with relevant organisations
- Long term forecast of asset management/upgrades

9. Timeline:

- 1st July 2025 for engagement of project management
- Report on compliance requirements for ECEC standards
- Local tradespersons
- 18 months for completion of modifications (dependent on Community Hub Project)
- Library to remain as a functional Library service centre for the duration of project being undertaken

10. Metrics for Success:

- Registration of eligibility to undertake Childcare Service
- Building Compliance
- Accreditation
- Parent/Community Satisfaction
- Staff Retention
- Local interest in employment opportunities/career advancement

11. Additional Notes:

Western Qld Primary Health Network are in full support of this initiative & will be providing a letter of support.

To be applied for in conjunction with another available stream:

Job Creation (JC): fund the cost of wages & related entitlements to provide people in remote communities with more jobs & fair pay & conditions.

Further project connectivity/collaboration: (FEBRUARY 2025)

Strong & Resilient Communities – Inclusive Communities
Employee Engagement – Diploma of Children's Services

Conclusion

Success in this stream would look like being able to modify the existing Boulia Shire Library to adhere to Early Childhood Education & Care Standards within budget, increasing appropriate storage & creating environmentally & culturally appropriate gross motor development opportunities in the next 18 months.

Closing Date for Grant Opportunity: 3/2/2025 2pm AEDT

CONSULTATION:

Internal: Economic & Community Development Staff – ECDM & Library

External: Western Qld Primary Health Network; Boulia Bilbies Playgroup

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the 'Project Concepts for consideration - RJED – Infrastructure' report be received for Council's information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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TITLE:	Project Concepts for consideration - RJED - Job Creation	DOC REF: 11.2.6
REPORT BY:	Rebecka Britton Manager People and Culture	DATE: 21/1/2025

CORPORATE PLAN REFERENCE:

Key Priority 7: Valuing our greatest asset – people

7.6: Develop new employment opportunities

7.6.1: Partner with other organisations who can deliver training to improve prospects of future employment roles within Council.

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with a job creation project concept for consideration in relation to Remote Jobs & Economic Development Program – Round One (RJED) funding.

CONTENT:

Funding: Remote Jobs & Economic Development Program – Round One

Agency: National Indigenous Australians Agency – Australian Government

Purpose: Job creation in Remote Employment Service regions for local members of community that are declared program participants for Remote Employment Services.

Job Creation (JC): fund the cost of wages & related entitlements to provide people in remote communities with more jobs & fair pay & conditions.

Community Jobs & Business Fund (CJBF): to provide funding for equipment, operational costs & infrastructure to directly support bringing jobs created under the Job Creation scheme into existence. (Up to \$500,000)

Notification if Successful: First 6 months of 2025

Commencement Date: 1/7/2025

1. Title: Creation of Channel Country Early Learning Education Centre – improving the lives of remote & first nations children through better access to quality early childhood education & care. Boulia Shire Library remodel – redesign.

2. Background: Community Engagement & strategic planning has identified the necessity for implementation of childcare facilities for the last 8 years. Limited opportunity has previously been available to train a person to comply with the *Education & Care Services Regulation 2013* as an employee of the Boulia Shire Council and there has been nil appetite from the community to commence a Family Day Care Model.

3. Objective: To train a currently unemployed local person within the Boulia community to undertake a traineeship in Certificate III in Children's Services. This

proposed role would look to provide practical experience and training within established groups & programs in the Boulia Community. This role would seek to gain practical experience from outside the shire in other remote communities (Winton/Cloncurry/Julia Creek) to further extend training, experience & professional networks.

4. Target Audience: Current declared program participants in the Remote Employment Services program (Rainbow Gateway). Participation in this program since COVID is no longer mandatory.

5. Key Features or Elements: This program would offer a full-time position. Further definition will be required but initial thoughts as follows:

Primarily the responsibility of the participant would be to complete the Certificate III in Children's Services through TAFE or C&K (as recommended). This would be undertaken in a remote capacity. IT infrastructure for ensuring accessibility for IT infrastructure would be available at the Boulia Shire Council Library.

The successful person will be eligible to sign up and utilise the Country Universities Centre and have access to the support of the facility manager. Practical experience would be gained by quarterly periods of 'experience' in established centres within our surrounding shires.

6. Benefits:

- Provide ongoing employment opportunities for local persons
- Provide future opportunity for mothers to return to work, enhancing their family capacity for income earning as well as sense of purpose & wellbeing
- Provide future training opportunities for young persons/school leavers
- Provide future work/life balance – parents can work effectively knowing their children are safe, cared for and are being enriched with opportunity & advancements
- Support for Early Childhood Development: Quality childcare provides educational and social benefits for children, helping them develop critical skills early.
- Educational Advancement: Early childhood education programs can raise the long-term educational attainment levels in the region.
- Attracting & Retaining Staff: Incentive for families to relocate in region
- Economic Growth: Increased workforce participation boosts local economies through spending & reduced dependency on social services
- Enhanced Community Wellbeing: Childcare services contribute to a sense of community, offering a support network for parents and children
- Provide children with safe spaces to learn, socialise and thrive in their first 1000 days
- Foster social connections: Opportunities to engage with peers to build essential emotional & social skills
- To enhance the liveability of the Boulia region: Remote regions with childcare facilities are more attractive to families when considering long term educational goals for their children
- Encourages population growth
- Satisfaction of community in achieving a goal that has been continually identified

7. Challenges and Risks:

- Program Participant Interest
- Housing Availability
- Access to training/mentor
- Access to IT/connectivity
- Long Day Care model may not be viable – Family Day Care to be considered
- Financial feasibility of entire program

8. Resources Needed:

- Budget (in development with DCS)
- Training Program
- Mentor
- Training facility
- IT Equipment & Access

9. Timeline:

- EOI for interested candidates – immediate & remain open
- 1st July 2025 for commencement
- Quarterly or bi-monthly (2 weeks) blocks of practical experience in other towns
- 12 months for completion of Cert III – possibility to extend if necessary to support employee

10. Metrics for Success:

- Parent/Community Satisfaction
- Local interest in employment opportunities/career advancement
- Module completion of Cert III in Children's Services
- Continued interest being expressed for future roles (maintain EOI advert)

11. Additional Notes:

Western Qld Primary Health Network are in full support of this initiative & will be providing a letter of support. Significant research has been investigated into community specific initiatives working towards 'closing the gap', early childhood interventions & the first 1000 days.

To be applied for in conjunction with other available streams:

Community Jobs & Business Fund (CJBF): to provide funding for equipment, operational costs & infrastructure to directly support bringing jobs created under the Job Creation scheme into existence. (Up to \$500,000)

Further project connectivity/collaboration: (FEBRUARY 2025)

Strong & Resilient Communities – Inclusive Communities
Employee Engagement – Diploma of Children's Services

Conclusion

Success in this stream would look like at minimum - a local person being provided an opportunity to undertake a reasonably paid role to become educated and skilled in the facilitation of children's services and knowledgeable about relevant service delivery within the regions of Cloncurry/Julia Creek/Mount Isa/Longreach/Winton (subject to willingness of services to participate).

Closing Date for Grant Opportunity: 3/2/2025 2pm AEDT

CONSULTATION:

Internal: Economic & Community Development Staff – ECDM & Library

External: Western Qld Primary Health Network; Boulia Bilbies Playgroup; Tonkies Carpentry; Norton's Fencing

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the 'Project Concepts for consideration - RJED - Job Creation' report be received for Council's information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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11.3 Corporate Services

TITLE:	Director Corporate & Financial Services December 2024 Report	DOC REF: 11.3.1
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REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 22/01/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.1.2: Effective internal and external communication and records management

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

Key Priority 5: Robust Governance

5.4: Sustainability

5.4.1: Council's offices, depots and business enterprises are operated under 'value for money' principles

5.4.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

CONTENT:

Local Laws Review

Council have engaged Peter Mann from Blackall-Tambo Regional Council to assist in review of our current Local Laws with consideration being given to changes in Acts, Regulations, and trends in Councils of similar region.

A workshop is being held Thursday, January 23rd with our working group.

Altus Payroll Implementation Project

A team of 5 Officers (Staff) are working on this project with ReadyTech Consultants to implement a new payroll system that will allow a lot of efficiencies for the Council as well as giving the Employees the ease of electronically applying for leave and putting in timesheets.

This will be a major change for the Staff, planned on-site training for all Staff across the organisation will be scheduled prior to going live. This system will automatically interface with our current finance system, SynergySoft.

ReadyTech team are currently running parallel pay runs for comparison and to ensure all set up is complete. Work is ongoing in this area.

Register of Pre-Qualified Suppliers (RPQS) for Plant Hire, Trade Services and Material Supply

We have engaged We Are Peak to assist with the review of tender templates as well as managing the Tender on Vendor Panel to ensure full transparency and value for money.

The Tender is due to be released 2pm, Monday 13th January 2025 with a closing date of 14th March 2025. Advertising has commenced prior to the opening of the Tender so Suppliers are aware early.

This tender will run for 3 years starting July 2025 with an option of 1 year + 1 year extensions, so Tender can run up to 5 years before full re-tendering will be required. There are still yearly requirements to be met by the Suppliers.

The evaluation of the Tender is being done in sections with an Evaluation Committee.

This tender runs for a considerable time so there will be the option every 12 months to re-advertise and suppliers that are not already a part of the Register will have an opportunity to submit and go through the process as all others have had to do. This has come about due to new business's coming into the area and or willing to work in the Boulia region.

Meetings

I have attended the following meetings during December:

- PKF – Financial Reporting Webinar
- Audit & Risk Management Chair, Michelle Reynolds – Teams, review of yearly plan
- QRA Meeting – Jake Ellwood and Gavin Williams, Face to face
- TMR Monthly meeting – Teams
- Payroll Demonstration – ReadyTech - Teams
- PID – Public Interest Disclosure Agency Network Training - Teams
- Peak Services (We are Peak) X 3 – Joneil Palenzuela, Tender preparation – Plant Hire, Trade Services and Material Supply Service – Teams
- WQPHN Consumer Advisory Committee Meeting - Teams
- Employee Visa Sponsorship Meetings X 2 – Lurn Budd, Ramsden Lawyers
- Local Laws Review meeting – Peter Mann, Blackall Tambo Regional Council
- LGGSP Grant Feedback – Mark Askins, Paul Pedersen – DSDILGP - Teams

Future Approved Travel

- 30-31 January 2025 LGFP (Local Government Finance Professionals) Planning meeting in Brisbane
- 25 March 2025 – Tropical Training – Department of Local Government, Water and Volunteers - Longreach
- 8 April 2025 CAC – Consumer Advisory Committee meeting – Brisbane
- 30 May 2025 – WLA (Women's Leadership Australia) Symposium - Brisbane

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Director of Corporate & Financial Services December 2024 report be received for information purposes.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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TITLE:	Financial Report for December 2024	DOC REF: 11.3.2
REPORT BY:	Graeme Gillam Finance Manager	DATE: 10/01/2025

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.1.2: Effective internal and external communication and records management

5.1.3: Adopt and integrated risk management approach

RISK MANAGEMENT:

Information Report only – not applicable.

PURPOSE:

Financial Summary as at 31 December 2024.

CONTENT:

Cash Position:

The Cash Position determines the expected money the Council should have after every period.

Income

Total revenues to 31 December 2024 were \$18,863,824. This equates to approximately 108% of this year's budget.

Expenditure

Operating expenses to 31 December 2024 were \$8,973,871. This equates to approximately 48% of this year's budget.

Liquidity

The Cash Position determines the expected money the Council should have after every period.

Cash Position:

The Cash Position determines the expected money the Council should have after every period.

	31-Dec-24	30-Nov-24
Cash at Hand	21,174,425	18,401,565
Net Cash Equivalent (Debtors-Creditors)	(126,831)	1,984,912
Total	\$21,047,594	\$20,386,476

Liquidity

CBA			\$411,093
Floats			\$1,195
<u>Investments</u>			
CBA At Call	4.35%	\$8,722,011	
QTC	5.26%	\$12,040,126	\$20,762,137
		Total	\$21,174,425

Additional Information on Cash Position:

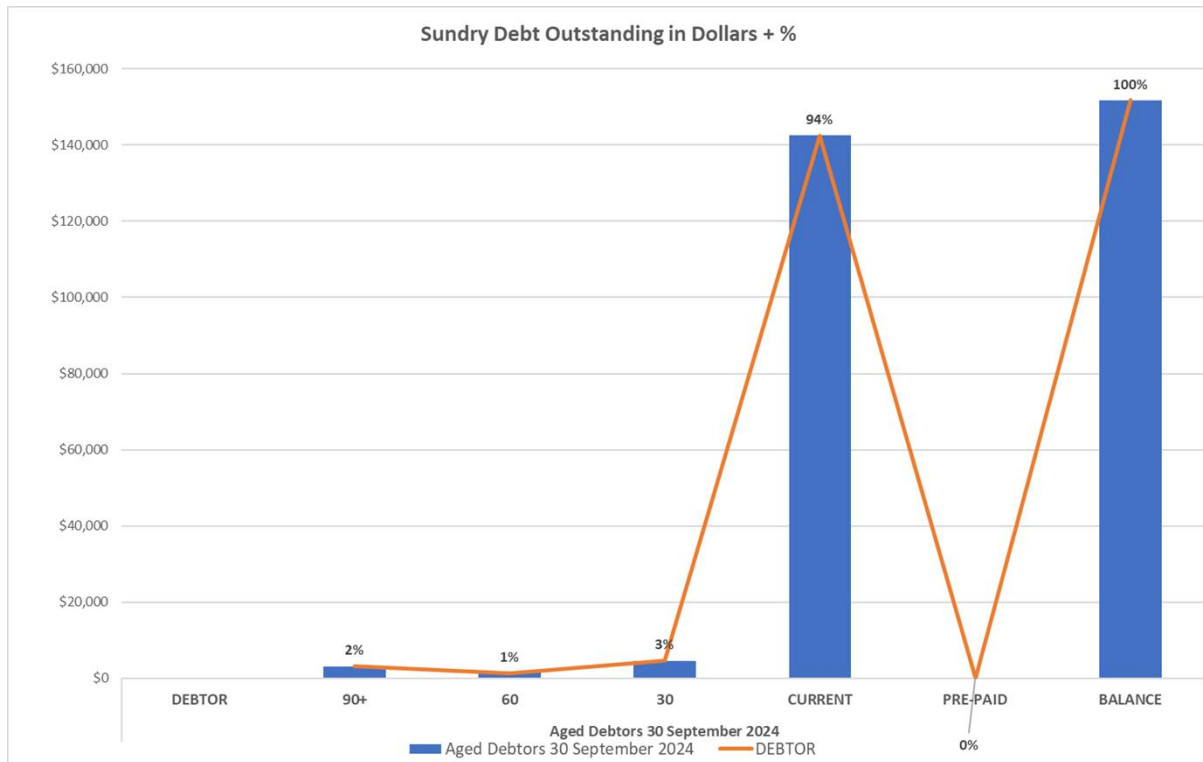
Cash Balances as at 31 December 2024		21,174,425
The following items need to be backed by cash		
Reserves 30th June		2,328,551
Funded Depreciation		2,564,948
Less Depreciation accrued		
Employee Entitlements (Current and Non-Current)		(1,311,841)
Grant Funding (paid in Advance)		2,019,457
Working Capital		1,500,000
Capital Grants		6,182,148
Operating Result for 2024/2025		3,707,805
Less Capital Expenditure 2024/2025		(5,012,377)
Backed by Cash		11,978,691
Cash unallocated as at 31 December 2024		9,195,734

Aged Debtors 31 December 2024

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	\$ 2,612	\$1,624	\$ 1,533	\$43,872	(\$30)	\$ 49,611

90+ Days Outstanding

For this month, amounts greater than 90+ days total \$2,612, which comprises 5% of total debtors. Payment arrangements are in place.



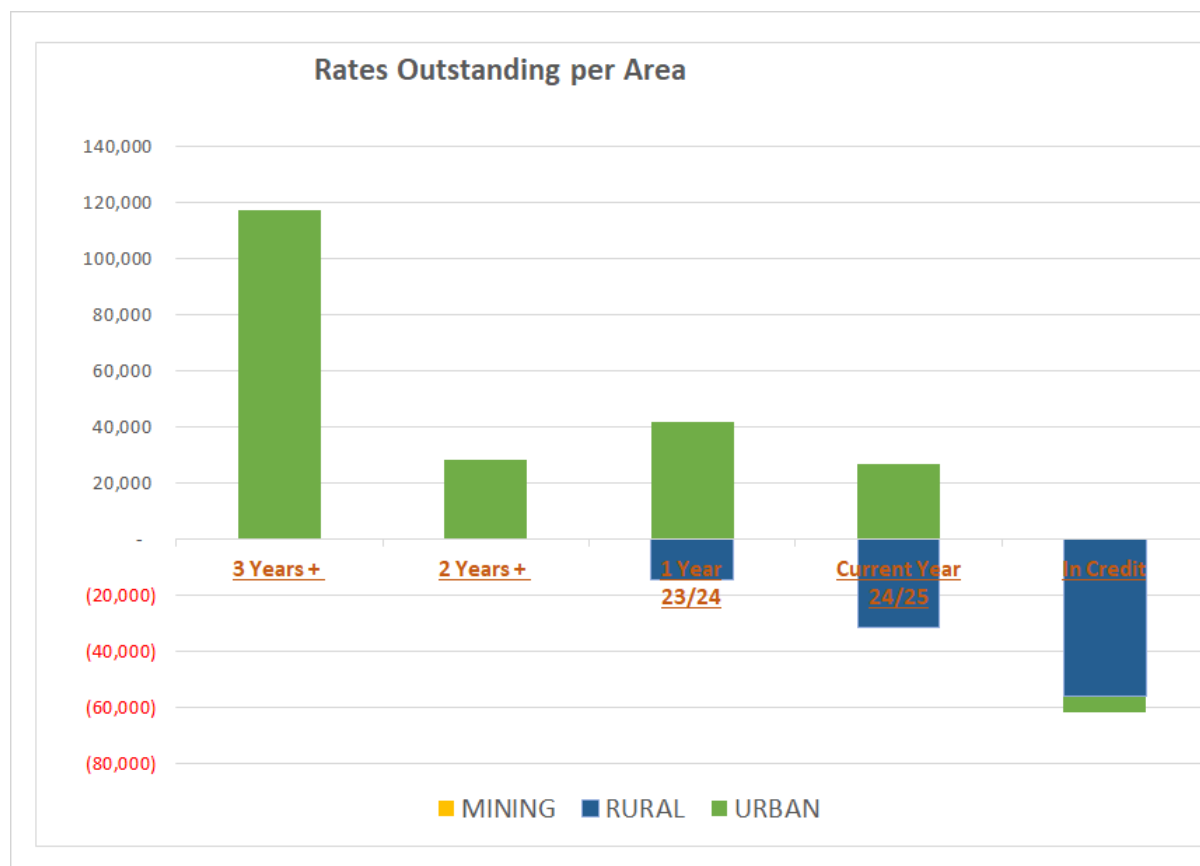
Creditors 31 December 2024

The total amount waiting for payment, not yet due is \$0.

Rates 31 December 2024

Total Outstanding is \$168,451.

RATES	3 Years +	2 Years +	1 Year 23/24	Current Year 24/25	In Credit	Total Outstanding
URBAN	\$117,221	\$28,294	\$42,091	\$26,662		\$214,268
RURAL	-	-	-	-	\$(45,885)	\$(45,885)
MINING	-	-	-	\$68		\$68
ALL	\$117,221	\$28,294	\$42,091	\$26,730	\$(45,885)	\$168,451



CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Finance Report for December 2024 be received for information.

ATTACHMENTS:

1. FS Income Statement ME December-24 [**11.3.2.1** - 1 page]
2. FS Balance Sheet as at 31 December-24 [**11.3.2.2** - 1 page]
3. FS Cash Flow Statement ME 31 December-24 [**11.3.2.3** - 1 page]
4. CONFIDENTIAL REDACTED - Income and Expenditure Report ME December-24 [**11.3.2.4** - 3 pages]
5. CONFIDENTIAL REDACTED - Capital Report YTD ME December-24 [**11.3.2.5** - 5 pages]

Reviewed by Director of Corporate & Financial Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Mrs Lynn Moore

BOULIA SHIRE COUNCIL
Income Statement
For the period ended 31 December 2024

	<i>2024/2025 Actual</i>	<i>2024/2025 Budget (Reviewed)</i>
Income		
Revenue		
Recurrent Revenue		
Net rate and utility charges	970,815	1,409,740
Fees and charges	337,416	1,290,050
Rental income	142,023	333,500
Interest received	450,410	820,500
Sales - contract and recoverable works	2,670,971	6,800,000
Other Income	208,163	25,900
Grants, subsidies, contributions and donations	8,074,779	8,433,526
Total Recurrent Revenue	12,854,576	19,113,216
Capital Revenue		
Grants, subsidies, contributions and donations	6,182,148	0
Sale of property, plant and equipment	-	-
Total Capital Revenue	6,182,148	0
Total Revenue	19,036,725	19,113,216
Total Income	19,036,725	19,113,216
Expenses		
Recurrent Expenses		
Employee benefits	(2,627,830)	(7,558,180)
Materials & Services	(3,937,035)	(7,799,300)
Finance Costs	(16,958)	(45,100)
Depreciation	(2,564,948)	(4,895,950)
Total Recurrent Expenses	(9,146,771)	(20,298,530)
Capital Expenses	-	-
Sale of property, plant and equipment	0	-
Total Expenses	(9,146,771)	(20,298,530)
Net Result Attributable to Council	9,889,953	(1,185,314)

BOULIA SHIRE COUNCIL**Balance Sheet****as at 31 December 2024***2024/2025 Actuals***Current Assets**

Cash and cash equivalents	21,174,425
Trade and other receivables	206,492
Inventories	528,235

Total Current Assets 21,909,152**Non-current Assets**

Property, plant and equipment	210,610,880
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Total Non-current Assets 210,610,880**TOTAL ASSETS** 232,520,032**Current Liabilities**

Trade and other payables	(333,323)
Borrowings	(63,448)
Provisions	(1,210,472)
Contract Liabilities	(1,017,280)

Total Current Liabilities (2,624,523)**Non-current Liabilities**

Borrowings	(1,104,038)
Provisions	(99,461)

Total Non-current Liabilities (1,203,499)**TOTAL LIABILITIES** (3,828,022)**NET COMMUNITY ASSETS** 228,692,010**Community Equity**

Asset revaluation reserve	104,340,954
Other reserves	2,328,551
Retained surplus	122,022,505

TOTAL COMMUNITY EQUITY 228,692,010

BOULIA SHIRE COUNCIL
Statement of Cash Flows
For the period ended 31 December 2024

	<i>2024/2025 Actuals</i>	<i>Reviewed Budget 2024-25</i>
Cash Flows from Operating activities:		
Receipts from customers	4,189,526	5,726,000
Payments to suppliers and employees	(6,947,304)	(11,867,400)
	<u>(2,757,779)</u>	<u>(6,141,400)</u>
Interest received	450,410	715,000
Rental income	142,023	357,000
Non-capital grants and contributions	8,074,779	6,413,511
Borrowing costs	(16,958)	(36,000)
Net Cash Inflow (Outflow) from Operating Activities	<u>5,892,474</u>	<u>1,308,111</u>
Cash Flows from Investing activities:		
Payments for property, plant and equipment	(5,012,377)	(45,968,000)
Proceeds from sale of property, plant and equipment		
Grants, subsidies, contributions and donations	6,182,148	40,829,000
Net Cash Inflow (Outflow) from Investing activities	<u>1,169,771</u>	<u>(5,139,000)</u>
Cash Flows from Financing activities		
Proceeds from borrowings		2,000,000
Repayment of borrowings	(30,490)	(631,000)
Net Cash Inflow (Outflow) from Financing activities	<u>(30,490)</u>	<u>1,369,000</u>
Net Increase (Decrease) in Cash and Cash Equivalents held	<u>7,031,755</u>	<u>(2,461,889)</u>
Cash and Cash Equivalents at beginning of Reporting period	14,142,671	20,575,678
Cash and Cash Equivalents at end of Reporting period	<u><u>\$ 21,174,425</u></u>	<u><u>\$ 18,113,789</u></u>

TITLE:	Budget Review Q2 31 December 2024	DOC REF: 11.3.3
REPORT BY:	Graeme Gillam Finance Manager	DATE: 15/01/25

CORPORATE PLAN REFERENCE:

Key Priority 5: Governance

5.2: It is clearly evident in how Council does business

5.2.1: Council's financial activities are monitored and managed well

Key Priority 5: Governance

5.3: Sustainability - our focus on value for money outcomes across the organisation

5.3.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

RISK MANAGEMENT:

Information Report only – not applicable.

PURPOSE:

To provide a Budget Review to 31 December 2024 based on trends to date.

CONTENT:

The Budget review has been completed based on the best estimate of income and expenditure as known to 31 December 2024 for both Operational and Capital.

The review examines each line item and highlights changes based on trend or known variations as approved by Council or anticipated based on best estimate. A short comment against each item provides a brief outline of the basis for the revision and the summary on the last page provides an overall anticipated result, based on the information current at the time of preparation.

The budget review is recommended to Council for adoption.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS:

Revision of Budget requires Council's endorsement.

RECOMMENDATION:

That the Budget Review to 31 December 2024 as presented to Council be received and that the revised budget variations for Operational and Capital Budgets as shown be adopted.

ATTACHMENTS:

1. CONFIDENTIAL REDACTED - Op 24-25 Budget Review 31.12.24 ALL FINAL Publication [11.3.3.1 - 1 page]
2. CONFIDENTIAL REDACTED - Op 24-25 Budget Review 31.12.24 COMMUNITY FINAL Publication [11.3.3.2 - 1 page]
3. CONFIDENTIAL REDACTED - Op 24-25 Budget Review 31.12.24 CORPORATE FINAL Publication [11.3.3.3 - 1 page]
4. CONFIDENTIAL REDACTED - Op 24-25 Budget Review 31.12.24 GOVERNANCE FINAL Publication [11.3.3.4 - 1 page]

5. CONFIDENTIAL REDACTED - Op 24-25 Budget Review 31.12.24
INFRASTRUCTURE FINAL Publication [**11.3.3.5** - 1 page]

Reviewed by Director of Corporate & Financial Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Ms Lynn Moore

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – December 2024	DOC REF: 11.4.1
REPORT BY:	Paul Bawden Economic & Community Development Manager	DATE: 21/01/2025

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

Key Priority 3: Economic Development - A sustainable local economy

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

3.4.1: All opportunities used to increase the shires exposure to the tourism market

Key Priority 6: Supporting local services and facilities

6.1: Facilitate opportunities

6.1.2: Provide community services through government funded programs for the benefit of disadvantaged members of the community

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

Key Priority 7: Valuing our greatest asset – people

7.4: Tourism

7.4.1: Make Boulia the place on everyone's bucket list

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update of the activities associated with Councils' Economic and Community development roles.

CONTENT:

Tourism:

- MME Tourism Officer: Delivered visitor services through to 13 December and is scheduled to reopen on 28 January 2025.
- BSC Tourism Officer: Continued maintaining the Boulia Heritage Complex through to annual closure on 24 December and is to reopen on 22 January 2025.

Due to the limited number of days worked in December, a separate MME and BSC report has not been prepared this month.

The annual maintenance of the MME technology is scheduled for the third week of February.

The upgrade to the Min Min Encounter building to Herbert Street achieved substantial completion during the month. This has been well received and includes the erection of a concrete sleeper curtain wall below the walkway, extension of the steel balustrade, use of coloured concrete with exposed local stones and re-erection of signs and markers.



Grants:

Work continued on the implementation of the grant funded - First Nations Sport & Recreation program – focussing on consultation and program development. The first session is scheduled to be held at the Community Pool on 17 January 2025.

Community Pool:

Swimming lessons have commenced through the school and are supported by the Pool Manager and Sports Officer. The School Carnival was held in December and was considered a success.

Pool operations are currently meeting community expectations, being open on all days during the month other than Christmas Day.

Community Sports Centre:

The Sports Centre hours of operation for the school holidays were changed to align with the library so that a program was run for each weekday.

Between Christmas and New Years when the library was closed the Sports Hall opened in the morning and the pool was open in the afternoons, so there was something open all day for the children.

Unfortunately, due to operational difficulties with the Sports Centre aircon, and people leaving for the holiday period the attendance numbers were lower than expected.

There were 85 participants through the centre in December with the highest being seven (7) on one day.

The gym had 36 users sign in for the month of December with the high of 3 on one day.

An external review of the Sports Centre aircon system is expected to be commissioned in January.

Community Events:

The first citizenship ceremony for a number of years was held on 6 December, with four adults and one child becoming Australian citizens.

The Ceremony was a major success, followed by an 'Australian' afternoon tea.



Library activities:

This month our First 5 forever program was held twice a week on Wednesdays and Fridays. Activities were advertised through monthly calendars that were sent to the First 5 Forever parents.

This month was all about Christmas. Staff organised the following events:

- Boulia Shire Staff Secret Santa

- Boulia Seniors Christmas lunch
- Christmas Colouring Competition
- Christmas Light Competition
- Christmas Crafts and school holiday activities

Due to illness in town, Christmas craft packs were provided for children to take home.

Library visitation – December 2024

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023	51	137	86	131	129	88	131	197	275	182	205	152
2024	101	140	237	162	143	240	356	210	305	243	132	179

Media:

During December the Min Min Encounter Facebook page received 4,918 views across all posts.

December also saw the number of followers increase to 1,952.

More than 89% were followers and just over 10% were not page followers. It is visible as to who is and isn't a follower to the page admin and 'page invites' are sent to those who don't follow us. This is the case on both avenues of social media.

Memory Lane Monday posts are still being well received and on average reach more than 500 Facebook users per post.

Boulia Shire Council followers have now reached 3,227.

While many of these followers are Australian, the percentage of followers from e. g. India and Bangladesh are increasing. This is a new and growing tourism market to Australia and hopefully Boulia.

Mayor Rick Britton's sunrise photograph was sent to ABC TV weather and published in early December.

Several local residents have also sent through photos that have been much appreciated.

Economic Development:

A wide range of locally significant initiatives were progressed during the month, including:

- As previously advised the Min Min Encounter frontage works reached substantial completion.
- Work commenced in December on the installation of night lights to the wagon in the park on corner of Herbert and Hamilton Streets. The connecting power line to the street mains is to be installed during January.
- Design plans for the entry feature into Robinson Park have been prepared and work is expected to commence in February 2025.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Economic and Community Development Report for December 2024 be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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12 Closed Session

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- a) the appointment, discipline or dismissal of the chief executive officer;
- b) industrial matters affecting employees;
- c) the local government's budget;
- d) rating concessions;
- e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- f) matters that may directly affect the health and safety of an individual or a group of individuals;
- g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the *Local Government Act 2009*.

TITLE:	Tender 2024-25.8 "All Service' Supply and Install Bituminous Products, Industrial Estate Boulia" (VP 442 494)	DOC REF: 12.1.1
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CLOSED SESSION REFERENCE:

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

PURPOSE:

Resolve to award the Tender 2024-25.8 "All Service' Supply and Install Bituminous Products, Industrial Estate Boulia".

TITLE:	Tender 2024-25.9 "Kerb & Channel Works Industrial Estate, Boulia" (VP 442 503)	DOC REF: 12.1.2
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CLOSED SESSION REFERENCE:

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

PURPOSE:

Resolve to award the Tender 2024-25.9 “Kerb & Channel Works Industrial Estate, Boulia”.

13 Late Reports

Nil

14 General Business

This item on the agenda allows Councillors to raises any other general business matters for discussion or future consideration.