



BOULIA SHIRE COUNCIL

ORDINARY MEETING

Agenda

Friday 23 May 2025



Photo by: Brad Smith



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Note: Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

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Mr Shane Gray
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

COMMONLY USED ACRONYMS

ALGA	Australian Local Government Association
BSC	Boulia Shire Council
CWRPMG	Central West Regional Pest Management Group
DDMG	District Disaster Management Group (Mt Isa)
DRFA	Disaster Recovery Funding Arrangements
DTMR/TMR	Department of Transport and Main Roads
IPWEA	Institute of Public Works Engineering Australia (NAMS.Plus)
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGMA	Local Government Managers Association
ManEX	Managers and Executive
NAMS.Plus	Asset Management System from IPWEA
OHDC	Outback Highway Development Council
ORRG	Outback Regional Road Group
ORRTG	Outback Regional Roads and Transport Group
OQTA	Outback Queensland Tourism Association
PPR	Project Proposal Report
QRA	Queensland Reconstruction Authority
QSNTS	Queensland South Native Title Services
QWRAP	Queensland Water Regional Alliance Program
R2R	Roads to Recovery
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	RAPAD Water and Sewerage Alliance
REPA	Restoration of Essential Public Assets
RMPC	Roads Maintenance Performance Contract
TIDS	Transport Infrastructure Development Scheme
WQLGA	Western Queensland Local Government Association

RISK MANAGEMENT

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mr Henry Mascarenhas (Director of Works and Operations)
Miss Lily Williams (Executive Assistant)

3 Apologies / Leave of Absence

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

4 Declaration of Interests

To help ensure openness, accountability and transparency, in accordance with the Local Government Act 2009, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the Local Government Act 2009.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

5 Mayoral Minutes

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

6 Notice of Motion

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

7 Request to Address Council in a Public Forum

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

8 Petitions

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received

- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

9 Deputations

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

Deputations for May 2025:

- Giuliano Presentado, Department of Housing and Public Works, to provide Council with a presentation regarding the Queensland Housing Finance Loan Regional Trial and the Mortgage Relief loan.

10 Confirmation of Minutes from Previous Meetings

This item in the agenda enables previous minutes of Council meetings to be confirmed.



BOULIA

SHIRE COUNCIL

Minutes of the ORDINARY MEETING of the Boulia Shire Council held on Wednesday 23 April 2025 commencing at 9:00 am

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9.06 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mrs Kaylene Sloman (Acting Chief Executive Officer)
Mr Henry Mascarenhas (Director of Works and Operations)
Miss Lily Williams (Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

There were no deputations to Council.

10 Confirmation of Minutes from Previous Meetings

Moved: Cr Woodhouse

Seconded: Cr Britton

That the minutes of the Ordinary Meeting held on 28th March 2025 be accepted.

Resolution No.: 2025/04.1

Carried

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations March 2025 Report	DOC REF: 11.1.1
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PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for March 2025.

Moved: Cr Neilson

Seconded: Cr Norton

That Council receive the Director of Works and Operations March 2025 Report for information.

Resolution No.: 2025/04.2

Carried

TITLE:	Works Manager - March 2025 Report	DOC REF: 11.1.2
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for March 2025.

Moved: Cr Beauchamp

Seconded: Cr Norton

That Council receive the Works Manager - March 2025 Report for information.

Resolution No.: 2025/04.3

Carried

The meeting was adjourned for morning tea at 10.15 am.

The meeting resumed at 10.44 am.

TITLE:	Foreman Town Services and Utilities Report March 2025	DOC REF: 11.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of March 2025.

Moved: Cr Neilson

Seconded: Cr Britton

That Council receive the Foreman Town Services and Utilities March 2025 Report for information.

Resolution No.: 2025/04.4

Carried

TITLE:	Foreman Roads, Construction and Maintenance Report for March 2025	DOC REF: 11.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for March 2025.

Moved: Cr Woodhouse

Seconded: Cr Britton

That Council receive the Foreman Roads, Construction and Maintenance March 2025 Report for information.

Resolution No.: 2025/04.5

Carried

TITLE:	QRA Flood Damage Works Department March 2025	DOC REF: 11.1.5
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for March 2025.

Moved: Cr Norton

Seconded: Cr Beauchamp

That the QRA Flood Damage Works Department March 2025 Report be received for information.

Resolution No.: 2025/04.6

Carried

TITLE:	Rural Lands Protection Officer March Report 2025	DOC REF: 11.1.6
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PURPOSE:

To advise Council on current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Britton

Seconded: Cr Neilson

That the Rural Lands Protection Officer March 2025 Report be received for information.

Resolution No.: 2025/04.7

Carried

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report March 2025	DOC REF: 11.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Neilson

Seconded: Cr Norton

That the CEO Report for March 2025 be received for information.

Resolution No.: 2025/04.8

Carried

The meeting was adjourned for lunch at 12.27 pm.

The meeting resumed at 12.50 pm.

TITLE:	Action List Update March 2025	DOC REF: 11.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Neilson

Seconded: Cr Norton

That Council receive the Action List update for March 2025 for information.

Resolution No.: 2025/04.9

Carried

TITLE:	Boulia Community Hub Project Update	DOC REF: 11.2.3
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PURPOSE:

To provide Council an update on progress for the Boulia Community Hub project and endorse the establishment of a Project Reference Group.

Moved: Cr Neilson

Seconded: Cr Britton

1. That Council receive the Community Hub - March 2025 Update report for information.
2. That Council endorse the establishment of a Project Reference Group and Project Working Group for the Boulia Community Hub Project.

Resolution No.: 2025/04.10

Carried

TITLE:	Policy Review - Study Policy	DOC REF: 11.2.4
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PURPOSE:

Regular review of Council policies ensures that Council maintains an up-to-date guide for staff to refer to in the day-to-day management of the Council. This report deals with the review of Council's Study and Training Policy.

Moved: Cr Britton

Seconded: Cr Norton

That policy 132 Study and Training Policy, be adopted with a changes to category 3. In order for Boulia Shire Council to offer a 25% contribution to a course, the employee must commit to 2 years employment with Council. If the employee leaves within 2 years of commencement they must pay the 25% contribution back to Council.

Resolution No.: 2025/04.11

Carried

TITLE:	3rd Quarter Operational Plan Report Jan to Mar 2025	DOC REF: 11.2.5
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PURPOSE:

To present the third quarter Operational Report for January to March 2025.

Moved: Cr Britton

Seconded: Cr Neilson

That Council receive the 3rd Quarter Operational Plan as presented for information.

Resolution No.: 2025/04.12

Carried

TITLE:	WHS Report March 2025	DOC REF: 11.2.6
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PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

Moved: Cr Britton

Seconded: Cr Beauchamp

That the Workplace Health and Safety Report for March 2025 be received for information.

Resolution No.: 2025/04.13

Carried

TITLE:	Policy Review - Motor Vehicle Policy and Respect in the Workplace Policy	DOC REF: 11.2.7
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PURPOSE:

Regular review of Council policies ensures that Council maintains an up-to-date guide for staff to refer to in the day-to-day management of the Council. This report deals with the review of two policies.

Moved: Cr Britton

Seconded: Cr Norton

1. That policy 134 Motor Vehicle Policy, as presented be adopted.
2. That policy 149 Respect in the Workplace Policy, as presented be adopted.

Resolution No.: 2025/04.14

Carried

11.3 Corporate Services

TITLE:	Director Corporate & Financial Services February 2025 Report	DOC REF: 11.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

Moved: Cr Neilson

Seconded: Cr Britton

That the Director of Corporate & Financial Services March 2025 report be received for information purposes.

Resolution No.: 2025/04.15

Carried

TITLE:	Financial Report for March 2025	DOC REF: 11.3.2
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PURPOSE:

Financial Summary as at 31st March 2025.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Financial Report for March 2025 be received for information.

Resolution No.: 2025/04.16

Carried

TITLE:	Banking Signatories Update	DOC REF: 11.3.3
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PURPOSE:

To update changes to banking signatories adding Director of Works and Operations, Relief Finance Manager, and Administration Supervisor and remove CEO and Senior Administration Officer. To add view access to Acting Director of Corporate and Financial Services.

Moved: Cr Britton

Seconded: Cr Woodhouse

1. That Council confirm that the following authorised signatories be authorised to operate on any new or existing bank accounts Council may open in the future and all previous signatories if held with the same bank be made obsolete.
2. That the Acting Chief Executive Officer action the changes to signatories and electronic devices for the change in Director of Works and Operations, Relief Finance Manager, Administration Supervisor and Acting Director of Corporate and Financial Services positions.

Resolution No.: 2025/04.17

Carried

TITLE:	Budget Review Q3 31 March 2025	DOC REF: 11.3.4
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PURPOSE:

To provide a Budget Review to 31 March 2025 based on trends to date.

Moved: Cr Britton

Seconded: Cr Woodhouse

That the Budget Review to 31 March 2025 as presented to Council be received and that the revised budget variations for Operational and Capital Budgets as shown be adopted.

Resolution No.: 2025/04.18

Carried

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – March 2025	DOC REF: 11.4.1
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PURPOSE:

To provide Council with an update on the activities associated with the Economic and Community development roles.

Moved: Cr Norton

Seconded: Cr Britton

That the Economic and Community Development Report for March 2025 be received for information.

Resolution No.: 2025/04.19

Carried

TITLE:	Min Min Encounter & Boulia Heritage Complex Report March 2025	DOC REF: 11.4.2
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

Moved: Cr Britton

Seconded: Cr Beauchamp

That the Min Min Encounter & Boulia Heritage Complex Report for March 2025 be received for information.

Resolution No.: 2025/04.20

Carried

12 Closed Session

CLOSED MEETING AT 3.44 pm.

Moved: Cr Neilson

Seconded: Cr Norton

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provisions:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2025/04.21

Carried

OUT OF CLOSED SESSION AT 4.32 pm.

Moved: Cr Britton

Seconded: Cr Neilson

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2025/04.22

Carried

The following recommendations were resolved from the closed session: 2025/04.23, 2025/04.24 and 2025/04.25.

The Director of Works and Operations Mr Henry Mascarenhas and Executive Assistant Miss Lily Williams left the room at 3.44 pm

TITLE:	Appointment of the Chief Executive Officer	DOC REF: 12.2.1
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PURPOSE:

Appointment of the Chief Executive Officer, following a comprehensive recruitment process and in accordance with Section 194 of the Local Government Act 2009.

Closed under Local Government Regulation 2012 (254J (3))

(a) the appointment, discipline or dismissal of the chief executive officer;

Moved: Cr Norton

Seconded: Cr Woodhouse

That Council:

1. Appoint Mr Shane Gray to the position of Chief Executive Officer in accordance with s194 of the Local Government Act 2009;
2. Commencement date from 1st May 2025;
3. Delegate to the Mayor, Power to:
 - a. Finalise the employment terms with the contract of employment; and
 - b. Enter a contract of employment with Mr Shane Gray.

Resolution No.: 2025/04.23

Carried

The Director of Works and Operations Mr Henry Mascarenhas and Executive Assistant Miss Lily Williams joined the room at 3.59 pm.

TITLE:	Industrial Sub-Division Lessons Report	DOC REF: 12.1.2
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PURPOSE:

To document & discuss the challenges Officers encountered during the Design & Build phase of the Industrial Sub-Division. Identify the Lessons that have been learnt and highlight items that will ensure such a chaotic process does not eventuate in the future Projects.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Britton

Seconded: Cr Beauchamp

Council accept the Lessons Learnt Report and endorse the Way Forward recommendations for future works for Boulia Shire Council Projects, especially the Residential Estate.

Resolution No.: 2025/04.24

Carried

TITLE:	Boulia Residential Estate Mid to Long Term Strategy Discussion Document	DOC REF: 12.1.3
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PURPOSE:

To provide Council with information which can be utilized to form the Mid/Long Term Strategy regarding Housing within the Shire. This will be applicable for both the Council Staff and members of the Community that would be interested in buying & building their home within the Diamantina Residential Sub-Division.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Neilson

Seconded: Cr Woodhouse

1. Council endorses the Officers to submit a Grant Application for Stage2 and Stage3 of the Diamantina Street Residential Sub-Division under the Residential Activation Fund (RAF).
2. Council invest time in engaging with Housing Australia to better understand the Scope/Impact of the two Initiatives rolled out as a part of the Federal Budget March 2025.
3. Council authorizes the CEO to discuss with RAPAD group, local banks the opportunity to provide preferential/priority lending opportunity to RAPAD region including Boulia Staff/Community.
4. Council authorises a Teams meeting be set up with Queensland Housing Finance for a presentation for the May 2025 Council meeting.

Resolution No.: 2025/04.25

Carried

13 Late Reports

TITLE:	Manager - People & Culture - February 2025	DOC REF: 11.2.3
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PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of February 2025.

Moved: Cr Neilson

Seconded: Cr Beauchamp

That the Manager of People and Culture report for March 2025 be received for information.

Resolution No.: 2025/04.26

Carried

14 General Business

Incinerator at the Dump - Councillor Norton requested an Incinerator for burning of confidential documents be located at the local landfill. It was decided for this suggestion to not be taken further due to EPA laws and regulations.

Advertisement of the Min Min Encounter - Councillor Neilson and Councillor Woodhouse suggested a new Advertisement campaign to advertise the Boulia Min Min Encounter which show cases the famous Min Min Light.

Advertisement of Boulia Township and Shire - Councillor Woodhouse suggested a new Television Advertisement be recorded to showcase the Boulia Town itself. The suggestion was made to conduct mini interviews with local businesses and the general public to advertise and attract visitors to Boulia. The current Television ad is on Channel 7.

Reuse of Current Office Furniture in the Community Hub - Councillor Woodhouse suggested that the newer furniture in the current Boulia Shire Council office be reused in the new Community Hub.

Thanking the Current Staff - Mayor Rick Britton thanked Mrs Kaylene Sloman for all of her hard work as Acting Chief Executive Officer, he also thanked Mr Henry Mascarenhas and all of the staff of Boulia Shire Council for assisting Kaylene during this time.

15 Meeting Closure

The Mayor closed the meeting at 4.38 pm.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations April 2025 Report	DOC REF: 11.1.1
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REPORT BY:	Henry Mascarenhas Director of Works and Operations	DATE: 07/05/2025
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CORPORATE PLAN REFERENCE:

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for April 2025.

CONTENT:

Operations:

- 1) Boulia Industrial Sub-Division has been the key project which has taken a fair bit of attention for April 2025. DIT has been informed on a weekly basis by means of an email update.
- 2) A significant amount of time invested in driving the Network to ensure roads were opened only if they were safe to do so.
- 3) Quite a few PHOs (public holidays) in the month of April 2025 meant a significant number of staff were away for extended periods of time.
- 4) RAF submission for Stage 2 and Stage 3 of the Residential Sub-Division has commenced.

SHEQ: (Safety, Health, Environment & Quality)

- 1) Road Opening, as also defect capture on the local road network as also TMR roads has been key priority for the team.
- 2) Pavement defects picked up on Dajarra/Mt Isa section around CH128/CH131 which have been assigned to WM to work with TMR to get rectified.
- 3) The safety issue that was picked up at CH276.28 on Boulia/Winton Road has been approved by TMR for remediation, being worked on by WM for delivery.

- 4) Safety Issue identified on the 93E & 93F network due to Vegetation Growth in the Shoulder, this has been discussed with TMR and required approval received and contractor engaged to carry out works late May/early June.

Water Services:

- 1) Working with the regulator to move bore number 10 into production, necessary testing has been completed.
- 2) Officers working on DRMDWV direction of submitting an EOI to increase the allocation by 55ml.

Projects:

- 1) DIT has been consistently informed on a weekly basis on the LRCI-3 & LRCI-4 package of works for the Industrial Sub-Division.
- 2) Flood Risk Management Plan (Disaster Dashboard) has been completed, minor tweaks can be made over the next few months.
- 3) 93E & 93F Culvert Replacement works have been awarded and anticipate works to commence end of May/early June 2025, with an anticipated completion of September 2025.
- 4) Focus on completing Emergent Works across the TMR Network, with a due date of completion as of 25th July 2025.
- 5) Completion of Racecourse Reserve Easement, working with Quality Industries to complete "Electrical Works" by end of current Financial Year, targeting May 2025 for delivery.

Flood Damage:

- 1) Crews have been working on the "Emergent" works on the Local Roads on the Eastern and Western areas of the Shire.
- 2) Contractor will mobilize on South Urandangi Betterment Works post works on Industrial Sub-Division and complete the outstanding 1.6KM section.

Challenges:

- 1) Industrial Sub-Division has had challenges on account of significant number of Public Holidays, yet forecast to complete.
- 2) Installation of Ground Mount Transformer at Industrial Sub-Division and livening of Network at the Industrial Sub-Division.
- 3) Install of Pole and Transformer at Racecourse Reserve to increase capacity and provide supply during Peak Event time.

Way Forward:

- 1) Completion of physical work under LRCI-3 for Industrial Sub-Division and work with DIT to complete Close Out for this Legacy Project.
- 2) Ergon follow-ups to complete Installation of Ground Mount Transformer, and Network Livening ensuring an Energized Network.
- 3) Drawing up documentation to start the process for Procurement & Installation of Water & Sewer Services for Residential Sub-Division.

CONSULTATION: Council Management, Council Staff, GBA, GK3, QRA

GOVERNANCE IMPLICATIONS:

All work to be completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Director of Works and Operations April 2025 Report for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	Works Manager - April 2025 Report	DOC REF: 11.1.2
REPORT BY:	Andrew Spyraakis Works Manager	DATE: 14/05/2025

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage, and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2: Deliver quality roadwork on non-Council roads within quality assurance guidelines

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for April 2025.

CONTENT:

Town Services

Parks & Gardens

- Due to rain & flooding at the beginning of the month not a lot of Town services could be done due to it being too wet. The rest of the month once it dried out was mainly kept busy keeping up with the grass growing as quick as it was cut. Staffing was an issue this month with 2 of the staff not able to get back to Boulia due to the flooding.

Racecourse

- This month there were meetings held with event coordinators and a select team representing the Council to formulate a better way to plan important events that require the use of the racecourse. The first event being the Horse Races was cancelled due to the wet track conditions and flooding not allowing visitors to be able to come. The second event being the Campdraft was also cancelled as a direct result of stock having a 3-day sickness. Despite the cancellations our communication and action for being prepared was tested and faired quite well. Always room for improvement, but a great step in the right direction for future events. The position of Racecourse Caretaker advertisement has received a good response with 6 applicants. It is expected to interview and engage a new carer before the end of May.

Town Water Supply

- The new water bore named (Tank Bore No. 10) is still being tested and recorded and still producing good quality water. We shall start seeking approval for this to be used as part of the town supply. Applications will be made in May and if all goes well shall have approval shortly thereafter.
- There were 2 water main services to properties that required repair one being in Pituri St and the other in the Splash Park carpark. Both were minor repairs to the property service feeds.

- One minor repair to the service feed to the washdown plant due to construction in the area.
- New cisterns were ordered for the male toilets urinal due to them being old and constantly leaking. They are expected to arrive in May and shall be installed.
- The water town supply has no issues in supply and demands due to everywhere getting sufficient rains. However, we shall stay vigilant on excess use in coming months along with making sure there are no leaking public taps, and all public toilets are maintained against leaking cisterns/taps.

Town Sewage System

- The town sewage system has been operating in a normal capacity and trouble free for the month of April.

Road Construction & Maintenance

- The team had completed the 1.120Km section of road on the Dajarra side of the Waverley Crk Bridge but due to the flooding event the unsealed pavement was saturated and partially damaged. This area of works will have to be reconstructed by way of ripping, conditioning, compacting and final trimming again ready for bitumen sealing in the beginning of May.
- Works commenced the second week on the 280m section of the bridge on the Mt Isa side and completed ready for bitumen sealing.
- The area previously completed had a 1 coat bitumen seal applied in the Overtaking section being 2.230Km long also had saturation damage causing the bitumen seal to lift and bubble in places. Both the RCM and RMPC team made repairs to this section under emergency works order with bitumen seal patching.
- It is expected that the Waverley Creek Bridge Approaches Road Works is to be completed in May and open to traffic.
- Once Waverley Crk works have been completed the RCM team shall start works on the Flood damaged shoulders on all 3 state roads. It is expected they shall be completed by mid-June.
- The Donohue Hwy (Outback Way Project) shall commence works in late June depending on if section Ch 175 has dried out sufficient to commence.

RMPC Team

- The RMPC team during the month of April did not start works on the Maintenance contract due to the amount of emergent works required after the flood event. The only section of works left to complete the contract is the Cloncurry section of Boulia/Dajarra/Mt Isa Rd. The contract is at 85% complete.
- Works were carried out on pavement repairs in town streets in Pituri, and the Splash Park carpark due to burst water main property services.
- Repairs and cleaning were carried out in town streets in preparation for the bitumen re-sealing. This was in Pituri St, Burke St, Mulligan St, Wills St and Moonah St.

Flood Event

- Due to the flooding event in late March all teams were assigned to checking road conditions and placing safety signage, as required before roads were re-opened.
- Works were also performed on emergent works for road repairs between Boulia and Dajarra.
- Assisting the loading of planes with supplies to Bedourie which included outside normal working hours and weekends.

Bitumen Re-Sealing

- A program of works for bitumen re-sealing for town streets and the Donohue Hwy had to be re-scheduled due to the flood event. Only the town streets were able to be completed in the month of April. The Donohue Hwy was re-scheduled for the second week in May.





Plant & Machinery

- We took delivery of two new Isuzu utes at the end of April, and they have now been given to the RMPC team and the RCM team.
- We recently ordered a new 2.7T roller for the RMPC team and expect it to be delivered at the beginning of May.
- The last remaining vehicle out of the 3 tendered vehicles shall be delivered by the end of May. This being the Isuzu 4.5T All-Wheel drive truck for our RLPO Officer.



CONSULTATION:

Director of Works and Operations as required

GOVERNANCE IMPLICATIONS:

All work completed within budget allocations

RECOMMENDATION:

That Council receive the Works Manager April 2025 Report for information.

ATTACHMENTS: Nil

Reviewed by Director of Works and Operations	Mr Henry Mascarenhas
Approved by Chief Executive Officer	Mr Shane Gray

TITLE:	Foreman Town Services and Utilities Report April 2025	DOC REF: 11.1.3
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REPORT BY:	Ron Callope Foreman Town Services and Utilities	DATE: 07/05/2025
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CORPORATE PLAN REFERENCE:

- Key Priority 6: Supporting local services and facilities
- 6.2: Support an active healthy community
- 6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles
- 6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle
- 6.2.3: Improve disability access to facilities in each community
- 6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of April 2025.

CONTENT:

Racecourse:

Arena and Grounds	General maintenance will continue with a focus on re-establishing lawns in key areas. We have started preparing the arena and grounds for the upcoming Boulia Campdraft and Rodeo.
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Town water testing and depot maintenance:

Chlorine level testing	The plant has continued running at full capacity and levels have been sitting in our desired range. General maintenance is ongoing around the Depot to ensure areas are kept neat and tidy. Challenges that staff have encountered with dosing is being discussed with the Superintendent.
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Town Entrances:

Three Mile Campground	Three Mile campground was maintained to a high standard ensuring rubbish is collected and the area is neat and tidy. The Work Camp did a great job giving the area a tidy up on their most recent visit.
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Parks and Gardens:

Council, Min Min Encounter, ANZAC and Airport gardens	Town gardens have been looking great due to the dedication and consistency of our Parks and Gardens Crew. General maintenance is always ongoing around town. Due to the dedication of our Parks and Gardens supervisor, the ANZAC garden was looking great for the annual ANZAC service, especially the flowers.
Mowing/Whipper Snipping	<p>Parks and Gardens crew was kept busy with mowing and whipper snipping. Works completed in the following areas on these days throughout April 2025.</p> <p>01/04/2025 - Post Office 02/04/2025 - Main Office 03/04/2025 - Airport 07/04/2025 - River Front 08/04/2025 - Town Entrances 09/04/2025 - Robinson Park 10/04/2025 - Medium Strips 11/04/2025 - Pensioner Units 14/04/2025 - School Safety Park 15/04/2025 - Fire Station 16/04/2025 - Sports Centre 17/04/2025 - Vacant Council Housing 22/04/2025 - Medium Strips 23/04/2025 - Council Depot 24/04/2025 - Airport 28/04/2025 - Vacant Council Housing 29/04/2025 - Stonehouse</p>

Urandangi	Council services continued over the month of April as required (rubbish collection etc). Work remains focussed on the continued clean up. The team is still waiting to commence slashing around the airport.
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Concrete batching is ongoing with 8.2m³ batched for April 2025. Concrete was provided for the Solar Farm Project.

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

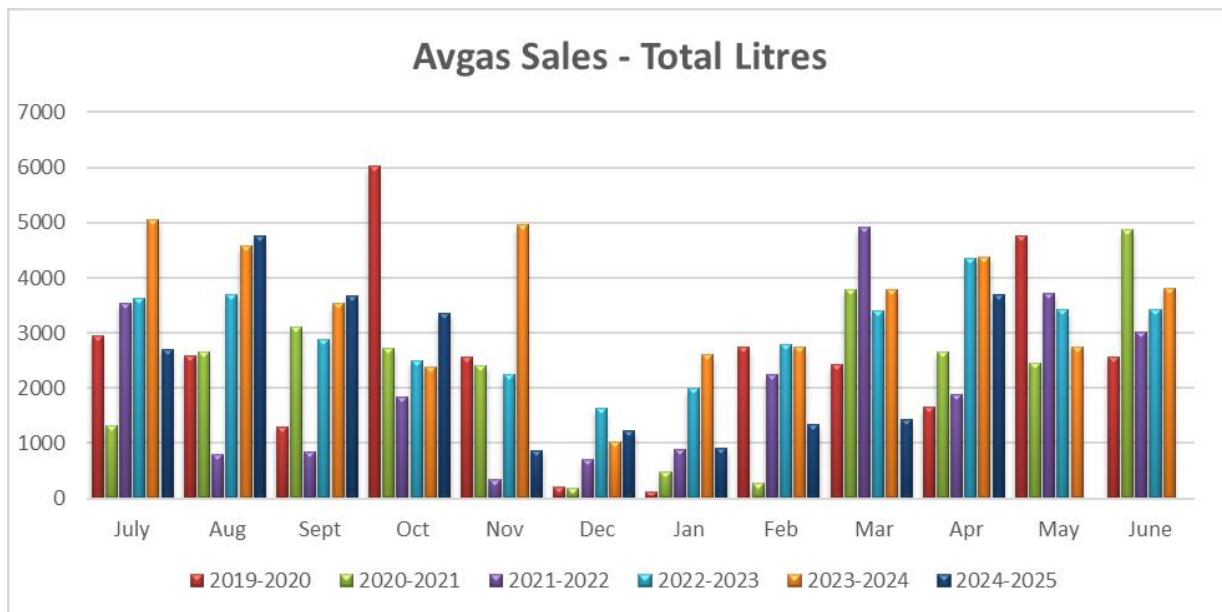
Urandangi Township

Call outs – water	Nil
Call outs – sewer	Nil

Broken mains	Nil
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Boulia Airport activity:

Number of call outs: RFDS/Life Flight Rescue	0
Avgas/Jet A1 Refuelling	Total 14 (14 self-fuelled through Compac)



April 2025	Boulia/Dajarra	Dajarra/MtIsa	Boulia/Winton	Boulia/Bedourie	Boulia/Qld Bord.
Open	29	29	15	0	1
Closed	1	1	15	24	29
Restricted	0	0	0	6	0

April 2025	Dangi Sth	Dangi Nth	Dangi Border	Toolebuc	Coorabulka	Slashes Ck	Springvale	Selwyn
Open	0	1	0	0	1	1	0	0
Closed	30	10	29	30	29	29	30	14
Restricted	0	19	1	0	0	0	0	16

Boulia Feral Animal Bounty Claims:

Feral Pigs	0
Feral Dogs	0

CONSULTATION: Director of Works and Operations as required.

GOVERNANCE IMPLICATIONS: All work completed within budget allocations.

RECOMMENDATION:

That Council receive the Foreman Town Services and Utilities April 2025 Report for information.

ATTACHMENTS: Nil

Reviewed by Director of Works and Operations	Mr Henry Mascarenhas
Approved by Chief Executive Officer	Mr Shane Gray

TITLE:	Foreman Roads, Construction and Maintenance Report for April 2025	DOC REF: 11.1.4
REPORT BY:	Jimmy Newman Foreman Roads, Construction and Maintenance	DATE: 07/05/2025

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure
 2.1: Well connected
 2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety
 2.1.2: Deliver quality roadwork on non-Council roads within quality assurance guidelines

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for April 2025.

CONTENT:

Current and upcoming projects are as follows:

- Currently re-doing the Waverly Creek approaches, aiming to complete these projects by Friday 9th May.
- Considerable flood damage to pick up on the Dajarra to Mt Isa Road and Boulia to Dajarra Road.
- Commencing training on the new Payroll system.
- After completion of Waverly Creek approaches, we will be starting on Emergent Works on the Boulia to Mount Isa Road.

We are continuing to face staffing challenges within the team.





CONSULTATION:

Works Manager, TMR, DWO

GOVERNANCE IMPLICATIONS:

All work completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Foreman Roads, Construction and Maintenance April 2025 Report for information.

ATTACHMENTS: Nil

Reviewed by Director of Works and Operations	Mr Henry Mascarenhas
Approved by Chief Executive Officer	Mr Shane Gray

TITLE:	QRA Flood Damage Works Department April 2025	DOC REF: 11.1.5
REPORT BY:	Gordon Stumbris Consultant Works Overseer	DATE: 12/05/2025

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

Key Priority 4: Caring for the environment

4.2: Resilient

4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for April 2025.

CONTENT: Program of Works (Flood damage April 2025)

REPA Works - Dec 22 – Apr 23 – BoSC.0028.2223G.REC (Western Area)

\$3,768,655.25

- 1.) Cravens Peak Road – 15% completed, completion date - end of May 2025 – this will then conclude this program.

Urandangi South Road – Betterment Application - BoSC.0031.2223G.REC

QRA – Component of Work

Work on hold due to Emergent Works and sub-division works. Completion due end June 25.

Bouliá Industrial Sub-division

- All sub-grade works has been completed. It is worth noting that due to incorrect heights and widths of the existing sub-grade pavement, this job has taken longer than expected as all pavements had to be ripped and cut to correct heights. Additionally wet areas under the sub-grade had to be excavated with an excavator, dried out and mixed road base installed to bring up to height. Additional costs area involved in this works undertaken to bring up to standard.
- Kerb and channelling have been installed for a total length of 780m at the end of April. 61% outstanding.
- Back filling of kerb and channelling is being done as concrete hardens.



QRA - Emergent Works Western Low March 2025

- All roads damaged during the March event have been captured. Some of the damages included in the below photos.

Selwyn Connection



Selwyn Road



Pathungra Road



Urandangi South Road



Urandangi South Road



Slashes Creek Road



Tooebuc Road



Toolebuc Road



CONSULTATION:

GBA as project managers for Council QRA Flood Damage work

GK3 as project managers for Council QRA Betterment works
Morcom Surveyors

GOVERNANCE IMPLICATIONS:

All work completed within QRA guidelines and budget allocations.

RECOMMENDATION:

That the QRA Flood Damage Works Department April 2025 Report be received for information.

ATTACHMENTS: Nil

Reviewed by Director of Works and Operations	Mr Henry Mascarenhas
Approved by Chief Executive Officer	Mr Shane Gray

TITLE:	Rural Lands Protection Officer April 2025 Report	DOC REF: 11.1.6
REPORT BY:	Graham Smerdon Rural Lands Protection Officer	DATE: 16/05/2025

CORPORATE PLAN REFERENCE:

Key Priority 4: Caring for the environment
 4.3: Sustainable
 4.3.1: Ensure the region's sustainability through integrated weed and pest management practices

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council on current activities relating to weed management, pest control, animal management and stock routes.

CONTENT:

RLPO:

The month of April was spent doing street patrols, fogging for mozzies and sandflies and midges and chasing birds off the runway so REX could land safely without suffering any bird strikes.

TOWN COMMON:

It is noticeable that the feed on some parts of the Common has started to hay off. I have also noted that there is an increase in grasshoppers active as I have noticed some small areas on the Common that have been eaten by them.

PONY/CAMEL PADDOCKS:

The only change in these paddocks is the two camels from the Camel Paddock are in the Pony Paddock while the fencing and road work is being carried out in the Camel Paddock for the solar farm.

LEASE PADDOCKS:

BUTCHERS & COORIDGEE PADDOCKS:

The feed in these paddocks has recovered well and will carry the numbers of stock in these paddocks with ease. I have noticed that there has been some grasshoppers active in the Cooridgee Paddock with some small areas of grass being eaten.

DOMESTIC ANIMAL CONTROL:

We have been carrying out the street patrols and we are still seeing a problem with some people not caring about their dogs no matter what we tell. We can only keep impounding the dogs that roam the streets.

CWRPM (TECHGROUP):

Nothing has been happening so far this year, the next face to face meeting of the CWRPPG (Central West Regional Pest Partnership Group - RARAD) will be taking place at the next SRLOG (Shire Rural Lands Officers Group) Meeting which is

being held on the 18th and 19th of June 2025 at Airlie Beach by the Whitsunday Regional Council. This is something that I would like to attend.

WEED SPRAYING SHIRE ROADS:

I am only now getting out to see what weeds and how much weed spraying I will need to do on the shire roads as they are now open or most of them are.

RMPC:

I will have some spraying to do once the new spray unit arrives on the Cloncurry Section of the Boulia to Mount Isa Road and around guideposts and culverts.

GRAVEL/BURROW PITS:

I have started to notice that the Parkinsonia Bushes that we put Grasland pellets around earlier this year that received rain have started to die, some of the pits did receive more rain than others and we will have to wait till they dry up before we can tell if we need to put more pellets out in them.

STOCK ROUTE:

No enquires have been received for any travel permits and now the roads are all open we will be doing some inspections on water facilities and the feed along the stock routes in the shire.

1080 BAITING:

The dates and times for the first-round of 1080 baiting have been sent out, the dates are from the 12th to the 16th of May 2025.

I have had some properties reply that are unavailable to bait on those dates but are willing to go later in the month which I am happy to do.

There have been two properties reply that will be baiting between those dates.

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

Nil

RECOMMENDATION:

That the Rural Lands Protection Officer April 2025 Report is received for information.

ATTACHMENTS: Nil

Reviewed by Director of Works and Operations	Mr Henry Mascarenhas
Approved by Chief Executive Officer	Mr Shane Gray

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report April 2025	DOC REF: 11.2.1
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REPORT BY:	Kaylene Sloman Acting Chief Executive Officer	DATE: 27/04/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

CONTENT:

Boulia Shire Council: Community Hub

A meeting was held on 25th and 26th Feb which included several different groups. The introduction of the project manager Adam Britton and Alison Stout and Genevieve from People Oriented Design (P.O.D) - Architects. The first meeting included the Councillors. The second meeting included staff, and the third meeting included the Information Technology representatives.

The initial meeting was to review the original design and discuss options with the consideration that the funding from the government is forthcoming and then Council's decision on the progress of this. This covered issues such as whole of life costing, staffing levels and potential options should the costs of the building increases outstrip our capacity.

Both the Project Manager and the Architect answered all the questions asked. The team have since adjusted as per the feedback collected whilst speaking to Councillors, Staff and IT representatives, to the original schematic design.

A draft agreement has been sent to Council for review and comment; comments have been sent back to the Department for clarification and suggested changes. Awaiting to hear back from the Department.

Once the initial steps have been delivered a community meeting will be held for input into the project.

Quantity Surveyor report is currently being worked on.

Quarry Material Native Title/Cultural Heritage Management Agreement Update – Sales Permits and Gravel Pits

Further work has been completed by GBA on the Site Based Management Plans for Thorner 1 and Ardmore 2 and the completed review of several pits identified by the Department which needed attention. No further advice has been received

on the progress of the ILUA to which at this stage the expiry date will be Dec 2025.

Further to the letter written to Minister Perrett in Dec., Boulia received an invitation to meet with him in March, and the Mayor and Deputy Mayor will attend. I have prepared a briefing paper to support the meeting.

Mayor met with Minister Perrett whilst in Brisbane and tabled concerns.

Native Title Quarry news Issue 6, as attached, has had its 7th meeting where attendees were updated on progress of Indigenous Land Use Agreements (ILUA) negotiations, and work underway to progress quarry sale permit renewals. Also covered was accessing quarry material during a disaster response and recovery.

Environmental amendment application for Thorner 1 has been submitted.

Notification of the intended review of the Futures Act/Native Title submissions by the Australian Law Reform Commission (ALRC)

This is an independent Australian Government agency that provides recommendations for law reform to Government on issues referred to it by the Attorney-General of Australia. The Futures Act interpretation which has directly impacted our ability to secure gravel from existing gravel pits under the Sales Permit issued by the Department of Agriculture and Fisheries needs to be clarified.

Our intent is to at least have 'business' as usual until the interpretation under the Act and specifically 24KA can be rationalised to be respectful to cultural heritage and ensure road works can be completed without undue red tape.

We will support the submission from both the WQAC and LGAQ to ensure that section 24KA is not contracted but improved to support requirements for road works.

Nothing further in this area has come to light.

Cultural Heritage Management Agreement – Pitta Pitta

The review of the CHMA was completed following the meeting with the Boulia Shire Council, P&G Harris contractors, Pitta Pitta Directors and Lawyer in January. A document was be presented to the Lawyer for review after our recommendations have been suggested. As this is quite a large document it is expected that the wording and content will require further amendments for this to proceed.

Had contact from a Director of Pitta Pitta regarding an update on where Council is at, I confirmed that Lynn, our past CEO submitted a response beginning of February 2025 and there has been no response to this.

Donohue Highway – Federal Government Funding approval - \$7,300,000

Ongoing scheduling, cultural heritage and reporting will now be completed by the Director of Works and Operations Department with the financial reconciliations completed by finance.

Drug and Alcohol Testing

Both the Workplace Health and Safety Officer as well as the Manager of People and Culture have been continuing to test staff and contractors.

Rehabilitation is still underway for some of our staff and contractors; we have been supporting them throughout this process.

Public Service Medal – Austral Day 2026 Honours

Letter has been received from the Director-General seeking nominations for outstanding offices within our Council.

This gives Local Government Authorities the opportunity to publicly recognise remarkable local government employees providing outstanding service, through service excellence, innovation in program, project or policy development, outstanding leadership, the achievement of process efficiencies, improved productivity or better service delivery. The attached letter gives further information, and notes close off for nominations is 18th June 2025.

Meetings/Events/Conferences/Training attended:

- State EnvFRRG – Western Qld – Webinar meeting
- Boulia Community Hub x 3 – Adam Britton – Project Mgr, Allison Stout - POD
- LRCI Audits, External Auditor – PKF Frederick Manikan - PKF, Acting DCS
- Department Visit – DSDILGP – Paul Pedersen - DSDILGP, Jay Ellul - DSDILGP, DWO, Acting DCS
- Alcohol and Drug Testing – Contractor, Mgr People and Culture
- LGFP Committee meeting.
- LGAQ/LGFP – Quarterly Meeting – Brett Johnson - LGAQ, Kim Driver - LGAQ, Sarah Vogler - LGAQ, Andrea Ellis – President LGFP
- TMR/BSC Monthly meeting – Garth Kath - TMR, Patrick Curtain - TMR, DWO, WM
- Hamilton Channels – QRA project – Alex Dixon - TMR, Garth Kath – TMR, DWO
- Mayor meeting, face to face
- Western Qld Flood Event – EFRRG (Economic Functional Recovery and Resilience Group) – Teams meeting
- Boulia Audit and Risk Management Chair discussion – Michelle Reynolds – GenEn Solutions, Acting DCS, FM
- Boulia Audit & Risk Management Meeting, Audit Committee and Observers
- We Are Peak Tender Evaluation – teams – Joneil Palenzuela – Peak Services, Cllr Sam Beauchamp
- Bureau Flood Product Changes meeting – Sue Oates - BOM, Natasha Hinrichsen - BOM
- Water Allocation – DRMDWV – Ingrid Fomiattimnesma, Scott Stevens, Deputy Mayor, DWO
- Peak Services – face to face – Jodi Cannon – We are Peak, Mayor
- Councillor Budget Workshop

- QRA Update – Gavin Williams – QRA, Louise Robertson – QRA, DWO, CWO, Acting DCS
- LGFP Meeting – selection of 2025 Conference Exhibitors

Future Events/Conferences/Training

Date	Activity	Attendees	Location/completed
30 th April	Councillor 25/26 Budget Workshop No. 1	All Councillors + Executive	Shire Hall
14 th May	Councillor 25/26 Budget Workshop No. 2	All Councillors + Executive	Shire Hall
15 th /16 th May	Changemaker Workshop	All Councillors + Acting CEO, CEO, DWO	Shire Hall
21 st May	Economic Development Training for Elected Members	Mayor Dep Mayor Councillors A/CEO CEO	Online - Boulia Airport
27 th – 29 th May	2025 Qld Disaster Management Conference	Mayor, DWO	Brisbane
3 rd – 4 th June	RAPAD Board Meeting Face to face	Mayor, Dep Mayor CEO	Longreach
23-27 th June	ALGA - TBC	Mayor, Dep Mayor	Canberra
28 th July – 1 st Aug	AICD Training (LGAQ)	Councillor Jan, Councillor Julie, DCS	Brisbane
19 th – 20 th Aug	WQAC Assembly	?	St George

RECOMMENDATION:

That the CEO Report for April 2025 be received for information.

ATTACHMENTS:

1. NT Quarry Update Meeting 7 April 2025 [**11.2.1.1** - 3 pages]
2. QMNTU Meeting 7 Summary of Outcomes - Communique [**11.2.1.2** - 1 page]
3. Public Service Medal nominations for Australia Day 2026 Honours List open [**11.2.1.3** - 1 page]

Acting Chief Executive Officer	Mrs Kaylene Sloman
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Native Title Quarry News



This newsletter provides an update to local governments on the Department of Primary Industries' (DPI) work to secure the ongoing supply of state-owned quarry materials in a way that validly addresses native title.

Local governments are encouraged to contact DPI staff for information and assistance regarding quarry permits by emailing forestryquarry@daf.qld.gov.au.

For more general information about state-owned quarry material and the *Native Title Act 1993* (Cth) please refer to our [factsheet](#).

Quarry Material Native Title Update meetings

The seventh meeting of the Quarry Material Native Title Update was held on 10 April 2025.

At the meeting, attendees were updated on the progress of Indigenous Land Use Agreement (ILUA) negotiations, as well as work underway to progress quarry sale permit renewals under the *Forestry Act 1959*.

DPI also provided an update on quarry material access during disaster response and recovery. More detail is provided below.

A summary of meeting outcomes can be accessed [here](#). The next meeting is scheduled to occur in June 2025.

Quarry material access during disaster recovery and response

Recent flood events in Far North Queensland and Western Queensland highlights the critical need for local governments to have access to state-owned quarry materials.

DPI has been working closely with impacted local governments and is engaging with other agencies across government to support disaster response efforts and access to quarry material.

DPI's response generally involves clarifying the local government's quarry material requirements, providing advice on quarry pits that can currently be accessed and exploring opportunities to access material from alternative locations where needed.

Impacted local governments may be able to access state-owned quarry material under Section 143 of the *Local Government Act 2009*. Section 143 can be used by local governments where there is no other reasonably practicable way of obtaining the quarry material without a *Forestry Act 1959* sales permit.

Impacted local governments are encouraged to contact DPI in the first instance to seek assistance with quarry material requirements following disasters, or if considering use of Section 143. DPI can be contacted at forestryquarry@daf.qld.gov.au

Stockpiled quarry material

In certain circumstances, local governments may be able to access stockpiles of state-owned quarry material after a *Forestry Act 1959* sales permit expires.

Where quarry material has been previously stockpiled, DPI may be able to authorise the removal

of the stockpiled material in certain circumstances. However, this only applies to previously stockpiled material located on non-exclusive pastoral leases and is limited to removal of the previously stockpiled material only.

DPI will undertake an assessment to determine if the stockpiled material can be accessed using Module GE of the Queensland Government's *Native Title Work Procedures*. This requires DPI to notify and seek comment from relevant native title parties before authorising access to the material. DPI may not be able to authorise access to stockpiled material in all circumstances.

Local governments should contact DPI's Quarry Team to discuss accessing existing stockpiled material and prior to undertaking stockpiling under a current sales permit.



Survey results

Thank you to everyone who participated in the recent survey. Your feedback is incredibly valuable to us and we appreciate your time. By sharing your thoughts, we are now able to shape our future communication with you about this important issue.



We proudly acknowledge First Nations peoples (Aboriginal peoples and Torres Strait Islanders) and the Traditional Owners of the country on which we work and live.

We value your [privacy](#) as much as you do. We will not provide your personal information to any other parties and will only use it to communicate with you regarding Department of Primary Industries information.



This email was sent by Department of Agriculture and Fisheries, GPO Box 46, Brisbane QLD 4001 to ceo@boulia.qld.gov.au

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Quarry Material Native Title Update

Meeting 7 – Summary of Outcomes

- The Deputy Director-General, Fisheries and Forestry, Department of Primary Industries (DPI) chaired the seventh Quarry Material Native Title Update meeting on 10 April 2025.
- DPI updated attendees on the progress of Indigenous Land Use Agreement (ILUA) negotiations. The department confirmed that at the time of the QMNT Update meeting, 13 'interim agreements' were in place, as well as six negotiation protocols with a further three pending.
- The department has been working closely with councils about the operation of their respective sales permits. More recently, DPI varied and extended a *Forestry Act 1959* sales permit held by Barcaldine Shire Council and issued a new permit to Burdekin Shire Council. For these councils, the renewal authorised (until 31 March 2035):
 - Barcaldine Shire Council's access to 48 nominated quarry pits under their permit, with a further 13 pits identified as requiring an ILUA
 - Burdekin Shire Council's access to all four required pits under an existing ILUA.
- In addition to these sales permit renewals, DPI is working with Banana Shire Council, Bulloo Shire Council and Croydon Shire Council, whose respective quarry material sales permits expire in the first half of 2025. This work involves undertaking native title and due diligence assessments along with discussions about future gravel requirements and potential pit rationalisation.
- DPI is also focussed on supporting Mt Isa City Council, Cloncurry Shire Council, North Burnett Regional Council, Carpentaria Shire Council, Flinders Shire Council, Redland City Council and Richmond Shire Council, whose permits are all scheduled to expire in the second half of 2025.
- Members discussed a range of issues at the meeting, including the potential to access existing stockpiles of State-owned quarry material. Where material has been previously stockpiled, this material may be able to be authorised by DPI.
- DPI advised members that any councils who may be interested in accessing these stockpiles should register their interests directly with the department, such as through the lodgement of a 'expression of interest' for the material. These enquiries can be directed in the first instance to forestryquarry@daf.qld.gov.au. Access to stockpiles is not guaranteed; and while native title consent is not required by way of an ILUA to access the stockpiled material, the views of the native title party are sought by way of notice.
- DPI also confirmed that the Queensland Government is prioritising the issue of access to quarry material in those areas of Queensland that are currently undertaking flood recovery activities. Members discussed the potential use of other legislation to access this material, although DPI indicated councils should provide early advice to the department if they are considering using these alternative legislative provisions.



Department of the
Premier and Cabinet

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For reply please quote: E&E/UB – TF/25/4272 – DOC/25/39591

Ms Kaylene Sloman
Chief Executive Officer
Boulia Shire Council

Dear Ms Sloman

Public Service Medal (PSM) nominations are now open for consideration in the Australia Day 2026 Honours List, and I encourage you to seek nominations for outstanding officers within your council.

The PSM award provides an opportunity to recognise remarkable local government employees providing outstanding service across the Queensland public sector, through service excellence, innovation in program, project or policy development, outstanding leadership, the achievement of process efficiencies, improved productivity or better service delivery.

The PSM nomination form can be downloaded [here](#) for your completion or distribution across your organisation. To ensure all required details are provided and a comprehensive nomination is submitted, please also refer to and distribute the [PSM guidelines](#) and [media notes guide](#) when seeking nominations.

All forms relevant to Queensland PSM nominations are also available on the Queensland Government Honours and Awards [website](#). Further details about the PSM are available on the Department of the Prime Minister and Cabinet's [website](#).

Any local government PSM nomination must be endorsed by you as the Chief Executive Officer, or in the case of a nomination for a chief executive officer, the highest equivalent delegate of your council. Nominations are to be submitted by email to honours@premiers.qld.gov.au by close of business **Wednesday 18 June 2025**.

For further information regarding submitting nominations, please contact Ms Jules Burton, Principal Advisor, Events and Awards, Engagement and Partnerships, Department of the Premier and Cabinet, by email at honours@premiers.qld.gov.au or on telephone (07) 3003 9200.

Thank you for your support in recognising outstanding local government officers in Queensland.

Yours sincerely

Damien Walker
Director-General

TITLE:	Action List Update April 2025	DOC REF: 11.2.2
REPORT BY:	Shane Gray Chief Executive Officer	DATE: 08/05/2025

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance
 5.2: Accountability
 5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**

PURPOSE:

To present to Council an updated Action List.

CONTENT:

Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.

Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.

Once an action has been shown as completed it is removed from the list.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That Council receive the Action List update for April 2025 for information.

ATTACHMENTS:

1. Action List Update April 2025 [**11.2.2.1** - 8 pages]


Chief Executive Officer	Mr Shane Gray
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Boulia Shire Council Action List

	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
Friday, 21st April 2023					
1.	21/04/2023		Cars to be removed from Urandangi after flood event. <i>Ronnie to arrange this asap.</i>	RUS - action WMgr - oversight Budget – Gen Res	24/03/2025: Cars from Urandangi Township have been removed and it's all consolidated in the Tip for now. 13/2/2025 Once costs are known, they will be included in the 25/26 operational budget. 26/11/2024 Significant costs to make this happen, investigating various alternatives.
Friday, 18th August 2023					
2.	18/08/2023		Shade for Robinson Park – Concept brief to be completed	W4Q-5 DWO-delivery ECDM-oversight Budget – W4Q	28/04/2025 – Solar on roof to be investigated 24/03/2025: Project engagement has commenced 26/11/2024 Earmarked to commence in Q3 of FY25. 8/11/2024 Allocation of funds made through W4Q round 5. \$520,00 – handed to DWO for project.
Friday, 19th January 2024					
3.	19/1/24	2024/01.20	Tender: T2023-24.5 Sale of lots L404/B2671 and L405/B2671 Mulligan Street, Boulia (closed) (b) A survey for an access easement across the rear of lots L404/B2671 and L405/B2671 (to Council's requirements) be undertaken and registered by Boulia Shire Council.	DWO – primary DCS-Public Trustee WMgr - delivery Budget - Land Dev	14/4/2025 – seeking further advice. 13/2/2025 – it appears easement registration cannot proceed until someone can sign the deceased owners consent. 22/1/25 Update; no sale enquiry recd. (b)Easement Survey completed and amended to be 8m wide for lots 402-405. Lot 405 on B2671 (block 40)– BSC owned Lot 404 on B2671 (block 34)-Elliott owned (dec'd) Lot 403 on B2671 (block 30)-BSC owned Lot 402 on B2671 (block 26)-BSC owned 8/11/2024 Public Trustee is working on this file to sort last ownership issue.
4.	19/01/2024		Wash Down Bay Council requested fees for charging to use the washdown bay-payment options to be investigated.	WMgr - action Budget - Gen Res	26/11/2024 Investigated with Winton Shire, they use a coin operated system \$1/15min slot.

5.	19/01/2024		QRA- Betterment-BSC to review Longreach Channel on the Donohue Hwy with the installation of culverts. This channel goes under water before the Georgina River crossing.	DWO - primary GBA - design WMgr - delivery Budget - subject to grant funding	15/4/2025 Discussion had with TMR. 24/03/2025 : DWO Identifying potential partners who can carry out 3 tasks within the FRMP3 Grant made available to Boulia 26/11/2024 Project earmarked to commence post current flood season. 10/10/2024 Bridge Study has been approved by QRA.
6.	19/01/2024		Town Water supply BSC to investigate and advise on: 1. Installation of a third water-storage tank. 2. Cyclone separating system for debris. 3. Modular filtration system (and Treatment Officer on a retainer basis). Dual water supply? To reduce treated water usage? 4. Water filters for each residence and business in the township. 5. Investigate Council getting robotic cleaner to run 6 monthly in ground reservoirs (once old tank relined).	DWO - primary WMgr - investigation Budget - ?	3/04/2025 Discussion with DRMDWV, application being done for additional water supply as stage 1. 24/03/2025: Round table discussion booked between BSC & DRMDWV for 3/April 22/1/2025 Full business case to be completed on options ready to be a shelf ready project for future funding. 26/11/2024 Need political support to get this over the line. 15/10/2024 LGGSP Funding application unsuccessful. Mayoral letters sent to Federal and State Water Ministers to request consideration for funding assistance.
Tuesday 12th March 2024					
7.	12/03/2024		Cllr Neilson: Investigate potential for footpaths to be done via TIDS funding	W/Mgr - investigate RUS - action Budget - TIDS/Gen Res	24/03/2025: Carrying out repairs in FY25 under Council Funds, waiting on Active Transport Feedback due in next fortnight to understand options for FY26 10/03/2025 Awaiting outcome from funding body. 26/11/2024 Expect to know more about Active Grant application around February 2025. 30/09/2024 TMR funding application submitted. Await outcome.
Wednesday 24th April 2024					
8.	24/4/2024		Investigations to be made about rating categories for wildlife reserves (currently zoned as nature reserves)	DCS - investigate	12/05/2025 awaiting information from other parties. 14/04/2025 further discussions underway. 13/2/2025 Have been unable to find any other Local Council that are charging a rating category like this.

					20/01/2025 investigating for possible inclusion in 25-26 budget. 10/6/2024 To be investigated.
9.	24/04/2024	2024/04.3	2. That a future budget allocation be considered in the 2025-2030 budget for Councillor and Management attendance at future Australian Institute of Company Directors AICD (or like) training.	DCS - Budget	12/05/2025 added to training budget for Councillors as an ongoing course. 14/04/2025 Next course is 28 July – 1 Aug 2025, Brisbane, cost is \$8,370/person + GST. 14/04/2025 Included in new budget for 25-26. 20/01/2025 Included in training budget for 25/26 budget. 8/11/2024 LGAQ have advised training for 24-28 February 2025 in Brisbane, \$8,280 per person, awaiting Councillor interest to attend, budget review will be done accordingly.
Friday 28th June 2024					
10.	28/06/2024	Cllr Norton	Footpath on Herbert Street where the old pool site used to be (next to Desert Sands Motel/corner of Herbert and Hamilton Street) - needs repair, is getting worse	W/Mgr- Action DWO -oversight Budget-TIDS/TMR	24/03/2025: Awaiting feedback on Active Transport Grant Application 10/03/2025 Awaiting outcome from funding body. 26/11/2024 Awaiting outcome on the Active Transport from TMR.
Friday 23rd August 2024					
11.	23/08/2024	Suggestions made by K. Mc Kelvie (during Deputation to Council)	<ul style="list-style-type: none"> Improvements to be made on Council's social media platforms (more engagement) and encourage Google Reviews (refer to line item 19 for updates) Consider turning the dog park on the corner of Herbert and Hamilton Street into a desert botanical garden. 	Media - Action ECDM - oversight	23/04/2025 – Councillor Sam Beauchamp and Kim McKelvie to measure the gardens. 10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration 13/2/2025 Three staff to attend media training in March. 26/11/2024 Approaches to improve social media opportunities are being investigated. The dog park and amenities are used by community and visitors. A desert botanical garden would benefit from a more appropriate setting.
12.	23/08/2024	Cllr Neilson	Investigate possibility of using solar road markers	W/Mgr- Action DWO-oversight	26/11/2024 WIP

Friday 27 th September 2024					
13.	27/09/2024	Mayor Rick Britton	Roof Painter – painting houses/buildings with heat resistant paint – possibly trial a few places and yearly get done. Review western wall on 63 Herbert St to be painted in heat resistant paint.	MPC – Action	12/05/2025 received quote for housing, requested quote for other identified buildings. 22/1/2025 Quote to be requested from painter and included in budget deliberations. 10/4/2025 – Contact details yet to be provided (MPC)
Friday 29 th November 2024					
14.	29/11/2024	2024/11.20	That Council resolves to undertake a review of the Boulia Shire Local Laws.	DCS – Action	12/05/2025 Awaiting workshop date to be set by consulting expert. 17/04/2025 Message left for consultant. 10/3/2025 Workshop had to be cancelled due to unforeseen circumstances. Await possible new date when available. 12/02/2025 Workshop re-scheduled 24 th February 2025. 20/1/2025 Workshop being held in February 25. 10/12/2024 In progress
Friday 12 th December 2024					
15.	12/12/2024	2024/12.13	1. That Council endorse the letter to Minister Tony Perrett for the review of the new interpretation of the Native Title Act 1993. 2. That the letter be submitted to RAPAD for their review and submission to Minister Tony Perrett on behalf of the RAPAD group of Councils. 3. That RAPAD group of Councils calls on the new State Government to review the implementation of the policy position of the previous government requiring an Indigenous Land Use Agreement be negotiated prior to the renewal of quarry permits.	Action – Mayor Initial Action-CEO  Letter to Hon Tony Perrett- Sales Permit	14/4/2025 Mayor – has met with Minister Perrett. 22/1/2025 Invitation to meet with Minister recd – Rick to align this with his visit to Brisbane in March. 17/12/2024 CEO-Letter sent to Minister Perrett, cc'd to Hon A Leahy, Mr Sean Dillon 17/12/2024 CEO- Letter sent to RAPAD. Advice received back that the matter would be included in the board documents for 20 th December RAPAD meeting.
16.	12/12/2024	Cllr Julie Woodhouse	Pool Surrounds - cement area around the public swimming pool is now very slippery and a hazard since the resin has been applied.	Action - ECDM	1/5/2025 Additional painting of pool surround commissioned. 22/1/2025 signs to be installed

Friday 24 th January 2025					
17.	24/01/2025	Cllr Beauchamp	Hazard Signage for Local Land Owners - Councillor Beauchamp suggested that Council establish a process with Land Owners to supply them with temporary signage to display on roads with hazards until Council is able to be on site.	Action - DWO	18/2/2025 Pricing up the activity, so that appropriate budget can be allocated to order items, then get this delivered to Landowners.
18.	24/01/2025	Cllr Neilson	Potential Social Media Growth Opportunity - Councillor Neilson suggested Council engages in other social media avenues to boost our online presence and spread more knowledge about Boulia Shire.	Action - ECDM/DCS	06/05/2025 – Importance of growth in this area has been noted. Staff are reviewing training opportunities that can better utilise the potential of social media across the Council's responsibilities. 10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration 13/2/2025 Media webinar to be attended to by 3 staff members.
19.	24/01/2025	Cllr Norton	Softfall at Splash Park - Councillor Norton raised that the softfall at the splash park is a Work Place Health and Safety issue and needs to be replaced as soon as practical.	Action - DWO	18/2/2025 DWO to discuss options with Vendors and find appropriate solution
20.	24/01/2025	2025/01.4	(Re Artwork from the Outdoor Billboard Gallery) 2. That the Billboard locations be Coorabulka truck pull off, Donohue Highway truck pull off and Burke River truck pull off.	Action – DWO/WMgr	28/03/2025 – Signage was delivered by mayor, and Willie unloaded them at the depot. 18/2/2025 Will be Installed before the start of the Tourist season.
Friday 21 st February 2025					
21.	21/02/2025		Pitta Pitta Bush Tucker Signs - Councillor Woodhouse suggested the Pitta Pitta Bush Tucker signs at the Burke River need replacing.	Action - ECDM	26/03/2025 Signs have been inspected and efforts are being made to identify the original signage text.
22.	21/02/2025		Pallet Racks in CPL Shed - Councillor Beauchamp suggested Pallet Racks or a similar option be investigated and purchased to be placed in the CPL Shed for more storage.	Action – WMgr	26/03/2025 WIP
23.	21/02/2025		Donation for Catering - Councillor Norton requested a donation of \$250 worth of food for an event hosting the "Funny Mummies" show. At this event the "Strong Women Award" will be awarded to a member of the community.	Action - DCS	14/04/2025 Awaiting new date. 26/03/2025 Event postponed due to weather

Friday 28th March 2025

24.	28/03/2025		Review of possible relocation for Wash Down Bay	Action – DCS (budget), DWO, RUS	
25.	28/03/2025		Lease to Buy / House and Land Package	Action – DWO, ECDM	To be investigated.
26.	28/03/2025	Councillor Jan Norton	Community Garden Support – Council to contribute \$5500 + GST, per annum. Work Camp is to assist with this.	Action – DWO, Work Camp, FM (budget)	14/04/2025 budget inclusion 25/26 done. 28/03/2025 – DWO to update monthly on the progress.
27.	28/03/2025	Councillor Jan Norton	Annual LGAQ Meeting Agenda Item / motion. Rural and Remote fuel, groceries, liveability advocate for a subsidy.	Action – CEO, Exec Assist	
28.	28/03/2025		Swimming Pool – filtration, chlorine vs salt.	Action – ECDM	13/05/2025 Refer to comments in ECDM report in May Ordinary Meeting Agenda. 14/04/2025 see ECDM report for March 2025. 28/03/2025 - Investigate change over to salt water from chlorine. Paul to investigate with other Western QLD Councils. 1/3/2025 Dialogue with two Councils provided positive advice. To pursue as part of 2025/26 CWP.
29.	28/03/2025		Community Sports Centre Air Conditioning	Action – ECDM	1/05/2025 Tender Brief is being finalised. 28/03/2025 – Option 1 (Like for Like) and Option 2 (Relocation of condensates to ground) to go in Tender Doc.
30.	28/03/2025		Water Leak (19 Herbert Street)	Action – CEO, Exec Assist, DWO	01/04/2025 – Letter sent to customer 28/03/2025 – CEO to issue a letter to Owner to get fixed, DWO to liaise with owner.
31.	28/03/2025		Racecourse Committee Reserve / Strategic Planning <ul style="list-style-type: none"> • 400m mark on track / safety drainage • Kitchen • Review of toilet block / temporary mobile toilets • Playground 	Action – ECDM, DWO, WM, RUS, FM (budget)	1/05/2025 – Site inspection arranged to confirm scoping of works. 28/03/2025 – ECDM to liaise with DWO / WM / RUS about improvements and investigate possible outcomes.
32.	28/03/2025		Hazardous issues recognised at 9 Herbert Street	Action – Exec Assist, CEO Assist and CEO	12/05/2025 – Discussions underway with Owner. 29/04/2025 – CEO Assist has investigated with Jason Burger into how to go about Dereliction.

					09/04/2025 – Letter written by EA, sent to CEO and then posted to home owner (given 14 days to fix issues)
Wednesday 23rd April 2025					
33.	23/04/2025	Councillor Julie Woodhouse	Investigate bellyache bush on footpath in front of 47 Herbert Street	RLPO	
34.	23/04/2025	Councillor Sam Beauchamp	CPL Shed to be painted with heat resistance paint	DWO	
35.	23/04/2025		Aerodrome, Business Case, Budget request for 1 million dollars	DWO, DCS, CEO	23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.
36.	23/04/2025		Water, Business Case, Budget request for \$750,000	DWO, DCS, CEO	23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.
37.	23/04/2025		Corporate Plan Study, Plan for Boulia to 2032, 1 million dollars – Business Plan	DCS, CEO	
38.	23/04/2025		Residential Estate Exec Housing, GK3 Project manage, EOI on costing on market exercise.	CEO, DCS	12/05/2025 underway.
39.	23/04/2025		Banks supporting Western Regions for loans	CEO	23/04/2025 - CEO to raise at RAPAD / COWS meeting
40.	23/04/2025		Eazyjacks (or brand similar) to be placed in all Council Vehicles to assist when tires need to be changed.	DWO, DCS	23/04/2025 - DWO to investigate eazyjacks for all vehicles and to liaise with DCS for budget purposes
41.	23/04/2025		A letter to be sent to QLD Housing about overgrown yards, and car bodies – QLD Housing to advise tenants they need to clean up their yards or Council will do it and send QLD Housing the invoice for works done.	Exec Assist, CEO	23/04/2025 – EA to write letter and send to CEO for approval to send
COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS					
NUMBER	DATE	Staff Member	PROJECT ISSUE:	RESPONSE	
	19/6/2020	DWO/WMgr	TOURISM/ LIVEABILITY Cllr Edgar: Dam/recreational water park (boating etc)	15/2/2024: To be reviewed during the 'visioning' project - new Council March 2024 – review of Corporate Plan for 2025-2030 26/02/2021: Alternative dam location - obtain drone footage to identify potential location. This has been raised several times.	
	19/06/2020	ECDM/WMgr	BRANDING/TOURISM Cllr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan for 2025-2030 31/10/23: Signs quite expensive, subject to funding?	

	26/02/2021	WMgr	TOURISM/LIVEABILITY Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan for 2025-2030
	17/08/2020	WMgr	TOURISM Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge -suggested) to the Rodeo Grounds Stakeholders: Pitta Pitta, Ventia, Workcamp	Review of Corporate Plan in 2025-2030 15/2/2024 Pitta Pitta land compensation case will impact this and also the freehold land which intersects land between the Burke River Bridge and the Racecourse. 13/6/2023: Possible legacy project through Ventia (NBN) could get this off the ground. Discussions commenced. 24/11/22: idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guideposts/labour, and plant. Indigenous story signs to be developed with locals.
	23/06/2023	Councillors CEO/DWO	LIVEABILITY - FUTURE RESIDENTIAL LAND SIZING consideration to be given on what size blocks could be made.	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan for 2025-2030 20/11/2023: Discussion workshop held. Brainstorming ideas noted for future consideration.
	22/09/2023	Cllrs	LIVEABILITY - FUTURE PLANNING Councillor Neilson suggested that boarding type accommodation be considering in Council's future planning.	17/6/2024 Council has received development application for private boarding - currently being advertised. review of Corporate Plan 2025-2030 15/2/2024: This is an option which needs to be considered by private individuals/organisations.
	22/09/2023	DWO	ECONOMIC DEVELOPMENT - HEAVY DUTY TRUCK BAYS AND MOBILE TOWERS Councillor Britton suggested future consideration be given to heavy duty truck bays and mobile towers between Boulia and the Northern Territory.	17/12/2024 Submission completed for the Mobile Blackspot funding round.
	21/10/2022	WMgr	LIVEABILITY Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	10/11/2022: The request has been sent to TMR. Awaiting road inspection by TMR.

TITLE:	WHS Report April 2025	DOC REF: 11.2.3
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REPORT BY:	David Parker Workplace Health and Safety Officer	DATE: 13/05/2025
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CORPORATE PLAN REFERENCE:

Key Priority 7: Valuing our greatest asset – people

7.1: An innovative culture

7.1.1: Adopt employment practices that develop and support a motivated and focused workforce

7.1.3: Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

Key Priority 7: Valuing our greatest asset – people

7.2: A great place to work

7.2.4: Provide a safe, healthy working environment and be proactive in all Work Health and Safety matters

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

CONTENT:

LGW (TMR Audit requirements)	<ul style="list-style-type: none"> • Sustainability work being done on the ongoing audit upkeep will now be reported here in line with the Audit Rectification Plan. • Continuing to work on Pulse and keeping Audit and reporting up to speed.
Toolbox talks/ Presentations	Toolbox talks have recommenced. Discussions on the necessity of Incident/Near Miss reports and the effect on the Safety Bonus.
Compliance and Education	<ul style="list-style-type: none"> • Present WHS actions/issues/iAuditor/Audit Rectification Plan to ManEx meetings weekly. • Face-to-face Inductions: 0 • Pre Start meetings: 1 • Online Inductions: 2 • 2 staff who had negative Drug testing results have retested negative, and have recommenced work. • Hearing testing has been booked in for August (change of legislation coming into effect in July). BSC is teaming up with Diamantina Shire Council, to do testing, to minimise costs.
Assistance to Staff/ Contractors/ Compliance	<ul style="list-style-type: none"> • CWO/Flood Damage Foreman tasked to check contractor compliance via iAuditor. • Schedule regular alerts and inspections in iAuditor for relevant staff to perform (alerts sent out weekly to assigned

	staff/managers).		
Near Misses, Incidents and issues	Total iAuditor WHS actions/issues since last Council meeting: <ul style="list-style-type: none"> • Near Miss – 1 • Hazards – 0 • Damage – 0 • Incidents – 		
Category	Description	Site	Outcome
Hazards	Nil		
Damage	Nil		
Incidents	Nil		
Works in Progress	<ul style="list-style-type: none"> • Weekly consultation with DWO and supervisors on current and upcoming projects and what is required from a WHS perspective. • Regularly monitor the Boullia Shire Council Hazard Risk Register. • Continue to upload evidentiary documents from iAuditor and hard copy documents into Magiq (our document retention software) and Pulse (linked to WHS Plan) to ensure they are available for regulatory compliance checks (Docs uploaded weekly - LGW SMS, iAuditor reports from ManEx meetings). • IAuditor – site visit checklist being created. 		
Identified future work required and/or improvement areas	<ul style="list-style-type: none"> • LGW - to review the Rectification Plan. 		
Training Required	Traffic Management Course being run for one Council worker and 2 Contractors next week		

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Workplace Health and Safety Report for April 2025 be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	Manager - People & Culture - April 2025	DOC REF: 11.2.4
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REPORT BY:	Rebecka Britton Manager People and Culture	DATE: 12/05/2025
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CORPORATE PLAN REFERENCE:

Key Priority 3: Economic Development - A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.1.1: Encourage a diverse supply of housing affordability and choices

3.1.2: Council owned housing is managed, is affordable, and which is suitable to meet demands

Key Priority 7: Valuing our greatest asset – people

7.1: An innovative culture

7.1.1: Adopt employment practices that develop and support a motivated and focused workforce

7.1.3: Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of April 2025.

CONTENT:

HOUSING

Occupancy

Houses	Vacant – 24 Moonah
26 Pituri Units	Vacant – #4 Vacant
47 Pituri Units	Vacant - #1 Vacant
58 Pituri Units	Becoming Vacant - #6 & #2
61 Moonah Units	Vacant - #1 - awaiting maintenance

Note – 54 Pituri St - allocated to flood damage post bathroom/kitchen upgrade. Further works to be undertaken while tenanted.

****Please Note Vacant Positions*

Housing standard is something that we would like to implement. Document provisions/exclusions as a standard & amended on an individual basis.

Breaches

One breach issued in April 2025

Capital Upgrades

Capital works are being undertaken on housing stock on a planned/project basis with Tonkies Carpentry/Nortons Fencing.

Future capital upgrades – would like to understand Council priorities. Liveability is significant to our staff & community. This will be something to address through the strategic planning process in the development of the corporate plan. Conscious of budget development now being outside of this scope. Staff housing could significantly benefit from increased outside storage/vehicle storage/outdoor living spaces. As capital upgrades I am unsure how to express the desire for these to be considered as inclusions.

Asset Management Plan

Shepherd Services have attended housing assets & undertaken inspections 7/4/2025. Development of plan in process.

New Residential Estate – Executive Staff Housing

Unclear regarding MPC role in this project. Previously provided advice to consulting engineer regarding initial concept design. New designs proposed to Council have not been seen by Housing.

Most recent update provided to Housing regarding W4Q project – Residential Estate Development/Executive Housing:

- 3 draft plans have been provided to Council
- Council has chosen one design to obtain EOI pricing
- All large projects will now be project managed by external provider
- Working group to be established – MPC as delegate for Housing
- Mayor requested ACEO to bring designs to April Council meeting

HUMAN RESOURCES

Available Positions

- Tourism/Sports Centre/Administration - Casuals
- Town Services/RMPC – Casual
- RMPC – Permanent – Full time Permanent - Advertised
- Roads Construction Maintenance – Full Time Permanent - Advertised
- Tourism Officer
- Recreation, Sport & Wellbeing Officer (not advertised as yet – ECDM awaiting confirmation from WQPHN)

Recent Engagements

-

Resignations

- RLPO Trainee
- Tourism Officer
- Multi Skilled Plant Operator RCM Crew

Contract Engagements

- Acting Director of Corporate Services (Agency – until 17th May 2025)
- Temporary Finance Manager (Agency – until 15th August 2025)

LEARNING & DEVELOPMENT

- UNISA Workforce Culture Survey – presented to CEO/Kaylene

PEOPLE & CULTURE - MISCELLANEOUS

- Policy Reviews – Study/Uniform/Housing
 - Study Agreement – still under review for Council approval (study agreement)

CONSULTATION: CEO – Shane Gray

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Manager – People & Culture April 2025 report is received for information.

ATTACHMENTS: Nil

Reviewed and Approved Chief Executive Officer	Mr Shane Gray
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11.3 Corporate Services

TITLE:	Banking Signatories Update	DOC REF: 11.3.1
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REPORT BY:	Kaylene Sloman Acting Chief Executive Officer	DATE: 16/05/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To update changes to banking signatories adding Chief Executive Officer and remove Administration Supervisor. To remove view access to Acting Director of Corporate and Financial Services as of 17th May 2025.

CONTENT:

To ensure that Council has the best protection and ensuring the activities of Council's Finance Department are not impeded, the following recommendations are made. The following officers are recommended as signatories to any bank accounts which will include electronic transfers for the bank selected by Council. They are divided into primary, secondary signatories and view only access.

ELECTRONIC FUND TRANSFERS:

PRIMARY ACCOUNT SIGNATORY - AUTHORISING OFFICER TYPE 'A'

- Chief Executive Officer – **Shane Gray**
- Director of Corporate & Financial Services – Kaylene Sloman
- Director of Works and Operations – Henry Mascarenhas

SECONDARY ACCOUNT SIGNATORY - AUTHORISING OFFICER TYPE 'B'

- Finance Manager – Graeme Gillam
- Relief Finance Manager – Colin Duffy
- Senior Finance Officer – Carol Smith
- ~~Administration Supervisor – Karen McGrath~~

VIEWING ACCESS ONLY

- **Acting Director of Corporate & Financial Services – Rada Robey up to 17/5/2025**

CHEQUE SIGNATORIES

PRIMARY ACCOUNT SIGNATORY: Type 'A'

- Mayor - Eric Britton

- Chief Executive Officer – **Shane Gray**
- Director of Corporate and Financial Services – Kaylene Sloman
- Director of Works and Operations – Henry Mascarenhas

SECONDARY ACCOUNT SIGNATORY: Type ‘B’

- Finance Manager – Graeme Gillam
- Relief Finance Manager – Colin Duffy
- Senior Finance Officer – Carol Smith
- ~~Administration Supervisor – Karen McGrath~~

The method of signing/authorising electronic transactions will be as follows:

- Any two type ‘A’ signatories OR
- Any two signatories: consisting of at least one primary ‘A’ signatory and one secondary ‘B’ signatory.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

1. That Council confirm that the authorised signatories, as noted in the Banking Signatories Update report, be authorised to operate on any new or existing bank accounts Council may open in the future and all previous signatories if held with the same bank be made obsolete.
2. That the Acting Chief Executive Officer action the changes to signatories and electronic devices for the change in Chief Executive Officer, Administration Supervisor and Acting Director of Corporate and Financial Services positions.

ATTACHMENTS: Nil

Acting Chief Executive Officer	Mrs Kaylene Sloman
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TITLE:	Financial Report for April 2025	DOC REF: 11.3.2
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REPORT BY:	Graeme Gillam Finance Manager	DATE: 12/05/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

5.2.2: Maintain high standards of Corporate Governance through effective audits

5.2.3: Decisions on new or enhanced community assets or facilities are viewed with the future financial impact on Council`

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

Financial Summary as at 30th April 2025.

CONTENT:

Cash Position:

The Cash Position determines the expected money the Council should have after every period.

	30-Apr-25	31-Mar-25
Cash at Hand	22,276,106	23,371,789
Net Cash Equivalent (Debtors-Creditors)	(210,017)	297,861
Total	\$22,066,089	\$23,669,650

Income

Total revenues to 30th April 2025 are \$26,743,276. This equates to approx. 133% of this year's budget.

Expenditure

Operating expenses to 30th April 2025 are \$14,306,418. This equates to approx. 72% of this year's budget.

Liquidity

CBA		\$237,879	
Floats		\$1,240	
Investments			
CBA At Call	4.35%	\$9,826,239	
QTC	5.05%	\$12,210,748	\$22,036,987
		Total	\$22,276,106

Additional Information on Cash Position:

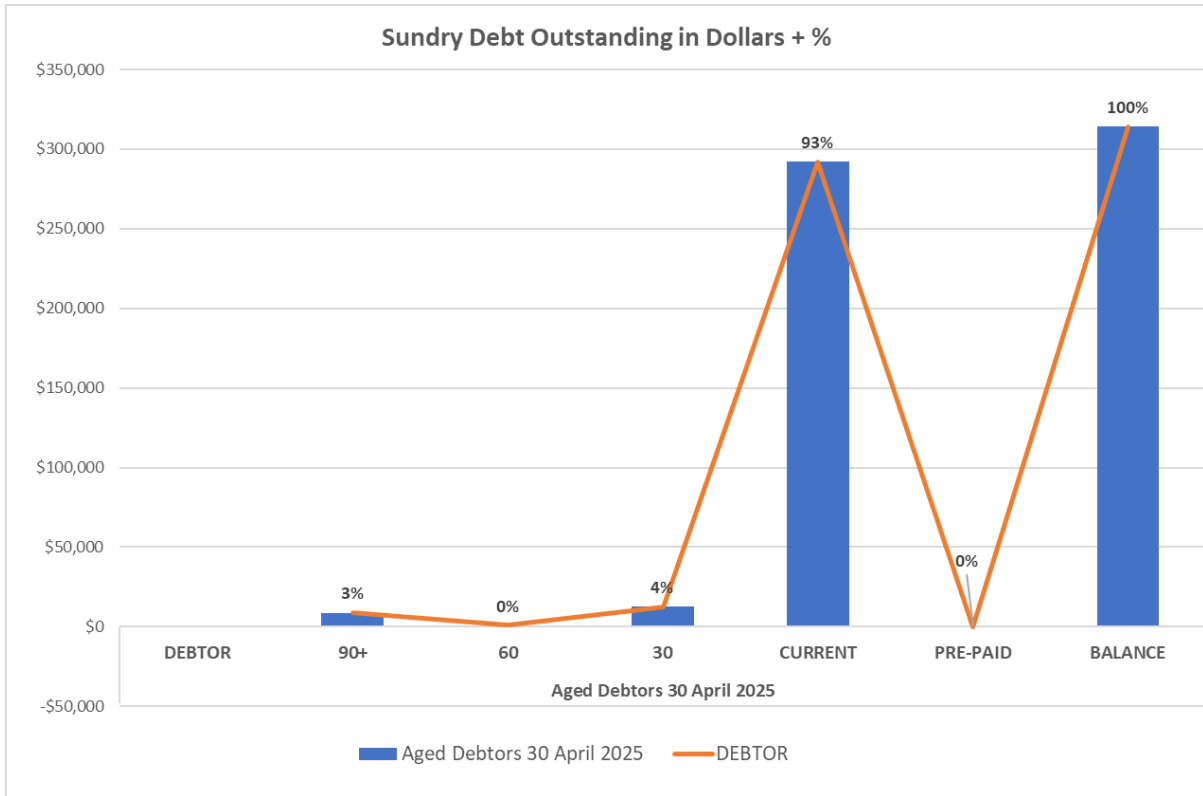
Cash Balances as at 30 April 2025		22,276,106
The following items need to be backed by cash		
Reserves 30th June		2,328,551
Funded Depreciation		4,080,422
Less Depreciation accrued		
Funded		
Funded Employee Entitlements (Current and Non-Current)		(1,311,841)
Grant Funding (paid in Advance)		1,472,841
Working Capital Cash		1,500,000
Capital Grants		10,814,374
Operating Result for 2024/2025		1,622,484
Less Capital Expenditure 2024/2025		(8,116,070)
Backed by Cash		12,390,762
Cash unallocated as at 30 April 2025		9,885,344

Aged Debtors 30 April 2025

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	\$ 8,780	\$ 876	\$ 12,579	\$ 292,179	(280)	\$ 314,134

90+ Days Outstanding

For this month, amounts greater than 90+ days total \$8,780, which constitute 3% of the total debtors. Payment arrangements are in place.



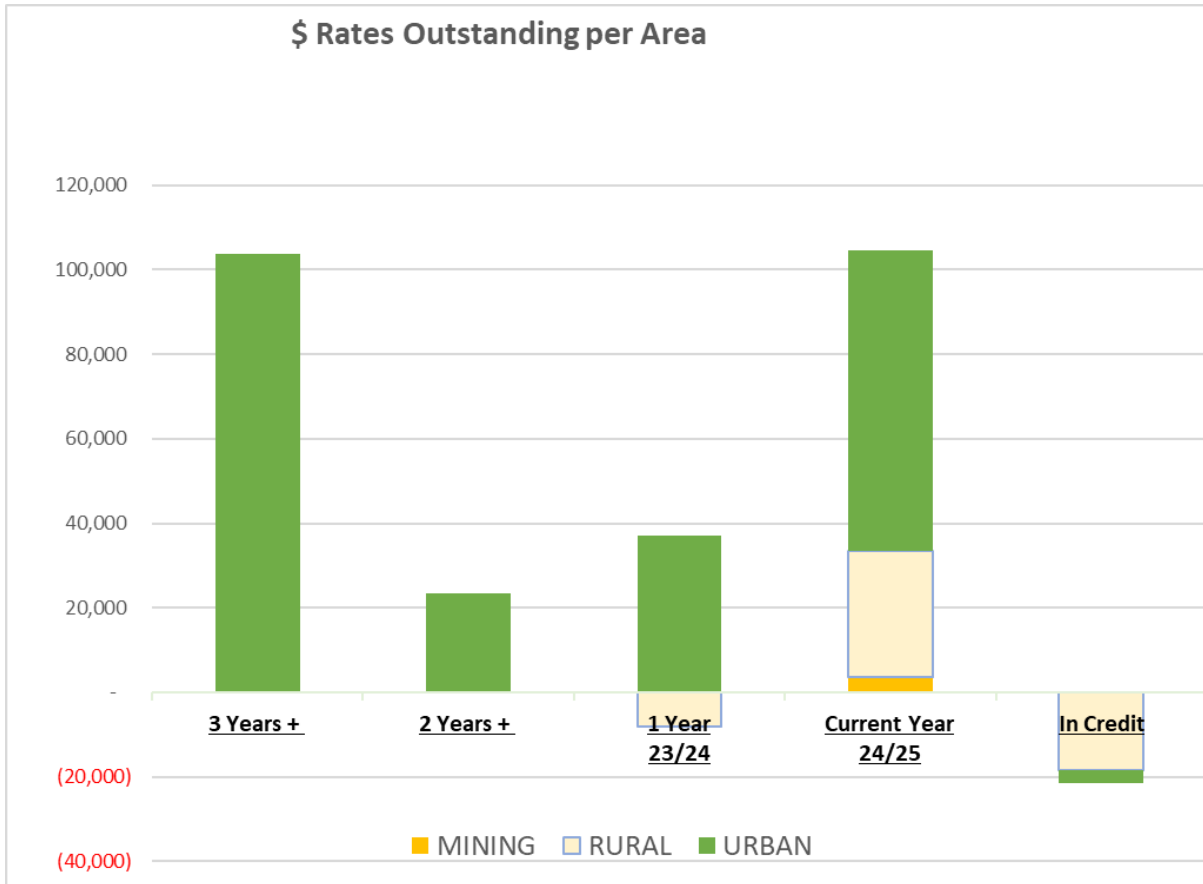
Creditors 30th April 2025

Total amount waiting for payment, not yet due is \$0.

Rates 30th April 2025

Total outstanding \$239,359.

RATES	3 Years +	2 Years +	1 Year 22/23	Current Year 23/24	In Credit	Total Outstanding
URBAN	\$103,753	\$23,418	\$37,167	\$71,078	\$(3,119)	\$232,297
RURAL	-	-	(8,141)	\$29,855	\$(13,834)	\$3,330
MINING	-	-	-	\$3,732	-	\$3,732
ALL	\$103,753	\$23,418	\$29,026	\$104,665	\$(21,503)	\$239,359



CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Financial Report for April 2025 be received for information.

ATTACHMENTS:

1. FS Income Statement ME April-25 [11.3.2.1 - 1 page]
2. FS Balance Sheet as at ME April-25 [11.3.2.2 - 1 page]
3. FS Cash Flow Statement ME April-25 [11.3.2.3 - 1 page]
4. CONFIDENTIAL REDACTED - Income and Expenditure Report ME April-25 [11.3.2.4 - 5 pages]
5. CONFIDENTIAL REDACTED - Capital Report ME April-25 [11.3.2.5 - 3 pages]

Reviewed by Acting Director of Corporate Services	Mrs Rada Robey
Approved by Chief Executive Officer	Mr Shane Gray

BOULIA SHIRE COUNCIL
Income Statement
For the period ended 30 April 2025

	<i>2024/2025</i>	<i>2024/2025</i>
	<i>Actual</i>	<i>Budget</i>
		<i>(Reviewed)</i>
Income		
Revenue		
Recurrent Revenue		
Net rate and utility charges	1,941,364	1,409,740
Fees and charges	425,503	1,276,050
Rental income	227,938	333,500
Interest received	826,175	820,500
Sales - contract and recoverable works	3,815,002	6,800,000
Other Income	296,831	25,900
Grants, subsidies, contributions and donations	8,396,089	9,321,944
Total Recurrent Revenue	<u>15,928,903</u>	<u>19,987,634</u>
Capital Revenue		
Grants, subsidies, contributions and donations	10,814,374	0
Sale of property, plant and equipment	-	-
Total Capital Revenue	<u>10,814,374</u>	<u>0</u>
Total Revenue	<u>26,743,276</u>	<u>19,987,634</u>
Total Income	<u>26,743,276</u>	<u>19,987,634</u>
Expenses		
Recurrent Expenses		
Employee benefits	(4,385,806)	(7,558,180)
Materials & Services	(5,814,924)	(7,451,250)
Finance Costs	(25,267)	(45,100)
Depreciation	(4,080,422)	(4,895,950)
Total Recurrent Expenses	<u>(14,306,418)</u>	<u>(19,950,480)</u>
Capital Expenses	-	-
Sale of property, plant and equipment	0	-
Total Expenses	<u>(14,306,418)</u>	<u>(19,950,480)</u>
Net Result Attributable to Council	<u><u>12,436,858</u></u>	<u><u>37,154</u></u>

BOULIA SHIRE COUNCIL**Balance Sheet****as at 30 April 2025***2024/2025 Actuals***Current Assets**

Cash and cash equivalents	22,276,106
Trade and other receivables	702,708
Inventories	449,580

Total Current Assets 23,428,394**Non-current Assets**

Property, plant and equipment	212,175,175
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Total Non-current Assets 212,175,175**TOTAL ASSETS** 235,603,569**Current Liabilities**

Trade and other payables	(912,725)
Borrowings	(48,033)
Provisions	(1,183,605)
Contract Liabilities	(1,017,280)

Total Current Liabilities (3,161,643)**Non-current Liabilities**

Borrowings	(1,104,038)
Provisions	(99,461)

Total Non-current Liabilities (1,203,499)**TOTAL LIABILITIES** (4,365,142)**NET COMMUNITY ASSETS** 231,238,427**Community Equity**

Asset revaluation reserve	104,340,954
Other reserves	2,328,551
Retained surplus	124,568,922

TOTAL COMMUNITY EQUITY 231,238,427

BOULIA SHIRE COUNCIL
Statement of Cash Flows
For the period ended 30 April 2025

	<i>2024/2025</i> <i>Actuals</i>	<i>Reviewed Budget</i> <i>2024-25</i>
Cash Flows from Operating activities:		
Receipts from customers	5,981,216	5,726,000
Payments to suppliers and employees	(9,925,112)	(11,867,400)
	<u>(3,943,897)</u>	<u>(6,141,400)</u>
Interest received	826,175	715,000
Rental income	227,938	357,000
Non-capital grants and contributions	8,396,089	6,413,511
Borrowing costs	(25,267)	(36,000)
Net Cash Inflow (Outflow) from Operating Activities	<u>5,481,038</u>	<u>1,308,111</u>
Cash Flows from Investing activities:		
Payments for property, plant and equipment	(8,116,070)	(45,968,000)
Proceeds from sale of property, plant and equipment		
Grants, subsidies, contributions and donations	10,814,374	40,829,000
Net Cash Inflow (Outflow) from Investing activities	<u>2,698,304</u>	<u>(5,139,000)</u>
Cash Flows from Financing activities		
Proceeds from borrowings		2,000,000
Repayment of borrowings	(45,906)	(631,000)
Net Cash Inflow (Outflow) from Financing activities	<u>(45,906)</u>	<u>1,369,000</u>
Net Increase (Decrease) in Cash and Cash Equivalents held	<u>8,133,436</u>	<u>(2,461,889)</u>
Cash and Cash Equivalents at beginning of Reporting period	14,142,671	20,575,678
Cash and Cash Equivalents at end of Reporting period	<u><u>\$ 22,276,106</u></u>	<u><u>\$ 18,113,789</u></u>

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – April 2025	DOC REF: 11.4.1
REPORT BY:	Paul Bawden Economic & Community Development Manager	DATE: 11/5/2025

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

Key Priority 3: Economic Development - A sustainable local economy

3.4: Promote Bouliá Shire and the RAPAD region as a region for tourism and development opportunities

3.4.1: All opportunities used to increase the shires exposure to the tourism market

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

Key Priority 7: Valuing our greatest asset – people

7.4: Tourism

7.4.1: Make Bouliá the place on everyone's bucket list

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update on the activities associated with the Economic and Community development roles.

CONTENT:

Tourism:

- MME Tourism Officer: Delivered services during April which was a quiet month for visitation reflecting the regional flooding.
- BSC Tourism Officer: Continued maintaining the Bouliá Heritage Complex collection and supporting visitation that has been lower than in comparable years.

External Grants:

First Nations Sport & Recreation program: The third event was held on 19th April comprising the Under 19s-night golf. It was a major success with around sixty-four (64) participants.

A further two events are scheduled with potential for an additional one in July, if there are sufficient remaining funds. These comprise:

- 14th May Skateboarding, Robinson Park with instructors travelling from Brisbane.
- 13 June Disco Afternoon, Sports Hall.

This program is funded by State Department of Tourism and Sport.

Performance and related activities at Shire Hall: The Funny Mummies performance needed to be cancelled due to the recent flood event.

It is being reorganised for 9th June and advertising is being prepared for circulation to the community.

Queensland Remembers: Following confirmation of the art-work location at the rotunda in Herbert Street median, liaison is being pursued to support the sign's manufacture.

NAIDOC Week: A response to the grant application to the National Indigenous Australians Agency has been confirmed for the end of May. If successful it will support a wider range of artwork and celebrations with the Boulia State School.

Local events:

ANZAC Day: This day of recognition was a success with more riders than walkers in the march this year.

Community Pool:

The swimming season closed at the end of April and work on planning/procurement has commenced for the replacement of the filters and expansion joints. The aim is to complete the work before the short opening period that coincides with the Camel Races.

As a separate initiative investigations have commenced for a new dosing system based on salt as the preferred product to maintain water quality. This is anticipated to be part of the draft 2025-26 Capital Works Program.

Community Sports Hall:

At the April Council Meeting there was support for a tender to be progressed for new air-conditioning at Sports Hall based on two options to site the plant – either as part of the current mezzanine level equipment or at a ground-based location on the eastern side of the building.

Following subsequent investigations of the existing air-conditioning plant some additional scope has been identified to utilise the equipment that will be more fully explored and addressed in the May report.

Community Committees and Grants

RADF Grants Committee: The recent advertising for community projects resulted in one application for arts funding being submitted.

Through the Committee's assessment an opportunity has been offered to the applicant for a workshop on the arts activity to be held in the Shire

Racecourse Reserve Committee: During the April Council Meeting when considering the Committee Report a number of priority works were identified. These are being investigated in terms of design and costing together with funding sources within the draft 2025-26 Capital Works Program.

Library Activities:

The Library opened across the Council's standard hours during the month.

The twice weekly First 5 Forever program is continuing. Opportunities have been pursued to invite several external agencies to participate and share ideas.

The April Issue of Channel Country Chatter was published, and work has commenced on the May edition.

Boulia Library Visitation

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	101	140	237	162	143	240	356	210	305	243	132	179
2025	94	168	189	205								

Country University Centre (CUC): Works have been completed to transition the Burke Street Hall for use as the Boulia Country University Centre and the furniture has been assembled.

The official opening ceremony is scheduled for 6 May.

CONSULTATION: A range of consultation techniques have been pursued in preparing this report including dialogue with community members, supporting committees and local advertising.

Change Maker Workshop: Scheduled across 15-16 May this workshop is open to the community and will seek to:

- Delve into the region's readiness for change.
- Explore how change happens, adapt to change and how to overcome resistance.
- Understand the local ecosystem, undertake purposeful and inclusive engagement, step into informed and authentic conversations.
- Explore ideas to shape the future for the community.

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Economic and Community Development Report for April 2025 be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer

Mr Shane Gray

TITLE:	Min Min Encounter & Boulia Heritage Complex Report April 2025	DOC REF: 11.4.2
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REPORT BY:	Karen Savage Tourism Officer	DATE: 08/05/2025
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

1.2.2: To maintain, preserve, develop and provide access to our region's history

1.2.3: To promote the heritage, arts and cultures of our communities

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

CONTENT:

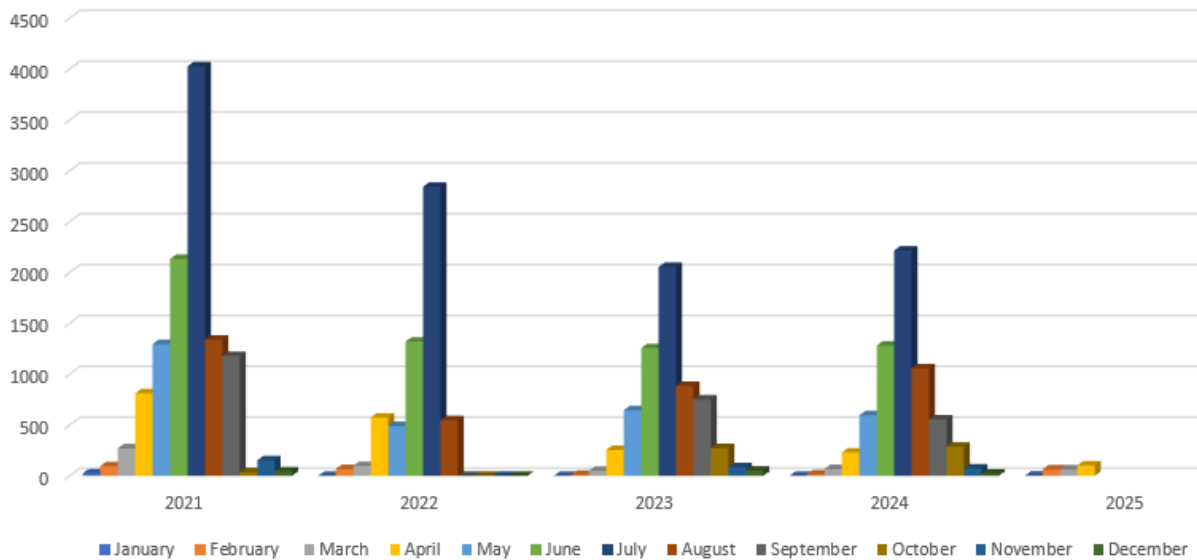
Monthly Activity Statistics: April 2025

Sales – tickets/merchandise	\$2396.38
MME Total Visitor Stats	102
MME Tickets	16
BHC Tickets	0
COMBO Tickets	8
Rezdy Online Bookings during the month (no payment taken)	2

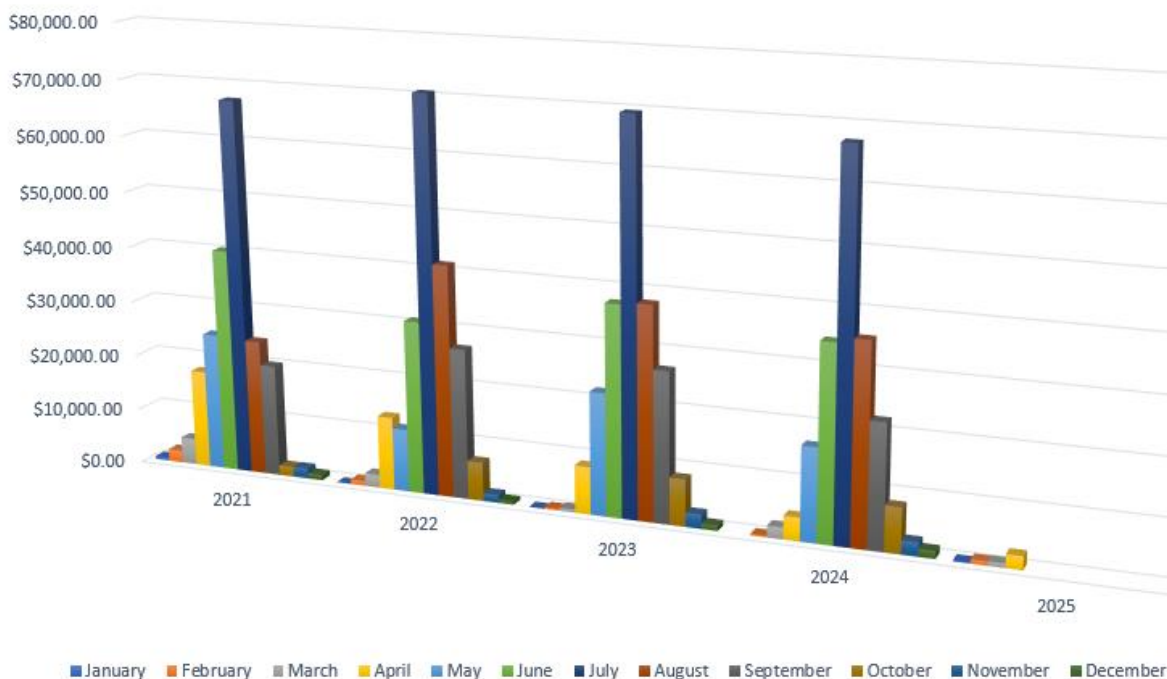
Social Media Statistics: April 2025

Social media pages	Reached
TripAdvisor Review	Out of Season
Google Business Profile	102 profile views, 80 interactions 18 website visits from the profile

MME & Heritage Complex Visitor Information



MME & BHC YTD INCOME



REPORT ON ACTIVITIES HELD FOR APRIL:

Visitor Statistic Reporting:

- Explore Queensland Network survey to be completed on the 1st of each month.
- Outback Queensland (OQTA) monthly report emailed by the 10th of each month.

Beginning of the month was exceptionally quiet with most of the roads in flood and races cancelled. The end of the month saw a trickle of tourists returning with encouraging uplift in numbers.

Group Bookings: Unfortunately due to road closures the group bookings for this month were cancelled.

Social media: Facebook posts reached 13,031 people this month with 351 interactions.

Explore Queensland Network: n/a

Merchandise: New merchandise now arriving ready for the season.

Boulia Heritage Complex: Video in fossil room has been replaced as previous version was corrupted.

Min Min Encounter: Tourist numbers increasing towards the end of the month with many more phone calls checking on road conditions and routes.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Min Min Encounter & Boulia Heritage Complex Report for April 2025 be received for information.

ATTACHMENTS: Nil

Reviewed by Economic and Community Development Manager	Mr Paul Bawden
Approved by Chief Executive Officer	Mr Shane Gray

12 Closed Session

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- a) the appointment, discipline or dismissal of the chief executive officer;
- b) industrial matters affecting employees;
- c) the local government's budget;
- d) rating concessions;
- e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- f) matters that may directly affect the health and safety of an individual or a group of individuals;
- g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the *Local Government Act 2009*.

13 Late Reports

Nil

14 General Business

This item on the agenda allows Councillors to raises any other general business matters for discussion or future consideration.