



BOULIA SHIRE COUNCIL

ORDINARY MEETING Agenda

Wednesday 18 June 2025





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Note: Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

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Mr Shane Gray
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

COMMONLY USED ACRONYMS

ALGA	Australian Local Government Association
BSC	Boulia Shire Council
CWRPMG	Central West Regional Pest Management Group
DDMG	District Disaster Management Group (Mt Isa)
DRFA	Disaster Recovery Funding Arrangements
DTMR/TMR	Department of Transport and Main Roads
IPWEA	Institute of Public Works Engineering Australia (NAMS.Plus)
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGMA	Local Government Managers Association
ManEX	Managers and Executive
NAMS.Plus	Asset Management System from IPWEA
OHDC	Outback Highway Development Council
ORRG	Outback Regional Road Group
ORRTG	Outback Regional Roads and Transport Group
OQTA	Outback Queensland Tourism Association
PPR	Project Proposal Report
QRA	Queensland Reconstruction Authority
QSNTS	Queensland South Native Title Services
QWRAP	Queensland Water Regional Alliance Program
R2R	Roads to Recovery
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	RAPAD Water and Sewerage Alliance
REPA	Restoration of Essential Public Assets
RMPC	Roads Maintenance Performance Contract
TIDS	Transport Infrastructure Development Scheme
WQLGA	Western Queensland Local Government Association

RISK MANAGEMENT

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Miss Lily Williams (Executive Assistant)

3 Apologies / Leave of Absence

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

4 Declaration of Interests

To help ensure openness, accountability and transparency, in accordance with the Local Government Act 2009, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the Local Government Act 2009.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

5 Mayoral Minutes

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

6 Notice of Motion

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

7 Request to Address Council in a Public Forum

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

8 Petitions

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received
- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

9 Deputations

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

10 Confirmation of Minutes from Previous Meetings

This item in the agenda enables previous minutes of Council meetings to be confirmed.



BOULIA

SHIRE COUNCIL

Minutes of the ORDINARY MEETING of the Boulia Shire Council held on Friday 23 May 2025 commencing at 9:00 am

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9:00 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mr Henry Mascarenhas (Director of Works and Operations)
Miss Lily Williams (Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

The Deputation by Giuliano Presentado from Department of Housing and Public Works to provide Council with a presentation regarding Queensland Housing Finance Loan Regional Trial and the Mortgage Relief Loan was cancelled due to Department operational requirements.

10 Confirmation of Minutes from Previous Meetings

Moved: Cr Neilson

Seconded: Cr Britton

That the minutes of the Ordinary Meeting held on 23rd April 2025 be accepted with a minor change to the resolution number prefixes.

Resolution No.: 2025/05.1

Carried

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations April 2025 Report	DOC REF: 11.1.1
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PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for April 2025.

Moved: Cr Woodhouse

Seconded: Cr Beauchamp

That Council receive the Director of Works and Operations April 2025 Report for information.

Resolution No.: 2025/05.2

Carried

TITLE:	Works Manager - April 2025 Report	DOC REF: 11.1.2
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for April 2025.

Moved: Cr Beauchamp

Seconded: Cr Britton

That Council receive the Works Manager April 2025 Report for information.

Resolution No.: 2025/05.3

Carried

TITLE:	Foreman Town Services and Utilities Report April 2025	DOC REF: 11.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of April 2025.

Moved: Cr Neilson

Seconded: Cr Woodhouse

That Council receive the Foreman Town Services and Utilities April 2025 Report for information.

Resolution No.: 2025/05.4

Carried

TITLE:	Foreman Roads, Construction and Maintenance Report for April 2025	DOC REF: 11.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for April 2025.

Moved: Cr Beauchamp

Seconded: Cr Neilson

That Council receive the Foreman Roads, Construction and Maintenance April 2025 Report for information.

Resolution No.: 2025/05.5

Carried

TITLE:	QRA Flood Damage Works Department April 2025	DOC REF: 11.1.5
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for April 2025.

Moved: Cr Neilson

Seconded: Cr Woodhouse

That the QRA Flood Damage Works Department April 2025 Report be received for information.

Resolution No.: 2025/05.6

Carried

TITLE:	Rural Lands Protection Officer April 2025 Report	DOC REF: 11.1.6
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PURPOSE:

To advise Council on current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Neilson

Seconded: Cr Britton

That the Rural Lands Protection Officer April 2025 Report is received for information.

Resolution No.: 2025/05.7

Carried

The meeting was adjourned for Morning Tea at 10.02 am.

The meeting resumed at 10.50 am.

Henry Mascarenhas and Councillor Jan Norton left the meeting at 10.02 am and did not return.

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report April 2025	DOC REF: 11.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Beauchamp

Seconded: Cr Woodhouse

That the CEO Report for April 2025 be received for information.

Resolution No.: 2025/05.8

Carried

TITLE:	Action List Update April 2025	DOC REF: 11.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Neilson

Seconded: Cr Britton

That Council receive the Action List update for April 2025 for information.

Resolution No.: 2025/05.9

Carried

The meeting was adjourned for Lunch at 12.52 pm.

The meeting resumed at 1.14 pm.

TITLE:	WHS Report April 2025	DOC REF: 11.2.3
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PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

Moved: Cr Britton

Seconded: Cr Beauchamp

That the Workplace Health and Safety Report for April 2025 be received for information.

Resolution No.: 2025/05.10

Carried

TITLE:	Manager - People & Culture - April 2025	DOC REF: 11.2.4
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PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of April 2025.

Moved: Cr Neilson

Seconded: Cr Britton

That the Manager – People & Culture April 2025 report is received for information.

Resolution No.: 2025/05.11

Carried

11.3 Corporate Services

TITLE:	Banking Signatories Update	DOC REF: 11.3.1
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PURPOSE:

To update changes to banking signatories adding Chief Executive Officer and remove Administration Supervisor. To remove view access to Acting Director of Corporate and Financial Services as of 17th May 2025.

Moved: Cr Woodhouse

Seconded: Cr Neilson

1. That Council confirm that the authorised signatories, as noted in the Banking Signatories Update report, be authorised to operate on any new or existing bank accounts Council may open in the future and all previous signatories if held with the same bank be made obsolete.

2. That the Acting Chief Executive Officer action the changes to signatories and electronic devices for the change in Chief Executive Officer, Administration Supervisor and Acting Director of Corporate and Financial Services positions.

Resolution No.: 2025/05.12

Carried

TITLE:	Financial Report for April 2025	DOC REF: 11.3.2
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PURPOSE:

Financial Summary as at 30th April 2025.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Financial Report for April 2025 be received for information.

Resolution No.: 2025/05.13

Carried

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – April 2025	DOC REF: 11.4.1
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PURPOSE:

To provide Council with an update on the activities associated with the Economic and Community development roles.

Moved: Cr Woodhouse

Seconded: Cr Britton

That the Economic and Community Development Report for April 2025 be received for information.

Resolution No.: 2025/05.14

Carried

TITLE:	Min Min Encounter & Boulia Heritage Complex Report April 2025	DOC REF: 11.4.2
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

Moved: Cr Beauchamp

Seconded: Cr Neilson

That the Min Min Encounter & Boulia Heritage Complex Report for April 2025 be received for information.

Resolution No.: 2025/05.15

Carried

12 Closed Session

There were no closed session reports presented to Council.

13 Late Reports

There were no late reports submitted to Council.

14 General Business

Tourist Signage for Urandangi - Councillor Woodhouse suggest signage be put around the Urandangi township for Tourists as a short history could be a legacy for the town.

Hazardous House on Main Street of Boulia - Councillor Woodhouse asked if Council had received a response in regard to a Hazardous property in the Boulia township. Councillor Woodhouse was given an update.

Birds making Substantial Mess - Councillor Norton requested something be done to assist with the Corellas moving out of town. The birds have created a substantial mess around town and are destroying Council property.

15 Meeting Closure

The Mayor closed the meeting at 2.21 pm.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.

11 Reports

11.1 Works and Operations

TITLE:	Works Manager - May 2025 Report	DOC REF: 11.1.1
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REPORT BY:	Andrew Spyrakis Works Manager	DATE: 07/06/2025
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CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage, and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2: Deliver quality roadwork on non-Council roads within quality assurance guidelines

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for May 2025.

CONTENT:

Town Services

Parks & Gardens

- Mowing and maintaining the grass verges, footpaths and parks kept the team busy at the beginning of the month of May due to the left-over moisture still around from the rains.
- Additional beautification preparation was performed for our VIP visitor the Governor, who toured our town on their visit.
- There was a Tree Lopper contractor in town pruning various trees in Council properties and streets along with cutting down dead or dangerous trees.

Racecourse

- A lot of preparation was made with repairs and cleaning of the Racecourse getting ready for the Campdraft which was cancelled due to 3-day sickness of stock. The new dates of the 20th June to the 2nd July have been set for preparation and commencement of the event.
- A new meeting was held with the Campdraft representatives and a Council team to go over the old action plan from the first meeting and to have the opportunity to add any new items for the new Campdraft event. In general, it was found all was ok with only a few small items to be actioned by Council staff. A new meeting has been set for the week before the event to go over all details of the event and its requirements so as it can be a smooth operation and a successful event.

- The position of Racecourse Caretaker advertisement has received a good response with 6 applicants. All applicants have now been interviewed, and a letter of offer was given and accepted. We now have a new Racecourse Caretaker, and it's expected he will start in the second week of June.
- The Corellas & Galah's have been a little destructive at the Racecourse chewing electrical wiring. All has been repaired.

Town Water Supply

- The new water bore named (Tank Bore No. 10) has now had an application put forth for its use in our town water supply. We expect this to be approved and fit for use by the end of June.
- There were some water main services to properties that required repair in Mulligan St. They were minor repairs to the property service feeds.
- The water town supply has no issues in supply and demands during the month of May. But now water demand and consumption are increasing due to residents watering lawns and gardens again. To date this demand is still within our manageable limits. However, we shall stay vigilant on excess use in coming months along with making sure there are no leaking public taps, and all public toilets are maintained against leaking cisterns/taps.

Town Sewage System

- The town sewage system has been operating in a normal capacity and trouble free for the month of May.
- Looking into the future we shall explore engaging a professional consultant to perform a full review of our current sewage system against our current expansion so as we can be prepared and up to date for any changes required.

Road Construction & Maintenance

- The team had completed the 1.120Km section of road on the Dajarra side of the Waverley Crk Bridge but due to the flooding event the unsealed pavement was saturated and partially damaged. This area of works will have to be reconstructed by way of ripping, conditioning, compacting and final trimming again ready for bitumen sealing.
- The above section of road for the Waverley Crk Project was discussed and agreed with TMR that all works reconstructing the 1.120km of pavement would be performed as emergent works due to the rain/flooding event. The works were performed and completed during the month of May.
- The Waverley Crk Bridge Approaches works have now had the first coat of bitumen and all signage installed and opened to traffic to use. It is expected the second and final coat of bitumen shall be sprayed mid-June for total completion of this project.
- The Overtaking Opportunity section of this project has now had the second and final coat of bitumen applied this month and is in full operational use.
- The RCM team have started works on the flood damaged shoulders from Boulia to Mt Isa and have now completed all flood damaged shoulder sections of this road.
- The RCM team will also be performing shoulder repair works in the Cloncurry section of Boulia to Mt Isa Road during May through to Mid-June so as the RMPC contract can be fully completed before the month of June.

- Once all RMPC maintenance works are complete they shall mobilise to Winton and Bedourie Roads to complete flood damage works.
- The Donohue Hwy (Outback Way Project) shall commence works in early July depending on if section Ch 175 has dried out sufficient to commence.

RMPC Team

- The RMPC team during the month of May did not start works on the Maintenance contract due to the amount of emergent works required after the flood event. The only section of works left to complete the contract is the Cloncurry section of Boulia/Dajarra/Mt Isa Rd. These works shall commence in the start and be completed in June.
- Works were carried out on pavement repairs in town streets in Pituri, and the Splash Park carpark due to burst water main property services.
- Repairs and cleaning were carried out on the Donohue Hwy in preparation for the bitumen re-sealing.
- A special TMR inspector came to Boulia to perform a full record of flood damage done to the state roads. RMPC Foreman and the Inspector drove the full 500km of our state roads and made sure all flood related damage was captured and reported for future funding of repairs.

Donohue Hwy Re-Sealing Works

- RPQ completed the bitumen re-sealing of a section of the Donohue Hwy from Ch 1.2 to Ch 13.5 a total of 12.3Km.





Plant & Machinery

- We took possession of our new 2.7T roller for the RMPC team and the team are very happy with the new roller. They commented on how much easier this new piece of plant has made their work and how it gives a better-quality finish to their works.
- The last remaining vehicle the Isuzu 4.5T All-Wheel drive truck for our RLPO Officer out of the 3 tendered vehicles was supposed to be delivered by the end of May. There has been a small delay in some aftermarket additions that was a requirement of purchase. The new deliver date is expected mid-June.
- The next Plant Committee meeting shall be held on the 17th of June.
- A new plant register is being created of all plant and equipment that shall be auctioned off. A full review of all plant and equipment shall be done prior to the Plant Committee meeting, and a list shall be presented at the meeting of all plant and equipment that is being proposed for auctioning.



Depot/Stores

- In addition to the plant and machinery auction a full review of all surplus materials and store's stock shall be performed and a list created for auctioning in conjunction with the plant & equipment auction.
- This Depot and Store's auction list shall be discussed with all Foreman and management to make sure only what is old and have no future purpose be placed on the list for auction.

Depot Staffing

- During the month of May we experienced a number of staffing shortages in all 3 teams, RCM, RMPC & Towns Services.
- This was due to staff leaving us mostly and other staff with personal issues and sickness.
- Advertising of all 5 positions had taken place in May and a good response for most of the positions has been received. We expect to have all 3 teams back up to full staff capacity by the month of June.

CONSULTATION:

Director of Works and Operations as required

GOVERNANCE IMPLICATIONS:

All work completed within budget allocations

RECOMMENDATION:

That Council receive the Works Manager May 2025 Report for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer
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Mr Shane Gray

TITLE:	Foreman Town Services and Utilities Report May 2025	DOC REF: 11.1.2
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REPORT BY:	Ron Callope Foreman Town Services and Utilities	DATE: 04/06/2025
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CORPORATE PLAN REFERENCE:

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of May 2025.

CONTENT:

Racecourse:

Arena and Grounds	Due to the postponed date of the local Boulia Rodeo and Campdraft, preparations are still underway to have the arena and grounds ready for the event. As we are also approaching the annual Camel Races, facilities are starting to be used regularly for the training and spelling of camels.
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Town water testing and depot maintenance:

Chlorine level testing	The plant has continued running at full capacity and levels have been sitting in our desired range. General maintenance is ongoing around the Depot to ensure areas are kept neat and tidy. Staff continue to face dosing challenges due to reduced water usage.
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Town Entrances:

Three Mile Campground	Three Mile campground was maintained to a high standard ensuring rubbish is collected and the area is neat and tidy. The campground is ready for tourists starting to arrive for the travel season and upcoming events.
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Parks and Gardens:

Council, Min Min Encounter, ANZAC and Airport gardens	Town gardens have been looking great due to the dedication and consistency of our Parks and Gardens Crew. General maintenance is always ongoing around town.
Mowing/Whipper Snipping	<p>Parks and Gardens crew was kept busy with mowing and whipper snipping. Works completed in the following areas on these days throughout May 2025.</p> <p>01/05/2025 - Melrose 06/05/2025 - Town Entrances 08/05/2025 - Medium Strips 09/05/2025 - Robinson Park 13/05/2025 - Airport 14/05/2025 - Pensioner Units 15/05/2025 - Council Depot 19/05/2025 - Medium Strips 20/05/2025 - Stonehouse 21/05/2025 - School Safety Park 22/05/2025 - School Safety Park 24/05/2025 - Sports Centre 26/05/2025 - Fire Station 27/05/2025 - Pensioner Units 28/05/2025 - Post Office 29/05/2025 - Min Min Encounter</p>

Urandangi	Council services continued over the month of May as required (rubbish collection etc). Work remains focussed on the continued clean up. The team is still waiting to commence slashing around the airport.
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Concrete batching is ongoing, and the plant was used by contractors for the kerb and channelling project in the industrial area.

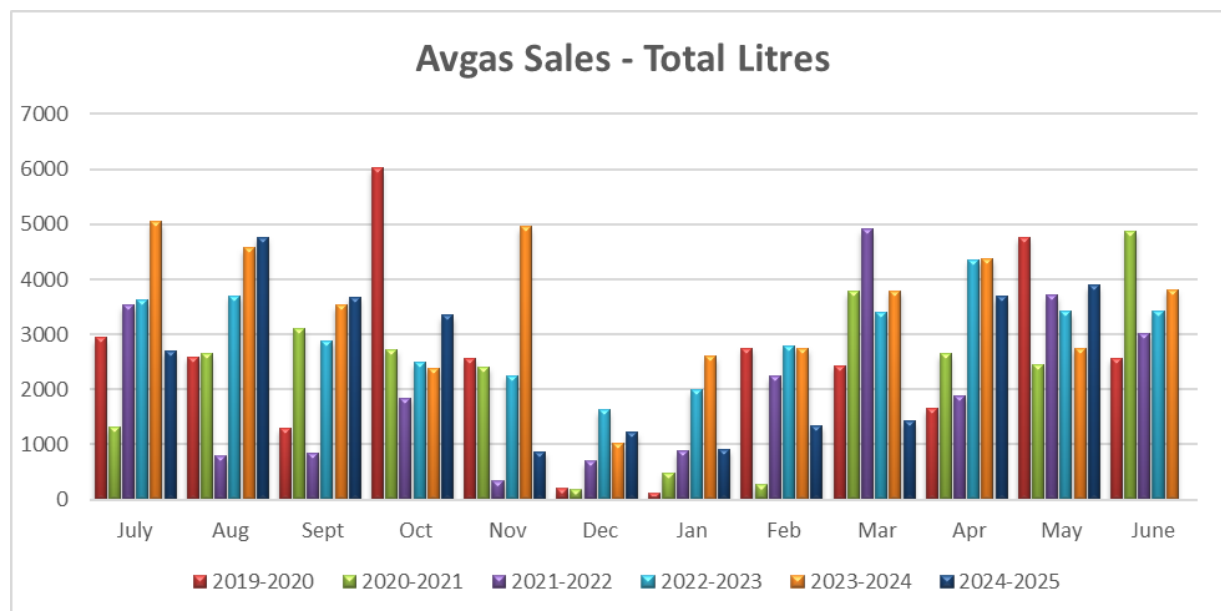
Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

Urandangi Township

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

Boulia Airport activity:

Number of call outs: RFDS/Life Flight Rescue	1
Avgas/Jet A1 Refuelling	Total 31 (30 self-fuelled through Compac)



May 2025	Boulia/Dajarra	Dajarra/Mt Isa	Boulia/Winton	Boulia/Bedourie	Boulia/Qld Bord.
Open	31	31	31	12	27
Closed	0	0	0	0	1
Restricted	0	0	0	19	3

May 2025	Dangi Sth	Dangi Nth	Dangi Border	Toolebuc	Coorabulka	Slashes Ck	Springvale	Selwyn
Open	0	31	0	20	31	31	30	30
Closed	1	0	0	7	0	0	1	0
Restricted	30	0	31	4	0	0	0	1

Boulia Feral Animal Bounty Claims:

Feral Pigs	13
Feral Dogs	21

CONSULTATION: Director of Works and Operations as required.

GOVERNANCE IMPLICATIONS: All work completed within budget allocations.

RECOMMENDATION:

That Council receive the Foreman Town Services and Utilities May 2025 Report for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	Foreman Roads, Construction and Maintenance Report for May 2025	DOC REF: 11.1.3
REPORT BY:	Jimmy Newman Foreman Roads, Construction and Maintenance	DATE: 04/06/2025

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2: Deliver quality roadwork on non-Council roads within quality assurance guidelines

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for May 2025.

CONTENT:

Current and upcoming projects are as follows:

- The Waverly Creek Approaches were completed on the 20th of May, with the first coat seal already sprayed. The second coat is still to be commenced.
- There was considerable flood damage to pick up on the Dajarra to Mt Isa Road and Boulia to Dajarra Road. This job is completed and ready for the tourists starting to visit the region.
- The team have started using the new payroll system.
- We have commenced heavy shoulder grading in the Cloncurry section of the Dajarra to Mount Isa Road.
- Work will need to be done on the Boulia to Bedourie Road to clean up flood damage after the road reopened in May. There are sections of missing bitumen on this road additionally, which will require resealing.

During the later weeks of the month, the RCM (Roads Construction and Maintenance) Crew combined with the RMPC (Roads Maintenance Performance Contract) Crew and were working together to complete the jobs prior to the end of the 2024/2025 financial year.



CONSULTATION:

Works Manager, TMR, DWO

GOVERNANCE IMPLICATIONS:

All work completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Foreman Roads, Construction and Maintenance May 2025 Report for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	QRA Flood Damage Works Department May 2025	DOC REF: 11.1.4
REPORT BY:	Gordon Stumbris Consultant Works Overseer	DATE: 06/06/2025

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

Key Priority 4: Caring for the environment

4.2: Resilient

4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for May 2025.

CONTENT:

Program of Works

The Flood Damage Department have been busy over the last 5 months with a lot of different projects. Ranging from our REPA works, the North Tropical low emergent works, Industrial Sub-division, Western Low Emergent works and back onto our REPA and Betterment Works. The 4 crews (Harris A, Harris B, Mixed Crew 1 and Mixed Crew 2) have done an excellent job with adapting to all situations that have been thrown their way. A big well done to all involved within our Department, their hard work and determination does not go unnoticed.

Special Projects

Bouli Industrial Sub-division

All road works have now been completed on the Industrial Sub-division with sealing works completed on the 3 and 4th June 2025.





- **Elrose Road:** grid replacement



Montagu Road: damaged grid fixed and releveled



QRA Current Works

Emergent Works

- Emergent works will be completed for the Western Low Event, around 7/06/2025 as we are currently working on last three roads. The roads that were impacted the most were Donohue Highway, Selwyn Road, Toolebuc Road, Coorabulka Road, Springvale Road and Slashes Creek Road.

REPA Works - Dec 22 – Apr 23 – BoSC.0028.2223G.REC (Western Area) \$3,688,191.37

- **Mixed Crew 1** have now completed Cravens Peak Road, this road had a total of 44 defects, with a mixture of Medium and heavy formation grading, this now concludes all road construction on this program. We are now onto transferring all completion photos to our consultants for the final steps to close out this program.

REPA Works – Kirrily – BoSC.0038.2324U.REC (South Submission) \$1,091,734.44

- **Harris A** have now completed REPA works on Coorabulka Road, with all final captures of the 28 defects completed. Works completed to QRA standard and all within budget.
- **Mixed Crew 2** have commenced works on Springvale Road at the shire boundary, working their way back with a total of 38 defect areas of medium and heavy formation grading.

Wills Street Drainage – Resilience and Recovery – BoSC0030.2223G.RRG

All final works have now been completed on this project



Future Works

Urandangi South Road – Betterment Application - BoSC.0031.2223G.REC

Betterment works will start back in full swing in early June, once remaining roads have been completed under emergent works.

REPA Works – Kurrily – BoSC.0042.2324U.REC (Western Submission) \$5,667,317.91

- Mixed Crew 1 will commence works on the Western Kurrily Submission starting early June on the Donohue Highway ch122,500. Donohue Highway has a total of 141 Defects.

CONSULTATION:

GBA as project managers for Council QRA Flood Damage work
GK3 as project managers for Council QRA Betterment works
Morcom Surveyors

GOVERNANCE IMPLICATIONS:

All work completed within QRA guidelines and budget allocations.

RECOMMENDATION:

That the QRA Flood Damage Works Department May 2025 Report be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer
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Mr Shane Gray

TITLE:	Rural Lands Protection Officer May 2025 Report	DOC REF: 11.1.5
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REPORT BY:	Graham Smerdon Rural Lands Protection Officer	DATE: 12/06/2025
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CORPORATE PLAN REFERENCE:

Key Priority 4: Caring for the environment
 4.3: Sustainable
 4.3.1: Ensure the region’s sustainability through integrated weed and pest management practices

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council on current activities relating to weed management, pest control, animal management and stock routes.

CONTENT:

RLPO:

The month of May was a busy month with 1080 baiting, dog impounding, slashing of the Bouliia Airport along the sides of the runway and the runoff areas and the parking areas and the Bouliia/Winton Rd entrance and the Bouliia/Bedourie Rd entrance.

TOWN COMMON:

Some stray stock that was on the Common was removed by the owner and the feed is holding up well.

PONY/CAMEL PADDOCKS:

Nothing has changed from last month's report with towns people running a couple of horses in the Pony Paddock and feed in both paddocks holding up well.

DOMESTIC ANIMAL CONTROL:

There were 5 dogs impounded this month with only 1 being registered and was returned to the owner.

The other 4 dogs all of them being puppies, 2 being only 6 to 8 weeks old and the other 2 were 3 to 6 months old, the owner of the 2 older puppies did not want the puppies and no owner came forward for the 2 younger puppies. With the cooperation of the Mount Isa Council Dog Pound and the cooperation from PAWS, HOOFS and CLAWS in Mount Isa, the 4 puppies were able to be rehomed.

Street patrols are still being carried out and there has been a noticeable decline in the numbers of straying dogs.

CWRPM (TECHGROUP):

There will be a face to face meeting this month at the SRLOG meeting.

WEED SPRAYING SHIRE ROADS:

No spraying has been done, will be looking at doing some in the next month or two.

RMPC:

Will be doing some weed spraying in the new Financial Year.

GRAVEL/BURROW PITS:

While I have been out doing the 1080 baiting I have been inspecting some of the old pits that have Parkinsonia Bushes growing in them and where I put Grassland Pellets around the bushes after the water had dried up from the rain earlier this year there was a noticeable amount of the Parkinsonia Bushes dead or dying. If more pellets are needed I will revisit those pits and apply more.

STOCK ROUTE:

No enquires for travel permits.

Feed is good along most of the stock routes with only a couple of areas that missed the good falls of rain still showing no signs or recovering.

1080 BAITING:

The first round of 1080 baiting for the year had 8 properties bait with a total of 7,535.5kg of meat treated with pig strength 1080 solution.

Two of the properties that baited also brought between them 600 of the manufactured De-K9 dog baits.

I have received calls from at least 3 properties that want to bait in June and 1 property that wants to purchase some of the De-K9 dog baits once I get more in, more have been ordered. I have also been selling more of the metal 1080 Warning Signs.

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

Nil

RECOMMENDATION:

That the Rural Lands Protection Officer May 2025 Report is received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report May 2025	DOC REF: 11.2.1
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REPORT BY:	Shane Gray Chief Executive Officer	DATE: 09/06/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

CONTENT:

I am pleased to share my report for the May 2025 meeting. Firstly, I would like to thank the Council and staff for the warm welcome.

This month has primarily focused on connecting with staff members to gain an understanding of the organisation, staff roles and responsibilities, our workplace health and safety and operational reporting lines, current projects and future opportunities. The face-to-face visits on job sites has been valued including main roads projects, emergent works, flood damage, community infrastructure and shire roads.

Council staff and contractors are fully engaged to complete works within the required timeframes; I would acknowledge their efforts as we have worked through disruptions with recent events.

Observations to date of the organisation will form the first step in an organisational review/health check for Council.

From a timing perspective, we are at the end of the financial year, and will focus on acquittals, project completion, Budget preparation and its adoption, how we communicate and the Annual Audit and Reporting requirements.

Furthermore, the Outback Way project, Industrial and Residential estates completion along with the Boulia Community Hub will establish essential infrastructure to provide opportunity and Growth for the region.

Councillors and staff have also attended Changemaker and Economic Development workshops which has opened the discussion for the new Corporate Plan and future of the Boulia Shire.

The tourist season has commenced with increased travellers enjoying our region, June/July will be exciting with several events including the Annual Camel Races.

Feedback from visitors is positive around the presentation of the Town and Roads and the welcoming nature of our community.

Meetings/Events/Conferences/Training attended:

- Peak Services – face to face – Jodi Cannon
- QRA Update – Gavin Williams – QRA, Louise Robertson – QRA, DWO, CWO, Acting DCS
- Changemaker Workshop
- Economic Development training
- RAPAD board meetings via Teams
- RAPAD Roads and Water groups Teams meeting - DWO and CEO
- Boulia Hub with DCS, CEO, Project Manager
- Internal Auditor close out meeting – Tony Walsh
- UNI SA Cultural review and response CEO, DCS, HR and UNI SA staff
- Preferred Supplier Review
- LGMA CEO webinar
- Flood Event Review, Mayor, CEO, DWO and Staff
- Ergon representatives RE: Smart Meters
- Site visits
- Meetings regular with DWO, MOW, DCS, Operations and Budget
- Meetings with Flood Damage contractor
- Governor’s visit
- Site visits, Boulia/Mt Isa and Boulia/Bedourie roadworks, Urandangi, Water and Sewerage, Refuse dump, Sports Centre, Racecourse, Min Min, Museum
- May general meeting
- Local Housing Action Plan Teams intro Andrew Cuttriss
- Payroll transition timelines
- RADF Committee meet and budget discussion

Future Events/Conferences/Training

Date	Activity	Attendees	Location/completed
15 th /16 th May	Changemaker Workshop	All Councillors + Acting CEO, CEO, DWO	Shire Hall
21 st May	Economic Development Training for Elected Members	Mayor Dep Mayor Councillors DCS, CEO	Online – CEO Office
27 th – 29 th May	2025 Qld Disaster Management Conference	DWO	Brisbane
3 rd – 4 th June	RAPAD Board Meeting Face to face	Mayor, Dep Mayor CEO	Longreach
28 th July – 1 st Aug	AICD Training (LGAQ)	Councillor Jan, Councillor Julie, DCS	Brisbane
19 th – 20 th Aug	WQAC Assembly	Mayor, Deputy and CEO	St George

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the CEO Report for May 2025 be received for information.

ATTACHMENTS: Nil

Chief Executive Officer	Mr Shane Gray
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TITLE:	Action List Update May 2025	DOC REF: 11.2.2
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REPORT BY:	Shane Gray Chief Executive Officer	DATE: 11/06/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance
 5.2: Accountability
 5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**

PURPOSE:

To present to Council an updated Action List.

CONTENT:

Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.

Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.

Once an action has been shown as completed it is removed from the list.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That Council receive the Action List update for May 2025 for information.

ATTACHMENTS:

1. CEO Ordinary Council Meeting Action List v1 [11.2.2.1 - 8 pages]


Chief Executive Officer	Mr Shane Gray
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Boulia Shire Council Action List

	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
Friday, 21st April 2023					
1.	21/04/2023		Cars to be removed from Urandangi after flood event. <i>Ronnie to arrange this asap.</i>	RUS - action WMgr - oversight Budget – Gen Res	24/03/2025: Cars from Urandangi Township have been removed and it's all consolidated in the Tip for now. 13/2/2025 Once costs are known, they will be included in the 25/26 operational budget. 26/11/2024 Significant costs to make this happen, investigating various alternatives.
Friday, 18th August 2023					
2.	18/08/2023		Shade for Robinson Park – Concept brief to be completed	W4Q-5 DWO-delivery ECDM-oversight Budget – W4Q	28/04/2025 – Solar on roof to be investigated 24/03/2025: Project engagement has commenced 26/11/2024 Earmarked to commence in Q3 of FY25. 8/11/2024 Allocation of funds made through W4Q round 5. \$520,00 – handed to DWO for project.
Friday, 19th January 2024					
3.	19/1/24	2024/01.20	Tender: T2023-24.5 Sale of lots L404/B2671 and L405/B2671 Mulligan Street, Boulia (closed) (b) A survey for an access easement across the rear of lots L404/B2671 and L405/B2671 (to Council's requirements) be undertaken and registered by Boulia Shire Council.	DWO – primary DCS-Public Trustee WMgr - delivery Budget - Land Dev	14/4/2025 – seeking further advice. 13/2/2025 – it appears easement registration cannot proceed until someone can sign the deceased owners consent. 22/1/25 Update; no sale enquiry recd. (b)Easement Survey completed and amended to be 8m wide for lots 402-405. Lot 405 on B2671 (block 40)– BSC owned Lot 404 on B2671 (block 34)-Elliott owned (dec'd) Lot 403 on B2671 (block 30)-BSC owned Lot 402 on B2671 (block 26)-BSC owned 8/11/2024 Public Trustee is working on this file to sort last ownership issue.
4.	19/01/2024		Wash Down Bay Council requested fees for charging to use the washdown bay-payment options to be investigated.	WMgr - action Budget - Gen Res	26/11/2024 Investigated with Winton Shire, they use a coin operated system \$1/15min slot.

5.	19/01/2024		QRA- Betterment-BSC to review Longreach Channel on the Donohue Hwy with the installation of culverts. This channel goes under water before the Georgina River crossing.	DWO - primary GBA - design WMgr - delivery Budget - subject to grant funding	15/4/2025 Discussion had with TMR. 24/03/2025 : DWO Identifying potential partners who can carry out 3 tasks within the FRMP3 Grant made available to Boulia 26/11/2024 Project earmarked to commence post current flood season. 10/10/2024 Bridge Study has been approved by QRA.
6.	19/01/2024		Town Water supply BSC to investigate and advise on: 1. Installation of a third water-storage tank. 2. Cyclone separating system for debris. 3. Modular filtration system (and Treatment Officer on a retainer basis). Dual water supply? To reduce treated water usage? 4. Water filters for each residence and business in the township. 5. Investigate Council getting robotic cleaner to run 6 monthly in ground reservoirs (once old tank relined).	DWO - primary WMgr - investigation Budget - ?	3/04/2025 Discussion with DRMDWV, application being done for additional water supply as stage 1. 24/03/2025: Round table discussion booked between BSC & DRMDWV for 3/April 22/1/2025 Full business case to be completed on options ready to be a shelf ready project for future funding. 26/11/2024 Need political support to get this over the line. 15/10/2024 LGGSP Funding application unsuccessful. Mayoral letters sent to Federal and State Water Ministers to request consideration for funding assistance.
Wednesday 24th April 2024					
7.	24/4/2024		Investigations to be made about rating categories for wildlife reserves (currently zoned as nature reserves)	DCS - investigate	12/05/2025 awaiting information from other parties. 14/04/2025 further discussions underway. 13/2/2025 Have been unable to find any other Local Council that are charging a rating category like this. 20/01/2025 investigating for possible inclusion in 25-26 budget. 10/6/2024 To be investigated.
8.	24/04/2024	2024/04.3	2. That a future budget allocation be considered in the 2025-2030 budget for Councillor and Management attendance at future Australian Institute of Company Directors AICD (or like) training.	DCS - Budget	12/05/2025 added to training budget for Councillors as an ongoing course. 14/04/2025 Next course is 28 July – 1 Aug 2025, Brisbane, cost is \$8,370/person + GST. 14/04/2025 Included in new budget for 25-26. 20/01/2025 Included in training budget for 25/26 budget.

					8/11/2024 LGAQ have advised training for 24-28 February 2025 in Brisbane, \$8,280 per person, awaiting Councillor interest to attend, budget review will be done accordingly.
Friday 28th June 2024					
9.	28/06/2024	Cllr Norton	Footpath on Herbert Street where the old pool site used to be (next to Desert Sands Motel/corner of Herbert and Hamilton Street) - needs repair, is getting worse	W/Mgr- Action DWO -oversight Budget-TIDS/TMR	24/03/2025: Awaiting feedback on Active Transport Grant Application 10/03/2025 Awaiting outcome from funding body. 26/11/2024 Awaiting outcome on the Active Transport from TMR.
Friday 23rd August 2024					
10.	23/08/2024	Suggestions made by K. Mc Kelvie (during Deputation to Council)	<ul style="list-style-type: none"> Improvements to be made on Council's social media platforms (more engagement) and encourage Google Reviews (refer to line item 19 for updates) Consider turning the dog park on the corner of Herbert and Hamilton Street into a desert botanical garden. 	Media - Action ECDM - oversight	23/04/2025 – Councillor Sam Beauchamp and Kim McKelvie to measure the gardens. 10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration 13/2/2025 Three staff to attend media training in March. 26/11/2024 Approaches to improve social media opportunities are being investigated. The dog park and amenities are used by community and visitors. A desert botanical garden would benefit from a more appropriate setting.
11.	23/08/2024	Cllr Neilson	Investigate possibility of using solar road markers	W/Mgr- Action DWO-oversight	26/11/2024 WIP
Friday 27th September 2024					
12.	27/09/2024	Mayor rick Britton	Roof Painter – painting houses/buildings with heat resistant paint – possibly trial a few places and yearly get done. Review western wall on a house on Herbert St to be painted in heat resistant paint.	MPC – Action	12/05/2025 received quote for housing, requested quote for other identified buildings. 22/1/2025 Quote to be requested from painter and included in budget deliberations. 10/4/2025 – Contact details yet to be provided (MPC)
Friday 29th November 2024					
13.	29/11/2024	2024/11.20	That Council resolves to undertake a review of the Boulia Shire Local Laws.	DCS – Action	12/05/2025 Awaiting workshop date to be set by consulting expert.

					<p>17/04/2025 Message left for consultant.</p> <p>10/3/2025 Workshop had to be cancelled due to unforeseen circumstances. Await possible new date when available.</p> <p>12/02/2025 Workshop re-scheduled 24th February 2025.</p> <p>20/1/2025 Workshop being held in February 25.</p> <p>10/12/2024 In progress</p>
Friday 12th December 2024					
14.	12/12/2024	2024/12.13	<p>1. That Council endorse the letter to Minister Tony Perrett for the review of the new interpretation of the Native Title Act 1993.</p> <p>2. That the letter be submitted to RAPAD for their review and submission to Minister Tony Perrett on behalf of the RAPAD group of Councils.</p> <p>3. That RAPAD group of Councils calls on the new State Government to review the implementation of the policy position of the previous government requiring an Indigenous Land Use Agreement be negotiated prior to the renewal of quarry permits.</p>	<p>Action - Mayor</p> <p>Initial Action-CEO</p>  <p>Letter to Hon Tony Perrett- Sales Permit</p>	<p>14/4/2025 Mayor – has met with Minister Perrett.</p> <p>22/1/2025 Invitation to meet with Minister recd – Rick to align this with his visit to Brisbane in March.</p> <p>17/12/2024 CEO-Letter sent to Minister Perrett, cc'd to Hon A Leahy, Mr Sean Dillon</p> <p>17/12/2024 CEO- Letter sent to RAPAD. Advice received back that the matter would be included in the board documents for 20th December RAPAD meeting.</p>
15.	12/12/2024	Cllr Julie Woodhouse	Pool Surrounds - cement area around the public swimming pool is now very slippery and a hazard since the resin has been applied.	Action - ECDM	<p>1/5/2025 Additional painting of pool surround commissioned.</p> <p>22/1/2025 signs to be installed</p>
Friday 24th January 2025					
16.	24/01/2025	Cllr Beauchamp	Hazard Signage for Local Land Owners - Councillor Beauchamp suggested that Council establish a process with Land Owners to supply them with temporary signage to display on roads with hazards until Council is able to be on site.	Action - DWO	18/2/2025 Pricing up the activity, so that appropriate budget can be allocated to order items, then get this delivered to Landowners.
17.	24/01/2025	Cllr Neilson	Potential Social Media Growth Opportunity - Councillor Neilson suggested Council engages in other social media avenues to boost our online presence and spread more knowledge about Boulia Shire.	Action - ECDM/DCS	<p>06/05/2025 – Importance of growth in this area has been noted. Staff are reviewing training opportunities that can better utilise the potential of social media across the Council's responsibilities.</p> <p>10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration</p>

					13/2/2025 Media webinar to be attended to by 3 staff members.
18.	24/01/2025	Cllr Norton	Softfall at Splash Park - Councillor Norton raised that the softfall at the splash park is a Work Place Health and Safety issue and needs to be replaced as soon as practical.	Action - DWO	18/2/2025 DWO to discuss options with Vendors and find appropriate solution
19.	24/01/2025	2025/01.4	(Re Artwork from the Outdoor Billboard Gallery) 2. That the Billboard locations be Coorabulka truck pull off, Donohue Highway truck pull off and Burke River truck pull off.	Action - DWO/WMgr	28/03/2025 – Signage was delivered by mayor, and Willie unloaded them at the depot. 18/2/2025 Will be Installed before the start of the Tourist season.
Friday 21st February 2025					
20.	21/02/2025		Pitta Pitta Bush Tucker Signs - Councillor Woodhouse suggested the Pitta Pitta Bush Tucker signs at the Burke River need replacing.	Action - ECDM	26/03/2025 Signs have been inspected and efforts are being made to identify the original signage text.
21.	21/02/2025		Pallet Racks in CPL Shed - Councillor Beauchamp suggested Pallet Racks or a similar option be investigated and purchased to be placed in the CPL Shed for more storage.	Action - WMgr	26/03/2025 WIP
22.	21/02/2025		Donation for Catering - Councillor Norton requested a donation of \$250 worth of food for an event hosting the "Funny Mummies" show. At this event the "Strong Women Award" will be awarded to a member of the community.	Action - DCS	14/04/2025 Awaiting new date. 26/03/2025 Event postponed due to weather
Friday 28th March 2025					
23.	28/03/2025		Review of possible relocation for Wash Down Bay	Action - DCS (budget), DWO, RUS	
24.	28/03/2025	Councillor Jan Norton	Community Garden Support – Council to contribute \$5500 + GST, per annum. Work Camp is to assist with this.	Action - DWO, Work Camp	14/04/2025 budget inclusion 25/26 done. 28/03/2025 – DWO to update monthly on the progress.
25.	28/03/2025	Councillor Jan Norton	Annual LGAQ Meeting Agenda Item / motion. Rural and Remote fuel, groceries, liveability advocate for a subsidy.	Action - CEO, Exec Assist	
26.	28/03/2025		Swimming Pool – filtration, chlorine vs salt.	Action - ECDM	13/05/2025 Refer to comments in ECDM report in May Ordinary Meeting Agenda. 14/04/2025 see ECDM report for March 2025. 28/03/2025 - Investigate change over to salt water from chlorine. Paul to investigate with other Western QLD Councils.

					1/3/2025 Dialogue with two Councils provided positive advice. To pursue as part of 2025/26 CWP.
27.	28/03/2025		Community Sports Centre Air Conditioning	Action – ECDM	1/05/2025 Tender Brief is being finalised. 28/03/2025 – Option 1 (Like for Like) and Option 2 (Relocation of condensates to ground) to go in Tender Doc.
28.	28/03/2025		Water Leak (House on Herbert Street)	Action – CEO, Exec Assist, DWO	01/04/2025 – Letter sent to customer 28/03/2025 – CEO to issue a letter to Owner to get fixed, DWO to liaise with owner.
29.	28/03/2025		Racecourse Committee Reserve / Strategic Planning <ul style="list-style-type: none"> • 400m mark on track / safety drainage • Kitchen • Review of toilet block / temporary mobile toilets • Playground 	Action – ECDM, DWO, WM, RUS, FM (budget)	1/05/2025 – Site inspection arranged to confirm scoping of works. 28/03/2025 – ECDM to liaise with DWO / WM / RUS about improvements and investigate possible outcomes.
Wednesday 23rd April 2025					
30.	23/04/2025	Councillor Julie Woodhouse	Investigate bellyache bush on footpath on Herbert Street	RLPO	
31.	23/04/2025	Councillor Sam Beauchamp	CPL Shed to be painted with heat resistance paint	DWO	
32.	23/04/2025		Aerodrome, Business Case, Budget request for 1 million dollars	DWO, DCS, CEO	23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.
33.	23/04/2025		Water, Business Case, Budget request for \$750,000	DWO, DCS, CEO	23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.
34.	23/04/2025		Corporate Plan Study, Plan for Boullia to 2032, 1 million dollars – Business Plan	DCS, CEO	
35.	23/04/2025		Residential Estate Exec Housing, GK3 Project manage, EOI on costing on market exercise.	CEO, DCS	12/05/2025 underway.
36.	23/04/2025		Banks supporting Western Regions for loans	CEO	23/04/2025 - CEO to raise at RAPAD / COWS meeting
37.	23/04/2025		Eazyjacks (or brand similar) to be placed in all Council Vehicles to assist when tires need to be changed.	DWO, DCS	23/04/2025 - DWO to investigate eazyjacks for all vehicles and to liaise with DCS for budget purposes

38.	23/04/2025		A letter to be sent to QLD Housing about overgrown yards, and car bodies – QLD Housing to advise tenants they need to clean up their yards or Council will do it and send QLD Housing the invoice for works done.	Exec Assist, CEO	03/06/2025 – EA waiting for approval from CEO to send. 02/05/2025 – EA sent letter to CEO 23/04/2025 – EA to write letter and send to CEO for approval to send
Friday 23rd May 2025					
39.	23/05/2025	All Councillors	Industrial Estate plans to be brought to Council meeting re: re-align of washdown bay. (Bring the whole package for Councillors to review.)	DCS – Gather Info	
40.	23/05/2025	All Councillors	Residential Estate back planning. Road corridor. Liaise with Tony and Gideon the road access points. (Bring the whole package for Councillors to review.)	DCS – Gather Info	
41.	23/05/2025	Cllr Woodhouse	Media and Communication Policy to be reviewed and re-worked	CEO – To action	
42.	23/05/2025				
43.	23/05/2025				
COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS					
NUMBER	DATE	Staff Member	PROJECT ISSUE:	RESPONSE	
	19/06/2020	ECDM/WMgr	BRANDING/TOURISM Cllr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan for 2025-2030 31/10/23: Signs quite expensive, subject to funding?	
	26/02/2021	WMgr	TOURISM/LIVEABILITY Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan for 2025-2030	
	17/08/2020	WMgr	TOURISM Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge -suggested) to the Rodeo Grounds Stakeholders: Pitta Pitta, Ventia, Workcamp	Review of Corporate Plan in 2025-2030 15/2/2024 Pitta Pitta land compensation case will impact this and also the freehold land which intersects land between the Burke River Bridge and the Racecourse. 13/6/2023: Possible legacy project through Ventia (NBN) could get this off the ground. Discussions commenced. 24/11/22: idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guideposts/labour, and plant. Indigenous story signs to be developed with locals.	

	22/09/2023	Cllrs	LIVEABILITY - FUTURE PLANNING Councillor Neilson suggested that boarding type accommodation be considering in Council's future planning.	17/6/2024 Council has received development application for private boarding - currently being advertised. review of Corporate Plan 2025-2030 15/2/2024: This is an option which needs to be considered by private individuals/organisations.
	22/09/2023	DWO	ECONOMIC DEVELOPMENT - HEAVY DUTY TRUCK BAYS AND MOBILE TOWERS Councillor Britton suggested future consideration be given to heavy duty truck bays and mobile towers between Boulia and the Northern Territory.	17/12/2024 Submission completed for the Mobile Blackspot funding round.
	21/10/2022	WMgr	LIVEABILITY Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	10/11/2022: The request has been sent to TMR. Awaiting road inspection by TMR.
	23/05/2025	Cllr Beauchamp	Drone Park Cllr Beauchamp has requested a Drone Park be installed for residents to be able to comfortably fly their registered drones.	

TITLE:	Corporate Plan Review	DOC REF: 11.2.3
REPORT BY:	Shane Gray Chief Executive Officer	DATE: 09/06/2025

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

Key Priority 8: Proactive and responsible leadership

8.1: Genuine community engagement

8.1.1: Develop and implement initiatives to encourage the community to become more informed and involved in issues that may affect them

8.1.2: Manage and govern to ensure transparency and responsiveness to the needs and views of our communities in decision making practices

Key Priority 8: Proactive and responsible leadership

8.2: Strong representation

8.2.1: To represent and collectively make decisions to benefit the entire community

8.2.3: Council acts in a coordinated manner to implement this Plan

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low L-2**.

PURPOSE:

To propose to Council the best way forward in relation to the Bouliia Shire Council Corporate Plan review.

CONTENT:

In accordance with the *Local Government Regulation 2012 section 165*, Council is required to prepare a 5 year Corporate Plan:

- (1) A local government must prepare a 5-year corporate plan for each period of 5 financial years.
- (2) A local government must adopt its 5-year corporate plan in sufficient time to allow a budget and annual operational plan, consistent with the corporate plan, to be adopted for the first financial year that is covered by the plan.
- (3) A local government may, by resolution, amend its 5-year corporate plan at any time.
- (4) A local government must discharge its responsibilities in a way that is consistent with its 5-year corporate plan.

Council's current Corporate Plan was from 2019-2024. Due to leadership changes the process for the new Corporate Plan has not yet commenced. Since commencing in the CEO role on the 1st of May 2025, I have reviewed options in relation to the Corporate Plan with a view to hold the first Community Meeting on Friday, 13th of June to discuss the new Corporate Planning phase. However, with the new financial year fast approaching, I sought guidance from King & Company Solicitors regarding the way forward to ensure Council is abiding by its legal obligations.

The advice provided was:

Section 165(3) of the Regulation permits Council, by resolution, to amend its corporate plan at any time.

Notwithstanding that Council's corporate plan expired almost 12 months ago, the only way forward would appear to be to resolve to amend your corporate plan, by extending it for a period of 2 years (i.e. until 20 June 2026), to enable to you to get a new corporate plan in place. There may be some core data within the (presently) expired corporate plan that needs to be amended, for this extension resolution to make any sense.

In providing the advice in the previous paragraph, notwithstanding the scheduled 13 June 2025 community meeting, there is insufficient time to prepare a new corporate plan commencing on 1 July 2025.

If the new corporate plan is ready to be adopted before 1 July 2026, based on my reading of section 165(1), it can only be adopted to take effect from 1 July 2026, at the earliest.

Based on this advice, it is recommended that Council extend the existing Corporate Plan to the 30th of June 2026, which will enable in depth community consultation to be completed and a new Corporate Plan developed ready for adoption in 2026.

CONSULTATION:

King & Company Solicitors/CEO

GOVERNANCE IMPLICATIONS:

Council must meet Local Government Regulation 2012 obligations

RECOMMENDATION:

1. That Council extend the validity of the existing Bouliá Shire Council Corporate Plan to the 30th June 2026.
2. That Council authorise the CEO to commence the preparation and consultation for the 2026-2031 Corporate Plan.

ATTACHMENTS: Nil

Chief Executive Officer	Mr Shane Gray
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TITLE:	Manager - People & Culture - May 2025	DOC REF: 11.2.4
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REPORT BY:	Rebecka Britton Manager People and Culture	DATE: 05/06/2025
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CORPORATE PLAN REFERENCE:

Key Priority 3: Economic Development - A sustainable local economy
 3.1: Facilitate employment and investment opportunities
 3.1.1: Encourage a diverse supply of housing affordability and choices
 3.1.2: Council owned housing is managed, is affordable, and which is suitable to meet demands

Key Priority 7: Valuing our greatest asset – people
 7.1: An innovative culture
 7.1.1: Adopt employment practices that develop and support a motivated and focused workforce
 7.1.3: Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of May 2025.

CONTENT:

HOUSING

Occupancy

Houses	Vacant – 24 Moonah (3 bedroom)
26 Pituri Units	Vacant – #4
47 Pituri Units	Vacant - #1
58 Pituri Units	Vacant - #2
61 Moonah Units	Vacant - #1 - awaiting maintenance

****Please Note Vacant Positions*

Housing standard is something that we would like to implement. Document provisions/exclusions as a standard & amended on an individual basis.

Capital Upgrades

Capital works are being undertaken on housing stock on a planned/project basis with Tonkies Carpentry/Nortons Fencing.

Future capital upgrades – would like to understand Council priorities. Liveability is significant to our staff & community. This will be something to address through

the strategic planning process in the development of the corporate plan. Conscious of budget development now being outside of this scope. Staff housing could significantly benefit from increased outside storage/vehicle storage/outdoor living spaces. As capital upgrades, I am unsure how to express the desire for these to be considered as inclusions.

Asset Management Plan

No further information has been provided regarding the progress of this.

New Residential Estate – Executive Staff Housing

No communication to MPC in the month of May regarding the Residential Estate.

HUMAN RESOURCES

Available Advertised Positions

- Tourism/Sports Centre/Administration - Casuals
- Town Services/RMPC – Casual
- RMPC – Permanent – Full time Permanent
- Roads Construction Maintenance – Full Time Permanent
- Tourism Officer – Part Time (filled 5/6/2025)
- Recreation, Sport & Wellbeing Officer
(not advertised as yet – ECDM awaiting confirmation from WQPHN)

Recent Engagements

- Caretaker – Racecourse Reserve
- Town Services – Casual

Resignations

- Supervisor of Administration Services
- Records Officer

Contract Engagements

- Temporary Finance Manager (Agency – until 15th August 2025)

Definitiv – New Electronic Payroll System

The implementation of the Definitiv system has had a surprising uptake from staff, some feeling more empowered within their role, others expressing interest in understanding how time/hours/dollars are allocated behind the scenes.

The team are working through ongoing feedback received from employees & support for employees has been present daily at the Depot. Interestingly the biggest struggle has been with management – navigating the system or making time for training.

Go live date is awaiting confirmation from executive staff.

LEARNING & DEVELOPMENT

- Workforce Accredited Training – AIM (5 staff)

PEOPLE & CULTURE - MISCELLANEOUS

- Policy Reviews – Study/Uniform/Housing
 - Study Agreement – still under review for Council approval (study agreement)

CONSULTATION: CEO – Shane Gray

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Manager – People & Culture May 2025 report is received for information.

ATTACHMENTS: Nil

Reviewed and Approved Chief Executive Officer

Mr Shane Gray

TITLE:	WHS Report May 2025	DOC REF: 11.2.5
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REPORT BY:	David Parker Workplace Health and Safety Officer	DATE: 09/06/2025
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CORPORATE PLAN REFERENCE:

Key Priority 7: Valuing our greatest asset – people

7.1: An innovative culture

7.1.1: Adopt employment practices that develop and support a motivated and focused workforce

7.1.3: Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

Key Priority 7: Valuing our greatest asset – people

7.2: A great place to work

7.2.4: Provide a safe, healthy working environment and be proactive in all Work Health and Safety matters

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

CONTENT:

LGW (TMR Audit requirements)	<ul style="list-style-type: none"> • Sustainability work being done on the ongoing audit upkeep will now be reported here in line with the Audit Rectification Plan. • Continuing to work on Pulse and keeping Audit and reporting up to speed.
Toolbox talks/ Presentations	Toolbox talks have recommenced. Discussions on the necessity of Incident/Near Miss reports and the effect on the Safety Bonus.
Compliance and Education	<ul style="list-style-type: none"> • Present WHS actions/issues/iAuditor/Audit Rectification Plan to ManEx meetings weekly. • Face-to-face Inductions: 0 • Pre-Start meetings: 2 • Online Inductions: 2 • All staff and contractors Drug testing, results have been retested and returned negative, all have recommenced work. • Hearing testing has been booked in for August (change of legislation coming into effect in July). BSC is teaming up with Diamantina Shire Council to do testing, to minimise costs. • Defib ordered and on its way for Airport.

Assistance to Staff/ Contractors/ Compliance	<ul style="list-style-type: none"> • CWO/Flood Damage Foreman tasked to check contractor compliance via iAuditor. • Schedule regular alerts and inspections in iAuditor for relevant staff to perform (alerts sent out weekly to assigned staff/managers). • Reviewing and updating documents on the Safety Management System. 		
Near Misses, Incidents and issues	Total iAuditor WHS actions/issues since last Council meeting: <ul style="list-style-type: none"> • Near Miss – 0 • Hazards – 0 • Damage – 0 • Incidents – 0 		
Category	Description	Site	Outcome
Hazards	Nil		
Damage	Nil		
Incidents	Nil		
Works in Progress	<ul style="list-style-type: none"> • Weekly consultation with DWO and supervisors on current and upcoming projects and what is required from a WHS perspective. • Regularly monitor the Bouliia Shire Council Hazard Risk Register. • Continue to upload evidentiary documents from iAuditor and hard copy documents into Magiq (our document retention software) and Pulse (linked to WHS Plan) to ensure they are available for regulatory compliance checks (Docs uploaded weekly - LGW SMS, iAuditor reports from ManEx meetings). • IAuditor – site visit checklist being created. 		
Identified future work required and/or improvement areas	<ul style="list-style-type: none"> • LGW - to review the Rectification Plan. 		
Training	Traffic Management Course conducted and completed for 2 work camp staff. RMPC Supervisor completed Cert III in Civil Construction. Chemical Handling/Storage Training for 8 staff booked for July.		

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Workplace Health and Safety Report for May 2025 be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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11.3 Corporate Services

TITLE:	Director Corporate & Financial Services May 2025 Report	DOC REF: 11.3.1
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REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 12/06/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.1.2: Effective internal and external communication and records management

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

Key Priority 5: Robust Governance

5.4: Sustainability

5.4.1: Council's offices, depots and business enterprises are operated under 'value for money' principles

5.4.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

CONTENT:

Local Laws Review

Council have engaged Peter Mann from Blackall-Tambo Regional Council to assist in review of our current Local Laws with consideration being given to changes in Acts, Regulations, and trends in Councils of similar region.

A workshop will be run via Teams, date to be set up shortly.

Altus Payroll Implementation Project

A team of 5 Officers (Staff) are working on this project with ReadyTech Consultants to implement a new payroll system that will allow a lot of efficiencies for the Council as well as giving the Employees the ease of electronically applying for leave and putting in timesheets.

This will be a major change for the Staff, planned on-site training for all Staff across the organisation will be scheduled prior to going live. This system will automatically interface with our current finance system, SynergySoft.

ReadyTech project team are currently running parallel pay runs for comparison and to ensure all set up is complete. Work is ongoing in this area. Training will be starting for the project team end of February 2025, currently being scheduled.

All Staff have received basic training on inputting of their own timesheets and leave applications. This has identified several factors to be worked through.

A specialist in the field of payroll is being brought in on a contract basis to assist the working group. Go live date has not been formalised yet.

Sponsorship of Employee

Stage 1 of the process, application for Council to become a Sponsor with Home Affairs is currently being worked on, lodgement will follow shortly. Lodgement was made 31st May 2025.

Stage 2 assistance with the preparation and lodgement of the nomination application will begin once stage 1 application has been lodged. Due to timing, this was worked on at the same time as stage 1 and the application has been lodged on the 31st May 2025.

Staff Movements / Changes

Acting DCS

Rada Robey completed her contract, 16th May 2025.

Administration Supervisor

This position is now vacant as Karen McGrath has resigned, effective 30th May 2025.

The position has not yet been advertised; a review is underway.

Records Officer

Casey Smith our Records Officer has resigned, effective 20th May 2025.

Position is currently being advertised for a full-time officer.

Hand-Over / Partnering New CEO

Shane Gray, new CEO started 1st May 2025, from this time I have been doing handover of works, projects and training on the Boulia Shire structure, introduction to Staff and Contractors, as well as the organisational files and systems.

Meetings & Training

I have attended the following meetings and training during May:

- Internal Auditor Visit, Tony Walsh, Walsh & Associates.
- RAPAD Board Meeting, with Shane Gray.
- We are Peak, Tender Evaluation T2024-25.7, Joneil
- Boulia Weather Event, Debrief – Qld Police
- UniSA Organisational Culture Survey Results, Olly Townson.
- Boulia Community Hub Project Meeting X 3, Adam Britton, Alison – Teams
- 93F Culvert Replacement Pre-Start Meeting, TMR
- Ergon Energy – Upgrades to meter boxes Sept 2025
- Changemaker Workshop
- 19th May, Site visits with CEO

- Definitiv Payroll Project, update meeting – Ready Tech
- Economic Development Training
- TMR Monthly Meeting, Garth Kath, Patrick Curtain
- Women’s Leadership Symposium, Brisbane
- LGFP (Local Government Finance Professionals) Monthly meeting.

Future Approved Travel

- 25th July – LGFP Finance Professionals Forum, Brisbane
- 28th July – 1st Aug – AICD Training
- 26th Aug – HR Masterclass Cairns – LGAQ Peak Services.
- 14th – 17th Oct – FinPro Victoria, LGFP Representative

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Director of Corporate & Financial Services May 2025 report be received for information purposes.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	Financial Report for May 2025	DOC REF: 11.3.2
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REPORT BY:	Colin Duffy Relief Finance Manager	DATE: 10/06/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

5.2.2: Maintain high standards of Corporate Governance through effective audits

5.2.3: Decisions on new or enhanced community assets or facilities are viewed with the future financial impact on Council`

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

Financial Summary as at 31st May 2025.

CONTENT:

Cash Position:

The Cash Position determines the expected money the Council should have after every period.

	31-May-25	30-April-25
Cash at Hand	19,069,299	22,276,106
Net Cash Equivalent (Debtors-Creditors)	511,135.51	(210,017)
Total	\$19,580,434	\$22,066,089

Income

Total revenues to 31st May 2025 are 27,246,986. This equates to approx. 136% of this year's budget.

Expenditure

Operating expenses to 31st May 2025 are 15,364,145. This equates to approx. 77.01% of this year's budget.

Liquidity

CBA		\$211,722	
Floats		\$ 1,240	
Investments			
CBA At Call	4.35%	\$ 6,645,589	
QTC	5.05%	\$12,210,748	\$19,069,299
		Total	\$19,069,299

Additional Information on Cash Position:

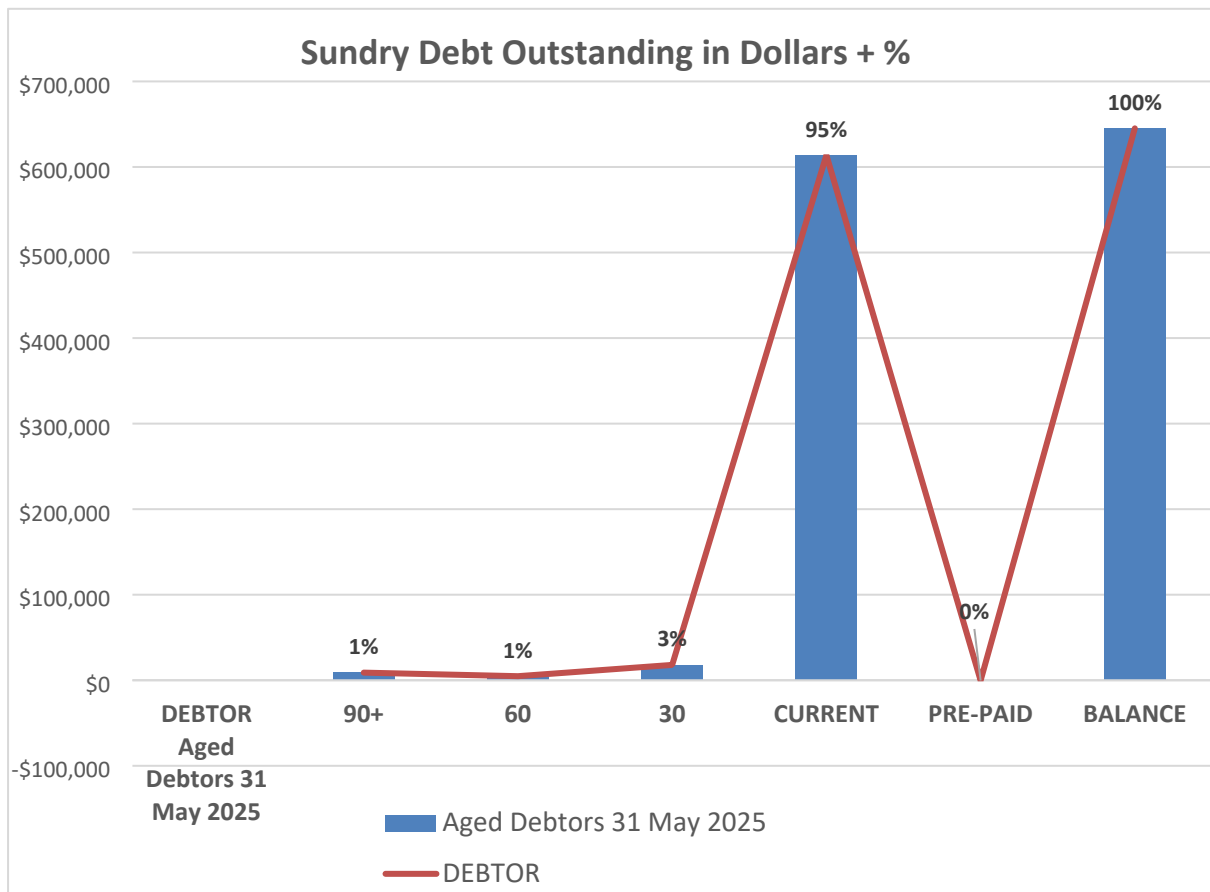
Cash Balances as at 31 May 2025		19,069,299
The following items need to be backed by cash		
Reserves 30th June		2,328,551
Funded Depreciation		4,081,926
Less Depreciation accrued		
Funded		
Funded Employee Entitlements (Current and Non-Current)		(1,311,841)
Grant Funding (paid in Advance)		1,472,841
Working Capital Cash		1,500,000
Capital Grants		10,859,520
Operating Result for 2024/2025		1,023,321
Less Capital Expenditure 2024/2025		(9,625,712)
	Backed by Cash	10,328,606
Cash unallocated as at 31 May 2025		8,740,693

Aged Debtors 31 May 2025

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	\$ 8,918	\$ 4,763	\$ 17,936	\$ 613,821	(280)	\$ 645,158

90+ Days Outstanding

For this month, amounts greater than 90+ days total \$8,918, which constitute 1% of the total debtors. Payment arrangements are in place.



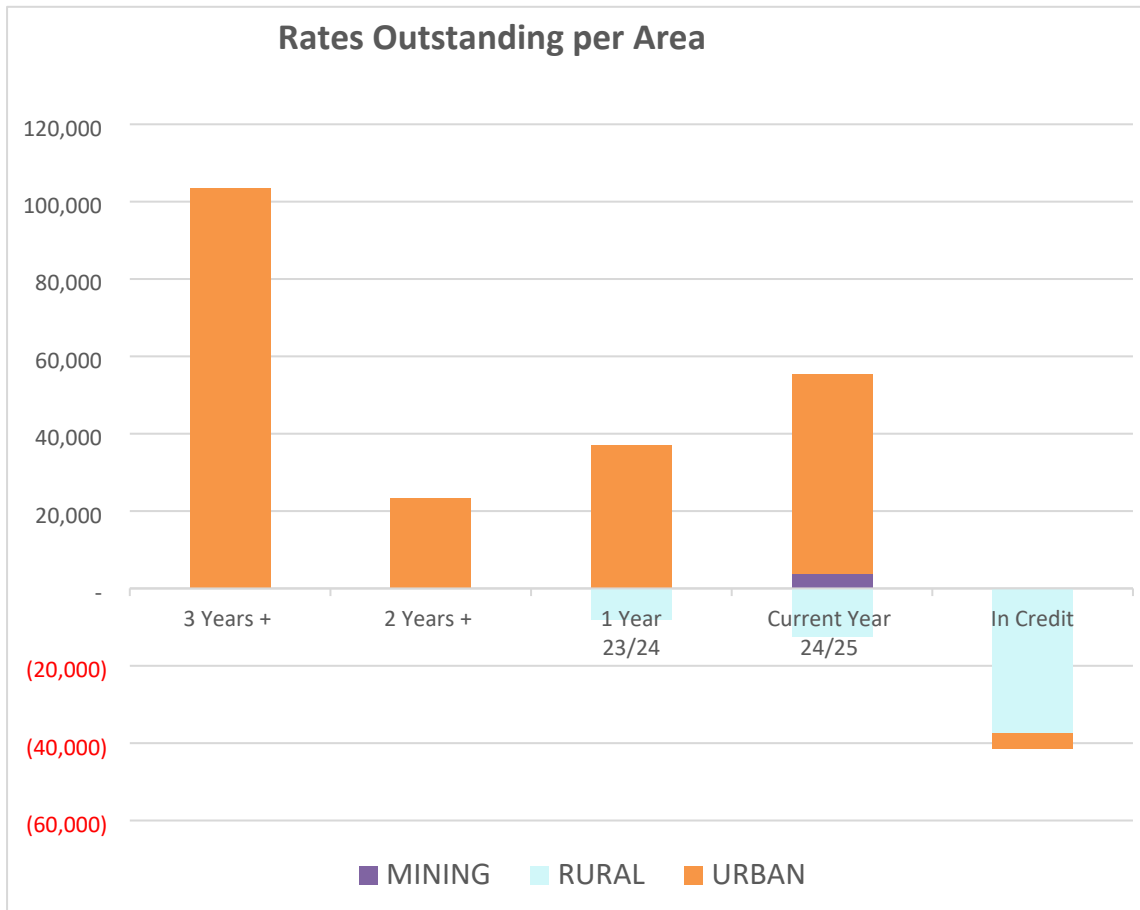
Creditors 31st May 2025

Total amount waiting for payment, not yet due is \$0.

Rates 31st May 2025

Total outstanding \$157,509.

RATES	3 Years +	2 Years +	1 Year 22/23	Current Year 23/24	In Credit	Total Outstanding
URBAN	\$103,475	\$23,418	\$37,167	\$51,676	\$(3,919)	\$211,817
RURAL	-	-	(8,141)	(\$12,542)	\$(37,396)	\$(58,080)
MINING	-	-	-	\$3,771	-	\$3,771
ALL	\$103,475	\$23,418	\$29,026	\$42,905	\$(41,315)	\$157,509



CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Financial Report for May 2025 be received for information.

ATTACHMENTS:

1. FS Income Statement ME May-25.jpg [11.3.2.1 - 1 page]
2. FS Balance Sheet as at ME May-25 [11.3.2.2 - 1 page]
3. FS Cash Flow Statment ME May-25 [11.3.2.3 - 1 page]
4. CONFIDENTIAL REDACTED - Income and Expenditure Report ME May-25 [11.3.2.4 - 3 pages]
5. CONFIDENTIAL REDACTED - Capital Report ME May-25 [11.3.2.5 - 4 pages]

Reviewed by Director of Corporate Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Mr Shane Gray

BOULIA SHIRE COUNCIL
Income Statement
For the period ended 31 May 2025

	<i>2024/2025</i>	<i>2024/2025</i>
	<i>Actual</i>	<i>Budget</i>
		<i>(Reviewed)</i>
Income		
Revenue		
Recurrent Revenue		
Net rate and utility charges	1,941,364	1,409,740
Fees and charges	452,308	1,276,050
Rental income	282,248	333,500
Interest received	863,402	820,500
Sales - contract and recoverable works	3,815,002	6,800,000
Other Income	319,723	25,900
Grants, subsidies, contributions and donations	8,713,419	9,321,944
Total Recurrent Revenue	<u>16,387,466</u>	<u>19,987,634</u>
Capital Revenue		
Grants, subsidies, contributions and donations	10,859,520	0
Sale of property, plant and equipment	-	-
Total Capital Revenue	<u>10,859,520</u>	<u>0</u>
Total Revenue	<u>27,246,986</u>	<u>19,987,634</u>
Total Income	<u>27,246,986</u>	<u>19,987,634</u>
Expenses		
Recurrent Expenses		
Employee benefits	(4,977,007)	(7,558,180)
Materials & Services	(6,279,945)	(7,451,250)
Finance Costs	(25,267)	(45,100)
Depreciation	(4,081,926)	(4,895,950)
Total Recurrent Expenses	<u>(15,364,145)</u>	<u>(19,950,480)</u>
Capital Expenses	-	-
Sale of property, plant and equipment	0	-
Total Expenses	<u>(15,364,145)</u>	<u>(19,950,480)</u>
Net Result Attributable to Council	<u><u>11,882,841</u></u>	<u><u>37,154</u></u>

BOULIA SHIRE COUNCIL
Balance Sheet
as at 31 May 2025

		<i>2024/2025 Actuals</i>
Current Assets		
Cash and cash equivalents		19,069,299
Trade and other receivables		1,064,367
Inventories		461,900
Total Current Assets		20,595,565
Non-current Assets		
Property, plant and equipment		213,709,228
Total Non-current Assets		213,709,228
TOTAL ASSETS		234,304,793
Current Liabilities		
Trade and other payables		(174,051)
Borrowings		(48,033)
Provisions		(1,209,032)
Contract Liabilities		(1,017,280)
Total Current Liabilities		(2,448,396)
Non-current Liabilities		
Borrowings		(1,072,038)
Provisions		(99,461)
Total Non-current Liabilities		(1,171,499)
TOTAL LIABILITIES		(3,619,895)
NET COMMUNITY ASSETS		230,684,898
Community Equity		
Asset revaluation reserve		104,340,954
Other reserves		2,328,551
Retained surplus		124,015,392
TOTAL COMMUNITY EQUITY		230,684,898

Boulia Shire Council
Statement Cash Flows
For the period ended 31st May 2025

	<i>2024/2025</i> <i>Actuals</i>	<i>Reviewed Budget</i> <i>2024-25</i>
Cash Flows from Operating activities:		
Receipts from customers	5,669,254	5,726,000
Payments to suppliers and employees	(11,732,328)	(11,867,400)
	<u>(6,063,075)</u>	<u>(6,141,400)</u>
Interest received	863,402	715,000
Rental income	282,248	357,000
Non-capital grants and contributions	8,713,419	6,413,511
Borrowing costs	(25,267)	(36,000)
Net Cash Inflow (Outflow) from Operating Activities	<u>3,770,727</u>	<u>1,308,111</u>
Cash Flows from Investing activities:		
Payments for property, plant and equipment	(9,625,712)	(45,968,000)
Proceeds from sale of property, plant and equipment		
Grants, subsidies, contributions and donations	10,859,520	40,829,000
Net Cash Inflow (Outflow) from Investing activities	<u>1,233,808</u>	<u>(5,139,000)</u>
Cash Flows from Financing activities		
Proceeds from borrowings		2,000,000
Repayment of borrowings	(77,906)	(631,000)
Net Cash Inflow (Outflow) from Financing activities	<u>(77,906)</u>	<u>1,369,000</u>
Net Increase (Decrease) in Cash and Cash Equivalents held	<u>4,926,629</u>	<u>(2,461,889)</u>
Cash and Cash Equivalents at beginning of Reporting period	14,142,671	20,575,678
Cash and Cash Equivalents at end of Reporting period	<u><u>\$ 19,069,299</u></u>	<u><u>\$ 18,113,789</u></u>

TITLE:	Inkind support request - 2025 Boulia Camel Races	DOC REF: 11.3.3
REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 12/06/2025

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

Key Priority 1: A strong supportive community environment

1.3: Boulia Shire to have active inclusive communities

1.3.2: Recognise the outstanding work done by volunteers by partnering with relevant groups to support volunteering services within the shire

1.3.3: Facilitate opportunities for learning, social activities, community events, grants and funding programs

1.3.4: Build social capital through provision of accessible community infrastructure and programs

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

PURPOSE:

To seek Council approval to provide inkind support for the 2025 Boulia Camel Races.

CONTENT:

The Boulia Shire is fortunate to have several active community groups that work hard to host events for the enjoyment of the community. These community groups and events are run by volunteers and being not for profit organisations, rely heavily on the support of sponsors for funding and equipment. In keeping with the objectives of Council's Corporate Plan listed at the beginning of this report, Council, where feasible, always tries to support these organisations.

The Boulia Camel Races Committee is holding the annual Camel Racing event between the 18th and 20th July 2025. The Committee has made a request for inkind assistance for the event in the way of use of the entire Rodeo Grounds/ Racecourse reserve facility; use of various plant and equipment and IT Support. The full list of requested items can be found in the spreadsheet attached to this report.

The total value of the inkind support for all requested items comes to \$31,365.57. In accordance with Council Policy 103 Community Grants, the maximum value the Chief Executive Officer is delegated to approve for assets or inkind support given to community clubs and organisations is \$5000. Therefore, this report seeks Council's approval of the inkind support request for the 2025 Boulia Camel Race event.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS:

Compliance with Council’s adopted Policy 103 Community Grants.

RECOMMENDATION:

That Council approve the inkind support of \$31, 365.57 for the Boulia Camel Race Committee for the 2025 Camel Races event.

ATTACHMENTS:

1. Request for Inkind support 2025 Camel Races [**11.3.3.1** - 4 pages]

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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Bouliia Shire Council – Racecourse Reserve/Rodeo Grounds Annual Event Inkind Assistance Request for venue and equipment

This sheet is only to be used for annual events (e.g. Camel Races, Easter Races, Rodeo and Campdraft weekend). The relevant venue hire forms, bus hire forms, key access forms etc. are still to be completed in addition to this form.

Please complete all areas and provide as much information as possible in order for Council to be able to process your request.

Venue & Equipment Security Bond - payment is maditory, can not be waived as InKind



Name of Event:	Bouliia Camel Races 2025
Name of all Committees involved in the request:	Rebecca Britton
Event Representative (Name):	
Event Representative Contact Number:	428581874
Event Representative Contact Email:	event@bouliiacamelraces.com.au
Date of Submission:	

Require d? Y = Yes N = No	Item	Daily hire rate/hire rate per item	Notes	OFFICE USE ONLY		Additional Comments (if required)	
				Days of Hire	Total Cost of Inkind		
Y	Full Use of Rodeo grounds and all facilities (pavilion, jockey's building, kitchen, bar, cold rooms, electrical mushrooms)	363.00	Please note not all keys within the set of Rodeo Grounds keys are electronic based. This means that some areas will only have one physical key available. Duplicates of physical keys will not be made therefore any physical keys signed out will be the responsibility of the person signing the key out. Council allow only 3 hours cleaning (in total) as part of InKind for the Racecourse in its entirety, anything above this is an additional cost to the Hirer	12.00	4356	Cost incurred for replacement keys will be recouped from security bond	
	Use of Pavilion, bar and cold room only						
	Use of Pavilion, kitchen and cold room only						
	Use of Bar and cold room only						
	Use of electrical mushroom – single phase						
Y	Use of electrical mushroom – 3 phase						18-21/07/2025
	Use of First Aid Room only						
	Use of Jockey's Room only						
	Clean Fee	\$75/hour					
				Sub total of inkind	4356		

Require d? Y = Yes N = No	Item	No. of days hire is required for	Estimated kms item will be used for each day	Notes	OFFICE USE ONLY					Additional Comments (if required)
					Daily hire rate	Total Daily cost	per km rate	Total per km cost	Inkind Assistance	
Y	Garbage Truck	9	Worked on 2 hours / day - \$95.26/hr	Persons who are being nominated to operate any Council vehicle/machinery will need to present Council with a copy of their drivers licence/ticket prior to using any Council vehicle/machinery. They will also be required to complete Council's Workplace Health and Safety Induction.	190.52	1714.68	0	0.00	1714.68	95.26
Y	Water Truck	11	8 hours / day		762.08	8382.88	0		8382.88	95.26
Y	8-wheeler tipper	3	8 hours / day		2178.00	6534	0		6534	272.25
Y	Council ute	2	8 hours / day		326.48	652.96			652.96	40.81
Y	Council Bus	3	KM'S charged later		243.00	729		0	729	243
Y	Small Tip Truck					0	0	0	0	
					Sub total of inkind assistance	18013.52				

Required? Y = Yes N = No	Item	No. of days hire is required for	Estimated hours item will be used for during the hire time	Notes	OFFICE USE ONLY					Additional Comments (if required)
					Daily hire rate	Total Daily cost	per hr rate	Total per hr cost	Total Cost of Inkind	
Y	Loader	7	14	Persons who are being nominated to operate any Council vehicle/machinery will need to present Council with a copy of their drivers licence/ticket prior to using any Council vehicle/machinery. They will also be required to complete Council's Workplace Health and Safety Induction.			190.85		2671.9	
	Tractor							0		
	Grader									
Y	Bobcat (Skid Steer)	11	22				63.8		1403.6	
					Sub total of inkind assistance				4075.5	

Required? Y = Yes N = No	Item	No. of days hire is required for	Notes	OFFICE USE ONLY					Additional Comments (if required)	
				Daily hire rate	Total Daily cost	per hr rate	Total per hr cost	Total Cost of Inkind		
	EFTPOS Machine		Hiring party to collect and return the EFTPOS machine from the Council Administration Office & providing Council a reconciliation of all transactions made during the course of hire.					0	Damages/replacement will be covered by Hirer	
Y	Grand Stands (6 available)	5	17-21 July 2025					0		
Y	IT Support	3	18-20 July 2025	660	660	66	1980	1980		
Y	Use of PA System (located at grounds)	3	18-20/07/2025					663		
					Sub total of inkind assistance				2643	

Required? Y = Yes N = No	Item	Amount required	No. of days hire is required for	Notes	OFFICE USE ONLY				Additional Comments (if required)	
					Daily hire rate/hire rate per item	Total cost per item	Total hire cost for all items	Total Cost of Inkind Assistance		
	Witches hats			To be collected and returned by the hirer.				0		
Y	Orange barricade fencing (generally available in 50m rolls (900mm high). Please list number of rolls required)	2		Council to drop off and collect from the grounds.				0	Stores	
	Lighting Towers (2 available)			Council to drop off and collect from the grounds.	22.00	88	0	0		
Y	Pin boards (8 available)			Available pinboards are those kept at the grounds. Pinboards from the Shire Hall are not to be relocated to the grounds.	0.00	0.00	0.00	0.00		
Y	Wheelie bins (90 available)			90 bins already kept out at the grounds.				0		
Y	Tables (17 folding tables/7 non folding available)	16			4.50	72	72	72	8 Tables are included in Hire cost	
Y	Chairs (205 chairs available)	155		50 Chairs are included in Hire cost	2.25	2.25		348.75	50 Chairs are included in Hire cost	
Y	Portable panels (72 panels + 4 gates available)		11	Panels and gates kept at the grounds.	0.00	0	0	0		
Y	Marquee (9m x 6m) (one one available)	1			110.00	110	110	110		
Y	Marquee set up and dismantling	1		Council to drop off and collect from the grounds	550.00	550	550	550		
					Sub total of inkind assistance				1080.75	

Require d? Y = Yes N = No	Item		Notes	OFFICE USE ONLY		Additional Comments (if required)
				Cost per Item	Total Cost of Inkind Assistance	
	Printing and laminating	Estimated printing amount required:		All printing and laminating is to be done by the Library		
		A4			0.70	0
		A3			1.65	0
		Estimated laminating amount required:				
		A4			2.15	0
		A3			3.70	0
	Sand for eroded areas of arena			0	0	
Y	Grading/clearing of the area		Council allows for 4 hours of grading only - Cost is the Hourly Rate	299.2	1196.8	
	Supply of additional toilet paper					
Sub total of inkind assistance					1196.8	

Require d? Y = Yes N = No	Item	Daily hire rate/hire rate per item	No. of days hire is required for	Notes	OFFICE USE ONLY		Additional Comments (if required)
					Cost	Total Cost of Inkind Assistance	
	Council Bus Cleaning	264.50		Bus must be cleaned & returned with full tank of fuel or charges will apply			
	Community BBQ Trailer	N/A					
	Portable Microphone & Spreakers	37.00			0	0	
Sub total of inkind assistance							

Other Assistance				OFFICE USE ONLY		Additional Comments (if required)
Please list any other items not noted in the sections above in the following space. Please include as much detail as possible including the number of days/kms/ hours/volume etc (if applicable) that is being requested.				Cost per item	Total Cost of Inkind Assistance	
Sub total of inkind assistance					0	

OFFICE USE ONLY - Overall total of inkind assistance **31365.57**

NB: No security deposit fees are applicable

If you require assistance from Work Camp, please contact the Council office six months in advance of your event to complete an application for community event help.

OFFICE USE ONLY

Request for Inkind assistance approved by:

Council Officer Name	
Council Officer Signature	
Date	

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – May 2025	DOC REF: 11.4.1
REPORT BY:	Paul Bawden Economic & Community Development Manager	DATE: 06/06/2025

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

Key Priority 3: Economic Development - A sustainable local economy

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

3.4.1: All opportunities used to increase the shires exposure to the tourism market

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

Key Priority 7: Valuing our greatest asset – people

7.4: Tourism

7.4.1: Make Boulia the place on everyone's bucket list

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update on the activities associated with the Economic and Community development roles.

CONTENT:

Tourism:

- MME Tourism Officer: The Min Min Encounter received a 'Best of Queensland Experience Award' reflecting the quality of its services. Visitation was impacted by further closures of Donohue/Plenty Highways.
- BSC Tourism Officer: Recruitment to role of Tourism Officer commenced. A range of maintenance works were completed for the Governor's visit.

External Grants:

First Nations Sport & Recreation program: The fourth event was held on 14th May comprising a skateboarding day at Robinson Park.

There were external trainers present during the day to provide tips, while each child was provided with a new skateboard. The children really enjoyed the day and have subsequently been back to practice in the park.



Skateboarding day at Robinson Park

On the 13 June, a Sports Disco is being arranged at the Sports Centre. Local DJ Belly will be providing music. Staff will bring games for the children to play, and the jumping castle will be inflated.

Discussions have been held with Department of Tourism and Sport for an extra event in July as there are some remaining funds that could link to Camel Races.

Performance and related activities at Shire Hall: The Funny Mummies performance tour has again been deferred due to matters unrelated to the Shire.

Provisionally reorganised for Sunday 2nd November and advertising will be circulated to the community nearer the event and receipt of final confirmation.

Queensland Remembers: With confirmation of the art-work location at the rotunda in Herbert Street median, and grant funding through the State Governments 'Queensland Remember's program', the current focus is achieving a final design and commissioning the sign's manufacture.

The project is on-schedule for unveiling on 15th August, that coincides with the 80th anniversary of Victory in the Pacific (VP Day).

NAIDOC Week: The Council has been successful in gaining grant funding of \$4,000 from the National Indigenous Australians Agency (NIAA). Its purpose is to celebrate the histories, cultures, and achievements of First Nations people through a NAIDOC Week Activity.

The funding will support a wider range of artwork and celebrations. It will be delivered in partnership with Boulia State School and North-West Queensland Indigenous Catholic Social Services (NWQICSS) on 28 July.

Local events:

Biggest Morning Tea: This was held on 22nd May at the Boulia Library and was a major success in terms of attendance, that included all children from the Boulia State School and raising just over \$200 for the Cancer Council.

Community Pool:

Works have commenced initially replacing the expansion joints and removal of the previous filters. This will be followed by the repainting of the concourse area to reduce the risk of slipping.

The aim remains to complete the work before the short pool opening period that coincides with the Camel Races.



Expansion joints replaced (in blue)



Previous filters removed

Community Sports Hall:

A two-stage approach is being pursued with air-conditioning in the Sports Hall.

As previously raised in the April report investigations have identified that through the replacement of some parts together with a thorough cleaning of the air conditioning and distribution plant there is an expectation for additional life of potentially four years. This cost is quite modest compared to a new system.

The works are scheduled to commence on 17 June (following the First Nations Sport & Rec. Disco).

Through the research and appreciating that the current system is over twenty (20) years old a specification is being finalised for the overall system replacement, as this could arise with short notice. Its contents are based on the document recently prepared for Council by Sequal Mechanical.

Community Committees:

RADF Grants and Committee: A proactive approach to attract community committee members is to be pursued by both approaching potential members and broadened advertising.

With the limited response to opportunities for community grants in 2024/25 a number of actions are being pursued to encourage participation in the processes, including:

- Reviewing the 2024/25 Guidelines.
- Simplifying the application process across information needs.
- Linking grant outcomes to broader initiatives such as the new Hub.

The Regional Arts Development Fund (RADF) have been contacted to carry-over the unspent grant funds to 2025/26.

Racecourse Reserve Committee: Following Council's prioritising of works at the Reserve to comprise (in order of priority) 400m mark on track/drainage; kitchen; amenities; and playground. Significant liaison and site inspections are being undertaken. This has included a representative from each of the four (4) event committees, commercial caterer, Council Work's officers and contact with a regional Council that has recently undertaken similar works.

Progress of this work will initially be reported to Racecourse Reserve Committee.

Library Activities:

The Library opened across the Council's standard hours during the month. There was a reduction in visitation that will be monitored and any actions delivered.

Bouliia Library Visitation

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	101	140	237	162	143	240	356	210	305	243	132	179
2025	94	168	189	205	105							

The twice weekly First 5 Forever program is continuing. Arrangements are being made for a visit by staff from the RAFS Playgroup, based in Mount Isa.

The April Issue of Channel Country Chatter was published, and work has commenced on the May edition.

Country University Centre (CUC):

Works have been completed to transition the Burke Street Hall for use as Boulia Country University Centre. The official opening ceremony was held on 6 May.

Advice has been received that a number of residents have already been in contact with the CUC to arrange access to the facility.



Consultation:

A range of consultation techniques have been pursued across the programs, including dialogue with community members, supporting committees and advertising local events.

Change Maker Workshop:

This workshop was undertaken across 15-16 May and was open to the community and Councillors/staff.

A total of twelve people participated with four key issues being explored through dialogue, models/techniques, and exercises:

- Orientating for change: Opportunities to dig deeper on the causes and reframing problems as opportunities.
- Fresh perspectives: Through work on a range of techniques that can better uncover root causes.
- Learning to change: Understand emotional aspects & provide a lead.
- Growing change: Communication, a vision, and motivating others.

Channel Country Chatter: To inform the community on local matters, the May edition of the CCC was distributed, and work commenced for the June edition.

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Economic and Community Development Report for May 2025 be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer
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Mr Shane Gray

TITLE:	Min Min Encounter & Boulia Heritage Complex Report May 2025	DOC REF: 11.4.2
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REPORT BY:	Karen Savage Tourism Officer	DATE: 09/06/2025
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

1.2.2: To maintain, preserve, develop and provide access to our region's history

1.2.3: To promote the heritage, arts and cultures of our communities

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

CONTENT:

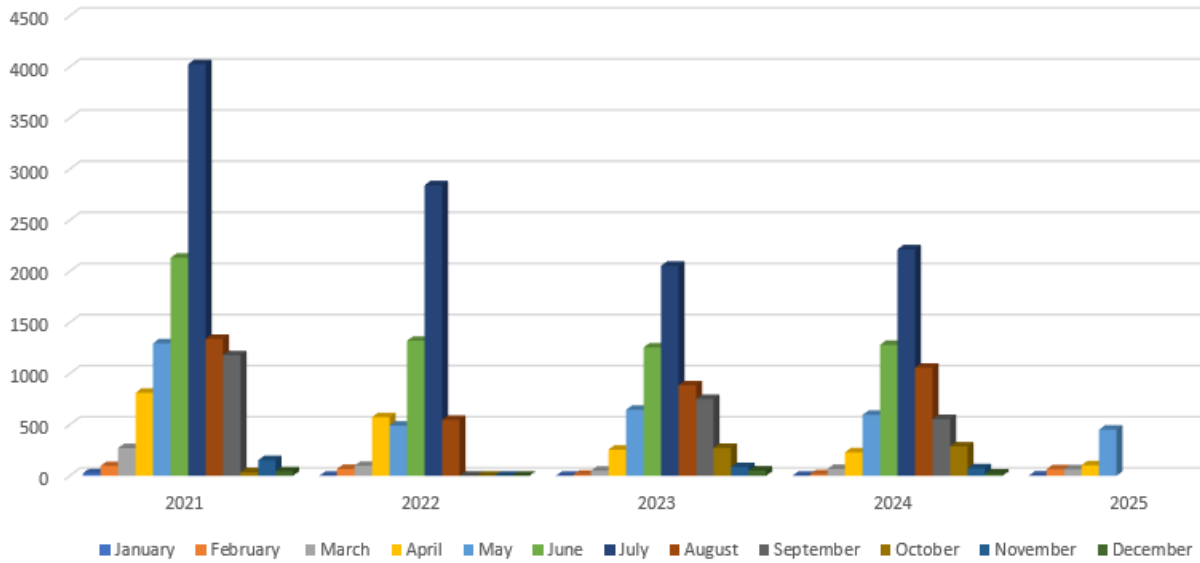
Monthly Activity Statistics: May 2025

Sales – tickets/merchandise	\$12,016.26
MME Total Visitor Stats	450
MME Tickets	118
BHC Tickets	17
COMBO Tickets	87
Rezdy Online Bookings during the month (no payment taken)	4

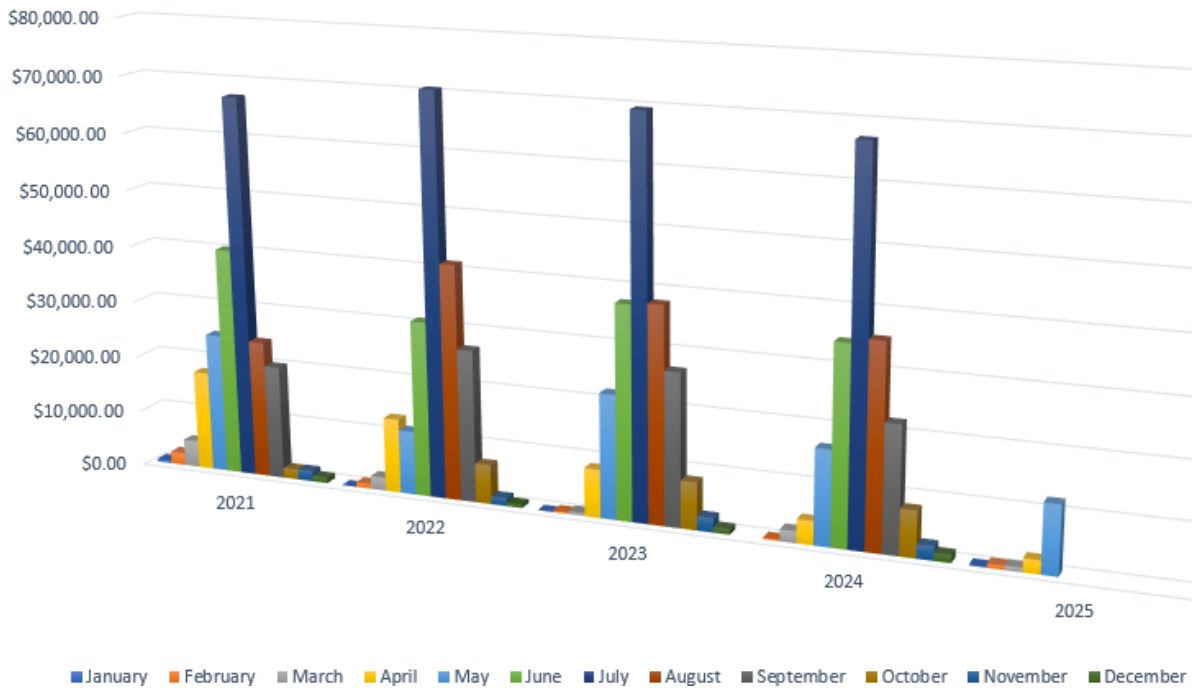
Social Media Statistics: May 2025

Social media pages	Reached
TripAdvisor Review	Out of Season
Google Business Profile	151 profile views, 105 interactions 27 website visits from the profile

MME & Heritage Complex Visitor Information



MME & BHC YTD INCOME



REPORT ON ACTIVITIES HELD FOR MAY:

Visitor Statistic Reporting:

- Explore Queensland Network survey to be completed on the 1st of each month.
- Outback Queensland (OQTA) monthly report emailed by the 10th of each month.

Again, we saw a reduced number of tourists in town due to the late rain and the Donohue and Plenty Highway closures. We normally see a great deal of traffic this month going across to the Finke Races but due to road closures this didn't happen. The impact wasn't huge but noticeable.

Group Bookings: Group bookings were also impacted by the road closures but started to recover by the end of the month.

Social media: Facebook posts reached 16,415 people this month with 556 interactions.

Explore Queensland Network: n/a

Merchandise: Merchandise is fully stocked and ready for a good season!

Boulia Heritage Complex: We said goodbye to Melinda as the permanent part-time staff member and have started the recruitment process to replace her.

Min Min Encounter: After 2 years of work, we have finally managed to meet the criteria as a 'Best Queensland Experience'. This award is given yearly by the Tourism Organisations of Queensland and provides many benefits such as:

All operators assessed in the Best of Queensland Experiences Program receive an individual report providing valuable insights on consumer perceptions and how to improve the delivery of customer experiences to drive business performance. The information available in this report is valued at more than \$2,000.

Operators who are identified as 'Best of Queensland Experiences' receive:

- **Consumer advocacy** by delivering exceptional experiences
- Best of Queensland Experiences are included in Tourism and Events Queensland's **preferred operator database** accessed by staff when planning marketing and activity
- Best of Queensland Experiences will receive **prioritisation** across all Tourism and Events Queensland marketing and activity including on **Queensland.com**
- Best of Queensland Experiences will receive a **Stamp of Recognition** which operators can use on their own marketing channels and Tourism and Events Queensland (TEQ) will display the stamp through Australian Tourism Data Warehouse (ATDW) listings on **Queensland.com**

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Min Min Encounter & Boulia Heritage Complex Report for May 2025 be received for information.

ATTACHMENTS: Nil

Reviewed by Economic and Community Development Manager	Mr Paul Bawden
Approved by Chief Executive Officer	Mr Shane Gray

12 Closed Session

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- a) the appointment, discipline or dismissal of the chief executive officer;
- b) industrial matters affecting employees;
- c) the local government's budget;
- d) rating concessions;
- e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- f) matters that may directly affect the health and safety of an individual or a group of individuals;
- g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the *Local Government Act 2009*.

13 Late Reports

Nil

14 General Business

This item on the agenda allows Councillors to raise any other general business matters for discussion or future consideration.