



BOULIA SHIRE COUNCIL

ORDINARY MEETING

Agenda

Wednesday 23 July 2025



Agenda Table of Contents

Note: Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

1 Meeting Opening with the Acknowledgement of Traditional Owners.....	6
2 Present.....	6
3 Apologies / Leave of Absence.....	6
4 Declaration of Interests.....	6
5 Mayoral Minutes.....	6
6 Notice of Motion.....	7
7 Request to Address Council in a Public Forum.....	7
8 Petitions.....	7
9 Deputations.....	8
10 Confirmation of Minutes from Previous Meetings.....	9
11 Reports.....	20
11.1 Works and Operations.....	20
11.1.1 Works Manager - June 2025 Report.....	20
11.1.2 Foreman Town Services and Utilities Report June 2025.....	24
11.1.3 Foreman Roads, Construction and Maintenance Report for June 2025.....	28
11.1.4 Rural Lands Protection Officer JUNE 2025 Report.....	30
11.1.5 QRA Flood Damage Works Department June 2025.....	33
11.2 Office of the Chief Executive.....	37
11.2.1 Chief Executive Officers Report June 2025.....	37
11.2.2 Action List Update June 2025.....	39
11.2.3 WHS Report June 2025.....	49
11.3 Corporate Services.....	51
11.3.1 Director of Corporate & Financial Services June 2025.....	51
11.3.2 Councillor Remuneration Review Clarafication.....	54
11.3.3 Financial Report for June 2025.....	61
11.4 Economic and Community Development.....	68
11.4.1 Economic & Community Development Report - June 2025.....	68
11.4.2 Min Min Encounter & Boulia Heritage Complex Report May 2025.....	73
12 Closed Session.....	76
12.1 Works and Operations.....	76
12.2 Office of the Chief Executive.....	76
12.3 Corporate Services.....	76
12.4 Economic and Community Development.....	76
13 Late Reports.....	76



Mr Shane Gray
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

COMMONLY USED ACRONYMS

ALGA	Australian Local Government Association
BSC	Boulia Shire Council
CWRPMG	Central West Regional Pest Management Group
DDMG	District Disaster Management Group (Mt Isa)
DRFA	Disaster Recovery Funding Arrangements
DTMR/TMR	Department of Transport and Main Roads
IPWEA	Institute of Public Works Engineering Australia (NAMS.Plus)
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGMA	Local Government Managers Association
ManEX	Managers and Executive
NAMS.Plus	Asset Management System from IPWEA
OHDC	Outback Highway Development Council
ORRG	Outback Regional Road Group
ORRTG	Outback Regional Roads and Transport Group
OQTA	Outback Queensland Tourism Association
PPR	Project Proposal Report
QRA	Queensland Reconstruction Authority
QSNTS	Queensland South Native Title Services
QWRAP	Queensland Water Regional Alliance Program
R2R	Roads to Recovery
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	RAPAD Water and Sewerage Alliance
REPA	Restoration of Essential Public Assets
RMPC	Roads Maintenance Performance Contract
TIDS	Transport Infrastructure Development Scheme
WQLGA	Western Queensland Local Government Association

RISK MANAGEMENT

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)
Mrs Kaylene Sloman Robey (Director of Corporate & Financial Services)

3 Apologies / Leave of Absence

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

4 Declaration of Interests

To help ensure openness, accountability and transparency, in accordance with the Local Government Act 2009, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the Local Government Act 2009.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

5 Mayoral Minutes

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

6 Notice of Motion

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

7 Request to Address Council in a Public Forum

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

8 Petitions

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received
- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

9 Deputations

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

10 Confirmation of Minutes from Previous Meetings

This item in the agenda enables previous minutes of Council meetings to be confirmed.



BOULIA

SHIRE COUNCIL

**Minutes of the ORDINARY MEETING
of the Boulia Shire Council
held on Wednesday 18 June 2025
commencing at 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Miss Lily Williams (Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

Moved: Cr Britton

Seconded: Cr Woodhouse

Councillor Norton declared a Prescribed Declarable Conflict of Interest in the following report in accordance with the *Local Government Act 2009*:

- 11.3.3 Inkind support request - 2025 Boulia Camel Races as Councillor Norton is the Vice President of the Boulia Camel Races Committee.

In accordance with the *Local Government Act 2009*, it was decided that Councillor Norton is to stay in the room while the matter is discussed and voted on.

Resolution No.: 2025/06.1

Carried

5 Mayoral Minutes

There was a late Mayoral Minute to be noted at this meeting. Please refer the late reports section of these minutes.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

There were no deputations to Council.

10 Confirmation of Minutes from Previous Meetings

Moved: *Cr Neilson*

Seconded: *Cr Beauchamp*

That the minutes of the Ordinary Meeting held on 23rd May 2025 be accepted.

Resolution No.:*2025/06.2*

Carried

11 Reports

11.1 Works and Operations

TITLE:	Works Manager - May 2025 Report	DOC REF: 11.1.1
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for May 2025.

Moved: *Cr Norton*

Seconded: *Cr Neilson*

That Council receive the Works Manager May 2025 Report for information.

Resolution No.: *2025/06.3*

Carried

TITLE:	Foreman Town Services and Utilities Report May 2025	DOC REF: 11.1.2
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of May 2025.

Moved: *Cr Beauchamp*

Seconded: *Cr Britton*

That Council receive the Foreman Town Services and Utilities May 2025 Report for information.

Resolution No.: *2025/06.4*

Carried

TITLE:	Foreman Roads, Construction and Maintenance Report for May 2025	DOC REF: 11.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for May 2025.

Moved: Cr Neilson

Seconded: Cr Norton

That Council receive the Foreman Roads, Construction and Maintenance May 2025 Report for information.

Resolution No.: 2025/06.5

Carried

TITLE:	QRA Flood Damage Works Department May 2025	DOC REF: 11.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for May 2025.

Moved: Cr Woodhouse

Seconded: Cr Britton

That the QRA Flood Damage Works Department May 2025 Report be received for information.

Resolution No.: 2025/06.6

Carried

TITLE:	Rural Lands Protection Officer May 2025 Report	DOC REF: 11.1.5
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PURPOSE:

To advise Council on current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Britton

Seconded: Cr Woodhouse

That the Rural Lands Protection Officer May 2025 Report is received for information.

Resolution No.: 2025/06.7

Carried

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report May 2025	DOC REF: 11.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Neilson

Seconded: Cr Norton

That the CEO Report for May 2025 be received for information.

Resolution No.: 2025/06.8

Carried

TITLE:	Action List Update May 2025	DOC REF: 11.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Neilson

Seconded: Cr Norton

That Council receive the Action List update for May 2025 for information.

Resolution No.: 2025/06.9

Carried

The meeting was adjourned for morning tea at 9.56 am.

Councillor Norton left the meeting at 9.56 am.

The meeting resumed at 10.22 am.

TITLE:	Corporate Plan Review	DOC REF: 11.2.3
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PURPOSE:

To propose to Council the best way forward in relation to the Bouliia Shire Council Corporate Plan review.

Moved: Cr Beauchamp

Seconded: Cr Woodhouse

1. That Council extend the validity of the existing Bouliia Shire Council Corporate Plan to the 30th June 2026.
2. That Council authorise the CEO to commence the preparation and consultation for the 2026-2031 Corporate Plan.

Resolution No.: 2025/06.10

Carried

TITLE:	Manager - People & Culture - May 2025	DOC REF: 11.2.4
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PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of May 2025.

Moved: Cr Britton

Seconded: Cr Beauchamp

That the Manager – People & Culture May 2025 report is received for information.

Resolution No.: 2025/06.11

Carried

TITLE:	WHS Report May 2025	DOC REF: 11.2.5
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PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

Moved: Cr Beauchamp

Seconded: Cr Woodhouse

That the Workplace Health and Safety Report for May 2025 be received for information.

Resolution No.: 2025/06.12

Carried

Councillor Norton returned to the meeting at 10.39 am.

11.3 Corporate Services

TITLE:	Director Corporate & Financial Services May 2025 Report	DOC REF: 11.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

Moved: Cr Neilson

Seconded: Cr Norton

That the Director of Corporate & Financial Services May 2025 report be received for information purposes.

Resolution No.: 2025/06.13

Carried

TITLE:	Financial Report for May 2025	DOC REF: 11.3.2
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PURPOSE:

Financial Summary as at 31st May 2025.

Moved: Cr Woodhouse

Seconded: Cr Beauchamp

That the Financial Report for May 2025 be received for information.

Resolution No.: 2025/06.14

Carried

Councillor Norton declared a Prescribed Declarable Conflict of Interest in regard to 11.3.3 Inkind support request - 2025 Boulia Camel Races as she is an Executive Member (Vice President) of the Boulia Camel Races Committee.

The Conflict of Interest will be dealt with in accordance with Resolution 2025/06.1.

TITLE:	Inkind support request - 2025 Boulia Camel Races	DOC REF: 11.3.3
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PURPOSE:

To seek Council approval to provide inkind support for the 2025 Boulia Camel Races.

Moved: Cr Neilson

Seconded: Cr Britton

That Council approve the inkind support of \$31,365.57 for the Boulia Camel Race Committee for the 2025 Camel Races event.

Resolution No.: 2025/06.15

Carried

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – May 2025	DOC REF: 11.4.1
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PURPOSE:

To provide Council with an update on the activities associated with the Economic and Community development roles.

Moved: Cr Woodhouse

Seconded: Cr Britton

That the Economic and Community Development Report for May 2025 be received for information.

Resolution No.: 2025/06.16

Carried

TITLE:	Min Min Encounter & Boulia Heritage Complex Report May 2025	DOC REF: 11.4.2
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Min Min Encounter & Boulia Heritage Complex Report for May 2025 be received for information.

Resolution No.: 2025/06.17

Carried

12 Closed Session

CLOSED MEETING AT 11.28 am

Moved: Cr Norton

Seconded: Cr Britton

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2025/06.18

Carried

OUT OF CLOSED SESSION AT 12.07 pm.

Moved: Cr Britton

Seconded: Cr Beauchamp

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2025/06.19

Carried

The following recommendations were resolved from the closed session:
2025/06.20.

TITLE:	Register of Pre-Qualified Suppliers	DOC REF: 12.1
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PURPOSE:

To provide a summary and recommendation for the award of Tender T2024-25.7 Plant Hire, Trade Services and Supplies.

Closed under Local Government Regulation 2012 (254J (3))

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

Moved: Cr Britton

Seconded: Cr Neilson

1. That Council receive for information; that Tender acceptance of Shortlisted conforming responses to the Tender for the establishment of a Register Of Prequalified Suppliers (RPQS) **Plant Hire, Trade Services and Material Supply** for a period of five (5) years with two (2) one (1) year options (3+1+1) commencing on the commencement date specified in writing by Council in the Letter of Acceptance given by Council to a successful Tenderer.
 - a. For each 12-month period of the Contract, there will be a renewal process for the Suppliers on the Register.
 - b. Suppliers will be entitled to review and submit adjusted pricing for the second and third 12-month periods of the Contract.
2. That Council delegate power to the Chief Executive Officer pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this arrangement including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy; and
3. That Council delegate to the Chief Executive Officer to further engage with the nonconforming tenderers as required per Council's policies and procedures.

Resolution.:2025/06.20

Carried

13 Late Reports

TITLE:	Mayoral Minute - Proposal for Economic Study for the wider RAPAD region	DOC REF: 13.1
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PURPOSE:

To seek full Council endorsement to engage RAPAD to complete an Economic Study for the wider RAPAD region to be able to formally document the benefits the Outback Way will bring to Queensland.

Moved: Cr Norton

Seconded: Cr Neilson

That Council approve the CEO to request on behalf of Council that RAPAD undertake an Economic Study for the wider region to the identify the benefits the Outback Way will bring to Queensland

Resolution No.: 2025.06.21

Carried

The meeting was adjourned for Lunch and the 2025 Budget Meeting at 12.08 pm.

The Ordinary Meeting resumed at 1.28 pm.

Moved: Cr Britton

Seconded: Cr Neilson

That in accordance with the Local Government Regulation 2012, Council adopt the 2025-2026 Budget as presented at the 2025-2026 Budget Meeting of Council on 18th June 2025.

Resolution No.: 2025/06.22

Carried

14 General Business

Speed Sign - Councillor Beauchamp suggested the give way sign at Burke Bridge be switched to the opposite side.

40km Road Sign - Councillor Norton suggested 40km speed signs be put in the main the street of town for Road Trains.

No Parking Sign - Councillor Norton, Councillor Britton and Councillor Woodhouse suggested there be a parking street sign be placed on the Herbert St side of the Admin Council Building.

15 Meeting Closure

The Mayor closed the meeting at 1.45 pm.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.

11 Reports

11.1 Works and Operations

TITLE:	Works Manager - June 2025 Report	DOC REF: 11.1.1
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REPORT BY:	Andrew Spyrakis Works Manager	DATE: 11/07/2025
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CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage, and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2: Deliver quality roadwork on non-Council roads within quality assurance guidelines

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for June 2025.

CONTENT:

Town Services

Parks & Gardens

- During the month of June, it was business as usual with mowing and general maintenance for Parks and Gardens.
- The Skateboard area in Robinson Park was closed for public access due to structural fatigue of the ramps. The hardware & fastenings had worked their way loose and cannot be re-fastened due to the structural frames being made from timber had split and degraded. The underlying panelling had also cracked and was no longer structurally safe. We have sent photographs to the manufacturer (Rhino) in Belgium requesting advice on repairs and or replacement. We are currently waiting for their reply.
- We had a tree lopping contractor in town this month and had them prune all trees that were considered dangerous. All trees that were pruned were pruned in a way to encourage new bushier grow to retain as many of our trees as possible and have the new growth healthier and denser. We also had him remove all dead trees and stockpile the wood in our campgrounds for our events so campers to have access to firewood.

Racecourse

- The position for the new caretaker was filled and he has hit the ground running. The Campcraft event had new dates set towards the end of the

month and our new caretaker had his hands full with learning the ropes and preparing the racecourse for the Camp draft event.

- The Camp draft even was held at the end of the month and was a successful event with minimal issues. A few minor issues of water leaks and toilet blockages that were corrected without issue.
- The racecourse will now concentrate on preparations for the Camel Race event.

Town Water Supply

- The new water bore named (Tank Bore No. 10) is still being tested and recorded and still producing good quality water. We have now sent all relevant information to the authorities for consideration for this bore to be used as part of the town water supply and waiting on a reply.
- The water bore No. 9 (Washdown Bay) had been shut down due to a failed test level of gross alpha exceeding the maximum allowable levels. This was reported and we are currently testing and monitoring for Gross Alpha, Gross Beta, Radium-226 and Radium-228 and submitting the test results to water supply regulator.
- This will be monitored over the next month or so until levels return to normal and the water regulator gives the approval to start using this bore for town supply again.

Town Sewage System

- The town sewage system has been operating in a normal capacity and trouble free for the month of June.

Road Construction & Maintenance

- The Waverley Creek Bridge Approaches Road Works is now 98% completed. The only remaining works is some line marking and reflective markers to be applied. A contractor has been engaged and will have these works completed in July.
- The RCM team worked mainly on emergent shoulder works from Dajarra to Mt Isa and then completed the remainder from Dajarra to Boulia during the month of June.
- Whilst the RCM team was in this area, they completed the shoulder works component of Schedule 3 of the RMPC contract (Cloncurry).
- Emergent works have been carried out on Bedourie Rd with removing lifted bitumen in sections of road, repairing scoured areas on shoulders and floodway's.
- The Donohue Hwy (Outback Way Project) shall commence works in late August.
- In the months of July/August the RCM team will be performing shoulder works on the Boulia/Winton Rd as part of the Emergent Works repairing washed out shoulders and floodway's.
- The 24i Flood damage reconstruction works contract shall be awarded to us in July and works shall commence in July by way of shoulder reconstruction and heavy grading in damaged areas on Winton Rd.

RMPC Team

- The RMPC team during the month of June completed the RMPC 24/25 maintenance contract with the final works completed in schedule 3 Cloncurry section.
- Emergent works were performed during the month of June on all state roads and will continue through the month of July.
- The new RMPC contract had been issued for tender and was completed and submitted for approval & awarding. We expect this contract to be issued mid-July.
- The final part of the contract for the Burke River Bridge Safety works is the placement of a new barrier kerb along the pedestrian section of the bridge and the installation of reflective markers. It is expected these works shall be completed in the beginning of July to finalise this contract.
- The 24i Flood damage reconstruction works contract once awarded for pavement reconstruction on the Winton Rd shall not commence until the month of September. The reason for this is due to the low temperatures that does not suit the application of bitumen spray sealing.
- It is expected the new RMPC 25/26 maintenance contract works shall commence mid to late July on the state roads. With this contract the main concentration of works shall be Boulia to Mt Isa.

Plant & Machinery

- The last remaining vehicle out of the 3 tendered vehicles shall be delivered by the beginning of July. This being the Isuzu 4.5T All-Wheel drive truck for our RLPO Officer. It was originally supposed to be delivered at the end of May; however, there was delays in the construction and fitment of the steal tray onto the truck. They have assured us that it will be delivered in the first week of July.
- Ride on mower replacements. Currently quotations are being requested from several companies for the replacement of 2 ride on mowers for town services team and a side-by-side vehicle plus a 1 ride on mower for the racecourse operations. We expect to have all quotations in by the end of July.
- An Auction list has now been prepared for the sale of all plant & equipment. A final list of all surplus materials and parts shall be prepared so as all can be auctioned together. It is expected to have a final list and be ready for auction by August.

CONSULTATION:

NIL

GOVERNANCE IMPLICATIONS:

All work completed within budget allocations

RECOMMENDATION:

That Council receive the Works Manager June 2025 Report for information.

ATTACHMENTS: Nil

Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	Foreman Town Services and Utilities Report June 2025	DOC REF: 11.1.2
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REPORT BY:	Ron Callope Foreman Town Services and Utilities	DATE: 08/07/2025
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CORPORATE PLAN REFERENCE:

Key Priority 6: Supporting local services and facilities
 6.2: Support an active healthy community
 6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles
 6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle
 6.2.3: Improve disability access to facilities in each community
 6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of June 2025.

CONTENT:

Racecourse:

Arena and Grounds	I believe this is now under management of the Chief Executive Officer.
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Town water testing and depot maintenance:

Chlorine level testing	<p>Our biannual bore testing showed a gross alpha (radioactivity) exceedance in No 9 Washdown Bay Bore of 0.688 with aesthetic guideline value set at 0.5 Bq/L.</p> <p>Gross Alpha monitoring has been undertaken at our bores since 2022 and this is the first exceedance recorded.</p> <p>The Regulator was notified by Isabeau Gravel from GBA and advised Bore 9 to be shut down until follow-up rounds of external testing can be conducted.</p> <p>Samples were sent 8.7.25 with results expected in up to 2 weeks</p>
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Town Entrances:

Three Mile Campground	Three Mile campground is continuously maintained to a high standard ensuring rubbish is collected and the area is neat and tidy. This is to ensure the
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	campground is kept ready for tourists who have already started arriving for the travel season and upcoming events.
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Parks and Gardens:

Council, Min Min Encounter, ANZAC and Airport gardens	General maintenance is always ongoing around town. We have recruited another member for our Parks and Gardens team who seems to be settling in nicely with the support of our long lasting crew members.
Mowing/Whipper Snipping	<p>Parks and Gardens crew was kept busy with mowing and whipper snipping. Works completed in the following areas throughout June 2025.</p> <p>24/06/25 Melrose 09/06/25 Town Entrances 03/06/25 Medium Strips 18/06/25 Robinson Park 10/06/25 Airport 12/06/25 Pensioner Units 19/06/25 Council Depot 23/06/25 Stonehouse 13/06/25 School Safety Park 03/06/25 Sports Centre 05/06/25 Fire Station 06/06/25 Post Office 04/06/25 Min Min Encounter 04/06/25 Medium Strips 09/06/25 Cemetery 11/06/25 Sports Centre 16/06/25 Main Admin Office 20/06/25 Medium Strips</p>

Urandangi	Council services continued over the month of June as required (rubbish collection etc). Work remains focussed on the continued clean up. Unfortunately, due to lack of resources in Urandangi the team is still waiting to commence slashing around the airport.
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Concrete batching is ongoing, and the plant was used by contractors for the kerb and channelling project in the industrial area.

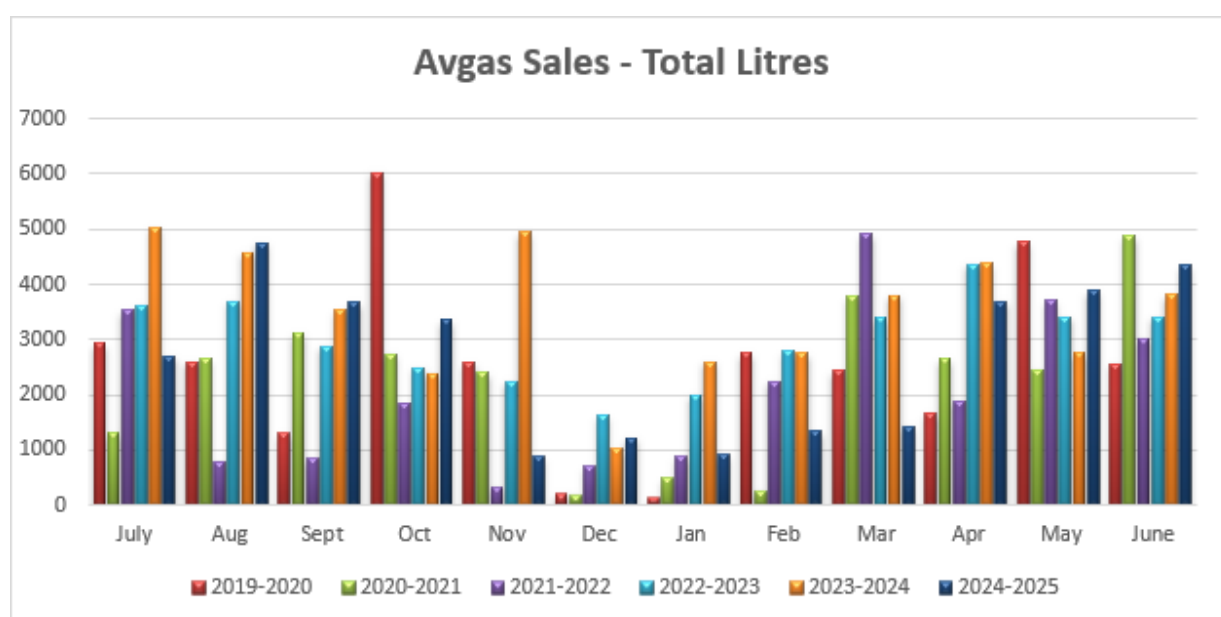
Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

Urandangi Township

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

Bouliia Airport activity:

Number of call outs: RFDS/Life Flight Rescue	1 call out @1:00 am 29.06.2025
Avgas/Jet A1 Refuelling	38



May 2025	Bouliia/Dajarra	Dajarra/Mt Isa	Bouliia/Winton	Bouliia/Bedourie	Bouliia/Qld Bord.
Open	30	30	30	30	25
Closed	0	0	0	0	0
Restricted	0	0	0	0	5

May 2025	Dangi Sth	Dangi Nth	Dangi Border	Toolebuc	Coorabulka	Slashes Ck	Springvale	Selwyn
Open	25	30	25	20	30	30	30	30
Closed	0	0	0	0	0	0	0	0
Restricted	5	0	5	0	0	0	0	0

Bouliia Feral Animal Bounty Claims:

Feral Pigs	0
Feral Dogs	0

CONSULTATION: NIL

GOVERNANCE IMPLICATIONS: All work completed within budget allocations.

RECOMMENDATION:

That Council receive the Foreman Town Services and Utilities June 2025 Report for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer
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Mr Shane Gray

TITLE:	Foreman Roads, Construction and Maintenance Report for June 2025	DOC REF: 11.1.3
REPORT BY:	Jimmy Newman Foreman Roads, Construction and Maintenance	DATE: 08/07/2025

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2: Deliver quality roadwork on non-Council roads within quality assurance guidelines

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for June 2025.

CONTENT:

Current and upcoming projects are as follows:

- The Waverly Creek Approaches were completed on the 20th of May, with the first coat seal already sprayed. The second coat has now be completed.
- The team have started using the new payroll system and seem to be adapting well to this change.
- We have completed heavy shoulder grading in the Cloncurry section of the Dajarra to Mount Isa Road, 25 km have been completed.
- Work will need to be done on the Boulia to Bedourie Road to clean up flood damage after the road reopened in May. There are sections of missing bitumen on this road additionally, which will require resealing. This job is ongoing.
- We have been completing emergent works on the Boulia to Winton Road with sections washed out after the flood event in earlier 2025.
- The crew will be taking one weeks leave following the Boulia Camel Races.

During the earlier weeks of the month, the RCM (Roads Construction and Maintenance) Crew combined with the RMPC (Roads Maintenance Performance Contract) Crew joined together and completed the jobs necessary to finalise the end of the 2024/2025 financial year.

We are hoping to be engaging a new employee who was part of the RMPC team earlier this year. We hope to have this finalised soon.



CONSULTATION:

Works Manager and TMR

GOVERNANCE IMPLICATIONS:

All work completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Foreman Roads, Construction and Maintenance June 2025 Report for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	Rural Lands Protection Officer JUNE 2025 Report	DOC REF: 11.1.4
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REPORT BY:	Graham Smerdon Rural Lands Protection Officer	DATE: 16/07/2025
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CORPORATE PLAN REFERENCE:

Key Priority 4: Caring for the environment

4.3: Sustainable

4.3.1: Ensure the region's sustainability through integrated weed and pest management practices

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council on current activities relating to weed management, pest control, animal management and stock routes.

CONTENT:

RLPO:

The month of June was spent doing some baiting, street patrol's, mowing of airport runway edges and slashing.

I attended a SRLOG Meeting in Airlie Beach where all attendees from the western councils and inland councils could see the many and varied jobs the RLPO and Local Laws Officers must do in their everyday jobs.

From trapping feral pigs in suburban streets (feral pigs weighting up to and over 90kg) dealing with Yellow Crazy Ants, pest weeds and pest weeds being transferred from one area to another by boats and boat trailers from the Dams and the dam banks.

People damaging native wetlands and catching saltwater crocs just to get a photo taken so they can post it on Facebook and YouTube.

TOWN COMMON:

Feed on the common is still holding up and along the banks of the Burke River and Sandy Channels there is still quite a lot of green feed where it has been protected from the sun and wind and has not dried off.

PONY/CAMEL PADDOCKS:

Numbers of horses in the pony paddock seem to go up and down depending on what the owners are doing with their horses.

When I know when the fence around the paddock where the Solar Farm is going to be put, I will have a talk with the works manager about getting the boys from work camp to replace the fence of the Camel Paddock where it runs along Selwyn Rd.

I have some fencing materials left over from other jobs that we can use for this job, I am all so going to get a proper Gate put in and do away with the C O D (carry or drag) Gate that is there now.

DOMESTIC ANIMAL CONTROL:

Numbers of straying/roaming dogs from me doing the street patrols has dropped right down to where I don't see as many as I used too if at all some days. There were three puppies handed in this month the puppies were so malnourished and cover in ticks and fleas the only thing to do was to humanely destroy them.

CWRPPG(TECHGOU):

There has been nothing planed for the next month or so as most shires are busy carrying out their 1080 baiting programs and with the colder months it has put a halt on the weeds getting out of control once the warmer months return then we could see some combined weed control between the RARAD Shires. I will attend any meets when required.

WEED SPRAYING SHIRE ROADS:

The new truck and spray unit have both arrived and once everything has been fitted and given a test run to see if there are any bugs, I will be out weed spraying where required.

RMPC:

I plan to start once the truck and spary unit are ready to go and I will start on the Winton to Boulia Rd first.

GRAVEL/BURROW PITS:

Parkinsonia Bushes in most pits have died or are nearly dead from the Grasland pellets that I had put around them before the last rain. There are only a few that I will need to revisit and put some pellets out as these bushes were in the middle of the pits and I was unable to get to them, but with the bushes on the outside now dead or dying it makes it easier to get to them.

STOCK ROUTE:

No enquires for any travel permits have been received and feed along most of the stock routes is in good supply. It is the first time in over 12 years that I have seen so much feed along the primary stock route that runs from the 15 Mile water facility down Springvale Rd to the Diamantina/Boulia Boundary.

1080 BAITING:

I was asked by ytwo properties if I would go out and treat some meat for them as they wanted to do some 1080 baiting. The total for the two properties was 2,083kg of meat treated with pig strength solution. Three properties have asked me to go out and treat some baits for them in July I am only to happy to do so as the more baits that are put out the small numbers of dogs, pigs and feral cats that are getting around.

CONSULTATION:

NIL

GOVERNANCE IMPLICATIONS:

NIL

RECOMMENDATION:

That the Rural Lands Protection Officer report for June 2025 be recieved for information.

ATTACHMENTS: Nil

Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	QRA Flood Damage Works Department June 2025	DOC REF: 11.1.5
REPORT BY:	Gordon Stumbris Consultant Works Overseer	DATE: 10/07/2025

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

Key Priority 4: Caring for the environment

4.2: Resilient

4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for June 2025.

CONTENT: QRA Current Works

Urandangi South Road – Betterment Application - BoSC.0031.2223G.REC - \$2,074,222.34

Council’s Road Contractors (Harris) have now completed the two sections of betterment works (total road length 9.87kms) this work comprised of the many works components to enable the 9.87 kms to be of a high reliance against various flood events, basically the pavement was raised 400mm, thus ensuring the top of the new gravel pavement was approximately 150-200mm above the surrounding ground.

0 - Urandangi South Road

-21.8061, 138.7309
23/06/25

Ch: 59,322m Offset: 0002 m Left



0 - Urandangi South Road

-21.7532, 138.6376
08/07/25

Ch: 71,317m Offset: 0003 m Right





REPA Works – Kirrily – BoSC.0042.2324U.REC (Western Submission)
\$5,667,317.91

- **Mixed Crew 1** have commenced works on the Donohue Highway, starting at chainage 122.50(End of existing Seal) now up to Ch 152.50 (30Kms) . Donohue highway has a total of 141 Defects. Gravel Haulage commenced on Friday 4th July, with an expected duration of 15 working days
- **Harris A & B** have started working on Urandangi South Road, this road has a total of 141 Defects of medium formation grading starting at chainage 0.0 (Mt Isa Rd) and ending at Chainage 102.80 Kms

REPA Works – Kirrily – BoSC.0038.2324U.REC (South Submission) \$1,091,734.44

- **Mixed Crew 2** have completed works on Springvale and Warra Road. They have since commenced works on Slashes Creek Road. This road will then conclude this submission.
 - Coorabulka Road – 28 Defects - Completed
 - Montage Road – 1 Defect - Completed
 - Springvale Road – 38 Defects - Completed
 - Warra Road – 9 Defects - Completed
 - Slashes Creek Road – 50 Defects – Starting July



Future REPA Works

- Urandangi Border Road
- Urandangi North Road
- Cravens Peak Road

CONSULTATION:

GBA as project managers for Council QRA Flood Damage work
GK3 as project managers for Council QRA Betterment works
Morcom Surveyors – Gravel pits

GOVERNANCE IMPLICATIONS:

All work completed within QRA guidelines and budget allocations.

RECOMMENDATION:

That the QRA Flood Damage Works Department June 2025 Report be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer
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Mr Shane Gray

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report June 2025	DOC REF: 11.2.1
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REPORT BY:	Shane Gray Chief Executive Officer	DATE: 09/07/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

CONTENT:

I am pleased to present my report for the June 2025 meeting. Firstly, I would like to thank the Council and staff for the warm welcome.

Continued meetings with staff members to further understanding of the organisation, staff roles and responsibilities, our workplace health and safety and operational reporting lines, current projects and future opportunities. The face-to-face visits on job sites has been valued including main roads projects, emergent works, flood damage, community infrastructure and shire roads. I would acknowledge the efforts of our staff who are delivering for our community.

The review of council's organisational performance is underway, we are looking at projects, sustainability and resourcing for staff, plant and equipment and asset management.

With the departure of our Director of Works, I will look to appoint an interim Director on a temporary basis and subsequently commence recruitment once the organisation review is completed.

Recent weeks has seen an increase in travellers to our region; I look forward to several events including the Annual Camel Races.

Feedback from visitors continues to be positive around the presentation of the Town and Roads and the welcoming nature of our community.

Meetings/Events/Conferences/Training attended:

- QRA Update – Gavin Williams – QRA, Louise Robertson – QRA, DCS
- RAPAD board meetings
- RAPAD Roads and Water groups meeting
- Boulia Hub with DCS, CEO, Project Manager
- Auditor meetings, internal Auditor Chairman and contract QAO Auditor

- UNI SA Cultural review report
- Preferred Supplier finalisation
- LGMA CEO webinar
- Flood Event Review, claims and acquittals DCS, GBA, GK3
- Operations and Budget finalisation
- Meetings with contractors
- Regular Site visits, Boulia/Mt Isa, Water and Sewerage, Sports Centre, Racecourse, Min Min, Museum
- June general meeting
- QTC Boulia visit/meeting
- Boulia meeting/visit State Library
- HR software
- Plant Committee meeting and review of depot plant and equipment
- Residential and Industrial state progress meeting
- ALRC review future acts submission discussion, LGAQ

Future Events/Conferences/Training

Date	Activity	Attendees	Location/completed
July	Meet with GBA in Boulia	CEO, DCS	Office/site visit
	Depot Site Visit with Plant Committee representatives	Dep Mayor Councillors, CEO	Depot
	HUB meetings	CEO, DCS, Adam Britton	Teams
	RAPAD Board Meeting	Mayor, CEO	Teams
	Brisbane, Modular Factory inspections, department, Council Solicitors and agencies	CEO	Brisbane region
	Council Meeting	Council	Boulia
August	WQAC	Mayor, Deputy Mayor, CEO	Bedourie

CONSULTATION: Councillors and staff

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the CEO Report for June 2025 be received for information.

ATTACHMENTS: Nil

Chief Executive Officer	Mr Shane Gray
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TITLE:	Action List Update June 2025	DOC REF: 11.2.2
REPORT BY:	Shane Gray Chief Executive Officer	DATE: 11/06/2025

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance
 5.2: Accountability
 5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**

PURPOSE:

To present to Council an updated Action List.

CONTENT:

Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.

Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.

Once an action has been shown as completed it is removed from the list.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That Council receive the Action List update for May 2025 for information.

ATTACHMENTS:

1. CEO Ordinary Council Meeting Action List v1 [11.2.2.1 - 9 pages]

Chief Executive Officer	Mr Shane Gray
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Boulia Shire Council Action List

	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
Friday, 21st April 2023					
1.	21/04/2023		Cars to be removed from Urandangi after flood event. <i>Ronnie to arrange this asap.</i>	RUS - action WMgr - oversight Budget – Gen Res	24/03/2025: Cars from Urandangi Township have been removed and it's all consolidated in the Tip for now. 13/2/2025 Once costs are known, they will be included in the 25/26 operational budget. 26/11/2024 Significant costs to make this happen, investigating various alternatives.
Friday, 18th August 2023					
2.	18/08/2023		Shade for Robinson Park – Concept brief to be completed	W4Q-5 DWO-delivery ECDM-oversight Budget – W4Q	15/07/2025 Request for a design and construction of 2 shade structures, one for Skate Park, one for Play equipment. 28/04/2025 – Solar on roof to be investigated 24/03/2025: Project engagement has commenced 26/11/2024 Earmarked to commence in Q3 of FY25. 8/11/2024 Allocation of funds made through W4Q round 5. \$520,00 – handed to DWO for project.
Friday, 19th January 2024					
3.	19/1/24	2024/01.20	Tender: T2023-24.5 Sale of lots L404/B2671 and L405/B2671 Mulligan Street, Boulia (closed) (b) A survey for an access easement across the rear of lots L404/B2671 and L405/B2671 (to Council's requirements) be undertaken and registered by Boulia Shire Council.	DWO – primary DCS-Public Trustee Budget - Land Dev	15/07/2025 awaiting further information on actions we can take. 14/4/2025 – seeking further advice. 13/2/2025 – it appears easement registration cannot proceed until someone can sign the deceased owners consent. 22/1/25 Update; no sale enquiry recd. (b)Easement Survey completed and amended to be 8m wide for lots 402-405. Lot 405 on B2671 (block 40)– BSC owned Lot 404 on B2671 (block 34)-Elliott owned (decd) Lot 403 on B2671 (block 30)-BSC owned Lot 402 on B2671 (block 26)-BSC owned

					8/11/2024 Public Trustee is working on this file to sort last ownership issue.
4.	19/01/2024		Wash Down Bay Council requested fees for charging to use the washdown bay-payment options to be investigated.	WMgr - action Budget - Gen Res	15/07/25 Discussed with Henry and was told this is no longer required as councillors do not want to set up a charge system 26/11/2024 Investigated with Winton Shire, they use a coin operated system \$1/15min slot.
5.	19/01/2024		QRA- Betterment-BSC to review Longreach Channel on the Donohue Hwy with the installation of culverts. This channel goes under water before the Georgina River crossing.	DWO - primary GBA - design Budget - subject to grant funding	15/07/2025 Discussion had with GBA Stuart and CWO. 15/4/2025 Discussion had with TMR. 24/03/2025 : DWO Identifying potential partners who can carry out 3 tasks within the FRMP3 Grant made available to Boulia 26/11/2024 Project earmarked to commence post current flood season. 10/10/2024 Bridge Study has been approved by QRA.
6.	19/01/2024		Town Water supply BSC to investigate and advise on: 1. Installation of a third water-storage tank. 2. Cyclone separating system for debris. 3. Modular filtration system (and Treatment Officer on a retainer basis). Dual water supply? To reduce treated water usage? 4. Water filters for each residence and business in the township. 5. Investigate Council getting robotic cleaner to run 6 monthly in ground reservoirs (once old tank relined).	DWO - primary Budget - ?	15/07/2025 Discussion with Contractors to previous works undertaken. 3/04/2025 Discussion with DRMDWV, application being done for additional water supply as stage 1. 24/03/2025: Round table discussion booked between BSC & DRMDWV for 3/April 22/1/2025 Full business case to be completed on options ready to be a shelf ready project for future funding. 26/11/2024 Need political support to get this over the line. 15/10/2024 LGGSP Funding application unsuccessful. Mayoral letters sent to Federal and State Water Ministers to request consideration for funding assistance.
Wednesday 24th April 2024					
7.	24/4/2024		Investigations to be made about rating categories for wildlife reserves (currently zoned as nature reserves)	DCS - investigate	15/07/2025 To date found no council that rates wildlife reserves. 12/05/2025 awaiting information from other parties. 14/04/2025 further discussions underway.

					13/2/2025 Have been unable to find any other Local Council that are charging a rating category like this. 20/01/2025 investigating for possible inclusion in 25-26 budget. 10/6/2024 To be investigated.
8.	24/04/2024	2024/04.3	2. That a future budget allocation be considered in the 2025-2030 budget for Councillor and Management attendance at future Australian Institute of Company Directors AICD (or like) training.	DCS - Budget	12/05/2025 added to training budget for Councillors as an ongoing course. 14/04/2025 Next course is 28 July – 1 Aug 2025, Brisbane, cost is \$8,370/person + GST. 14/04/2025 Included in new budget for 25-26. 20/01/2025 Included in training budget for 25/26 budget. 8/11/2024 LGAQ have advised training for 24-28 February 2025 in Brisbane, \$8,280 per person, awaiting Councillor interest to attend, budget review will be done accordingly.
Friday 28th June 2024					
9.	28/06/2024	Cllr Norton	Footpath on Herbert Street where the old pool site used to be (next to Desert Sands Motel/corner of Herbert and Hamilton Street) - needs repair, is getting worse	W/Mgr- Action DWO -oversight Budget-TIDS/TMR	15/07/25: Awaiting on direction as told to hold until grant has been approved. 15/07/2025 Grant approved. 24/03/2025: Awaiting feedback on Active Transport Grant Application 10/03/2025 Awaiting outcome from funding body. 26/11/2024 Awaiting outcome on the Active Transport from TMR.
Friday 23rd August 2024					
10.	23/08/2024	Suggestions made by K. Mc Kelvie (during Deputation to Council)	<ul style="list-style-type: none"> Improvements to be made on Council's social media platforms (more engagement) and encourage Google Reviews (refer to line item 19 for updates) Consider turning the dog park on the corner of Herbert and Hamilton Street into a desert botanical garden. 	Media - Action ECDM - oversight	23/04/2025 – Councillor Sam Beauchamp and Kim McKelvie to measure the gardens. 10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration 13/2/2025 Three staff to attend media training in March. 26/11/2024 Approaches to improve social media opportunities are being investigated.

					The dog park and amenities are used by community and visitors. A desert botanical garden would benefit from a more appropriate setting.
11.	23/08/2024	Cllr Neilson	Investigate possibility of using solar road markers	W/Mgr- Action DWO-oversight	15/07/25 They are not TMR approved so can not use on state roads. They cost between \$80 to \$130 each to buy and we could only use them on shire roads if we choose so. 26/11/2024 WIP
Friday 27th September 2024					
12.	27/09/2024	Mayor rick Britton	Roof Painter – painting houses/buildings with heat resistant paint – possibly trial a few places and yearly get done. Review western wall on a house on Herbert St to be painted in heat resistant paint.	MPC – Action	15/07/2025 In 2025/26 budget, prioritisation of housing in progress, carried over a couple of years. 12/05/2025 received quote for housing, requested quote for other identified buildings. 22/1/2025 Quote to be requested from painter and included in budget deliberations. 10/4/2025 – Contact details yet to be provided (MPC)
Friday 29th November 2024					
13.	29/11/2024	2024/11.20	That Council resolves to undertake a review of the Boulia Shire Local Laws.	DCS – Action	15/07/2025 Teams meeting being organised post Staff / Councillor workshop 26th Sept 2025. 12/05/2025 Awaiting workshop date to be set by consulting expert. 17/04/2025 Message left for consultant. 10/3/2025 Workshop had to be cancelled due to unforeseen circumstances. Await possible new date when available. 12/02/2025 Workshop re-scheduled 24 th February 2025. 20/1/2025 Workshop being held in February 25. 10/12/2024 In progress
Friday 12th December 2024					
14.	12/12/2024	2024/12.13	1. That Council endorse the letter to Minister Tony Perrett for the review of the new interpretation of the Native Title Act 1993. 2. That the letter be submitted to RAPAD for their review and submission to Minister Tony Perrett on behalf of the RAPAD group of Councils.	Action – Mayor Initial Action-CEO	14/4/2025 Mayor – has met with Minister Perrett. 22/1/2025 Invitation to meet with Minister recd – Rick to align this with his visit to Brisbane in March. 17/12/2024 CEO-Letter sent to Minister Perrett, cc'd to Hon A Leahy, Mr Sean Dillon

			3. That RAPAD group of Councils calls on the new State Government to review the implementation of the policy position of the previous government requiring an Indigenous Land Use Agreement be negotiated prior to the renewal of quarry permits.	 Letter to Hon Tony Perrett- Sales Permit	17/12/2024 CEO- Letter sent to RAPAD. Advice received back that the matter would be included in the board documents for 20 th December RAPAD meeting.
15.	12/12/2024	Cllr Julie Woodhouse	Pool Surrounds - cement area around the public swimming pool is now very slippery and a hazard since the resin has been applied.	Action - ECDM	1/5/2025 Additional painting of pool surround commissioned. 22/1/2025 signs to be installed
Friday 24th January 2025					
16.	24/01/2025	Cllr Beauchamp	Hazard Signage for Local Land Owners - Councillor Beauchamp suggested that Council establish a process with Land Owners to supply them with temporary signage to display on roads with hazards until Council is able to be on site.	Action - DWO	18/2/2025 Pricing up the activity, so that appropriate budget can be allocated to order items, then get this delivered to Landowners.
17.	24/01/2025	Cllr Neilson	Potential Social Media Growth Opportunity - Councillor Neilson suggested Council engages in other social media avenues to boost our online presence and spread more knowledge about Bouliá Shire.	Action - ECDM/DCS	06/05/2025 – Importance of growth in this area has been noted. Staff are reviewing training opportunities that can better utilise the potential of social media across the Council's responsibilities. 10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration 13/2/2025 Media webinar to be attended to by 3 staff members.
18.	24/01/2025	Cllr Norton	Softfall at Splash Park - Councillor Norton raised that the softfall at the splash park is a Work Place Health and Safety issue and needs to be replaced as soon as practical.	Action - DWO	18/2/2025 DWO to discuss options with Vendors and find appropriate solution
19.	24/01/2025	2025/01.4	(Re Artwork from the Outdoor Billboard Gallery) 2. That the Billboard locations be Coorabulka truck pull off, Donohue Highway truck pull off and Burke River truck pull off.	Action - DWO/WMgr	15/07/25 – Signs are at the depot; however do not have frames or posts. 28/03/2025 – Signage was delivered by mayor, and Willie unloaded them at the depot. 18/2/2025 Will be Installed before the start of the Tourist season.
Friday 21st February 2025					
20.	21/02/2025		Pitta Pitta Bush Tucker Signs - Councillor Woodhouse suggested the Pitta Pitta Bush Tucker signs at the Burke River need replacing.	Action - ECDM	26/03/2025 Signs have been inspected and efforts are being made to identify the original signage text.

21.	21/02/2025		Pallet Racks in CPL Shed - Councillor Beauchamp suggested Pallet Racks or a similar option be investigated and purchased to be placed in the CPL Shed for more storage.	Action – WMgr	26/03/2025 WIP
Friday 28th March 2025					
22.	28/03/2025		Review of possible relocation for Wash Down Bay	Action – DCS (budget), DWO, RUS	15/07/2025 At this time, it will not be moved, due to number of extenuating factors to be considered.
23.	28/03/2025	Councillor Jan Norton	Community Garden Support – Council to contribute \$5500 + GST, per annum. Work Camp is to assist with this.	Action – DWO, Work Camp	14/04/2025 budget inclusion 25/26 done. 28/03/2025 – DWO to update monthly on the progress.
24.	28/03/2025	Councillor Jan Norton	Annual LGAQ Meeting Agenda Item / motion. Rural and Remote fuel, groceries, liveability advocate for a subsidy.	Action – CEO, Exec Assist	
25.	28/03/2025		Swimming Pool – filtration, chlorine vs salt.	Action – ECDM	13/05/2025 Refer to comments in ECDM report in May Ordinary Meeting Agenda. 14/04/2025 see ECDM report for March 2025. 28/03/2025 - Investigate change over to salt water from chlorine. Paul to investigate with other Western QLD Councils. 1/3/2025 Dialogue with two Councils provided positive advice. To pursue as part of 2025/26 CWP.
26.	28/03/2025		Community Sports Centre Air Conditioning	Action – ECDM	1/05/2025 Tender Brief is being finalised. 28/03/2025 – Option 1 (Like for Like) and Option 2 (Relocation of condensates to ground) to go in Tender Doc.
27.	28/03/2025		Water Leak (House on Herbert Street)	Action – CEO, Exec Assist, DWO	01/04/2025 – Letter sent to customer 28/03/2025 – CEO to issue a letter to Owner to get fixed, DWO to liaise with owner.
28.	28/03/2025		Racecourse Committee Reserve / Strategic Planning <ul style="list-style-type: none"> • 400m mark on track / safety drainage • Kitchen • Review of toilet block / temporary mobile toilets • Playground 	Action – ECDM, DWO, RUS, FM (budget)	15/07/2025 Review of Committee setup being considered. 1/05/2025 – Site inspection arranged to confirm scoping of works. 28/03/2025 – ECDM to liaise with DWO / WM / RUS about improvements and investigate possible outcomes.

Wednesday 23 rd April 2025					
29.	23/04/2025	Councillor Sam Beauchamp	CPL Shed to be painted with heat resistance paint	DWO	15/07/2025 included in 2025/26 budget.
30.	23/04/2025		Aerodrome, Business Case, Budget request for 1 million dollars	DWO, DCS, CEO	23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.
31.	23/04/2025		Water, Business Case, Budget request for \$750,000	DWO, DCS, CEO	23/04/2025 - To investigate with RAPAD/COWS for the 2025/2026 Budget.
32.	23/04/2025		Corporate Plan Study, Plan for Boulia to 2032, 1 million dollars – Business Plan	DCS, CEO	15/07/2025 Yet to be actioned.
33.	23/04/2025		Residential Estate Exec Housing, GK3 Project manage, EOI on costing on market exercise.	CEO, DCS	15/07/2025 Met with various consulting firms to finalise the survey planning. 12/05/2025 underway.
34.	23/04/2025		Banks supporting Western Regions for loans	CEO	15/07/2025 has been raised in meetings including WQAC as part of LHAP with Greg Hoffman. 23/04/2025 - CEO to raise at RAPAD / COWS meeting
35.	23/04/2025		Eazyjacks (or brand similar) to be placed in all Council Vehicles to assist when tires need to be changed.	DWO, DCS	23/04/2025 - DWO to investigate eazyjacks for all vehicles and to liaise with DCS for budget purposes
36.	23/04/2025		A letter to be sent to QLD Housing about overgrown yards, and car bodies – QLD Housing to advise tenants they need to clean up their yards or Council will do it and send QLD Housing the invoice for works done.	Exec Assist, CEO	15/07/2025 Sent 03/06/2025 – EA waiting for approval from CEO to send. 02/05/2025 – EA sent letter to CEO 23/04/2025 – EA to write letter and send to CEO for approval to send
Friday 23 rd May 2025					
37.	23/05/2025	All Councillors	Industrial Estate plans to be brought to Council meeting re: re-align of washdown bay. (Bring the whole package for Councillors to review.)	DCS – Gather Info	15/07/2025 Met with various consulting firms to finalise the survey planning.
38.	23/05/2025	All Councillors	Residential Estate back planning. Road corridor. Liaise with Tony and Gideon the road access points. (Bring the whole package for Councillors to review.)	DCS – Gather Info	15/07/2025 Met with various consulting firms to finalise the survey planning.
39.	23/05/2025	CIlr Woodhouse	Media and Communication Policy to be reviewed and re-worked	CEO – To action	15/07/2025 in progress

Wednesday 18th June 2025

40.	18/06/2025	All Councillors	Speed Bumps, (Yellow Bollards) to be put in place as carparks to avoid people parking in the wrong spots in town. E.g. in front of Bob's shop.	WM	15/07/2025 bollards were part of main roads project, we will source alternative solution.
41.	18/06/2025		3D crossing in front of the School needs to be updated.	CEO	15/07/2025 sent to Workcamp
42.	18/06/2025	Cllr Norton	Peak Creek Toilet Block needs a light to be placed inside.	WM	15/07/2025 investigating options
43.	18/06/2025	Cllr Neilson	There needs to be a roller mechanism installed at the Airport for the Avgas hoses.	WM	15/07/2025 Investigating options.

COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS

NUMBER	DATE	Staff Member	PROJECT ISSUE:	RESPONSE
	19/06/2020	ECDM/WMgr	BRANDING/TOURISM Cllr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan for 2025-2030 31/10/23: Signs quite expensive, subject to funding?
	26/02/2021	WMgr	TOURISM/LIVEABILITY Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – review of Corporate Plan for 2025-2030
	17/08/2020	WMgr	TOURISM Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge -suggested) to the Rodeo Grounds Stakeholders: Pitta Pitta, Ventia, Workcamp	Review of Corporate Plan in 2025-2030 15/2/2024 Pitta Pitta land compensation case will impact this and also the freehold land which intersects land between the Burke River Bridge and the Racecourse. 13/6/2023: Possible legacy project through Ventia (NBN) could get this off the ground. Discussions commenced. 24/11/22: idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guideposts/labour, and plant. Indigenous story signs to be developed with locals.
	22/09/2023	Cllrs	LIVEABILITY - FUTURE PLANNING Councillor Neilson suggested that boarding type accommodation be considering in Council's future planning.	17/6/2024 Council has received development application for private boarding - currently being advertised. review of Corporate Plan 2025-2030 15/2/2024: This is an option which needs to be considered by private individuals/organisations.
	22/09/2023	DWO	ECONOMIC DEVELOPMENT - HEAVY DUTY TRUCK BAYS AND MOBILE TOWERS Councillor Britton suggested future consideration be given to heavy duty truck bays and mobile towers between Boulia and the Northern Territory.	17/12/2024 Submission completed for the Mobile Blackspot funding round.

	21/10/2022	WMgr	LIVEABILITY Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	10/11/2022: The request has been sent to TMR. Awaiting road inspection by TMR.
	23/05/2025	Cllr Beauchamp	Drone Park Cllr Beauchamp has requested a Drone Park be installed for residents to be able to comfortably fly their registered drones.	

TITLE:	WHS Report June 2025	DOC REF: 11.2.3
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REPORT BY:	David Parker Workplace Health and Safety Officer	DATE: 10/07/2025
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CORPORATE PLAN REFERENCE:

Key Priority 7: Valuing our greatest asset – people

7.1: An innovative culture

7.1.1: Adopt employment practices that develop and support a motivated and focused workforce

7.1.3: Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

Key Priority 7: Valuing our greatest asset – people

7.2: A great place to work

7.2.4: Provide a safe, healthy working environment and be proactive in all Work Health and Safety matters

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

CONTENT:

LGW (TMR Audit requirements)	<ul style="list-style-type: none"> • Sustainability work being done on the ongoing audit upkeep will now be reported here in line with the Audit Rectification Plan. • Continuing to work on Pulse and keeping Audit and reporting up to speed.
Toolbox talks/ Presentations	<p>Toolbox talks have recommenced. Discussions on the necessity of Incident/Near Miss reports and the effect on the Safety Bonus.</p> <p>Discussion of Compliance Inspections</p>
Compliance and Education	<ul style="list-style-type: none"> • Present WHS actions/issues/iAuditor/Audit Rectification Plan to ManEx meetings weekly. • Face-to-face Inductions: 3 • Pre-Start meetings: 2 • Online Inductions: <ul style="list-style-type: none"> • Hearing testing has been booked in for August (change of legislation coming into effect in July). BSC is teaming up with Diamantina Shire Council to do testing, to minimise costs. • Defib arrived and installed in Airport. • Visitor’s Book reinstigated for Depot... ALL visitors (ie non depot staff) are to sign in.

Assistance to Staff/ Contractors/ Compliance	<ul style="list-style-type: none"> • CWO/Flood Damage Foreman tasked to check contractor compliance via iAuditor. • Schedule regular alerts and inspections in iAuditor for relevant staff to perform (alerts sent out weekly to assigned staff/managers). • Reviewing and updating documents on the Safety Management System. 		
Near Misses, Incidents and issues	Total iAuditor WHS actions/issues since last Council meeting: <ul style="list-style-type: none"> • Near Miss – 0 • Hazards – 0 • Damage – 0 • Incidents – 1 		
Category	Description	Site	Outcome
Hazards	Nil		
Damage	Nil		
Incidents	1	Boulia/Mt Isa Road	2 Utes “kissed” each other – no damage incurred
Works in Progress	<ul style="list-style-type: none"> • Weekly consultation with DWO and supervisors on current and upcoming projects and what is required from a WHS perspective. • Regularly monitor the Boulia Shire Council Hazard Risk Register. • Continue to upload evidentiary documents from iAuditor and hard copy documents into Magiq (our document retention software) and Pulse (linked to WHS Plan) to ensure they are available for regulatory compliance checks (Docs uploaded weekly - LGW SMS, iAuditor reports from ManEx meetings). • IAuditor – site visit checklist being created. 		
Identified future work required and/or improvement areas	<ul style="list-style-type: none"> • LGW - to review the Rectification Plan. 		
Training	Chemical Handling/Storage Training for 10 staff completed.		

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Workplace Health and Safety Report for June 2025 be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer

Mr Shane Gray

11.3 Corporate Services

TITLE:	Director of Corporate & Financial Services June 2025	DOC REF: 11.3.1
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REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 16/07/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.1.2: Effective internal and external communication and records management

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

Key Priority 5: Robust Governance

5.4: Sustainability

5.4.1: Council's offices, depots and business enterprises are operated under 'value for money' principles

5.4.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

CONTENT:

Local Laws Review

Council have engaged Peter Mann from Blackall-Tambo Regional Council to assist in review of our current Local Laws with consideration being given to changes in Acts, Regulations, and trends in Councils of similar region.

A workshop will be run via Teams, date to be set up shortly.

Altus Payroll Implementation Project

A team of 5 Officers (Staff) are working on this project with ReadyTech Consultants to implement a new payroll system that will allow a lot of efficiencies for the Council as well as giving the Employees the ease of electronically applying for leave and putting in timesheets.

This will be a major change for the Staff, planned on-site training for all Staff across the organisation will be scheduled prior to going live. This system will automatically interface with our current finance system, SynergySoft.

ReadyTech project team are currently running parallel pay runs for comparison and to ensure all set up is complete. Work is ongoing in this area. Training will be starting for the project team end of February 2025, currently being scheduled.

All Staff have received basic training on inputting of their own timesheets and leave applications. This has identified several factors to be worked through.

A specialist in the field of payroll has been brought in on a contract basis to assist the working group. Go live date has been pencilled in for September 17th 2025.

Sponsorship of Employee

Stage 1 of the process, application for Council to become a Sponsor with Home Affairs is currently being worked on, lodgement will follow shortly. Lodgement was made 31st May 2025. Awaiting information.

Stage 2 assistance with the preparation and lodgement of the nomination application will begin once stage 1 application has been lodged. Due to timing, this was worked on at the same time as stage 1 and the application has been lodged on the 31st May 2025. Awaiting information.

Community Hub

Weekly updates are continuing for the project with our external project manager Adam Britton.

Contact has been getting made with several different suppliers, planners and other consulting teams to ensure compliancy.

Submission of our first milestone report was submitted, and our initial payment has been received.

Project Reviews

Reviewed all projects in progress or about to start, identified the milestone dates for funding and agreement deadlines.

Met with Stuart Bourne, GBA and Garth Kath, GK3 to ascertain their involvement to date with projects.

Working on setting out who are the Project Managers for the respective projects with the CEO.

Works Depot – Boulia

Worked closely with Staff to assist in continuing services that were previously administered by the Director of Works and Operations.

Where required, researched data / processes and run through with Works Manager, Foremen, WHSA and or CEO.

Staff Movements / Changes

Cassie Schultz has been seconded to Depot Administration Role half days to cover Zoe Peters leave.

Maree Campbell has joined the Administration team on a casual basis.

Meetings & Training

I have attended the following meetings and training during June:

- We are Peak, Tender Evaluation T2024-25.7, Joneil
- Boulia Community Hub Project Meeting X 3, Adam Britton, Alison – Teams
- Definitiv Payroll Project, update meeting – Ready Tech
- TMR Monthly Meeting, Garth Kath, Patrick Curtain
- Councillor budget workshop 2
- Contractors Start-up meeting
- HR Demonstration of new system - ReadyTech
- Community Meeting – Boulia
- LRAP Workshop, QRA – Gavin Williams, Louise Robertson
- Tim Cronin - PKF, Audit Lead for External auditing
- LGFP (Local Government Finance Professionals) Monthly meeting.

Future Approved Travel

- 25th July – LGFP Finance Professionals Forum, Brisbane
- 28th July – 1st Aug – AICD Training
- 26th Aug – HR Masterclass Cairns – LGAQ Peak Services.
- 14th – 17th Oct – FinPro Victoria, LGFP Representative

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Director of Corporate & Financial Services June 2025 report be received for information purposes.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	Councillor Remuneration Review Clarification	DOC REF: 11.3.2
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REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 16/07/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance5.1: Confidence
5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

Key Priority 5: Robust Governance5.2: Accountability
5.2.1: Ensure Council's financial activities are monitored and well managed

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To update Council on changes to Councillor Remuneration

CONTENT:

In reference to December 2024, report on Councillor Remuneration.

The initial calculations were done based on a split of 75% base monthly fee paid fortnightly, and meeting fees equalling 25% paid for 16 meetings throughout the year, that appears to have carried over from previous years. The table below is what was tabled in the Council Resolution (number 2024/12.14) in December 2024.

2025-2026	Effective 1/7/2025				Annual attendance @ 16 meetings (25%)	
	FULL	ANNUAL 75%	MEETING 25% (16)	MONTHLY BASE	Sitting Fee (Allowance)	
MAYOR	122,975.00	92,231.25	30,743.75	7,685.94	1,921.48	
DM	70,946.00	53,209.50	17,736.50	4,434.13	1,108.53	
COUN	61,486.00	46,114.50	15,371.50	3,842.88	960.72	
COUN	61,486.00	46,114.50	15,371.50	3,842.88	960.72	
COUN	61,486.00	46,114.50	15,371.50	3,842.88	960.72	

The Commission stated in the schedule 2025 that Boulia is a class A2 Council and the determination that class A2 Councils have a two third/one third split between Base fee and Meeting fees.

*Note 1: For councillors in category A1, A2 and A3 councils, a base payment (two thirds of the annual remuneration) and a monthly payment based upon attendance at council meetings (one third of the annual remuneration) is payable for the 12 months commencing 1 July 2025. Participation in, scheduled meetings of council is subject to certification by the mayor and/or chief executive of the council. Mayors and deputy mayors in category A1, A2 and A3 are currently entitled to receive their full annual remuneration level shown.

For the calculations to comply with the Commissions determination in the Schedule, below amounts per month, with the split of 66.67% being monthly base fee paid fortnightly and a sitting fee of 33.33% to be paid for 16 meetings throughout the year.

2025-2026	Effective 1/7/2025				Annual attendance @ 16 meetings (33.33%)
	FULL	ANNUAL 66.67%	MEETING 33.33% (16)	MONTHLY BASE	Sitting Fee (Allowance)
MAYOR	122,975.00	81,983.33	40,991.67	6,831.94	2,561.98
DM	70,946.00	47,297.33	23,648.67	3,941.44	1,478.04
COUN	61,486.00	40,990.67	20,495.33	3,415.89	1,280.96
COUN	61,486.00	40,990.67	20,495.33	3,415.89	1,280.96
COUN	61,486.00	40,990.67	20,495.33	3,415.89	1,280.96

Further to this, the Mayor and Deputy Mayor are now entitled to receive their full annual remuneration level as a base pay and not have a sitting fee per meeting.

CONSULTATION:

Relief Finance Manager – Colin Duffy

GOVERNANCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council endorse

1. To be paid salaries as per the Commission with a two third/ one third split for the 2025/26 year.
2. Mayor and Deputy Mayor agree to be paid the two third / one third split for the 2025/26 year.
3. Delegate to the CEO to inform the tribunal of these changes.

ATTACHMENTS:

1. Councillors Remuneration Level Report December 2025 [11.3.2.1 - 5 pages]

Reviewed by Director of Corporate & Financial Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Mr Shane Gray

TITLE:	Councillors Remuneration Levels 2025-2026	DOC REF: 11.2.5
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REPORT BY:	Lynn Moore Chief Executive Officer	DATE: 10/12/2024
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CORPORATE PLAN REFERENCE:

Key Priority 8: Leadership
8.1: Genuine community engagement
8.1.3 To represent and collectively make decisions to benefit the entire community.

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Possible (Likelihood) giving an overall assessment as **Low L-3**.

PURPOSE:

Council to consider remuneration levels for 2025-2026 financial year. Review of remuneration is required by Chapter 8 - Administration, Part 1 - Councillors, Division 1 - Councillor remuneration, (s.247[1-7], s.248 [1-4]) of the *Local Government Regulation (LGR) 2012*.

CONTENT:

On 29th November 2024, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for Mayors, Deputy Mayors and Councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the *Local Government Act 2009* and Chapter 8, Division 1 of the *Local Government Regulation 2012*. Their determinations on these matters, together with the Remuneration Schedule to apply from 1 July 2025 were published in the Local Government Remuneration Commission Annual Report 2024 and Government Gazette on 6th Dec 2024.

Determination of maximum remuneration levels:

The Commission has established maximum remuneration levels for Queensland Mayors, Deputy Mayors and Councillors for each of the new Council remuneration categories. Remuneration levels increased by 3% for Councils identified as Category A1, A2, A3 and B1 and 2.5% for Councils identified as Category B2, B3, C1, C2, C3, D2, D3, E2 and F2. Refer to the report;

<https://www.localgovernment.qld.gov.au/for-councils/governance/local-government-remuneration-commission>

Boulia has been identified as a Category A2 and this means an increase of 3% on the 2024 remuneration levels.

Superannuation

The level of superannuation payments made to a Councillor is a matter to be determined by each Council having regard to Commonwealth legislation and section 226 of the *Local Government Act 2009*:

226 Super scheme for councillors

- (1) A local government (other than the Brisbane City Council) may, for its councillors -
 - (a) establish and amend a superannuation scheme; or
 - (b) take part in a superannuation scheme.
- (2) If it does so, the local government may pay an amount from its operating fund to the superannuation scheme as a contribution for its councillors.
- (3) However, the local government must not make contributions to the superannuation scheme -
 - (a) of more than the proportion of a salary that is payable by the local government for its standard permanent employees under this part; or
 - (b) for a person who is no longer a councillor.
- (4) A councillor of the local government may enter into an arrangement with the local government under which -
 - (a) the councillor agrees to forgo a percentage or amount of the remuneration that the councillor is entitled to as a councillor; and
 - (b) the local government agrees to contribute the percentage or amount to the superannuation scheme for the councillor.
- (5) A superannuation scheme is a superannuation scheme that complies with the Commonwealth Super Act.

The Council has not resolved to become an 'eligible local governing body' under the *Taxation Administration Act* but is able to determine how it deals with superannuation payments to Councillors. A maximum contribution rate of 12% is applicable. In this instance a Councillor is not an employee but they are dealt with as if they are.

Council will contribute 12% of the Councillor salary to the Local Government Superannuation Fund or the Fund of the Councillors choice but will need to meet ATO requirements (no contribution by the Councillor).

Remuneration – Boulia Shire Council, Category A2

In accordance with the Tribunal remuneration schedule the following table applies to all Category A2 Councils from 1st July 2025

Mayor	Deputy Mayor	Councillors
\$122,975	\$70,946	\$61,476

Mayors and Deputy Mayors in Category A1, A2 (Boulia) or A3 Councils are to receive the full annual remuneration level shown – unless otherwise agreed.

The Council has the discretion to make lower payments to Councillors but not to exceed these amounts without reference to the Tribunal (LGR 2012 s248).

The following meetings have been identified and used for the meeting fee calculation rate. It is estimated that Councillors will attend 12 monthly Council meetings, 2 special budget review meetings and 2 special planning meeting days. Making a total of 16 meetings to be attended during the course of the year.

Remuneration split between Base Fee and Meeting Fee

Note 1 in the Tribunals report adds that the remuneration as determined by Table 1 will be further allocated as two thirds (2/3) of the payment as a 'Base' fee and the further one third (1/3) to be allocated as a 'Meeting' fee.

The meeting fee will only be payable at personal attendance at the meeting or by prior arrangement with the Mayor to attend via telephone/video connection in

exceptional circumstances. Meeting fee claims are the responsibility of the Councillor and must be claimed by the Councillor using the claim form.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS:

Required to be considered under *Local Government Regulation 2012, s247:*

247 Remuneration payable to councillors

- (1) A local government must pay remuneration to each councillor of the local government.
- (2) The maximum amount of remuneration payable to a councillor under the remuneration schedule must be paid to the councillor, unless the local government, by resolution, decides the maximum amount is not payable to the councillor.
- (3) In a resolution made under subsection (2), the local government must also decide the amount of remuneration payable to the councillor.
- (4) The amount of remuneration decided under subsection (3) for each councillor must not be more than the maximum amount of remuneration payable to the councillor under the remuneration schedule.
- (5) The amount of remuneration for each councillor, other than a mayor or deputy mayor, must be the same.
- (6) The local government must make a resolution under subsection (2), for the remuneration payable from 1 July of a particular year, before 1 July of that year.
- (7) Subsections (4) and (5) are subject to section 248.

RECOMMENDATION:

1. That the Council determine the Councillor remuneration payable to the Mayor, Deputy Mayor and Councillors for the 2025-2026 budget to be:

full 100% rate	1st July 2025	1st July total monthly rate.	Annual Base meeting fee (75%)	Annual attendance at 16 meeting pa (25%)
Mayor	\$122,975	\$10,248	\$92,231	\$30,744
Dep Mayor	\$70,946	\$5,912	\$53,210	\$17,737
Councillor 1	\$61,486	\$5,124	\$46,115	\$15,372
Councillor 2	\$61,486	\$5,124	\$46,115	\$15,372
Councillor 3	\$61,486	\$5,124	\$46,115	\$15,372
Total Annual cost	\$378,379	\$31,532	\$283,784	\$94,595

2. That the CEO advise the Chair of the Tribunal of the new remuneration for 2025-26 (via mail to: LGRCenquiries@dildilgp.qld.gov.au)
3. That the 2025-2026 remuneration budget allocation for Mayor, Deputy Mayor and Councillors be set at \$ 378,379 (excluding superannuation, travel and accommodation costs).

Attendance at meetings by the Mayor, Deputy Mayor or Councillors is taken to be part of the normal remuneration paid and will not be compensated further by Council. Payment of expenses as per the Councillor Remuneration and Expenses Re-imbursment policy (Policy 111) will still apply.

ATTACHMENTS:

1. Letter to Mayors and Councillors - Determination of maximum remuneration from 1 July 2025 [**11.2.5.1** - 1 page]

Chief Executive Officer	Ms Lynn Moore
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Local Government
Remuneration Commission

06 December 2024

Dear Mayor and Councillors

Determination of maximum remuneration

I am writing to advise you of a recent decision about maximum council remuneration amounts made by the independent Local Government Remuneration Commission (the Commission).

Consistent with section 243 of the *Local Government Regulation 2012* (the Regulation), the Commission has finalised its determination of the maximum remuneration amounts for mayors, deputy mayors and councillors for these categories, which will apply from 1 July 2025.

The remuneration schedule was published in the Government Gazette on 06 December 2024. More information about the council remuneration categories, guiding framework and maximum remuneration amounts is included in the Commission's Annual Report for 2024. The report is available online through the Department of Local Government, Water and Volunteers website: <https://www.localgovernment.qld.gov.au/for-councils/governance/local-government-remuneration-commission>

As you're aware, individual Queensland councils are responsible for making decisions about whether to increase mayor, deputy mayor and councillor remuneration to the new maximum amounts. Councils can decide to set mayor, deputy mayor and councillor remuneration at any amount below the maximum.

If you have any further queries in this regard, please contact the Commission Secretariat at LGRcenquiries@dsdilgp.qld.gov.au.

Yours sincerely

A handwritten signature in black ink that reads "Bob Abbot".

Bob Abbot OAM
Chair
Queensland Local Government Remuneration Commission

1 William Street Brisbane
PO Box 15009
City East Qld 4002
www.statedevelopment.qld.gov.au

TITLE:	Financial Report for June 2025	DOC REF: 11.3.3
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REPORT BY:	Colin Duffy Relief Finance Manager	DATE: 10/07/2025
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

5.2.2: Maintain high standards of Corporate Governance through effective audits

5.2.3: Decisions on new or enhanced community assets or facilities are viewed with the future financial impact on Council`

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

Financial Summary as at 30th June 2025.

CONTENT:

Cash Position:

The Cash Position determines the expected money the Council should have after every period.

	30-June-25	31-May-25
Cash at Hand	26,180,858	19,069,299
Net Cash Equivalent (Debtors-Creditors)	72,212	511,135.51
Total	\$26,253,069	\$19,580,434

Income

Total revenues to 30th June 2025 are \$35,418,476. This equates to approx. 177% of this year's budget.

Expenditure

Operating expenses to 30th June 2025 are \$17,235,169. This equates to approx. 86.39% of this year's budget.

Liquidity

CBA			\$854,941
Floats			\$ 1,105
Investments			
CBA At Call 4.35%		\$13,037,810	
QTC 5.05%		\$12,287,002	\$25,324,812
			Total \$26,180,858

Additional Information on Cash Position:

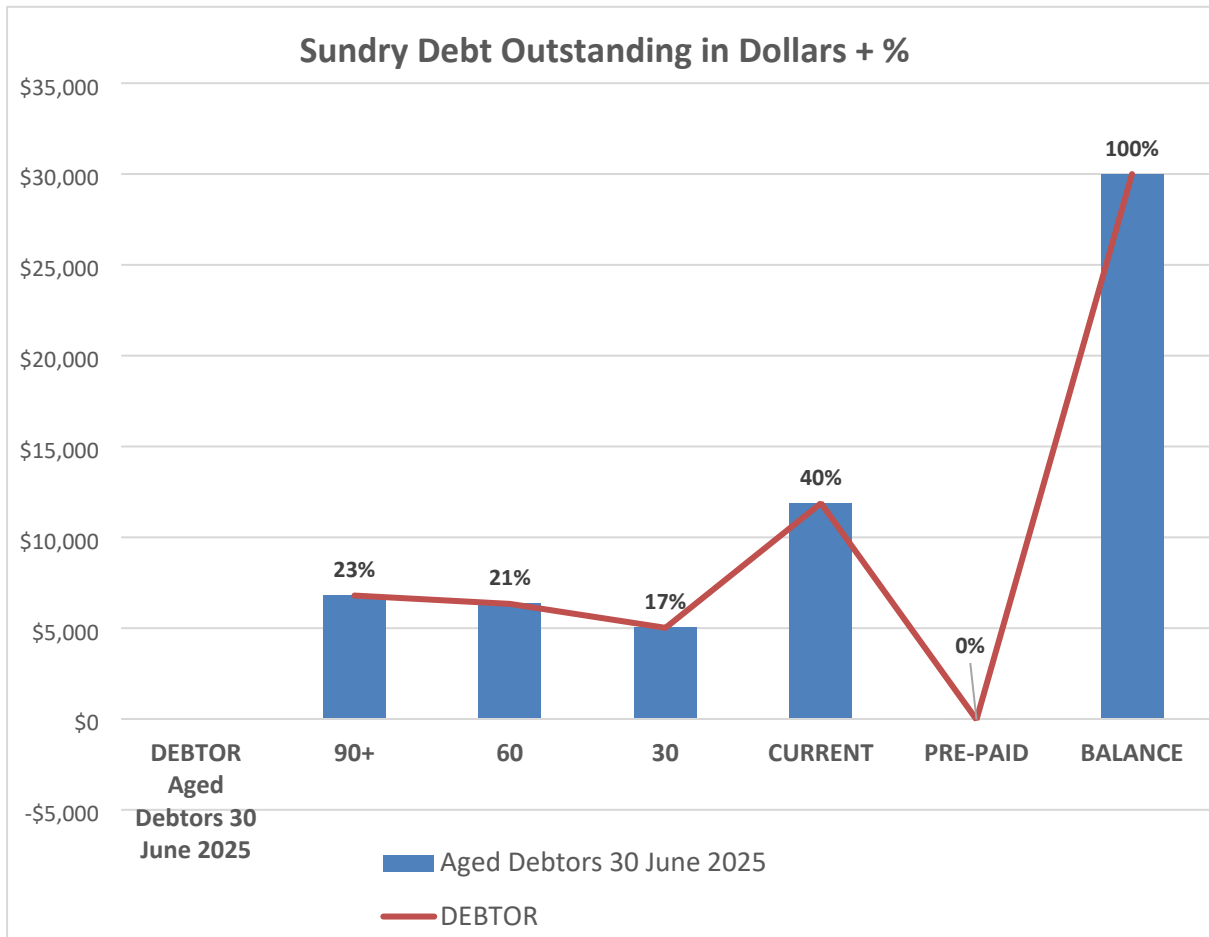
Cash Balances as at 30 June 2025		26,180,858
The following items need to be backed by cash		
Reserves 30th June		2,328,551
Funded Depreciation		5,157,165
Less Depreciation accrued		
Funded		
Funded Employee Entitlements (Current and Non-Current)		(1,311,841)
Grant Funding (paid in Advance)		1,472,841
Working Capital Cash		1,500,000
Capital Grants		14,453,203
Operating Result for 2024/2025		3,730,104
Less Capital Expenditure 2024/2025		(10,727,385)
	Backed by Cash	16,602,638
Cash unallocated as at 30 June 2025		9,578,220

Aged Debtors 30 June 2025

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	\$ 6,795	\$ 6,336	\$ 5,018	\$ 11,878	(30)	\$ 29,997

90+ Days Outstanding

For this month, amounts greater than 90+ days total \$6,795, which constitute 22.65% of the total debtors. Payment arrangements are in place.



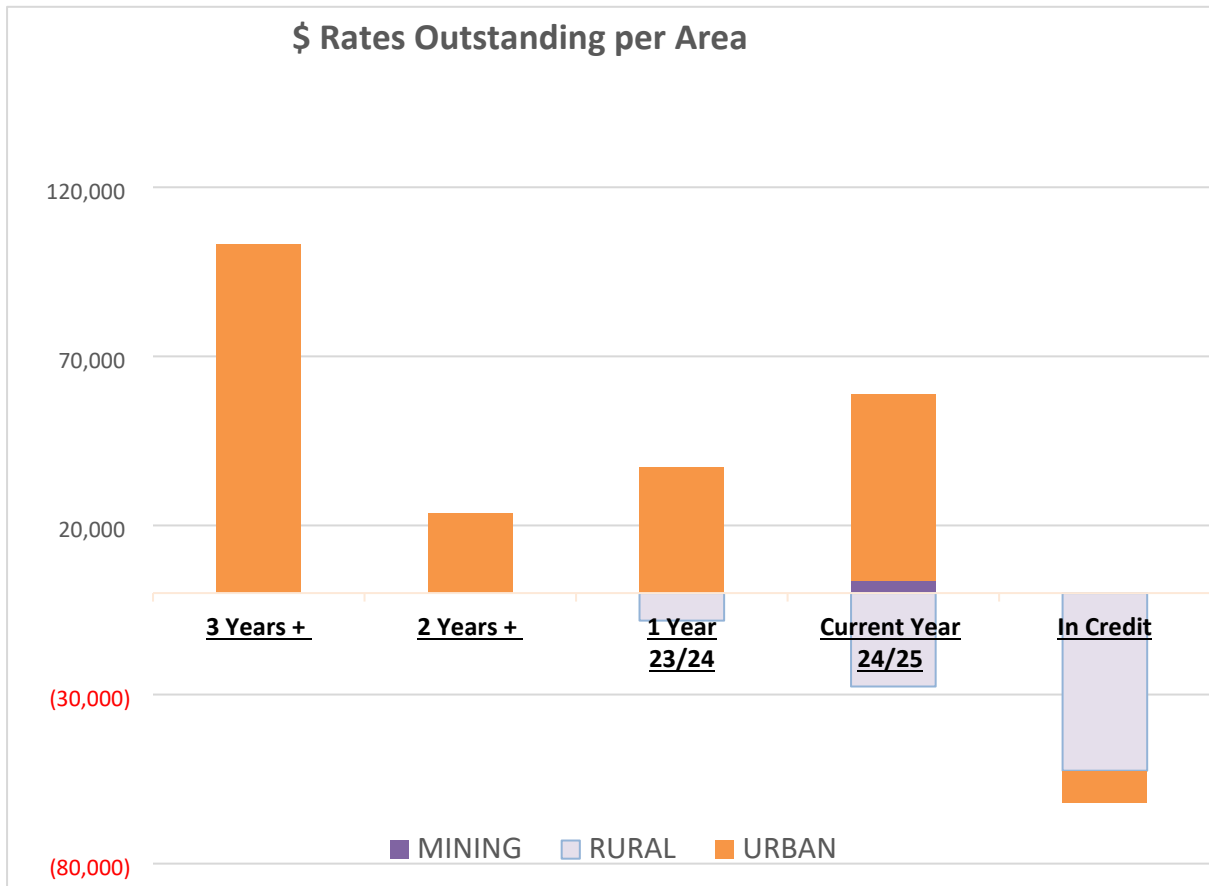
Creditors 30th June 2025

Total amount waiting for payment, not yet due is \$117,468.

Rates 30th June 2025

Total outstanding \$124,974.

RATES	3 Years +	2 Years +	1 Year 23/24	Current Year 24/25	In Credit	Total Outstanding
URBAN	\$103,475	\$23,418	\$37,167	\$55,059	\$(9,420)	\$209,446
RURAL	-	-	(8,141)	(\$27,625)	\$(52,515)	\$(88,281)
MINING	-	-	-	\$3,809	-	\$3,809
ALL	\$103,475	\$23,418	\$29,026	\$31,243	\$(61,935)	\$124,974



CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Financial Report for June 2025 be received for information.

ATTACHMENTS:

1. FS Income Statement ME June -25 [11.3.3.1 - 1 page]
2. FS Balance Sheet as at ME June 25 [11.3.3.2 - 1 page]
3. FS Cash Flow Statement ME June 25 [11.3.3.3 - 1 page]
4. CONFIDENTIAL REDACTED - Income and Expenditure Report ME June 25 [11.3.3.4 - 3 pages]
5. CONFIDENTIAL REDACTED - Capital of Report ME 30 June-25 [11.3.3.5 - 5 pages]

Reviewed by Director of Corporate Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Mr Shane Gray

BOULIA SHIRE COUNCIL
Income Statement
For the period ended 30 June 2025

	<i>2024/2025</i>	<i>2024/2025</i>
	<i>Actual</i>	<i>Budget</i>
		<i>(Reviewed)</i>
Income		
Revenue		
Recurrent Revenue		
Net rate and utility charges	1,943,084	1,409,740
Fees and charges	484,685	1,276,050
Rental income	316,745	333,500
Interest received	958,734	820,500
Sales - contract and recoverable works	3,815,002	6,800,000
Other Income	361,133	25,900
Grants, subsidies, contributions and donations	13,085,890	9,321,944
Total Recurrent Revenue	<u>20,965,273</u>	<u>19,987,634</u>
Capital Revenue		
Grants, subsidies, contributions and donations	14,453,203	0
Sale of property, plant and equipment	-	-
Total Capital Revenue	<u>14,453,203</u>	<u>0</u>
Total Revenue	<u>35,418,476</u>	<u>19,987,634</u>
Total Income	<u>35,418,476</u>	<u>19,987,634</u>
Expenses		
Recurrent Expenses		
Employee benefits	(5,418,029)	(7,558,180)
Materials & Services	(6,626,926)	(7,451,250)
Finance Costs	(33,049)	(45,100)
Depreciation	(5,157,165)	(4,895,950)
Total Recurrent Expenses	<u>(17,235,169)</u>	<u>(19,950,480)</u>
Capital Expenses	-	-
Sale of property, plant and equipment	0	-
Total Expenses	<u>(17,235,169)</u>	<u>(19,950,480)</u>
Net Result Attributable to Council	<u><u>18,183,307</u></u>	<u><u>37,154</u></u>

BOULIA SHIRE COUNCIL
Balance Sheet
as at 30 June 2025

		<i>2024/2025 Actuals</i>
Current Assets		
Cash and cash equivalents		26,180,858
Trade and other receivables		272,981
Inventories		426,534
Total Current Assets		26,880,373
Non-current Assets		
Property, plant and equipment		213,722,542
Total Non-current Assets		213,722,542
TOTAL ASSETS		240,602,915
Current Liabilities		
Trade and other payables		(200,769)
Borrowings		(48,318)
Provisions		(1,195,912)
Contract Liabilities		(1,017,280)
Total Current Liabilities		(2,462,280)
Non-current Liabilities		
Borrowings		(1,055,810)
Provisions		(99,461)
Total Non-current Liabilities		(1,155,271)
TOTAL LIABILITIES		(3,617,551)
NET COMMUNITY ASSETS		236,985,364
Community Equity		
Asset revaluation reserve		104,340,954
Other reserves		2,328,551
Retained surplus		130,315,859
TOTAL COMMUNITY EQUITY		236,985,364

BOULIA SHIRE COUNCIL
Statement of Cash Flows
For the period ended 30 June 2025

	<i>2024/2025</i> <i>Actuals</i>	<i>Reviewed Budget</i> <i>2024-25</i>
Cash Flows from Operating activities:		
Receipts from customers	6,536,147	5,726,000
Payments to suppliers and employees	(12,458,248)	(11,867,400)
	<u>(5,922,102)</u>	<u>(6,141,400)</u>
Interest received	958,734	715,000
Rental income	316,745	357,000
Non-capital grants and contributions	13,085,890	6,413,511
Borrowing costs	(33,049)	(36,000)
Net Cash Inflow (Outflow) from Operating Activities	<u>8,406,218</u>	<u>1,308,111</u>
Cash Flows from Investing activities:		
Payments for property, plant and equipment	(10,727,385)	(45,968,000)
Proceeds from sale of property, plant and equipment		
Grants, subsidies, contributions and donations	14,453,203	40,829,000
Net Cash Inflow (Outflow) from Investing activities	<u>3,725,818</u>	<u>(5,139,000)</u>
Cash Flows from Financing activities		
Proceeds from borrowings		2,000,000
Repayment of borrowings	(93,848)	(631,000)
Net Cash Inflow (Outflow) from Financing activities	<u>(93,848)</u>	<u>1,369,000</u>
Net Increase (Decrease) in Cash and Cash Equivalents held	<u>12,038,188</u>	<u>(2,461,889)</u>
Cash and Cash Equivalents at beginning of Reporting period	14,142,671	20,575,678
Cash and Cash Equivalents at end of Reporting period	<u><u>\$ 26,180,858</u></u>	<u><u>\$ 18,113,789</u></u>

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – June 2025	DOC REF: 11.4.1
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REPORT BY:	Paul Bawden Economic & Community Development Manager	DATE: 07/07/2025
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

Key Priority 3: Economic Development - A sustainable local economy

3.4: Promote Bouliá Shire and the RAPAD region as a region for tourism and development opportunities

3.4.1: All opportunities used to increase the shires exposure to the tourism market

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

Key Priority 7: Valuing our greatest asset – people

7.4: Tourism

7.4.1: Make Bouliá the place on everyone's bucket list

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update on the activities associated with the Economic and Community Development roles.

CONTENTS:

Tourism:

- MME Tourism Officer: A key focus at Min Min Encounter has been preparing for the visitation associated with the Camel Races. This includes the support of additional casuals. Additional maintenance was completed during the month.
- BHC Tourism Officer: Recruitment to the role of Tourism Officer at Bouliá Heritage Complex has been completed and Fran Mitchell who was previously a casual has been appointed.

External Grants:

First Nations Sport & Recreation program: The fifth event was held in June comprising a disco at the Sports Hall. This included local DJ Belly playing music, utilising three jumping castles and refreshments. The children really enjoyed the afternoon including games, glow sticks and music.



Disco at Sports Hall

On 17 July, an additional event has been arranged in association with Oakfield Ranch Camels and the Camel Races comprising a workshop on being a jockey and the holding of races. This will be followed by an opportunity to ride a camel.

Discussions have been held with the Department of Tourism and Sport to add a final grant funded event in August. Options being considered include the Crack-up sisters providing a workshop with the children, teaching them whip cracking and some acrobatics.

Queensland Remembers: The art-work design has been completed and construction of the memorial work commenced for installation at the rotunda in Herbert Street median.

The opening date has been deferred following requests to coordinate this with the Remembrance Day ceremony on 11th November.

NAIDOC Week: With the benefit of National Indigenous Australians Agency (NIAA) grant funding an extended event will be held in partnership with the Boulia State School and North-West Queensland Indigenous Catholic Social Services (NWQICSS) on 28 July, commencing at 8.30am.

Performances and related activities at the Shire Hall:

A range of community activities are being planned/supported at the Shire Hall in the coming months including:

National Science Week: To be celebrated at 5.30pm on Sunday 10 August with the support of University of Queensland, there will be contemporary scientific presentations, a quiz and sausage sizzle.

Humphrey Tour: The performance by Humphrey Bear at 2pm on Sunday 24 August is targeted at the young and young at heart.

CWA Spring Fair: This well received annual event will open at 10am on Saturday 20 September.

Funny Mummies: The performance including comedy and cabaret has been rescheduled for Sunday 2 November.

Community Pool:

Works have been completed replacing the expansion joints, installation of new filters and repainting of the concourse to reduce the risk of slipping.

Secondary works have included servicing of the dosing pumps, replacing acid and chlorine hoses and improved access to the store from Burke Street.



New filters and plumbing

Works to be addressed in 2025/26 include a new dosing system (part of capital works program), responding to corrosion caused by acid storage, improved acid drum design and safety signage.

Community Sports Hall:

A two-stage approach has been pursued with the air-conditioning in Sports Hall.

As previously raised in the May report investigations identified that with the replacement of some parts together with a thorough cleaning of the air conditioning and distribution plant there is an expectation to increase the life by potentially four years. These costs have been quite modest compared to a new system.

The works have been completed and testing of the system has been satisfactory.

A specification has been prepared for the overall replacement of the system, that could arise with short notice. Its contents are based on the document recently prepared for Council by Sequel Mechanical consultants.



View inside air-conditioning during cleaning

Library Activities:

The library opened across Council’s standard hours during the month.

Bouliia Library Visitation

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	101	140	237	162	143	240	356	210	305	243	132	179
2025	94	168	189	205	105	217						

On 16 June, the library received a visit from Gina Crowe – Senior Partnership Officer and Garry Johnston – Access and Discovery team from State Library Queensland. They were both impressed with the work being undertaken at the Council’s Library and initiatives being pursued for the future.

Together with Bouliia Community Support, two (2) First 5 Sessions were held at the Shed during June. These were a major success attracting some people who had not recently attended.

Completed July First 5 calendar and organised the next School Holiday Program.

Provided significant support to the sporting events funded under First Nations sport and recreation program (activities summarised in section on external grants).

The June Issue of Channel Country Chatter was published, and work has commenced on the July edition.

Consultation:

A range of consultation techniques have been pursued across the programs, including dialogue with community members, supporting committees and advertising local events.

Channel Country Chatter (CCC): To inform the community on local matters, the June edition of the CCC was distributed, and work commenced on the July edition.

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Economic and Community Development Report for June 2025 be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Mr Shane Gray
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TITLE:	Min Min Encounter & Boulia Heritage Complex Report June 2025	DOC REF: 11.4.2
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REPORT BY:	Karen Savage Tourism Officer	DATE: 09/07/2025
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

1.2.2: To maintain, preserve, develop and provide access to our region's history

1.2.3: To promote the heritage, arts and cultures of our communities

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive, and progressive community lifestyle

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

CONTENT:

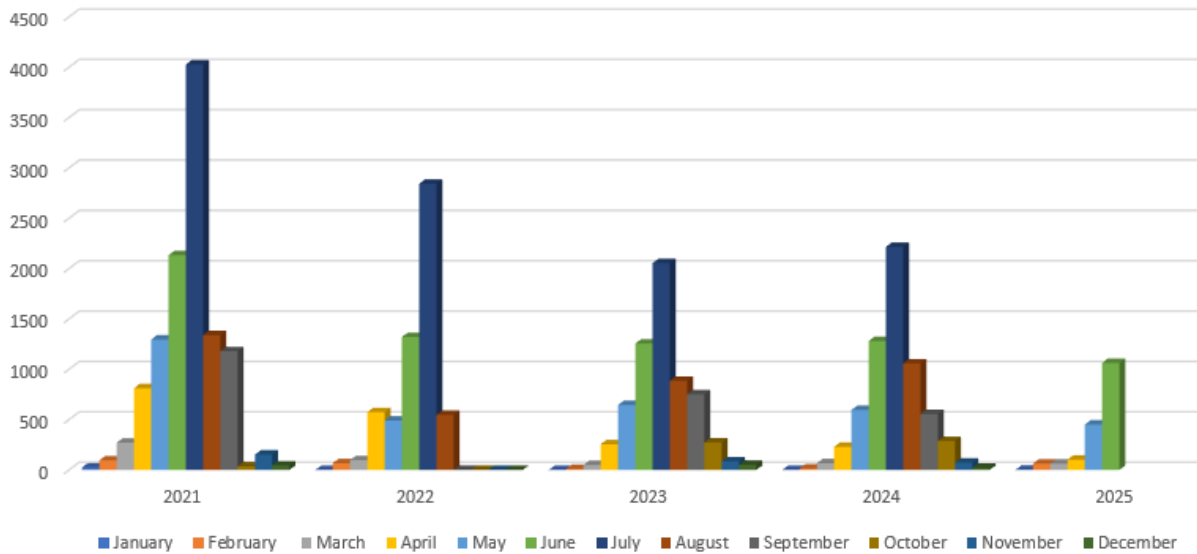
Monthly Activity Statistics: June 2025

Sales – tickets/merchandise	\$27,852.87
MME Total Visitor Stats	1062
MME Tickets	252
BHC Tickets	109
COMBO Tickets	210
Rezdy Online Bookings during the month (no payment taken)	6

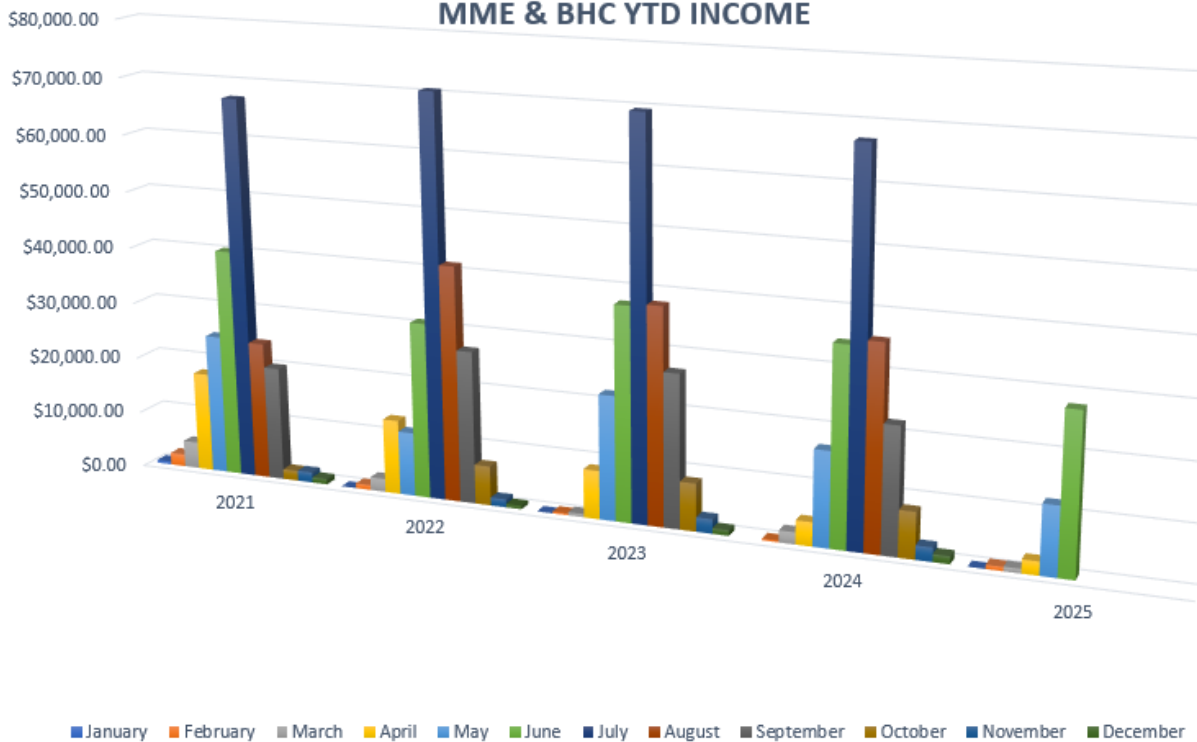
Social Media Statistics: June 2025

Social media pages	Reached
TripAdvisor Review	8 x Five-star reviews
Google Business Profile	160 profile views, 152 interactions 53 website visits from the profile

MME & Heritage Complex Visitor Information



MME & BHC YTD INCOME



REPORT ON ACTIVITIES HELD FOR JUNE:

Visitor Statistic Reporting:

- Explore Queensland Network survey to be completed on the 1st of each month.
- Outback Queensland (OQTA) monthly report emailed by the 10th of each month.

Numbers are still reduced from previous two (2) years as there appears some confusion as to the road conditions. We receive at least four (4) calls per day with people who have been told roads in the region are still closed. This is being addressed by the Tourism Group Queensland and will be brought to the notice of

the mainstream media. Closure of the Birdsville Track is also having an impact on numbers from the south.

Group Bookings: Group bookings returned to seasonal numbers this month with three (3) different tour groups visiting.

Social media: Facebook posts reached 25,674 people this month with 795 interactions.

Explore Queensland Network: n/a

Merchandise: Merchandise is fully stocked and ready for a good season!

Boulia Heritage Complex: Interviews took place for the permanent position at the Heritage Complex. The Complex continues to be very popular with those that visit, and we received some excellent reviews on Google and Tripadvisor this month.

Min Min Encounter: Again, very popular with tourists young and old although some declined due to the cost.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Min Min Encounter & Boulia Heritage Complex Report for June 2025 be received for information.

ATTACHMENTS: Nil

Reviewed by Economic and Community Development Manager	Mr Paul Bawden
Approved by Chief Executive Officer	Mr Shane Gray

12 Closed Session

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- a) the appointment, discipline or dismissal of the chief executive officer;
- b) industrial matters affecting employees;
- c) the local government's budget;
- d) rating concessions;
- e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- f) matters that may directly affect the health and safety of an individual or a group of individuals;
- g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the *Local Government Act 2009*.

13 Late Reports

Nil

14 General Business

This item on the agenda allows Councillors to raise any other general business matters for discussion or future consideration.