



**Minutes of the ORDINARY MEETING
of the Boulia Shire Council
held on Friday 28 March 2025
commencing at 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9.07 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mrs Kaylene Sloman (Acting Chief Executive Officer)
Mr Henry Mascarenhas (Director of Works and Operations)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

Moved: Cr Norton

Seconded: Cr Woodhouse

Councillor Neilson, Councillor Norton and Councillor Woodhouse declared a Declarable Conflict of Interest in the following reports in accordance with the *Local Government Act 2009*:

- Councillor Neilson declared a Declarable Conflict of Interest in regard to 11.3.3 Inkind Support Request - 2025 Easter Races and Rodeo and Campdraft events as he is an Executive Member (President) of the Turf Club.
- Councillor Norton declared a Declarable Conflict of Interest in regard to 11.1.2 Community Garden Proposal as she is the Manager of Boulia Community Support Services who put forward the application for the Community Garden Project on behalf of the community.
- Councillor Woodhouse declared a Declarable Conflict of Interest in regard to 11.3.3 Inkind Support Request - 2025 Easter Races and Rodeo and Campdraft events as she is an Executive Member (Treasurer) of the Turf Club.

In accordance with the *Local Government Act 2009*, it was decided that Councillor Neilson, Councillor Norton and Councillor Woodhouse would stay in the meeting while the matter is discussed and not vote.

Resolution No.: 2025/03.1

Carried

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

There were no deputations to Council.

10 Confirmation of Minutes from Previous Meetings

Moved: Cr Norton

Seconded: Cr Woodhouse

That the minutes of the Ordinary Meeting held on 21st February 2025 be accepted.

Resolution No.: 2025/03.2

Carried

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations February 2025 Report	DOC REF: 11.1.1
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PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for February 2025.

Moved: Cr Beauchamp

Seconded: Cr Britton

That Council receive the Director of Works and Operations February 2025 Report for information.

Resolution No.: 2025/03.3

Carried

TITLE:	Community Garden Proposal	DOC REF: 11.1.2
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PURPOSE:

To present to Council a proposal from a community member to establish a community garden between the park on the corner of Herbert and Hamilton Street and the Council owned units (previously known as the Pensioner Units).

The vision of this community garden is to get members of the community together, get school kids out in nature weather permitting, as also provide supply of seasonal food/fruit items. The group also intend to provide a place where kitchen food scraps can be turned to garden compost.

Councillor Norton declared a Declarable Conflict of Interest in regard to 11.1.2 Community Garden Proposal as she is the Manager of Boulia Community Support Services who put forward the application for the Community Garden Project on behalf of the community.

The Conflict of Interest will be dealt with in accordance with Resolution 2025/03.1.

Moved: Cr Britton

Seconded: Cr Woodhouse

That Boulia Shire Council approve the Council Officers to assist the Community Group in facilitating the Supply and Installation of the requested items as noted in the Community Garden Proposal report, the value of which be increased to \$5500 plus GST. Council is to engage in supporting the Community Garden annually.

Resolution No.: 2025/03.4

Carried

TITLE:	Foreman Town Services and Utilities Report February 2025	DOC REF: 11.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of February 2025.

Moved: ***Cr Norton***

Seconded: ***Cr Woodhouse***

That Council receive the Foreman Town Services and Utilities February 2025 Report for information.

Resolution No.: 2025/03.5

Carried

TITLE:	Foreman Roads, Construction and Maintenance Report for February 2025	DOC REF: 11.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for February 2025.

Moved: ***Cr Britton***

Seconded: ***Cr Neilson***

That Council receive the Foreman Roads, Construction and Maintenance February 2025 Report for information.

Resolution No.: 2025/03.6

Carried

TITLE:	QRA Flood Damage Works Department February 2025	DOC REF: 11.1.5
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for February 2025.

Moved: ***Cr Beauchamp***

Seconded: ***Cr Neilson***

That the QRA Flood Damage Works Department February 2025 Report be received for information.

Resolution No.: 2025/03.7

Carried

TITLE:	Rural Lands Protection Officer February 2025 Report	DOC REF: 11.1.6
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PURPOSE:

To advise Council on current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Britton

Seconded: Cr Norton

That Rural Lands Protection Officer February 2025 Report be received for information.

Resolution No.: 2025/03.8

Carried

TITLE:	Biosecurity Management Plan 2025-2030	DOC REF: 11.1.7
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PURPOSE:

To present to Council a Biosecurity Management Plan for consideration.

Moved: Cr Britton

Seconded: Cr Neilson

That the Biosecurity Management Plan 2025-2030 as presented, be adopted.

Resolution No.: 2025/03.9

Carried

11.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report February 2025	DOC REF: 11.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Woodhouse

Seconded: Cr Norton

1. That the CEO Report for February 2025 be received for information.
2. Councillors also discussed who will be attending the Annual ALGA Conference, it was decided Councillor Britton and Councillor Neilson will attend.

Resolution No.: 2025/03.10

Carried

The meeting was adjourned for morning tea at 10.27 am.

The meeting resumed at 10.37 am.

TITLE:	Action List Update February 2025	DOC REF: 11.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Neilson

Seconded: Cr Beauchamp

That Council receive the Action List update for February 2025 for information.

Resolution No.: 2025/03.11

Carried

TITLE:	Manager - People & Culture - February 2025	DOC REF: 11.2.3
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PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of February 2025.

Moved: ***Cr Britton***

Seconded: ***Cr Neilson***

That the Manager – People & Culture February 2025 report is received for information.

Resolution No.: 2025/03.12

Carried

TITLE:	WHS Report February 2025	DOC REF: 11.2.4
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PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

Moved: ***Cr Britton***

Seconded: ***Cr Beauchamp***

That the Workplace Health and Safety Report for February 2025 be received for information.

Resolution No.: 2025/03.13

Carried

11.3 Corporate Services

TITLE:	Director Corporate & Financial Services February 2025 Report	DOC REF: 11.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

Moved: ***Cr Woodhouse***

Seconded: ***Cr Norton***

That the Director of Corporate & Financial Services February 2025 report be received for information purposes.

Resolution No.: 2025/03.14

Carried

TITLE:	Financial Report for February 2025	DOC REF: 11.3.2
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PURPOSE:

Financial Summary as at 28 February 2025.

Moved: Cr Britton

Seconded: Cr Neilson

That the Finance Report for February 2025 be received for information.

Resolution No.: 2025/03.15

Carried

TITLE:	Inkind support request - 2025 Easter Races and Rodeo and Campdraft events	DOC REF: 11.3.3
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PURPOSE:

To seek Council approval to provide in-kind support for the 2025 Easter Races and the 2025 Boulia Rodeo and Campdraft.

Councillor Neilson declared a Declarable Conflict of Interest in regard to 11.3.3 Inkind Support Request - 2025 Easter Races and Rodeo and Campdraft events as he is an Executive Member (President) of the Turf Club.

The Conflict of Interest will be dealt with in accordance with Resolution 2025/03.1.

Councillor Woodhouse declared a Declarable Conflict of Interest in regard to 11.3.3 Inkind Support Request - 2025 Easter Races and Rodeo and Campdraft events as she is an Executive Member (Treasurer) of the Turf Club.

The Conflict of Interest will be dealt with in accordance with Resolution 2025/03.1.

Moved: Cr Norton

Seconded: Cr Britton

1. That Council approve the in-kind support of \$20,914.50 for the Boulia Turf Club for the 2025 Easter Races event.
2. That Council approve the in-kind support of \$35,542.36 for the Boulia Rodeo Association and Campdraft Club for the 2025 Boulia Rodeo and Campdraft event.

Resolution No.: 2025/03.16

Carried

11.4 Economic and Community Development

TITLE:	Economic & Community Development Report – February 2025	DOC REF: 11.4.1
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PURPOSE:

To provide Council with an update on the activities associated with Councils' Economic and Community development roles.

Moved: Cr Britton

Seconded: Cr Beauchamp

That the Economic and Community Development Report for February 2025 be received for information.

Resolution No.: 2025/03.19

Carried

TITLE:	Racecourse Reserve Committee Meeting held on 25 February 2025	DOC REF: 11.4.2
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PURPOSE:

The purpose of this report is to advise Council of the inaugural Racecourse Reserve Committee Meeting held on 25 February 2025.

Moved: Cr Beauchamp

Seconded: Cr Neilson

1. That the report on matters considered during the Racecourse Reserve Committee meeting held on 25 February 2025 be received and noted.
2. The Racecourse Reserve Committee be advised that Council endorses the minutes in principle and will consider the provision of play equipment at the Reserve.
3. The replacement of Jack Neilson by Kyrraley Woodhouse as the representative of Turf Club be recorded.

Resolution No.: 2025/03.20

Carried

TITLE:	Min Min Encounter & Boulia Heritage Complex Report February 2025	DOC REF: 11.4.2
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

Moved: Cr Britton

Seconded: Cr Woodhouse

That the Min Min Encounter & Boulia Heritage Complex Report for February 2025 be received for information.

Resolution No.: 2025/03.17

Carried

12 Closed Session

CLOSED MEETING AT 2.34 PM.

Moved: Cr Beauchamp

Seconded: Cr Britton

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provisions:

- (b) industrial matters affecting employees;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Resolution No.: 2025/03.21

Carried

OUT OF CLOSED SESSION AT 3.05 PM.

Moved: Cr Norton

Seconded: Cr Beauchamp

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2025/03.22

Carried

The following recommendations were resolved from the closed session:
2025/03.23, 2025/03.24 and 2025/03.25.

12.1 Works and Operations

TITLE:	Mount Isa Culvert Replacement	DOC REF: 12.1.1
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PURPOSE:

Transport & Main Roads has earmarked the task of replacing existing Culverts on the Dajarra/Mt Isa Road on specific Chainages. This is with the view of widening these sections of the road in future years.

TMR have been working with Boulia Shire Council to go to market on a Tender number T2024-25.10 and assess the preferred contractor that can carry out the Culvert works as also the Pavement activities.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Beauchamp

Seconded: Cr Neilson

That Boulia Shire Council approve the engagement of NQES as the preferred supplier for the Culvert replacement project for a total value of \$800,510.29 + GST under Tender Number T2024-25.10.

Resolution No.: 2025/03.23

Carried

TITLE:	Boulia Town Street & Donohue Re-Seals FY25	DOC REF: 12.1.2
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PURPOSE:

To get the Council approval to proceed with re-sealing works on the Boulia Townships and on specific chainages (CHs) on the Donohue Highway.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Norton

Seconded: Cr Britton

That Council resolve to award RPQ the Tender for re-seals for FY25 to a total of \$662,958.23 plus GST.

Resolution No.: 2025/03.24

Carried

TITLE:	Racecourse Reserve Strategic Planning	DOC REF: 12.1.3
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PURPOSE:

Racecourse Reserve is a very important asset for Boulia Shire Council. It is the centre of activities and events over the cooler months of the year. It is a community asset that works as a point of assembly for the community to come together & is a source of immense pride for the community.

Closed under Local Government Regulation 2012 (254J (3))

(b) industrial matters affecting employees;

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Woodhouse

Seconded: Cr Britton

1. Council has agreed to keep a Caretaker at the Rodeo Grounds as a full-time employee for Boulia Shire Council.
2. That Council agrees to provide letter of support to Department of Corrections outlining a full time Work Camp engagement in Boulia.

Resolution No.: 2025/03.25

Carried

13 Late Reports

TITLE:	Works Manager - January 2025 Report	DOC REF: 11.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for January 2025.

Moved: Cr Britton

Seconded: Cr Beauchamp

That Council receive the Works Manager February 2025 Report for information.

Resolution No.: 2025/03.18

carried

The meeting was adjourned for lunch at 12.30 pm.

Paul Bawden joined the meeting at 12.30 pm.

The meeting resumed at 12.50 pm with the Councillors then attending a site visit to the Memorial Garden and Racecourse.

Rada Robey joined the meeting at 12.55 pm.

Councillors returned and resumed the Council Meeting at 1.20 pm.

Rada Robey left the meeting at 1.20 pm.

Paul Bawden left the meeting at 2.30 pm.

14 General Business

There were no items of general business to be noted.

15 Meeting Closure

The Mayor closed the meeting at 3.46 pm.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.