



**BOULIA SHIRE COUNCIL**

# **ORDINARY MEETING**

## **Agenda**

Friday 28 March 2025





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Note: Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

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Mrs Kaylene Sloman  
Acting Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

**COMMONLY USED ACRONYMS**

<b>ALGA</b>	Australian Local Government Association
<b>BSC</b>	Boulia Shire Council
<b>CWRPMG</b>	Central West Regional Pest Management Group
<b>DDMG</b>	District Disaster Management Group (Mt Isa)
<b>DRFA</b>	Disaster Recovery Funding Arrangements
<b>DTMR/TMR</b>	Department of Transport and Main Roads
<b>IPWEA</b>	Institute of Public Works Engineering Australia (NAMS.Plus)
<b>LDMG</b>	Local Disaster Management Group
<b>LGAQ</b>	Local Government Association of Queensland
<b>LGMA</b>	Local Government Managers Association
<b>ManEX</b>	Managers and Executive
<b>NAMS.Plus</b>	Asset Management System from IPWEA
<b>OHDC</b>	Outback Highway Development Council
<b>ORRG</b>	Outback Regional Road Group
<b>ORRTG</b>	Outback Regional Roads and Transport Group
<b>OQTA</b>	Outback Queensland Tourism Association
<b>PPR</b>	Project Proposal Report
<b>QRA</b>	Queensland Reconstruction Authority
<b>QSNTS</b>	Queensland South Native Title Services
<b>QWRAP</b>	Queensland Water Regional Alliance Program
<b>R2R</b>	Roads to Recovery
<b>RAPAD</b>	Central West Queensland Remote Area Planning and Development
<b>RAPADWSA</b>	RAPAD Water and Sewerage Alliance
<b>REPA</b>	Restoration of Essential Public Assets
<b>RMPC</b>	Roads Maintenance Performance Contract
<b>TIDS</b>	Transport Infrastructure Development Scheme
<b>WQLGA</b>	Western Queensland Local Government Association



## **RISK MANAGEMENT**

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

<b>Likelihood</b>	<b>Consequence</b>				
	<b>Insignificant 1</b>	<b>Minor 2</b>	<b>Moderate 3</b>	<b>Major 4</b>	<b>Catastrophic 5</b>
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

## **1 Meeting Opening with the Acknowledgement of Traditional Owners**

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

## **2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Jack Neilson  
Councillor Jan Norton  
Councillor Julie Woodhouse

Officers: Mrs Kaylene Sloman (Acting Chief Executive Officer)  
Mrs Rada Robey (Acting Director of Corporate & Financial Services)  
Mr Henry Mascarenhas (Director of Works and Operations)  
Miss Lily Williams (Executive Assistant)

## **3 Apologies / Leave of Absence**

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

## **4 Declaration of Interests**

To help ensure openness, accountability and transparency, in accordance with the Local Government Act 2009, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the Local Government Act 2009.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

## **5 Mayoral Minutes**

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

## **6 Notice of Motion**

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

## **7 Request to Address Council in a Public Forum**

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

## **8 Petitions**

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received
- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

## **9 Deputations**

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

## **10 Confirmation of Minutes from Previous Meetings**

This item in the agenda enables previous minutes of Council meetings to be confirmed.





# BOULIA SHIRE COUNCIL

## Minutes of the ORDINARY MEETING of the Boulia Shire Council held on Friday 21 February 2025 commencing at 9:00 am

### **1 Meeting Opening with the Acknowledgement of Traditional Owners**

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Deputy Mayor opened the meeting at 9.29 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

### **2 Present**

Councillors: Councillor Sam Beauchamp  
Councillor Jack Neilson  
Councillor Jan Norton  
Councillor Julie Woodhouse

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mr Ray Geraghty (Acting Chief Executive Officer)  
Mrs Kaylene Sloman (Director of Corporate & Financial Services)  
Mr Henry Mascarenhas (Director of Works and Operations)  
Miss Lily Williams (Executive Assistant)

### **3 Apologies / Leave of Absence**

**Moved:** Cr Norton

**Seconded:** Cr Woodhouse

That the apology from Eric Britton be accepted and he be granted leave of absence from the 21st February 2025 Council meeting.

**Resolution No.: 2025/02.1**

**Carried**

#### **4 Declaration of Interests**

There were no declarations of interest relevant to reports at this meeting.

#### **5 Mayoral Minutes**

There were no Mayoral Minutes to be noted at this meeting.

#### **6 Notice of Motion**

There were no notices of motions to be noted at this meeting.

#### **7 Request to Address Council in a Public Forum**

There were no requests to address the Council.

#### **8 Petitions**

There were no petitions presented to Council.

#### **9 Deputations**

David Royston-Jennings from JLT Risk Solutions discussed with Council the latest risks Councils are now needing to review.

#### **10 Confirmation of Minutes from Previous Meetings**

**Moved:** Cr Beauchamp

**Seconded:** Cr Neilson

That the minutes of the Ordinary Meeting held on 24th January 2025 be accepted.

**Resolution No.: 2025/02.2**

**Carried**

## **11 Reports**

### **11.1 Works and Operations**

<b>TITLE:</b>	Director of Works and Operations January 2025 Report	<b>DOC REF:</b> 11.1.1
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for January 2025.

**Moved:** Cr Norton

**Seconded:** Cr Woodhouse

That Council receive the Director of Works and Operations January 2025 Report for information.

**Resolution No.: 2025/02.3**

**Carried**

<b>TITLE:</b>	Policy Review - Motor Vehicle Policy and Shire Roads Classification Policy	<b>DOC REF:</b> 11.1.2
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**PURPOSE:**

Regular review of Council policies ensures that Council maintains an up-to-date guide for staff to refer to in the day-to-day management of the Council. This report deals with the review of two policies.

**Moved:** Cr Norton

**Seconded:** Cr Neilson

1. That policy 134 Motor Vehicle Policy, be adopted as presented with the following changes on page 5 (4.):
  - Letter D – Remove 'The Mayor' and leave approval to the CEO only.
  - Letter F – Remove 'Mayor' and leave approval to the CEO only.
  - There be a letter G added, reading; If the CEO requests retention of the vehicle for periods of paid and unpaid leave in excess of ten weeks within any twelve-month period it must be negotiated with the Mayor
2. That policy 136 Shire Roads Classification Policy, as presented be adopted.

**Resolution No.: 2025/02.4**

**Carried**

<b>TITLE:</b>	Works Manager - January 2025 Report	<b>DOC REF:</b> 11.1.3
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for January 2025.

**Moved:** Cr Beauchamp

**Seconded:** Cr Neilson

That Council receive the Works Manager - January 2025 Report for information.

**Resolution No.: 2025/02.5**

**Carried**

<b>TITLE:</b>	Foreman Town Services and Utilities Report January 2025	<b>DOC REF:</b> 11.1.4
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department during the month of January 2025.

**Moved:** Cr Woodhouse

**Seconded:** Cr Norton

That Council receive the Foreman Town Services and Utilities January 2025 Report for information.

**Resolution No.: 2025/02.6**

**Carried**

<b>TITLE:</b>	Foreman Roads, Construction and Maintenance Report for January 2025	<b>DOC REF:</b> 11.1.5
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for January 2025.

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

That Council receive the Foreman Roads, Construction and Maintenance January 2025 Report for information.

**Resolution No.: 2025/02.7**

**Carried**

<b>TITLE:</b>	QRA Flood Damage Works Department January 2025	<b>DOC REF:</b> 11.1.6
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program for January 2025.

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

That the QRA Flood Damage Works Department January 2025 Report be received for information.

**Resolution No.: 2025/02.8**

**Carried**

<b>TITLE:</b>	Rural Lands Report January 2025	<b>DOC REF:</b> 11.1.7
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**PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

**Moved:** Cr Woodhouse

**Seconded:** Cr Norton

That the Rural Lands Report January 2025 be received for information.

**Resolution No.: 2025/02.9**

**Carried**

## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executive Officers Report January 2025	<b>DOC REF:</b> 11.2.1
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**PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

**Moved:** Cr Beauchamp

**Seconded:** Cr Woodhouse

That the CEO Report for January 2025 be received for information.

**Resolution No.: 2025/02.10**

**Carried**

The meeting was adjourned for Morning Tea at 10.25 AM.  
The meeting resumed at 10:45 AM.

<b>TITLE:</b>	Action List Update January 2025	<b>DOC REF:</b> 11.2.2
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**PURPOSE:**

To present to Council an updated Action List.

**Moved:** Cr Beauchamp

**Seconded:** Cr Neilson

That Council receive the Action List update for January 2025 for information.

**Resolution No.: 2025/02.11**

**Carried**

<b>TITLE:</b>	New Project Community Hub	<b>DOC REF:</b> 11.2.3
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**PURPOSE:**

To advise Council of the pre-work being completed prior to the grant funding contract being received by Council for the Community Hub building.



**Moved: Cr Neilson**

**Seconded: Cr Beauchamp**

1. That the Council receive this report for information and support the initial planning process.
2. That Council support the engagement of P.O.D. Architects and Britton Project Management Services Pty Ltd for the project.
3. That Council approve the engagement of Michael Shave to complete the assessment of the proposal including a report to Council on current whole of life costings.

**Resolution No.: 2025/02.21**

**Carried**

Adam Britton joined the meeting at 12:05 PM.  
Adam Britton left the meeting at 12:20 PM.

<b>TITLE:</b>	2nd Quarter Operational Plan Report Oct to Dec 2024	<b>DOC REF:</b> 11.2.4
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**PURPOSE:**

To present the second quarter Operational Report for Oct to Dec 2024.

**Moved: Cr Neilson**

**Seconded: Cr Beauchamp**

1. That Council receive for information the second quarter report from Oct to Dec 2024 in relation to the adopted Operational Plan 2024-2025.
2. That the report be displayed on the Council website.

**Resolution No.: 2025/02.12**

**Carried**

<b>TITLE:</b>	2025 National General Assembly	<b>DOC REF:</b> 11.2.5
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**PURPOSE:**

To advise Council of the 2025 National General Assembly details and seek confirmation of which Councillor/s are to attend.

**Moved: Cr Beauchamp**

**Seconded: Cr Norton**

That Council consider attendance at the 2025 National General Assembly and nominate which Councillor/s are to attend so early bookings can be made.

**Resolution No.: 2025/02.13**

**Carried**

<b>TITLE:</b>	New Agreement for the CUC MOU	<b>DOC REF:</b> 11.2.6
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**PURPOSE:**

To provide Council with a copy of the proposed MOU between CUC RAPAD CWQ and Boulia Shire Council for consideration.

**Moved:** Cr Woodhouse

**Seconded:** Cr Neilson

That Council endorse the Memorandum of Understanding (MOU) between Boulia Shire Council and Country Universities Centre RAPAD Central Western Queensland, as attached to the 'New Agreement for the CUC MOU' report, for a Regional University Study Hub in Boulia.

**Resolution No.: 2025/02.14**

**Carried**

<b>TITLE:</b>	Manager - People & Culture - January 2025	<b>DOC REF:</b> 11.2.7
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**PURPOSE:**

To provide Council with an update of the activities of the Manager – People & Culture for the month of January 2025.

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

That the Manager – People & Culture January 2025 report is received for information.

**Resolution No.: 2025/02.15**

**Carried**

<b>TITLE:</b>	WHS Report January 2025	<b>DOC REF:</b> 11.2.8
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**PURPOSE:**

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

**Moved:** Cr Beauchamp

**Seconded:** Cr Norton

That the Workplace Health and Safety Report for January 2025 be received for information.

**Resolution No.: 2025/02.16**

**Carried**

<b>TITLE:</b>	Policy Review - Heat Stress Policy	<b>DOC REF:</b> 11.2.9
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**PURPOSE:**

Regular review of Council policies ensures that Council maintains an up-to-date guide for staff to refer to in the day-to-day management of the Council. This report deals with the review of policy 160 – Heat Stress Policy.

**Moved:** Cr Neilson

**Seconded:** Cr Woodhouse

That policy 160 Heat Stress Policy as presented, be adopted.

**Resolution No.: 2025/02.17**

**Carried**

### **11.3 Corporate Services**

<b>TITLE:</b>	Director Corporate & Financial Services January 2025 Report	<b>DOC REF:</b> 11.3.1
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**PURPOSE:**

To advise Council of the activities of the Director of Corporate and Financial Services.

**Moved:** Cr Beauchamp

**Seconded:** Cr Woodhouse

That the Director of Corporate & Financial Services January 2025 report be received for information purposes.

**Resolution No.: 2025/02.18**

**Carried**

<b>TITLE:</b>	Audit & Risk Management Committee Update February 2025	<b>DOC REF:</b> 11.3.2
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**PURPOSE:**

To present Council with the Audit and Risk Management Meeting Minutes held on 14<sup>th</sup> February 2025.

**Moved:** Cr Norton

**Seconded:** Cr Neilson

That the Director of Corporate & Financial Services Audit and Risk Management Report for February 2025 be received for information.

**Resolution No.: 2025/02.19**

**Carried**

<b>TITLE:</b>	Financial Report for January 2025	<b>DOC REF:</b> 11.3.3
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**PURPOSE:**

Financial Summary as at 31 January 2025.

**Moved:** Cr Beauchamp

**Seconded:** Cr Woodhouse

That the Finance Report for January 2025 be received for information.

**Resolution No.: 2025/02.20**

**Carried**

The meeting was adjourned for lunch at 12:32 PM.  
The meeting resumed at 1:15 PM.

David Royston-Jennings joined the meeting at 1:15 PM.  
David Royston-Jennings left the meeting at 1:29 PM.

Paul Bawden joined the meeting at 1:40 PM.

## **11.4 Economic and Community Development**

<b>TITLE:</b>	Economic & Community Development Report – January 2025	<b>DOC REF:</b> 11.4.1
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### **PURPOSE:**

To provide Council with an update on the activities associated with Councils' Economic and Community development roles.

**Moved:** Cr Beauchamp

**Seconded:** Cr Norton

That the Economic and Community Development Report for January 2025 be received for information.

**Resolution No.: 2025/02.28**

**Carried**

<b>TITLE:</b>	Min Min Encounter & Boulia Heritage Complex Report January 2025	<b>DOC REF:</b> 11.4.2
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### **PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

That the Min Min Encounter & Boulia Heritage Complex Report for January 2025 be received for information.

**Resolution No.: 2025/02.29**

**Carried**

Paul Bawden left the meeting at 1:59 PM.

## **12 Closed Session**

**CLOSED MEETING AT 1:31 PM.**

**Moved:** Cr Norton

**Seconded:** Cr Woodhouse

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

- (a) the appointment, discipline or dismissal of the chief executive officer
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

**Resolution No.: 2025/02.22**

**Carried**

Lily Williams, Kaylene Sloman, Henry Mascarenhas and Lynn Moore left the meeting at 1:36PM.

Lily Williams, Kaylene Sloman, Henry Mascarenhas and Lynn Moore joined the meeting at 1:39PM.

**OUT OF CLOSED SESSION AT 1:38 PM.**

**Moved: Cr Neilson**

**Seconded: Cr Beauchamp**

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

**Resolution No.: 2025/02.23**

**Carried**

The following recommendations were resolved from the closed session:  
2025/02.24 and 2025/02.25

<b>TITLE:</b>	Endorsement of Plumbing Contractor on Industrial Estate Works	<b>DOC REF:</b> 13.1
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**PURPOSE:**

To endorse the awarding of a plumbing contract for works at the Industrial Estate Boulia to Local Buy Contractor Auzscot.

*Closed under Local Government Regulation 2012 (254J (3))*

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

**Moved: Cr Neilson**

**Seconded: Cr Beauchamp**

That Boulia Shire Council approve the engagement of Auzscot to deliver the Installation of Water Services at the Boulia Industrial Sub-Division valued at \$316,081.86 + GST

**Resolution No.: 2025/02.24**

**Carried**



## **12.1 Office of the Chief Executive**

<b>TITLE:</b>	Relocation Expenses for the CEO	<b>DOC REF:</b> 12.1.1
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**PURPOSE:**

The approval of the quote for removal expenses for the outgoing CEO Lynn Moore.

*Closed under Local Government Regulation 2012 (254J (3))*

*(a) the appointment, discipline or dismissal of the chief executive officer;*

**Moved:** Cr Norton

**Seconded:** Cr Neilson

That the removal quote be approved for payment/re-reimbursement for the CEO removal expenses.

**Resolution No.: 2025/02.25**

**Carried**

## **13 Late Reports**

<b>TITLE:</b>	2025/2026 TIDS base funding	<b>DOC REF:</b> 13.1
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**PURPOSE:**

To seek endorsement to allocate Council funds to TIDS for 2025/2026.

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

That the Council endorse the allocation of \$150,000 towards the Infrastructure Development Scheme (TIDS) 2025/2026 program.

**Resolution No.: 2025/02.26**

**Carried**

<b>TITLE:</b>	2025/2026 Discretionary TIDS funding	<b>DOC REF:</b> 13.2
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**PURPOSE:**

To seek endorsement to allocate Council funds to Discretionary TIDS for 2025/2026.

**Moved:** Cr Woodhouse

**Seconded:** Cr Norton

That Council endorse an application for \$90,000 in the 2025/2026 Discretionary Transport Infrastructure Development Scheme (TIDS) and allocate \$90,000 towards the Discretionary TIDS 2025/2026 program.

**Resolution No.: 2025/02.27**

**Carried**

## **14 General Business**

**Pitta Pitta Bush Tucker Signs** - Councillor Woodhouse suggested the Pitta Pitta Bush Tucker signs at the Burke River need replacing.

**Pallet Racks in CPL Shed** - Councillor Beauchamp suggested Pallet Racks or a similar option be investigated and purchased to be placed in the CPL Shed for more storage.

**Donation for Catering** - Councillor Norton requested a donation of \$250 worth of food for an event hosting the "Funny Mummies" show. At this event the "Strong Women Award" will be awarded to a member of the community.

## **15 Meeting Closure**

The Deputy Mayor closed the meeting at 2:55 PM.

## **16 Confirmed**

Minutes to be confirmed at the next Ordinary Meeting of Council.

## **11 Reports**

### **11.1 Works and Operations**

<b>TITLE:</b>	Director of Works and Operations February 2025 Report	<b>DOC REF:</b> 11.1.1
<b>REPORT BY:</b>	Henry Mascarenhas Director of Works and Operations	<b>DATE:</b> 24/03/2025

#### **CORPORATE PLAN REFERENCE:**

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

6.2.4: Facilitate health and medical service provision for Boulia and Urundangi

#### **RISK MANAGEMENT:**

Information Report only - not applicable.

#### **PURPOSE:**

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for February 2025.

#### **CONTENT:**

##### **Operations:**

- 1) Lodgment and Approval by QRA for the Boulia Shire Flood Activation under the North & Far North Tropical Low (Impacts on Local & TMR Network).
- 2) Constant Communication between BSC and DIT ensuring any challenges for Industrial Sub-Division are flagged and discussed.
- 3) Building our Region Close Out being prepared to claim the balance of the Grant paid to install utilities at the Industrial Sub-Division.
- 4) Following up with TMR on Boulia Shire Submission for Grant under the Active Transport, no progress on identifying successful submissions.

##### **SHEQ: (Safety, Health, Environment & Quality)**

- 1) Site Inspections and Network Monitoring has occurred across the Local Road and TMR Corridor.
- 2) Pavement defects picked up on Djarra/Mt Isa section around CH128/CH131 which have been assigned to WM to work with TMR to get rectified.
- 3) The safety issue that was picked up at CH276.28 on Boulia/Winton Road has been approved by TMR for remediation, being worked on by WM for delivery.

##### **Water Services:**

- 1) Discussion commenced with DLGWV on Shire's ability to increase water allocation from Bore supply.
- 2) Notification to Town around being Water-Wise, and watering of lawns and gardens within set timeframes.

### **Projects:**

- 1) Industrial Sub-Division Utilities Install has been completed, Officer focus on completing the surface works post which valuations will get organised to get feedback back to Council.
- 2) Flood Risk Management Program Package 3 a QRA funded grant of \$450K awarded to Boulia Shire.
  - A) Boulia Shire Website Disaster Management Dashboard on track to be rolled out by April 2025.
  - B) Investigating the option to collaborate with TMR on the Hamilton Channel Flood Study, waiting on guidance from QRA.
  - C) Georgina Bridge and Longreach Channel Flood Study as also Boulia Township Flood Study and LiDAR at Discovery Phase.
- 3) Discussions between Boulia Shire and TMR have commenced to plan the delivery of \$4.3M betterment upgrades for the Hamilton Channels.
- 4) Flood Warning Infrastructure being installed across various locations during March 2025.
- 5) Boulia Residential Sub-Division Water & Sewer Plans have been drawn up and submitted to Town Planning Services.
- 6) Completion of Racecourse Reserve Easement, working with Quality Industries to complete "Electrical Works" by end of current Financial Year.
- 7) Re-Seal earmarked for Boulia Town Streets (Burke Street, Moonah Street, Mulligan Street & Pituri Street) & CH70.4 to 87.5 on Donohue Highway.
- 8) Djarra/Mt Isa Road Culvert Replacement Project Tender response assessed and officer recommendation to be discussed.

### **Flood Damage:**

- 1) North & Far North Tropical Low Activation has been approved, Emergent Works being carried out and evidence being picked up to carry out submission.
- 2) Officers discussing options for Future Betterment Opportunities (2 x FWYS Coorabulka, Toolebuc FWY, South Urandangi Pavement, Fort William FWY).
- 3) Utilising activation to capture damage incurred on the TMR Network of Boulia/Winton & Boulia/Mt Isa to first complete Emergent Works and then get REPA done.
- 4) Betterment Works on South Urandangi Road will have a scope change for CHs that can be delivered under LRCI, all works paused for the moment, whilst "Emergent" Works are being addressed due date by 20<sup>th</sup> May 2025.

### **Challenges:**

- 1) Urandangi Abandoned Cars have all been gathered at the Rubbish Tip, challenge is to tidy up the Tip, this is being discussed at RAPAD level.

- 2) Ergon Easement for Boulia Racecourse has been approved, working with Quality Industries to get physical works completed and legacy project off the books.







**Way Forward:**

- 1) Close Out for the Final Claim on the Building our Region Grant Funding Agreement for Installation of Utilities at Boulia Industrial Sub-Division.

- 2) Completion of physical work under LRCI3 for Industrial Sub-Division and work with DIT to complete Close Out for this Legacy Project.
- 3) Ergon follow-ups to complete Installation of Ground Mount Tx, and Network Livening ensuring an Energized Network.
- 4) Drawing up documentation to start the process for Procurement & Installation of Water & Sewer Services for Residential Sub-Division.

**CONSULTATION:** Council Management, Council Staff, GBA, GK3, QRA

**GOVERNANCE IMPLICATIONS:**

All work to be completed within guidelines and budget allocations.

**RECOMMENDATION:**

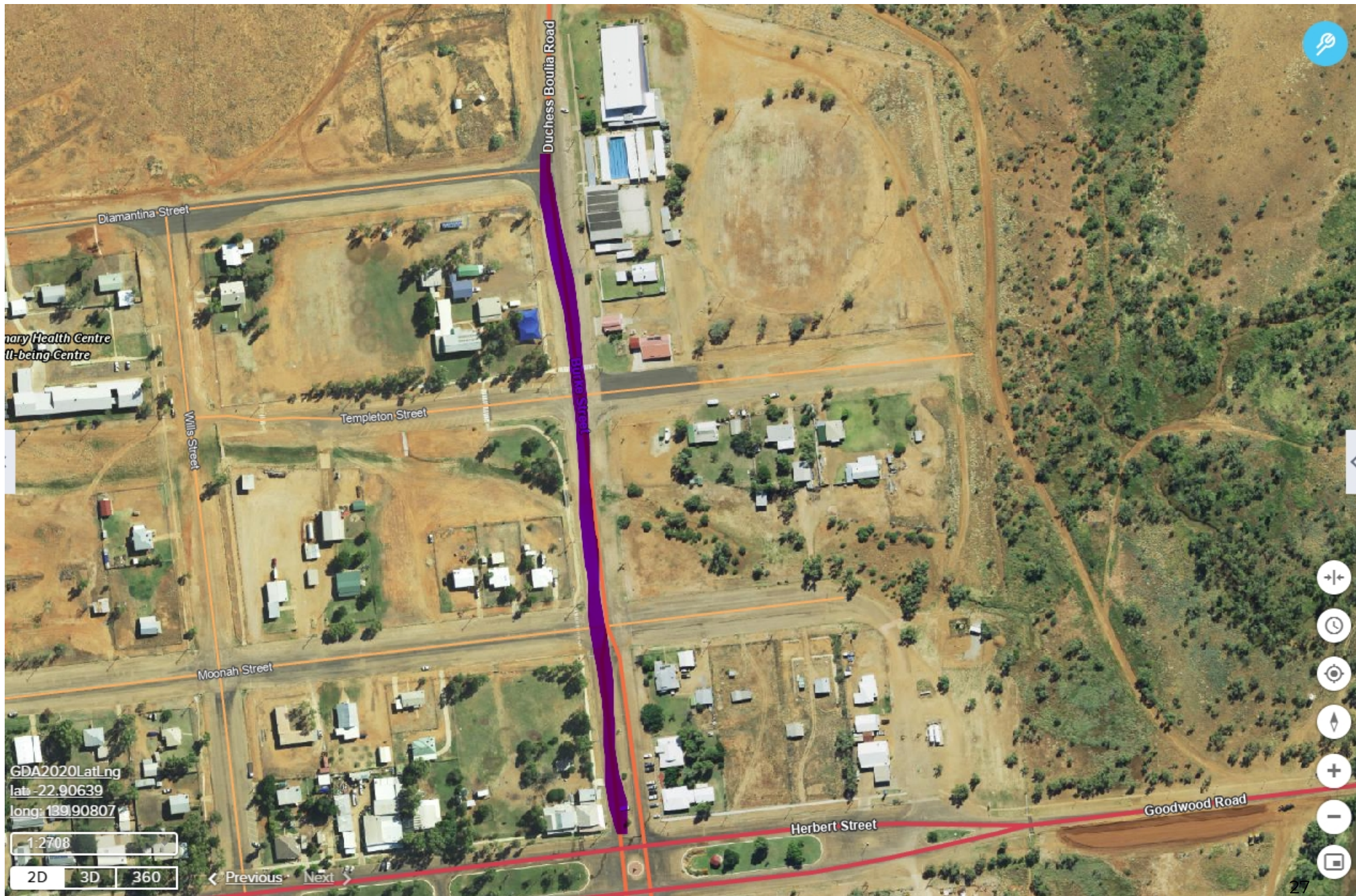
That Council receive the Director of Works and Operations February 2025 Report for information.

**ATTACHMENTS:**

1. BSC Town Reseal Burke Street North Snip 10032025 [**11.1.1.1** - 1 page]
2. BSC Town Reseal Burke Street South Snip 10032025 [**11.1.1.2** - 1 page]
3. BSC Town Reseal Moonah Street Snip 10032025 [**11.1.1.3** - 1 page]
4. BSC Town Reseal Mulligan Street Snip 10032025 [**11.1.1.4** - 1 page]
5. BSC Town Reseal Pituri Street Snip 10032025 [**11.1.1.5** - 1 page]

Reviewed and Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman
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Primary Health Centre  
Well-being Centre

Diamantina Street

Wills Street

Templeton Street

Moonah Street

Herbert Street

Goodwood Road

GDA2020 Lat/Lng

lat -22.90639

long 139.90807

1:2708

2D

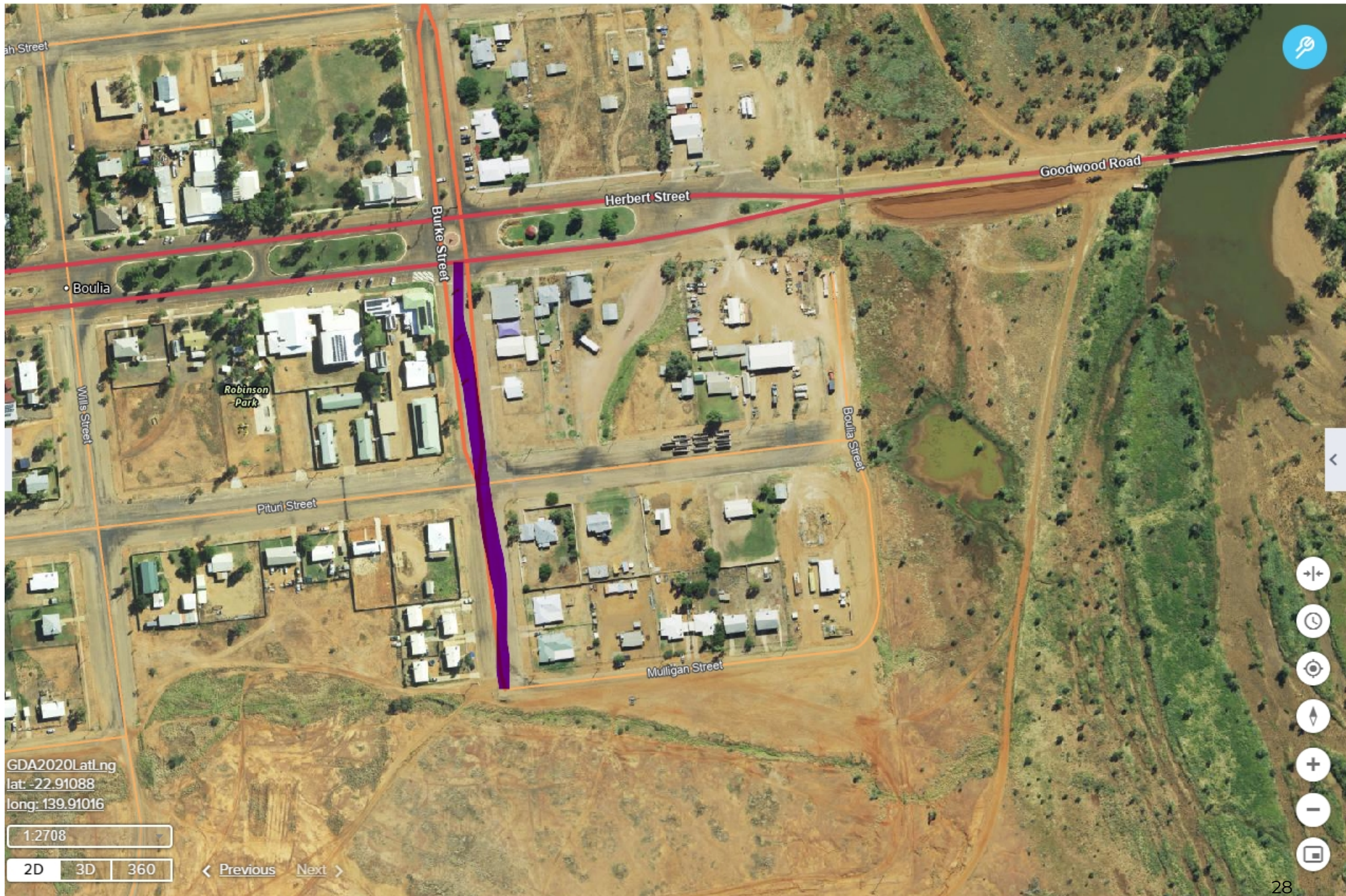
3D

360

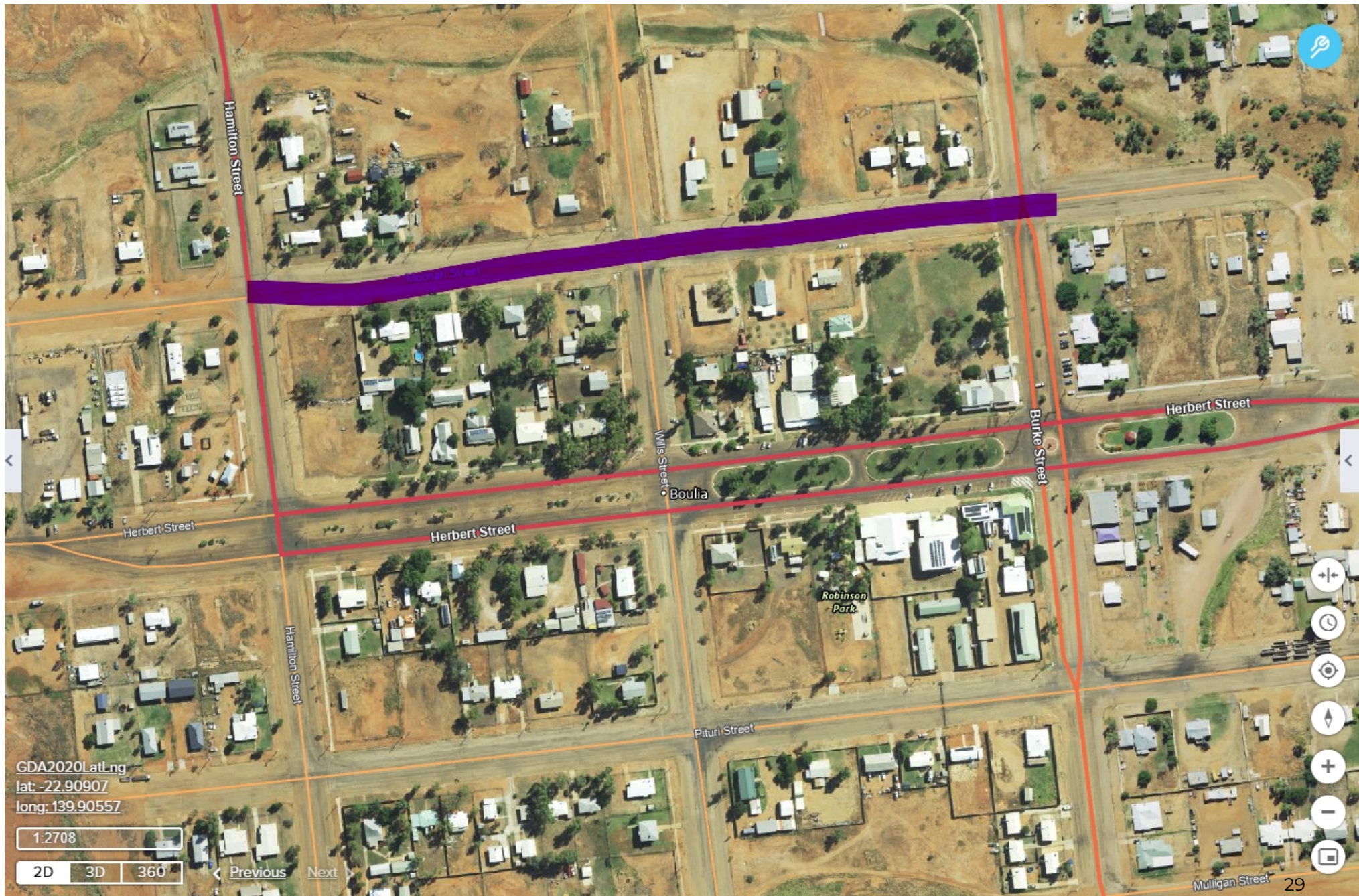
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Next >









GDA2020 Lat/Lng  
lat: -22.90907  
long: 139.90557

1:2708

2D 3D 360

Previous Next





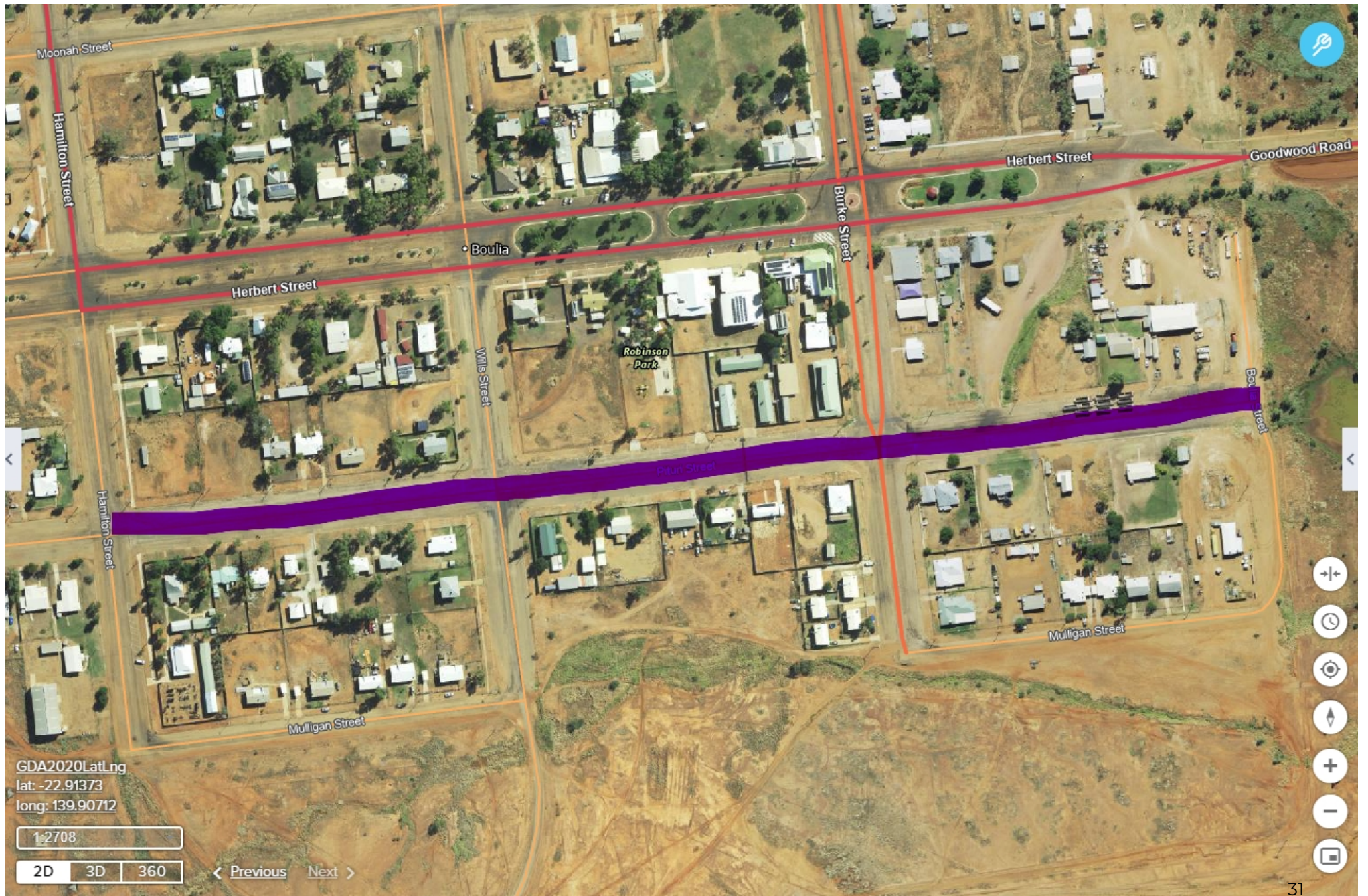
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long: 139.90706

1:2708

2D 3D 360

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<b>TITLE:</b>	Community Garden Proposal	<b>DOC REF:</b> 11.1.2
<b>REPORT BY:</b>	Henry Mascarenhas Director of Works and Operations	<b>DATE:</b> 26/03/2025

#### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

1.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

Key Priority 1: A strong supportive community environment

1.3: Bouliia Shire to have active inclusive communities

1.3.2: Recognise the outstanding work done by volunteers by partnering with relevant groups to support volunteering services within the shire

1.3.3: Facilitate opportunities for learning, social activities, community events, grants and funding programs

1.3.4: Build social capital through provision of accessible community infrastructure and programs

#### **RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

#### **PURPOSE:**

To present to Council a proposal from a community member to establish a community garden between the park on the corner of Herbert and Hamilton Street and the Council owned units (previously known as the Pensioner Units).

The vision of this community garden is to get members of the community together, get school kids out in nature weather permitting, as also provide supply of seasonal food/fruit items. The group also intend to provide a place where kitchen food scraps can be turned to garden compost.

#### **CONTENT:**

Community request has been made of the DWO to provide Council assistance to rejuvenate the existing area where a community Garden can be located.

Support requested off Council revolves around:

1. Installation & Commissioning of 4 taps: \$1500
2. Fixing up of existing Gate: \$800
3. Mending up of Broken Fence: \$1500
4. Soil: \$500 (Council Sourced)
5. Crusher Dust: \$800 (Harris Contractors)

The anticipated support from Council would require a Council commitment for a total of approximately \$5100 + GST. The Community Garden Project Team has

applied to the Neighbourhood Centre Community Grant to the value of \$2000 should it be successful, can then be used to purchase items required such as a sprinkler system, Composting Bins, Shade Cloths etc.

**CONSULTATION:** DWO, NWQICSS, Harris Contracting, Norton Fencing, Kabaz Plumbing

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That Boulia Shire Council approve the Council Officers to assist the Community Group in facilitating the Supply and Installation of the requested items as noted in the Community Garden Proposal report, the value of which should not exceed \$5100 + GST.

**ATTACHMENTS:**

1. Community Garden Project Outline [**11.1.2.1** - 3 pages]
2. Community Garden Layout [**11.1.2.2** - 1 page]

Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman
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## Community Garden Project Outline

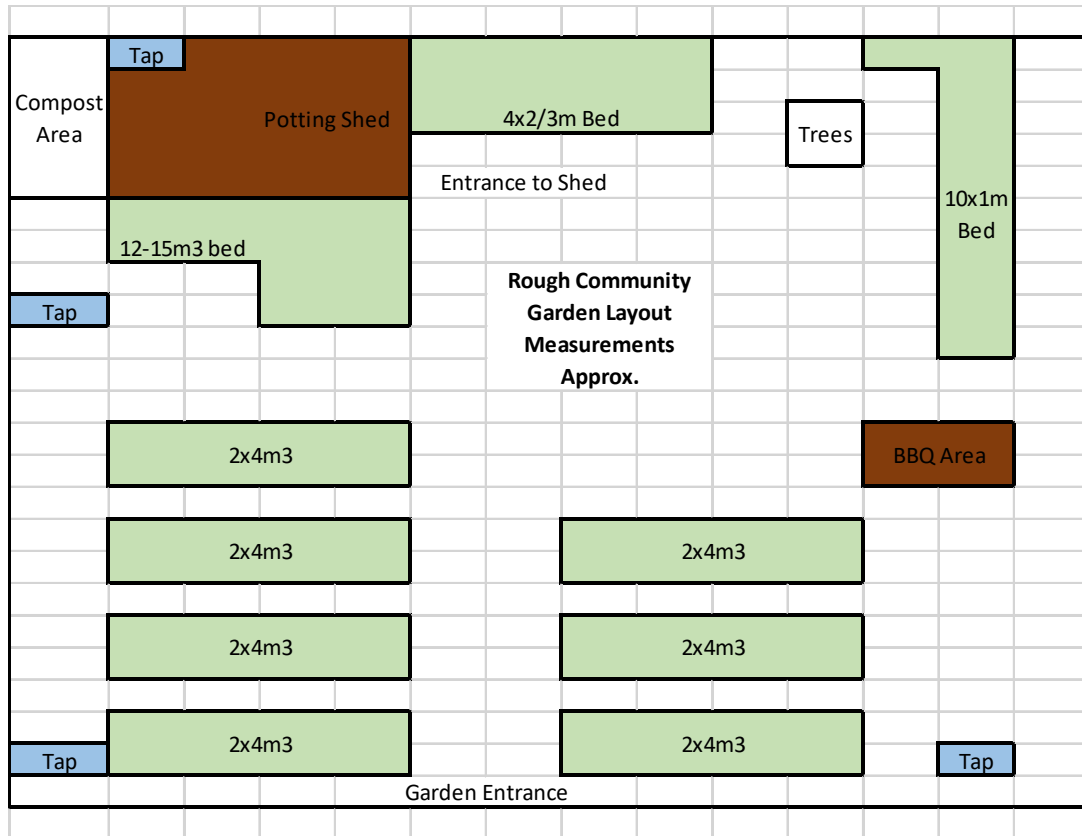
<b>Project Period</b>	<b>April 2025 - Feb 2026</b>
<b>Project Objectives</b>	<p><b>a. Healthy Food Access:</b> Enhance access to healthy food, food literacy, and nutrition and reduce reliance on emergent food relief.</p> <p><b>b. Neighbourhood Centre Capacity:</b> Strengthen centres to support individuals and families facing vulnerability and financial pressures.</p> <p><b>c. Collaboration and Peer Support:</b> Foster collaboration, skill-sharing and peer networks within the community</p> <p><b>d. Sustainability:</b> Promote sustainable practices by helping to minimise food waste in town and by providing an ongoing resource space for educational content, outdoor activity. Being able to provide seedlings in exchange for a donation to put towards fertiliser/mulch etc</p> <p><b>e. Cultural Inclusion:</b> Foster diversity and inclusion through cultural food-sharing initiatives, planting culture-based gardens from the various backgrounds represented in town and building a welcoming, neutral environment for all to visit.</p> <p><b>f. Mental Health Support:</b> Create a safe and supportive space to facilitate outdoor activity to reduce stress and anxiety and to encourage social interaction, sensory play and mindfulness. Somewhere to enjoy, learn, grow and achieve.</p> <p><b>g. Upskilling and Volunteering:</b> Create volunteer opportunities and somewhere to continue to upskill for those unable to enter a formal workplace due to health or family commitments</p> <p><b>h. Educational Programs:</b> Create seasonal education programs around the different aspects of the garden and one-off events for various national days or in collaboration with other organisations.</p>
<b>What we seek to achieve</b>	<p>This project would seek to reinvigorate and better structure Boulia's existing community garden set up, which is currently unused, to create a growing space that supports local residents to build their food literacy, life skills and knowledge, as well as to help alleviate social isolation and struggles associated with cost of living. We hope to achieve a garden that can provide holistic learning experiences, and a space for experimenting for community members of all ages and backgrounds.</p> <p>The garden would be set up to grow year-round, with the capability to produce extra seedlings for at home gardens, to host events and programs and to provide a safe, sensory environment for families to come and visit. This would invite community members to collaborate in a mutually beneficial project that aids both themselves as individuals and the community as a whole. It would foster a connection to country and community, as well as health and outdoor activity.</p>

<b>Potential Educational Session Examples</b>	<ul style="list-style-type: none"> <li>• Seed Starting and how to set up a garden that helps to support itself, including being water wise</li> <li>• Transplanting and establishing plants in our climate, nutrients to provide them and ways you can analyse your soil</li> <li>• Beneficial insects and their life cycle, including local pollinators and garden pests. Bringing in green lacewings to hatch and use to control pests, and finding ladybugs and butterflies</li> <li>• Checking for problems in the garden and ways to solve them. I.e. Powdery mildew, damaged leaves, limescale deposits from our hard water on leaves and clogging irrigation</li> <li>• How weather affects the garden</li> <li>• Succession and companion planting, turning compost and checking on worms,</li> <li>• Harvesting produce and ways to cook and use it</li> <li>• Using produce to create cultural dishes from community members to share as well as crafts</li> <li>• Using food scraps and seeds from scraps to grow more of itself i.e. carrots, spring onions, onions, garlic, tomatoes, capsicums, lettuce, potatoes</li> <li>• Composting and sustaining worm farms using food scraps from local businesses, residents and council to reduce local food waste and encourage participation</li> </ul>
<b>Community Need</b>	<p>According to Queensland Government Statistics, there are approx. 478 residents in Boulia and the whole community would benefit from this. There are a great number of residents with health issues, both physical and mental, in town. We also have a great number of people from different backgrounds, countries and cultures who can suffer from the distance from their usual support networks. Having a project that actively seeks all community members out, to include them in ways that supports their sense of belonging and wellbeing can make a huge difference, for them and for the community they are a part of.</p> <p>There are approx. 80 – 90 Younger residents here, who have little to no exposure to how things grow, and this could also offer the chance for them to learn from older generations in town. Encouraging inter-generational relationships and skill-sharing in a community is beneficial for mental health, morale and keeping a community well integrated.</p> <p>Community gardening is a powerful tool for promoting health and wellness, especially for individuals with disabilities, mental health struggles and for seniors (approx. 66 aged 60+) who are more isolated. This is also true for mothers who are often unable to work or upskill with young children at home. It can be hard to easily access social and educational opportunities for residents, and this would allow us to deliver a program to help address that while starting them on a path of self-led learning too. It can often be a struggle to afford fresh produce or have the food knowledge to use it effectively. The garden's produce and eye to a multicultural set-up will bring community members together in sharing knowledge and learning, as well as creating a sense of belonging.</p> <p>We have had several individuals and community groups approach us to ask if we will be reopening the community garden and we foresee significant interest going forward, as well as potential collaboration with the school and other local groups.</p>



<b>Project Sustainability</b>	<p>This project will reduce community reliance on emergent relief and build skills for further self-sustainability. It will grow current food knowledge and cooking skills in all age groups and encourage healthier dietary habits.</p> <p>While there will be space for individuals to experiment and choose what to grow for themselves, there will also be a space kept for regular, planned growing. This will allow for a timed succession of produce throughout the seasons, to be used primarily for community members, followed by community programs and groups.</p> <p>Collecting food scraps and dried matter from local residents, groups and businesses will help support the garden through building a compost supply for healthy soil, so that the need for donated dirt or continued funding reduces. Offering seedlings or seeds for at home use in exchange for donations of time or resources will also help us work towards a self-sustaining garden.</p> <p>Growing from collected seed will offer both educational opportunities as well as reduce the need to purchase plants from outside sources. Flowering seedlings can also be donated to our local council and community groups for their garden projects, inviting their support and raising awareness of and interest in the space, within the wider community.</p>
<b>How we will measure outcomes</b>	<ul style="list-style-type: none"> <li>• Track number of casual visitors to the garden with a sign in sheet and also during activities and programs.</li> <li>• Keep a record of Donations and produce supplied to community members and groups.</li> <li>• Record number of meals, programs and activities produced.</li> <li>• We will conduct a pre and post program survey measuring access to fresh produce, use of emergent food relief, increase/decrease of home cooking, healthy habits and wellbeing.</li> <li>• Collect general feedback, photos and event reflections throughout the year</li> </ul>
<b>Resources Applied For</b>	<ul style="list-style-type: none"> <li>• <b>Neighbourhood Centre Community Grant</b> – approx. \$2000 for resources</li> <li>• <b>Boulia Shire Council</b> - Soil, Crusher Dust, Gate/Fence Maintenance, Taps</li> <li>• <b>Work Camp Program</b> – Help with filling garden beds, clearing ground and irrigation set-up</li> </ul>
<b>We will provide</b>	<ul style="list-style-type: none"> <li>• Co-ordination of garden set-up and continued management</li> <li>• Educational Programs</li> <li>• Activities</li> <li>• Events</li> <li>• General garden maintenance</li> <li>• Staff time</li> <li>• Use of other neighbourhood centre facilities for relevant programs/activities/events</li> </ul>

# Community Garden Layout



<b>TITLE:</b>	Foreman Town Services and Utilities Report February 2025	<b>DOC REF:</b> 11.1.3
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<b>REPORT BY:</b>	Ron Callope Foreman Town Services and Utilities	<b>DATE:</b> 28/03/2025
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#### **CORPORATE PLAN REFERENCE:**

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

#### **RISK MANAGEMENT:**

Information Report only - not applicable.

#### **PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department during the month of February 2025.

#### **CONTENT:**

##### **Racecourse:**

Arena and Grounds	General maintenance will continue with a focus on re-establishing lawns in key areas. Trees have been planted to provide shade around the general gathering areas.
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##### **Town water testing and depot maintenance:**

Chlorine level testing	The plant has continued running at full capacity and levels have been sitting in our desired range. General maintenance is ongoing around the Depot to ensure areas are kept neat and tidy.
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##### **Town Entrances:**

Three Mile Campground	Three Mile campground was maintained to a high standard ensuring rubbish is collected and the area is neat and tidy.
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##### **Parks and Gardens:**

Council, Min Min Encounter, ANZAC and Airport gardens	Town gardens have been looking great due to the dedication and consistency of our Parks and Gardens Crew. General maintenance is ongoing around town. Planning for the proposed upgrade of both entrances to town is still ongoing.
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Mowing/Whipper Snipping	<p>Parks and Gardens crew was kept busy with mowing and whipper snipping. Works completed in the following areas on these days throughout February 2025.</p> <p>03/02/2025 - Medium Strips</p> <p>04/02/2025 - Post Office</p> <p>05/02/2025 - Robinson Park &amp; Town Entrances</p> <p>06/02/2025 - Main Office</p> <p>10/02/2025 - Min Min Encounter, Stonehouse</p> <p>11/02/2025 - Fire Station, School Safety Park</p> <p>12/02/2025 - Sports Centre</p> <p>13/02/2025 - Tree Watering, Medium Strips</p> <p>14/02/2025 - Pensioner Units</p> <p>17/02/2025 - Council Depot, Airport</p> <p>18/02/2025 - Main Office, Robinson Park</p> <p>19/02/2025 - Vacant Council Housing, Airport</p> <p>20/02/2025 - Oval</p> <p>24/02/2025 - Wills Street, Post Office</p> <p>25/02/2025 - Melrose Place, Medium Strips</p> <p>26/02/2025 - Tree Watering</p> <p>27/02/2025 - Stonehouse, Min Min Encounter</p> <p>28/02/2025 - Pension Units, School Safety Park</p>
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Urandangi	<p>Council services continued over the month of February as required (rubbish collection etc). Work remains focussed on the continued clean up. The airstrip has been slashed and maintained, and a fire break has been established around the airport and township. Water testing is no longer required as Urandangi water is now non-potable.</p>
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**Concrete batching is ongoing with 38.6m<sup>3</sup> batched for February 2025. Concrete was provided for the Solar Farm Project.**

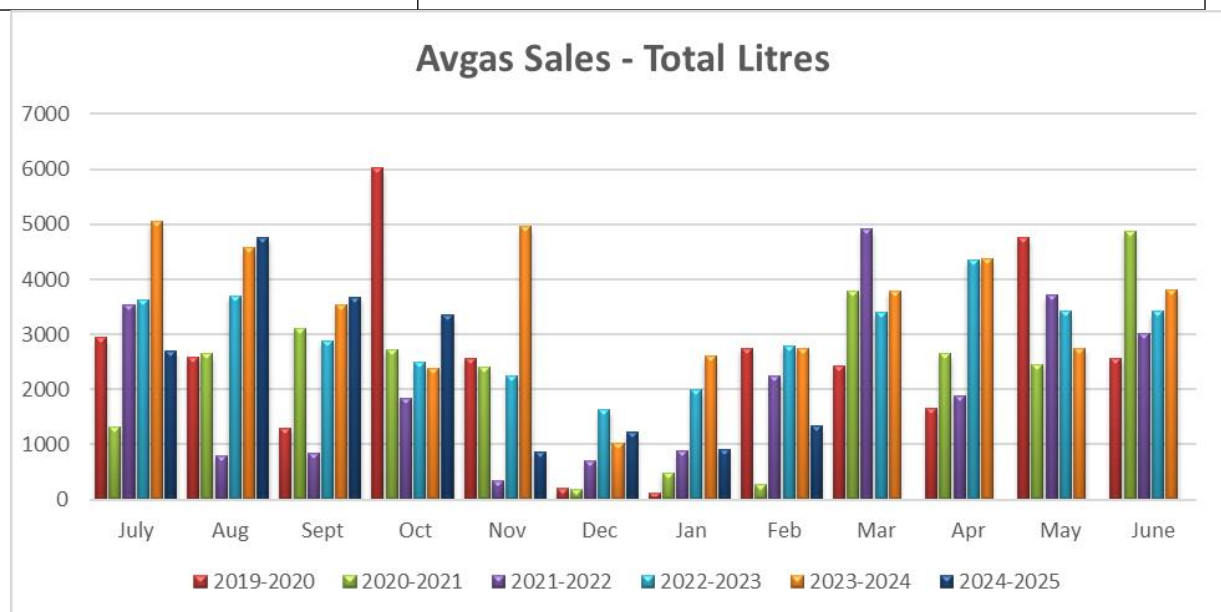
Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

#### **Urandangi Township**

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

### Boulia Airport activity:

Number of call outs: RFDS/Life Flight Rescue	0
Avgas/Jet A1 Refuelling	Total 9 (9 self-fuelled through Compac)



Jan 2025	Boulia/Dajarra	Dajarra/Mtlsa	Boulia/Winton	Boulia/Bed ourie	Boulia/Qld Bord.
<b>Open</b>	28	28	19	21	28
<b>Closed</b>	0	0	9	1	0
<b>Restricted</b>	0	0	6	0	0

Jan 2025	Dangi Sth	Dangi Nth	Dangi Border	Toolebuc	Coorabulka	Slashes Ck	Springvale	Selwyn
<b>Open</b>	14	14	2	2	2	0	2	2
<b>Closed</b>	12	12	0	16	25	0	23	1
<b>Restricted</b>	2	2	26	10	1	28	3	25

### Boulia Feral Animal Bounty Claims:

Feral Pigs	600
Feral Dogs	0

**CONSULTATION:** Director of Works and Operations as required.

**GOVERNANCE IMPLICATIONS:** All work completed within budget allocations.

**RECOMMENDATION:**

That Council receive the Foreman Town Services and Utilities February 2025 Report for information.

**ATTACHMENTS:** Nil

Reviewed by Works Manager	Mr Andrew Spyrakis
Reviewed by Director of Works and Operations	Mr Henry Mascarenhas
Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman

<b>TITLE:</b>	Foreman Roads, Construction and Maintenance Report for February 2025	<b>DOC REF:</b> 11.1.4
<b>REPORT BY:</b>	Jimmy Newman Foreman Roads, Construction and Maintenance	<b>DATE:</b> 28/03/2025

#### **CORPORATE PLAN REFERENCE:**

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2: Deliver quality roadwork on non-Council roads within quality assurance guidelines

#### **RISK MANAGEMENT:**

Information Report only - not applicable.

#### **PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for February 2025.

#### **CONTENT:**

Current and upcoming projects are as follows:

##### **Waverly Creek - Road Widening Project**

- Completed 1.2k of side track.
- Putting up signs for side track.
- Started work on sub grade 1.1km.
- Stabilizer started chewing up old bitumen, this machine worked very well.
- Maintained side track – keep watering side track hard but dusty.
- New employee started with us, Jason Land as Plant Operator.





**CONSULTATION:**

Works Manager

TMR

DWO

**GOVERNANCE IMPLICATIONS:**

All work completed within guidelines and budget allocations.

**RECOMMENDATION:**

That Council receive the Foreman Roads, Construction and Maintenance February 2025 Report for information.

**ATTACHMENTS:** Nil

Reviewed by Works Manager	Mr Andrew Spyrakis
Reviewed by Director of Works and Operations	Mr Henry Mascarenhas
Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman



<b>TITLE:</b>	QRA Flood Damage Works Department February 2025	<b>DOC REF:</b> 11.1.5
<b>REPORT BY:</b>	Gordon Stumbris Consultant Works Overseer	<b>DATE:</b> 07/02/2025

#### **CORPORATE PLAN REFERENCE:**

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

Key Priority 4: Caring for the environment

4.2: Resilient

4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

#### **RISK MANAGEMENT:**

Information Report only - not applicable.

#### **PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program for February 2025.

**CONTENT:** Program of Works (Flood damage February 2025)

#### **REPA Works - Dec 22 – Apr 23 – BoSC.0028.2223G.REC (Western Area) \$3,768,655.25**

- 1.) Urandangi South Road – 100% completed Feb 2025
- 2.) Urandangi North Road – 100% completed Feb 2025
- 3.) Headingly Road – 80% completed (final trim early March 2025)
- 4.) Urandangi Border Road – 100% completed Dec 2024
- 5.) Linda Downs Road – 100% completed Dec 2024
- 6.) Linda Downs Link Road – 100% completed Dec 2024
- 7.) Donohue Highway – 95% completed – 2 damaged sections to finalise completion – March 2025
- 8.) Cravens Peak Road – work scheduled March 2025
- 9.) Wirrilyerna Road – 100% completed Feb 2025

The above submission – weather permitting is scheduled for completion March 2025, the financial component of this work total value \$3,768,655.25, our expenditure is on track to be within 5% of this figure. Great effort from our flood damage contractors.

#### **North Submission – Kirrily Event – BoSC.0039.2324U.REC \$670,032.03**

The submission consisted of the following three roads:

- 1.) Selwyn Road – 29 damaged sections
- 2.) Selwyn Connection Road – 18 damaged sections
- 3.) Elrose Road – 19 damaged sections

All roads have now been completed during the month of February 2025, with an excellent result, QRA have inspected the 3 sites with a “glowing report”.

### **Elrose – REPA Works**



### **Urundangi South Road – Betterment Application - BoSC.0031.2223G.REC \$2,074,222.34**

#### **QRA – Component of Work**

This section of work is nearing final completion, consisting of the following major work facets

- (F) Vegetation removal (within road reserve)
- (F) Sidetrack construction
- (F) Traffic management to sidetrack
- (F) Wet mixing existing pavement
- (F) Gravel haulage
- (F) Wet mix/gravel

Harris A & B – have carried out all the above work to a high standard. Schedule finish for the QRA works March/April 2025.

### **Urandangi South Road – Detour**



### **Future Works**

The North and Far North Tropical Low event was activated on February 19<sup>th</sup> 2025 – we are currently in the works of capturing all pickup photos, we will then be prioritising all emergent works.

**CONSULTATION:**

GBA as project managers for Council QRA Flood Damage work  
GK3 as project managers for Council QRA Betterment works  
Morcom Surveyors

**GOVERNANCE IMPLICATIONS:**

All work completed within QRA guidelines and budget allocations.

**RECOMMENDATION:**

That the QRA Flood Damage Works Department February 2025 Report be received for information.

**ATTACHMENTS:** Nil

Reviewed by Director of Works and Operations	Mr Henry Mascarenhas
Approved by Acting Chief Executive Officer	Ms Kaylene Sloman

<b>TITLE:</b>	Rural Lands Protection Officer February 2025 Report	<b>DOC REF:</b> 11.1.6
<b>REPORT BY:</b>	Graham Smerdon Rural Lands Protection Officer	<b>DATE:</b> 26/03/2025

**CORPORATE PLAN REFERENCE:**

Key Priority 4: Caring for the environment

4.3: Sustainable

4.3.1: Ensure the region's sustainability through integrated weed and pest management practices

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To advise Council on current activities relating to weed management, pest control, animal management and stock routes.

**CONTENT:**

**RLPO:**

The month of February was spent doing street patrols, weed control and checking on burrow pits and stock routes.

Issy and I did do some weed spraying around town which was going fine till the engine on the spray unit died.

After having talks with the DWO and WM I got some quotes for a new spray unit with the best being 1000L 24Volt unit this will give us longer spray time so less refills needed in a day.

**TOWN COMMON:**

Feed on the common has started to hay off with the warmer weather, there is at this stage no need to reduce the numbers of stock on the Town Common.

**PONY/CAMEL PADDOCKS:**

The feed in both paddocks is still enough to carry the numbers of horses and camels in these paddocks.

**DOMESTIC ANIMAL CONTROL:**

There were 10 dogs surrendered this month from two homes, with one dog being rehomed. The nine dogs from the other home - the numbers were made up of 2 adult dogs and 7 pups, all these dogs were humanely euthanised.

We have received a couple of complaints from people about roaming dogs, we have been to the owners of these dogs and spoken to them about the complaints. The owners of two of the dogs have already received a First and Final Warning Notice for this and the dogs not being registered, after the First and Final Notice was issued, we spoke to the owners that if any complaints came in, they would be receiving an infringement notice for those infringements. They were issued an Infringement Notice for animals wandering at large, dogs not being registered and non-compliance with control of dogs in public place (not having dogs on a lead/leash when walking with dogs in public).

We have been back, and owners were told they had two days to get the yard dog proofed so that their dogs could not get out of their yard, and they had 7 days to get their dogs registered or another Infringement Notice would be forthcoming. Yard has been made dog escape proof we are just waiting to see if they get their dogs registered.

**CWRPM (TECHGROUP):**

I have not heard anything more than what is happening than I did after the last meeting.

**WEED SPRAYING SHIRE ROADS:**

No weed spraying has been done on shire roads this month.

**RMPC:**

No RMPC weed spraying has been done this month.

Once the new unit gets here Issy and I have plenty of spraying to do between here and Mt Isa.

**GRAVEL/BURROW PITS:**

We went and inspected some of the burrow pits that had pellets put in them at the end of last year some did receive some rain which was enough to activate the pellets but some didn't receive enough rain to do so we must now wait for the next rain event and hope those that missed out last time get some next time.

**STOCK ROUTE:**

No enquires for any travel permits.

The Inspector that was to come back in late March is no longer coming out as his bosses have received enough info from other shire to do their project.

**1080 BAITING:**

I have received a couple of enquires from two properties about doing some 1080 baiting in the next couple of weeks, late March or early April.

I am planning to do the first round of Baiting in the last week of April and the first week of May. The reason being that with Easter and ANZAC day falling so close together.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That Rural Lands Protection Officer February 2025 Report be received for information.

**ATTACHMENTS:** Nil

Reviewed by Director of Works and Operations	Mr Henry Mascarenhas
Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman

<b>TITLE:</b>	Biosecurity Management Plan 2025-2030	<b>DOC REF:</b> 11.1.7
<b>REPORT BY:</b>	Graham Smerdon Rural Lands Protection Officer	<b>DATE:</b> 26/03/2025

#### **CORPORATE PLAN REFERENCE:**

Key Priority 4: Caring for the environment

4.3: Sustainable

4.3.1: Ensure the region's sustainability through integrated weed and pest management practices

4.3.4: Caretake environmental impact areas of pests, weeds, water, resources, disasters and natural resources

#### **RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

#### **PURPOSE:**

To present to Council a Biosecurity Management Plan for consideration.

#### **CONTENT:**

In Queensland, the *Biosecurity Act 2014* (the Act) provides the legal framework for managing the impacts of invasive species, including invasive plants and animals. The Act mandates that all local governments in Queensland prepare and adopt a Biosecurity Management Plan that outlines a strategic direction for the management of invasive species within their respective government area.

The purpose of the Plan is to assist the community, and landholders understand and meet their General Biosecurity Obligation (GBO) under the Act and protect local values from invasive plants and animals. The management of invasive species is a shared responsibility of land managers, industry, the community and all levels of government. While the primary responsibility rests with the land manager, collective action which engages all stakeholders is considered best practice, to allow effective and efficient management practices.

Longreach Regional Council have put together a Biosecurity Management Plan and have kindly allowed Boulia Shire to replicate and adapt their content as needed. Attached to this report is the draft Boulia Shire Council Biosecurity Management Plan 2025-2030 for Council's consideration.

#### **CONSULTATION:** CEO

#### **GOVERNANCE IMPLICATIONS:** Compliance with the Biosecurity Act 2014

#### **RECOMMENDATION:**

That the Biosecurity Management Plan 2025-2030 as presented, be adopted.

#### **ATTACHMENTS:**

1. Draft Biosecurity Management Plan [11.1.7.1 - 24 pages]

Reviewed by Director of Works and Operations	Mr Henry Mascarenhas
Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman



# Biosecurity Management Plan 2025- 2030



**BOULIA SHIRE COUNCIL**



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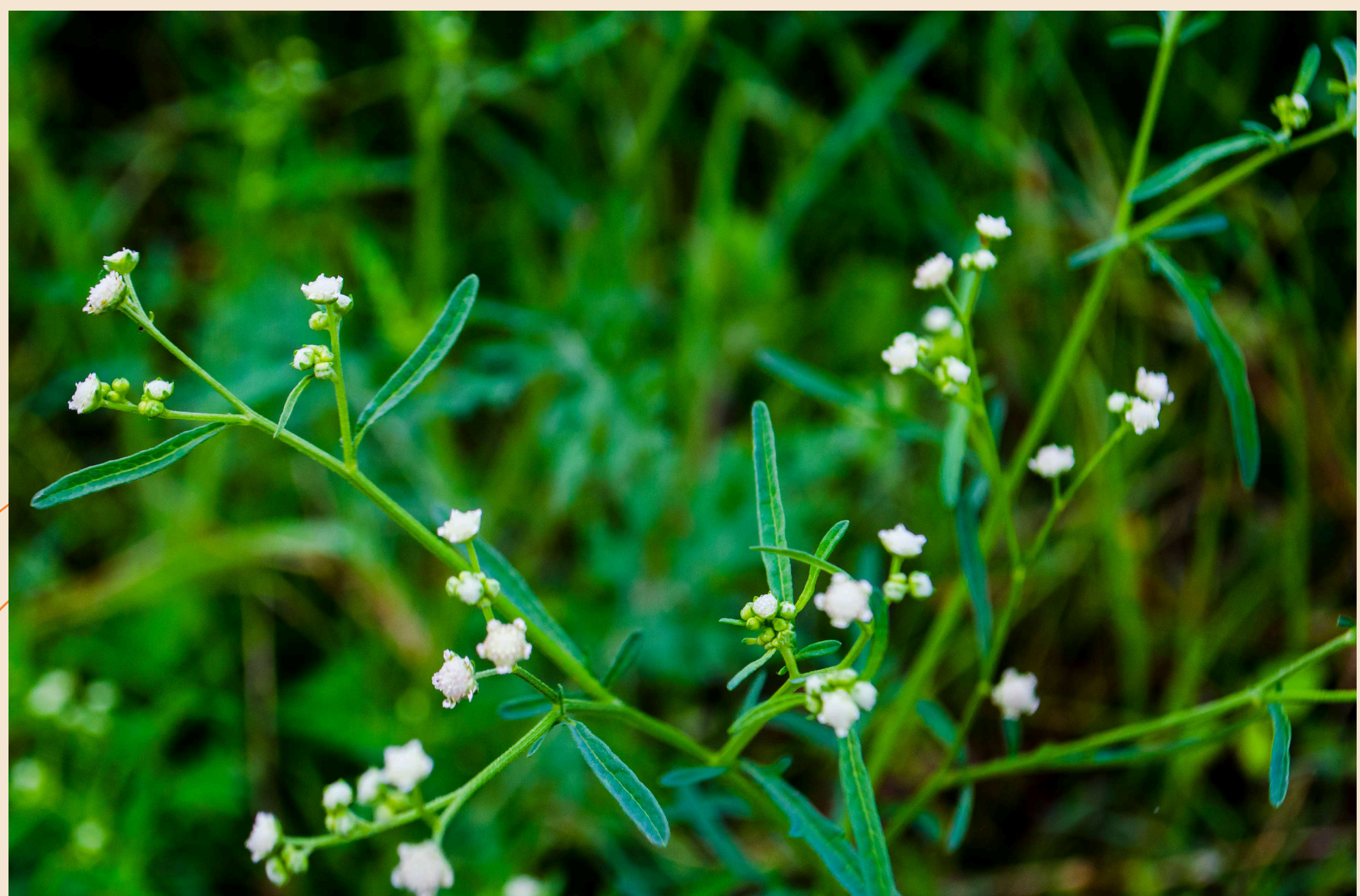
# Executive Summary

The purpose of the Boulia Shire Council Biosecurity Plan (the Plan) is to assist the community and landholders understand and meet their General Biosecurity Obligation (GBO) under the *Biosecurity Act 2014 (Qld)* and protect local values from invasive plants and animals.

Invasive plants and animals are recognised as a significant threat to Australia's biodiversity, agricultural productivity and public health. The management of these species is a challenge and requires strong commitment, cooperation and collaboration from all stakeholders.

In Queensland, the *Biosecurity Act 2014 (Qld)* (the Act) provides the legal framework for managing the impacts of invasive species, including invasive plants and animals. The Act mandates that all local governments in Queensland prepare and adopt a Biosecurity Plan that outlines a strategic direction for the management of invasive species within their respective government area.

The management of invasive species is a shared responsibility of land managers, industry, the community and all levels of government. While the primary responsibility rests with the land manager, collective action which engages all stakeholders is considered best practice, to allow effective and efficient management practices.





# The values of our region

The Boulia region in far west Queensland is situated approximately 300 kilometres south from Mount Isa, is west of Winton, and covers an area of 61,000 square kilometres. The shire is home to approximately 478 people. Our vibrant shire enjoys the multiple inherent values that are provided within our region, such as cultural heritage, environmental/biodiversity, natural resources, River and Channel systems.

Our shire is a major contributor to the country's Gross Regional Product (approx. \$57.425m) with Agriculture, Forestry and Fishing representing approx. 45.1% of local employment\*.

The Boulia Shire Council area contains examples of Mitchell grass downs, often associated with floodplains, riparian areas, seasonal streams and waterholes. These landscapes have high fauna habitat values and provide connectivity across the landscape. The Mitchell Grass Downs Bio-region has areas that are listed as *Endangered* or *Of Concern* for their biodiversity.

Invasive plants and animals significantly impact the values of the Boulia Shire Council, reducing grazing land, productivity loss, land value loss and overall reduced viability of agricultural areas. They can also reduce the amenity and function of community spaces, and can cause harm and health issues for livestock, people and pets, damage infrastructure and increase land management costs.

\* Statistics from REMPLAN and Australian Bureau of Statistics





# Invasive Species Impacts

The Boulia Shire environment and climatic conditions support the establishment of a range of invasive plants and animals. Plants and animals are invasive as they have the ability to spread and multiply to the point where they cause damage, impacting the economy, natural environment and important social and cultural values of communities. Invasive plants and animals can have profound impacts on ecosystem function, reduction of biodiversity, decrease productivity and profitability of our primary industries and threaten human and animal health.

On top of the environmental impacts of invasive species, they also pose a significant financial toll on all Australians. In 2021 the Commonwealth Scientific and Industrial Research Organisation (CSIRO) estimated the economic cost of invasive species across Australia to be \$25 billion a year with the costs increasing each year, noted to be up to a sixfold increase each decade since the 1970s\*. It is important to note that this does not include the additional costs which are due to the environmental impacts, ecological damage, erosion of ecosystem services and loss of cultural values.

*[\\*csiro.au/en/news/all/articles/2021/august/pest-plants-and-animals-cost-australia-around-25-billion-a-year](https://www.csiro.au/en/news/all/articles/2021/august/pest-plants-and-animals-cost-australia-around-25-billion-a-year)*





# National and State Legislation

All levels of Government assume the responsibility for the management of invasive plants and animals. This plan was developed in accordance with the legal framework provided by the *Biosecurity Act 2014 (Qld)*. Other national and state government legislation and strategies were considered in development of this Plan and include:

## National Legislation

- Biosecurity Act 2015
- National Biosecurity Strategy 2022-2032
- Environment Protection and Biodiversity Conservation Act 1999
- Australian Weeds Strategy 2017-2027
- Australian Pest Animal Strategy 2017-2027
- Australia’s Strategy for Nature 2019 – 2030

## Queensland State Legislation

- Biosecurity Act 2014
- Queensland Biosecurity Strategy 2024-2029
- Queensland Invasive Plants and Animals Strategy 2025-2030
- Biodiversity Conservation Strategy 2022
- Queensland Wild Dog Management Strategy 2021-2026
- Queensland Feral Deer Management Strategy 2022-2027
- Threat abatement plan for predation, habitat degradation, competition and disease transmission by feral pigs (*Sus scrofa*) 2017
- Threat abatement plan for predation by feral cats 2024
- Nature Conservation Act 1992 (Prohibited wildlife)



The Plan establishes a framework for managing invasive plants and animals at the local government level. It includes information on the:

- importance of managing invasive plants and animals
- management objectives of the local government
- reasonable and practical measures to reduce risk
- use of compliance to support management.



# Roles and Responsibilities

A ‘nil tenure’ approach is taken in the Plan, which means that people work together, across public and private land, to manage invasive plants and animals. This gives a better result than individual, uncoordinated efforts. The responsibility, actions and costs of biosecurity management are shared by all (shared responsibility). All land and waterways within the boundaries of the local government are included.

Stakeholder	Role and Responsibility
Biosecurity Queensland	<ul style="list-style-type: none"><li>• State research capability</li><li>• State invasive plant and animal responses</li><li>• State component of national responses</li><li>• Awareness, extension and education programs to support State priorities</li><li>• Technical advice</li><li>• Legislation, strategies, policy, programs and reporting to support State policy objectives</li><li>• Facilitation of collaborative management</li><li>• Compliance to support State responses</li></ul>
Other state agencies e.g. Department of Transport and Main Roads (TMR), Department of Primary Industries (Environment, Land and Water; Stock Routes); Department of State Development, Infrastructure and Planning; Department of Environment, Tourism, Science and Innovation	<ul style="list-style-type: none"><li>• Management of invasive plants and animals on state lands</li><li>• Assistance with identification of response requirements</li><li>• Complimentary strategies, policy, programs, reporting</li><li>• Awareness, extension and education programs to support agency priorities</li><li>• Facilitation of collaborative management</li></ul>
Regional working groups and committees Land and Pest Management Advisory Committee - LAPMAC Central West Region Pest Partnership Group - CWRPPG Central West Region Pest Management Group - CWRPMG Shire Rural Lands Officer Group of Western Queensland - SRLOG	<ul style="list-style-type: none"><li>• Collaborative Community Education and awareness</li><li>• Guide implementation of plan</li><li>• Review priority invasive plants and animals</li><li>• Identify emerging threats</li><li>• Outline strategic responses</li><li>• Assist with reporting on implementation of the plan</li><li>• Technical advice</li><li>• Land manager engagement</li></ul>
Natural Resource Management (NRM) groups	<ul style="list-style-type: none"><li>• Facilitation of management for regional priorities</li><li>• Facilitation of regional and local strategies by contributing to regional planning processes</li><li>• Community awareness</li><li>• Technical advice</li><li>• Incentive</li><li>• Land manager engagement</li><li>• Contribution to best practice management</li></ul>
Industry	<ul style="list-style-type: none"><li>• Application of best management practices to meet their GBO</li><li>• Good neighbour policy</li><li>• Industry-level biosecurity planning</li><li>• Awareness/education of stakeholders</li><li>• Implementation of quality assurance for commodities</li></ul>
Land managers	<ul style="list-style-type: none"><li>• Application of best management practices to meet their GBO</li><li>• Good neighbour policy</li><li>• Property biosecurity planning</li></ul>

Table 1 - Summary of Stakeholder roles and responsibilities



# General Biosecurity Obligation (GBO)

The General Biosecurity Obligation (GBO) is the principal obligation under the Act and requires a person to take action to minimise or prevent the biosecurity risks under their control.

To fulfill their GBO, a person must:

1. Meet the requirements of any of the prescribed obligations (prohibited and restricted matter requirements) that are relevant (see details below), and
2. Undertake any other reasonable and practical actions that are required in the circumstances to minimise or prevent the biosecurity risk under their control. This may include active management of priority invasive plants and animals.

The prescribed obligations cover actions that are relevant to all situations, while the requirement to take 'reasonable and practical' actions provides flexibility that ensures the diversity of biosecurity risks can be effectively and efficiently managed.

**Prohibited matter** is invasive plants or animals that are not currently present in Queensland, but if it entered, could have serious impacts. Prohibited biosecurity matter must not be dealt with in any way whatsoever. The risks it poses must not be exacerbated, and if found, it must be reported to an inspector as soon as practical (and within 24 hours). This can be achieved by reporting the prohibited matter to Biosecurity Queensland on 13 25 23.

**Restricted Matter** is invasive plants or animals that is already having a social, environmental or economic impact in Queensland and must be managed when it is found. Restricted matter is assigned Category numbers from 1-7 based on its characteristics and the risks it poses; it may have multiple categories assigned to it. Unless restricted matter is held under permit, it must be dealt with according to the category(s) it has been assigned.





# Restricted Matter

*Category 1* - immediate containment or eradication to minimise the risk of spread. It must be reported to an inspector within 24 hours (s42). This can be achieved by calling Biosecurity Queensland on 13 25 23.

*Category 2* – Must be reported to an inspector or Authorised Person within 24 hours. This can be achieved by calling Biosecurity Queensland on 13 25 23 or Council on (07) 4746 3188.

*Category 3* – Must not be distributed or disposed of, given as a gift, sold, traded or released into the environment (unless authorised in a regulation or under a permit).

*Category 4* – Must not be moved to ensure that it does not spread to other areas.

*Category 5* – Must not be possessed or kept (unless under authorisation or permit).

*Category 6* – Must not be fed (unless under a control program).

*Category 7* – Must be killed and correctly disposed (applies only to noxious fish and is outside the scope of this plan).

Invasive plants and animals that are not prohibited or restricted under the *Biosecurity Act 2014* can also pose a threat to the community. These species are referred to as Locally Significant invasive plants and animals.

Apart from the GBO and the prohibited and restricted matter obligations, the other significant obligations included in the Act are for the management of animal and plant diseases. If you need information on aspects of biosecurity management that are not linked to invasive plant and animal management, visit the Department of Primary Industries website at: <https://www.daf.qld.gov.au/> or call their Business Information Center on 13 25 23.





# Invasive plant and animal management

Invasive plant and animal management requires a planned and well considered approach. It considers the biology and behaviour of individual species, their comparative biosecurity risk, and the current and potential level of invasion/establishment to determine the most effective (or strategic) management approach.

The risk-based approach means a reasonable and practical response is matched to the degree of risk posed by the invasive species. What is considered reasonable and practical will depend on the seriousness of the risk, what the consequences could be and how likely they are to occur.

The standard approach is the use of the Invasive Species Assessment Framework (ISAF) and involves the 4 steps shown in Figure 2.

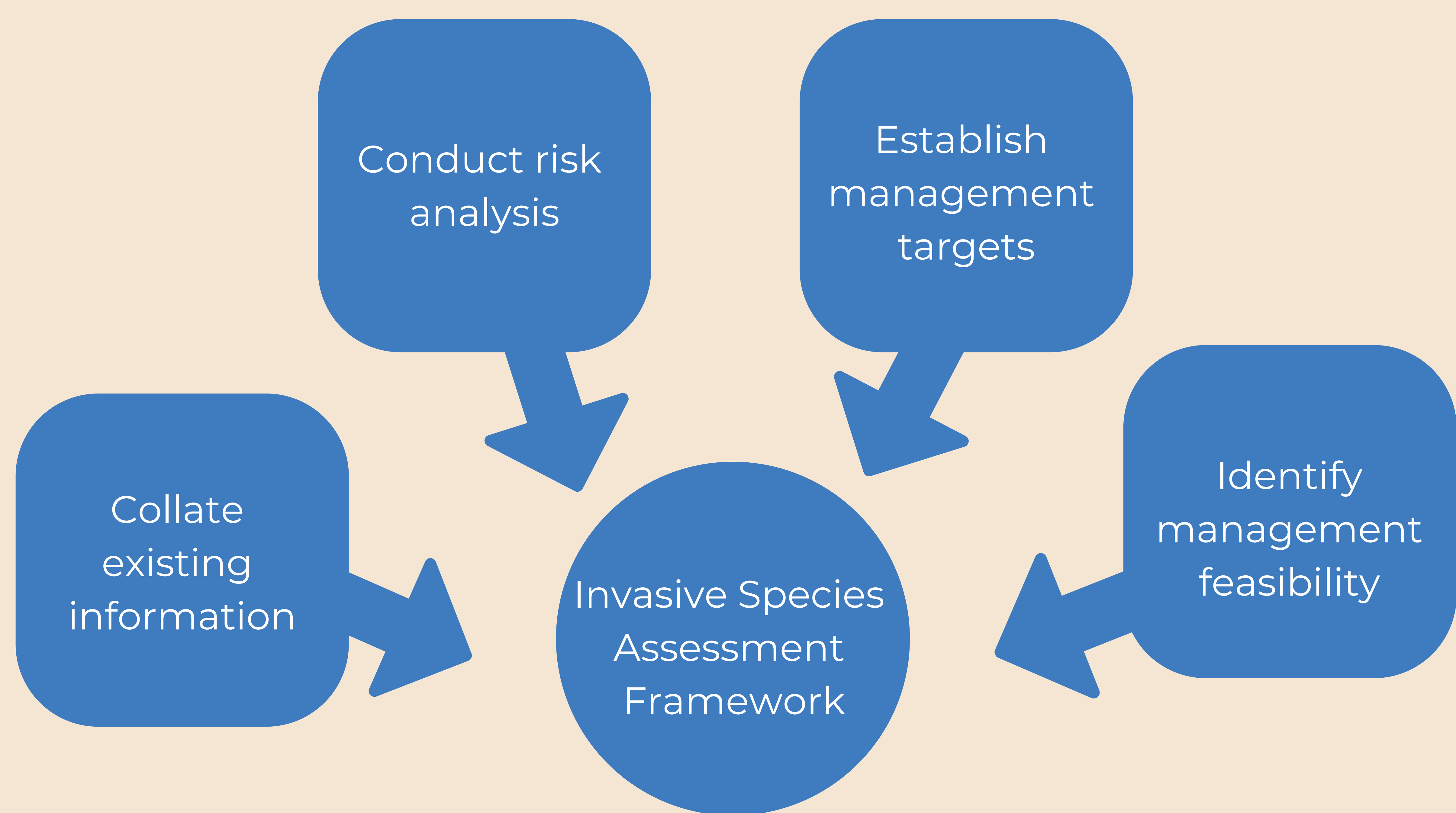


Figure 2 - Invasive Species Assessment Framework (Drawn from the North Burnett Regional Council (NBRC) Biosecurity Plan 2019-2024)

The risk assessment provides priority invasive species for the Boulia Shire Council area and categorises these into four management objectives:

- Prevention – Not currently found, aim to prevent entry and establishment
- Eradication – Limited distribution, aim to eliminate
- Containment – Moderate distribution, aim to reduce impact and distribution
- Asset Protection – Wide distribution, aim to protect high value assets

# Invasive plant and animal management

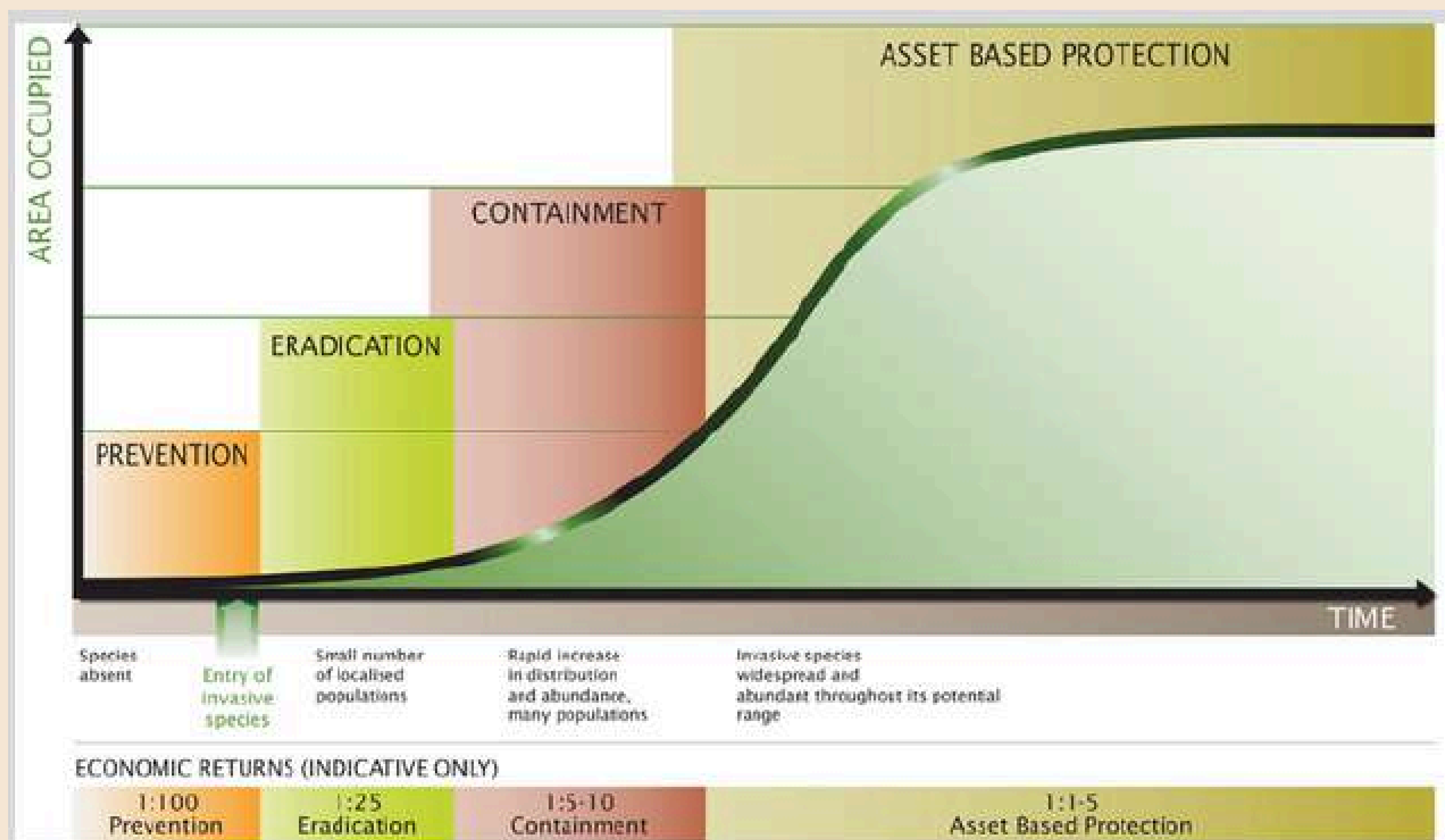


Figure 3 – The generalised invasion curve describes the four stages of invasive species invasion and the most appropriate management objective for each (Agriculture Victoria 2020).

## Prevention Management Objective

The species identified for management via prevention are not currently found in the Boulia Shire Council area, however, represent a significant biosecurity risk to our local area and have either been recorded as occurring in the past or are known to be of high risk of entering the region from neighbouring areas or via common transport routes.

Preventing entry of these invasive weeds and animals is an important objective of Council which may be achieved by increasing community and land manager awareness and encouraging early detection and responses. Any invasive weed detected in the Boulia Shire area, not listed in the following pages, should be considered to be an emerging invasive weed to the area, and follow the same management objective as Prevention - Invasive Plants.

The challenge is to identify high risk invasive species early in their appearance and before they establish, speedily assess potential invasiveness and implement effective barriers to prevent their entry. We will know that we are achieving our objective when no new species are found in the region and the number of new invasive species are identified as having an impact on our region is stable.



# Prevention - Invasive Plants

Prevention – Invasive Plants		
Plant Species	Biosecurity Act 2014	
	Matter	Category
Rat’s Tail Grasses (Sporobolus jacquemontii; S. fertilis,S. natalensis, S. pyramidalis)	Restricted	3
Yellow Bells (Tecoma Stan)	Restricted	3
African Boxthorn (Lycium ferocissimum)	Restricted	3
Athel Pine (Tamarix Spp.)	Restricted	3
Broad-leaved pepper tree (Schinus terebinthifolia)	Restricted	3
Captain Cook Tree (Cascabela Thevetia)	Restricted	3
Chinee Apple (Ziziphus mauritiana)	Restricted	3
Harrisia Cactus (Eriocereus Spp.)	Prohibited	3
Harrisia Cactus (Harrisia martini, H. toruosa and H. pomanensis)	Restricted	3
Mexican Feather Grass (Nassella tenuissima)	Restricted	2, 3, 4 and 5
Tree Pear (Opuntia tomentosa)	Restricted	3

Reasonable and practical measures for the prevention of invasive plants		
Aim	Measure	Success Indicator
Awareness	Have unfamiliar plants formally identified. Be aware of the prevention of invasive plants.	Sound local knowledge of species
Surveillance	Carry out and record area and property surveillance activities or targeted inspections, prioritising areas of introduction such as road ways, stockyards and watering points.	Early detection
Introduction	Undertake hygiene practices - wash downs, brush downs, visual inspections on vehicles, machinery, footwear and clothing. Source stock, garden and landscaping products from low risk areas and/or request a weed hygiene declaration. Spell stock in holding areas when moved from high risk areas. Check that any purchased or gifted plants (including reproductive parts) are not listed under the <i>Biosecurity Act 2014</i> .	Reduced risk of entry
Notification	All Prevention invasive plants to be reported to the Boulia Shire Council on 07 4746 3188. Invasive plants listed as Prohibited or Restricted category 2 must be reported to Biosecurity Queensland on 13 25 23.	Immediate reporting
Distribution	No Prevention - invasive plants may be sold, traded, given away or released into the environment.	No spread
Control	To be advised once reported to Biosecurity Queensland and/or Boulia Shire Council.	Not applicable

# Prevention - Invasive Animals

Prevention - Invasive Animals		
Animal Species	Biosecurity Act 2014	
	Matter	Category
Feral Chital Deer	Restricted	3, 4, 6
Feral Rusa Deer	Restricted	3, 4, 6
Feral Fallow Deer	Restricted	3, 4, 6

Reasonable and practical measures for the prevention of Invasive Animals		
Aim	Measure	Success Indicator
Awareness	Be aware of the prevention of invasive animals. Have unfamiliar animals formally identified.	Sound local knowledge of species
Surveillance	Carry out and record area and property surveillance activities or targeted inspections.	Early detection
Introduction	Check that any purchased or gifted animals are not listed under the <i>Biosecurity Act 2014</i> . Do not release Prevention - invasive animals onto state land.	Reduced risk of entry
Notification	All Prevention - invasive animals to be reported to the Boulia Shire Council on 07 4746 3188. Invasive animals listed as Prohibited or Restricted category 2 must be reported to Biosecurity Queensland on 13 25 23.	Immediate reporting
Distribution	No Prevention - invasive animals may be sold, traded, given away or released into the environment.	No spread
Control	To be advised once reported to Biosecurity Queensland and/or Boulia Shire Council.	Not Applicable



# Eradication Management Objective

The species listed for Eradication Management in the Boulia Shire area are currently present in the region, however there is a low distribution of the plant or animal, and elimination of the risk from these species is reasonable and practical for landholders to achieve.

This is one of the few management strategies that results in the long-term prevention of impact and sustained improvements to biodiversity indicators, and which does not require on-going investment. It can be costly because of the intensity of management and surveillance work required to be successful, but if factors such as small size of spread, effective containment and good demarcations are in place, eradication can prove cost effective when compared to the impacts and on-going requirements of other management strategies.

Broad-scale eradication is generally not considered feasible for wide-spread weeds because of the significant costs associated with undertaking intensive management and surveillance activities over large areas, and the low chance of achieving success. However, isolated populations of a widespread weed which demonstrate a significant risk to local assets can be tackled using this approach. When these populations sit outside of an established containment line, this is known as outlier management.

We will know when we are achieving this objective when new invasive species are effectively managed to prevent establishment in the region through the application of efficient control responses and species that have the potential to be eradicated due to isolation are effectively removed, with future monitoring identifying no further establishments.





# Eradication - Invasive Plants

Eradication - Invasive Plants		
Plant Species	Biosecurity Act 2014	
	Matter	Category
Belly-ache bush ( <i>Jatropha gossypifolia</i> and hybrids)	Restricted	3
Cats Claw Creeper ( <i>Dolichandra unguis-cati</i> )	Restricted	3
Coral Cactus ( <i>Cylindropuntia fulgida</i> )	Restricted	3
Devil's rope pear ( <i>Cylindropuntia imbricata</i> )	Restricted	3
Hudson Pear ( <i>Cylindropuntia rosea</i> and <i>C. tunicate</i> )	Restricted	3
Captain Cook Tree ( <i>Cascabela Thevetia</i> )	Restricted	3
Jumping Cholla ( <i>Cylindropuntia prolifera</i> )	Restricted	3
Snake Cactus ( <i>Cylindropuntia spinosior</i> )	Prohibited	3
Harrisia Cactus ( <i>Harrisia martini</i> , <i>H. toruosa</i> and <i>H. pomanensis</i> )	Restricted	3
Mesquite ( <i>Prosopis glandulosa</i> , <i>P. pallida</i> , <i>P. velutina</i> )	Restricted	3
Mother of Millions ( <i>Bryophyllum delagoense</i> syn. <i>B tubiflorum</i> , <i>Kalanchoe delagoensis</i> )	Restricted	3
Prickly Pear ( <i>Opuntia elata</i> )	Restricted	2, 3, 4 and 5

Reasonable and practical measures for the eradication of invasive plants		
Aim	Measure	Success Indicator
Awareness	Have unfamiliar plants formally identified. Be aware of the eradication of invasive plants.	Sound local knowledge of species
Surveillance	Carry out and record area and property surveillance activities or targeted inspections, prioritising areas of introduction such as road ways, stockyards and watering points.	Early detection
Introduction	Undertake hygiene practices - wash downs, brush downs, visual inspections on vehicles, machinery, footwear and clothing. Source stock, garden and landscaping products from low risk areas and/or request a weed hygiene declaration. Spell stock in holding areas when moved from high risk areas. Check that any purchased or gifted plants (including reproductive parts) are not listed under the <i>Biosecurity Act 2014</i> .	Reduced risk of entry
Notificaiton	All Eradication - invasive plants to be reported to the Boulia Shire Council on 07 4746 3188. Invasive plants listed as Prohibited or Restricted category 2 must be reported to Biosecurity Queensland on 13 25 23.	Immediate Reporting
Distribution	No Eradication - invasive plants may be sold, traded, given away or released into the environment.	No spread
Control	Remove or destroy all plants and reproductive plant parts fully and continuously from the area, following approved control and disposal practice methods for each species – refer Queensland Government Restricted invasive plants. May include chemical treatment, physical or mechanical removal, removing contaminated soil or turf, maintaining competitive vegetation, or using biological controls. Establish ongoing monitoring to measure progress towards eradication.	Ongoing removal



# Eradication - Invasive Animals

Eradication - Invasive Animals		
Animal Species	Biosecurity Act 2014	
	Matter	Category
European Fox ( <i>Vulpes vulpes</i> )	Restricted	3, 4, 5 and 6

Reasonable and practical measures for the eradication of invasive animals		
Aim	Measure	Success Indicator
Awareness	Be aware of the eradication of invasive animals. Have unfamiliar animals formally identified.	Sound local knowledge of species
Surveillance	Carry out and record area and property surveillance activities or targeted inspections.	Early detection
Introduction	Check that any purchased or gifted animals are not listed under the <i>Biosecurity Act 2014</i> . Do not release Eradication - invasive animals onto state land. Remove waste and unused infrastructure that may provide shelter and habitat for invasive animals.	Reduced risk of entry
Notification	All Eradication - invasive animals to be reported to the Boulia Shire Council on 07 4746 3188. Invasive animals listed as Prohibited or Restricted.	Immediate reporting
Distribution	No Eradication - invasive animals may be sold, traded, given away or released into the environment.	No spread
Control	Participate in an invasive animal control program that may include verification of presence, risk assessment, land manager consent and neighbour notification. Establish an on-going monitoring program to measure progress toward eradication.	Ongoing removal and no spread



# Containment Management Objective

The species listed for Containment Management in the Boulia Shire area are distributed in parts of the region but are not everywhere. Eradication from the area may not be feasible, however minimisation of the biosecurity risk presented is reasonable and practical.

The aim of containment is to actively restrict where a species grows so that it does not spread to occupy all suitable habitat within its potential range, thus reducing or delaying the negative impacts on agriculture and natural ecosystems.

In practice there are two forms of containment: total or absolute containment, where borders are strictly maintained and any outlying incursions are treated as small eradication programs; and partial or relative containment, where the objective is to slow the rate of spread and to prevent the establishment of new core infestations.

The challenge is to identify areas free of invasive species and develop and deploy approaches to contain the invasive species to a known area. We will know when we have achieved Containment Objective when existing invasive species infestations are contained to the known area and prevented from becoming widespread throughout the region.





# Containment - Invasive Plants

Containment - Invasive Plants		
Plant Species	Biosecurity Act 2014	
	Matter	Category
Sticky Florestina (Florestina Tripteris)	Locally Significant	
Parthenium (Parthenium hysterophorus)	Restricted	3
Parkinsonia (Parkinsonia aculeata)	Restricted	3
Rubber Vines (Cryptostegia Grandiflora)	Restricted	3
Prickly Acacia (Vachellia nilotica)	Restricted	2, 3, 4 and 5
Leucaena (Leucaena Leucocephala)	Locally Significant	

Reasonable and practical measures for the containment of invasive plants		
Aim	Measure	Success Indicator
Awareness	Have unfamiliar plants formally identified. Be aware of the containment of invasive plants.	Sound local knowledge of species
Surveillance	Carry out and record area and property surveillance activities or targeted inspections, prioritising areas of introduction such as roadways, stockyards and watering points.	Early detection
Introduction	Undertake hygiene practices - wash downs, brush downs, visual inspections on vehicles, machinery, footwear and clothing. Source stock, garden and landscaping products from low risk areas and/or request a weed hygiene declaration. Spell stock in holding areas when moved from high risk areas. Check that any purchased or gifted plants (including reproductive parts) are not listed under the <i>Biosecurity Act 2014</i> .	Reduced risk of entry
Notification	Not required	Not Applicable
Distribution	No Containment - invasive plants may be sold, traded, given away or released into the environment. When leaving areas infested with Containment - invasive plants, undertake hygiene practices - wash downs, brush downs, visual inspections on vehicles, machinery, footwear and clothing. Minimise seed spread of these species from your property (slash to prevent seeding, remove fruit, establish buffer zones). Spell stock in holding areas when leaving areas invested with containment plants. Do not bale/hay make pastures containing Containment - invasive plants. Do not provide stock feed and garden products from areas infested with these species.	No spread
Control	Remove or destroy all plants and reproductive plant parts fully and continuously from the area, following approved control and disposal practice methods for each species (new establishing plants and established infestations) – refer Queensland Government Restricted invasive plants. May include chemical treatment, physical or mechanical removal, removing contaminated soil or turf, maintaining competitive vegetation, or using biological controls. Establish ongoing monitoring to measure progress towards eradication, including inspection by Boulia Shire Council Rural Land Officers to ensure compliance.	Ongoing removal, and no spread.  Distribution and density of existing invasive species infestations in the known area is decreasing.



# Containment - Invasive Animals

Containment - Invasive Animals		
Animal Species	Biosecurity Act 2014	
	Matter	Category
Feral Goat (Capra hircus)	Restricted	3, 4, 5 and 6
European Rabbit (Oryctolagus cuniculus)	Restricted	3, 4, 5 and 6

Reasonable and practical measures for the eradiction of invasive animals		
Aim	Measure	Success Indicator
Awareness	Be aware of the containment of invasive animals. Have unfamiliar animals formally identified.	Sound knowledge of species
Surveillance	Carry out and record area/property surveillance activities or targeted inspections.	Early detection
Introduction	Check that any purchased or gifted animals are not listed under the <i>Biosecurity Act 2014</i> . Do not release Containment - invasive animals onto state land. Remove waste and unused infrastructure that may provide shelter and habitat for invasive animals.	Reduced risk of entry
Notification	All Containment - invasive animals to be reported to the Boulia Shire Council on 07 4746 3188.	Immediate reporting
Distribution	No Containment - invasive animals may be sold, traded, given away or released into the environment.	No spread
Control	Participate in an invasive animal control program that may include verification of presence, risk assessment, land manager consent and neighbour notification. Establish an on-going monitoring program to measure progress toward eradication.	Ongoing removal and no spread





# Asset Protection Management Objective

The species listed for Asset Protection Management in the Boulia Shire area are widely distributed across the Boulia Shire Council area and their eradication or containment is not feasible. These species are to be managed to minimise their spread to and/or impact on high value economic, environmental and/or social assets.

High asset values include vegetated areas managed for conservation, waterways, wetlands, riparian vegetation, horticulture, agriculture, primary production areas, community open spaces and residential areas.

This management objective is considered reasonable and practical for land managers to achieve for these invasive animal species.

The challenge is to manage or control these invasive species to reduce their impact where the benefits of control are the greatest. We will know when the Asset Protection objective has been achieved as management and control investments will be directed based on the greatest benefit and the benefit of control is proven to outweigh the investment required.





# Asset Protection - Invasive Animals

Containment - Invasive Animals		
Animal Species	Biosecurity Act 2014	
	Matter	Category
Feral Pig ( <i>Sus scrofa</i> )	Restricted	3, 4, 5 and 6
Feral Cat ( <i>Felis catus</i> and <i>Prionailurus bengalensis</i> x <i>Felis catus</i> ) other than domestic cat	Restricted	3, 4, 5 and 6
Wild Dogs ( <i>Canis lupus dingo</i> and <i>Canis familiaris</i> )	Restricted	3, 4, 6

Reasonable and practical measures for the eradication of invasive animals		
Aim	Measure	Success Indicator
Awareness	Be aware of the asset protection of invasive animals. Have unfamiliar animals formally identified.	Sound local knowledge of species
Surveillance	Carry out and record area/property surveillance activities or targeted inspections.	Early detection
Introduction	Check that any purchased or gifted animals are not listed under the <i>Biosecurity Act 2014</i> . Do not release Asset Protection - invasive animals onto state land. Remove waste and unused infrastructure that may provide shelter and habitat for invasive animals.	Reduced risk of entry
Notification	Not required (however Asset Protection - invasive animals can be reported via FeralScan at <a href="https://feralscan.org.au">Feralscan.org.au</a> )	Immediate reporting
Distribution	No Asset Protection - invasive animals may be sold, traded, given away or released into the environment.	No spread
Control	Participate in invasive animal control programs that may include verification of presence, risk assessment, land manager consent and neighbour notification. Establish an on-going monitoring program to measure progress toward eradication.	Ongoing removal and no spread





# Regulating compliance with the *Biosecurity Act 2014*

Along with community education programs, Council will ensure compliance with the reasonable and practical management of invasive plants and animals by using a range of standardised and targeted compliance measures. Land managers are mandated by the *Biosecurity Act 2014* to develop property-based biosecurity plans, and likewise businesses and residents in urban areas are urged to communicate instances of invasive species.

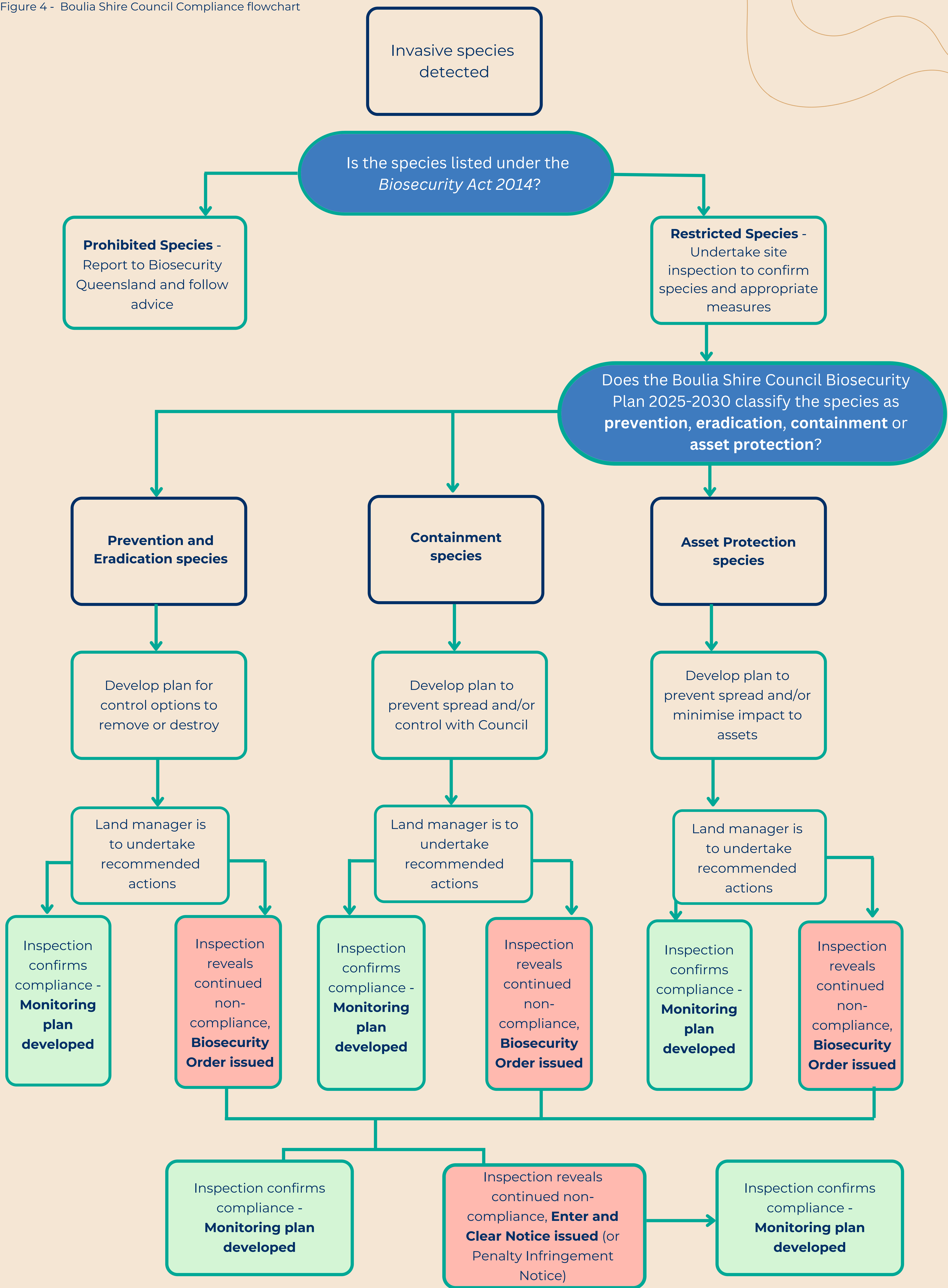
Council prioritises voluntary and assisted compliance to ensure land managers can meet their GBO expectations. Biosecurity Orders, Enter and Clear Notices, or Penalty Infringement Notices are issued for regulated species when voluntary and assisted options have failed to meet the required outcomes.

Figure 4 shows a generalised flowchart for Boulia Shire Council's invasive species management and compliance.





Figure 4 - Boulia Shire Council Compliance flowchart





# Monitoring, Evaluation and Implementation

Council's monitoring and evaluation will assist to ensure robust biosecurity compliance is achieved. This process includes regular site visits to areas of concern along with a comprehensive compliance tool, outlining the investigation protocol and procedural exploration.

Plan implementation is crucial to reducing the impacts of invasive plants and animals in the Boulia Shire Council region. Council will coordinate a collaborative approach through stakeholders, working groups and committees, assisting Council and community to meet their General Biosecurity Obligations.

Council's approach to biosecurity management includes a range of ongoing, business-as-usual activities undertaken within the organisation, and in partnership with stakeholders and the community.

These include -

- Prevention and preparedness activities that prevent the establishment and spread of invasive plants and animals. Examples of these are monitoring and surveillance of properties and public spaces for prohibited and restricted invasive species, working with Biosecurity Queensland to prevent the sale and spread of prohibited and restricted invasive plants and educating responsible pet ownership.
- Monitoring and assessment activities which collect data on invasive plants and animals to guide effective decision-making. Examples of these are collecting field data on pest weed spray activities and pest animal controls, wild dog exclusion fencing data and mapping, research trials in conjunction with Biosecurity Queensland relating to species genus and effective treatment outcomes, along with invasive animal research activities.
- Effective management systems for managing and minimising impacts of invasive plants and animals. Examples of these are control programs for invasive plant species, Coordinated Baiting program, wild dog and feral cat management program, spot baiting, feral cat management program, environmental reserve and natural areas management, biological control programs and trials (eg Cochineal) and roadside invasive plant control program.
- Awareness and education programs for increased stakeholder understanding and best practice management of invasive plants and animals. Examples of these are biosecurity education programs at a range of events across the year, school education program to increase awareness through workshops and presentations, field days and plant walks with stakeholders (ie Weedspotters, Department of Primary Industries, DPI Eco Science Precinct and Landholders), and staff training.
- Commitment to a coordinated approach for land managers, industries, communities and governments to managing invasive plants and animals. Examples of these are participation, guidance and advisory in Committee groups, working groups, Biosecurity Queensland and Department of Primary Industries.



## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executive Officers Report February 2025	<b>DOC REF:</b> 11.2.1
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<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 27/02/2025
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### **CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

### **RISK MANAGEMENT:**

Information Report only - not applicable.

### **PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

### **CONTENT:**

This will be my last report to Council. I would like to thank Ray Geraghty for commencing as Acting CEO during the recruitment process.

It has been a pleasure working with Councillors over the years and the achievements completed. Everything is in place for a smooth run to the end of the year with our normal planning routine for budgets firmly in the capable hands of the Director of Corporate and Financial Services – Kaylene Sloman.

The opportunity in May at the budget review community meeting will also be an ideal time to speak with the community about the future Corporate Plan. This will provide the new CEO and Councillors a platform to growth and develop the pathway forward. My best wishes to you all and the future of Boulia.

### **Boulia Shire Council: Community Hub**

A meeting was held on 25<sup>th</sup> and 26<sup>th</sup> Jan which included several different groups. The introduction of the project manager Adam Britton and Alison Stout and Genevieve from People Oriented Design (P.O.D) - Architects. The first meeting included the Councillors. The second meeting included staff and the third meeting included the Information technology representatives.

The initial meeting was to review the original design and discuss options with the consideration that the funding from the government is forthcoming and then Councils decision on the progress of this. This covered issues such as whole of life costing, staffing levels and potential options should the costs of the building increases outstrip our capacity.

Both the Project Manager and the Architect answered all of the questions asked. We will work steadily through the next steps which will provide a solid framework to ensure this project does not become a white elephant. The



goal is to have a 'fit for purpose' building which stands the community in good stead for the next fifty to one hundred years.

Once the initial steps have been delivered a community meeting will be held for input into the project.

### **Quarry Material Native Title/Cultural Heritage Management Agreement Update – Sales Permits and Gravel Pits**

Further work has been completed by GBA on the Site Based Management Plans for Thorner 1 and Ardmore 2 and the completed review of several pits identified by the Department which needed attention. No further advice has been received on the progress of the ILUA to which at this stage the expiry date will be Dec 2025.

Further to the letter written to Minister Perrett in Dec., Boulia received an invitation to meet with him in March and the Mayor and Deputy Mayor will attend. I have prepared a briefing paper to support the meeting.

### **Notification of the intended review of the Futures Act/Native Title submissions by the Australian Law Reform Commission (ALRC)**

This is an independent Australian Government agency that provides recommendations for law reform to Government on issues referred to it by the Attorney-General of Australia. The Futures Act interpretation which has directly impacted our ability to secure gravel from existing gravel pits under the Sales Permit issued by the Department of Agriculture and Fisheries needs to be clarified.

Our intent is to at least have 'business' as usual until the interpretation under the Act and specifically 24KA can be rationalised to be respectful to cultural heritage and ensure road works can be completed without undue red tape.

We will support the submission from both the WQAC and LGAQ to ensure that section 24KA is not contracted but improved to support requirements for road works.

### **Cultural Heritage Management Agreement – Pitta Pitta**

The review of the CHMA was completed following the meeting with the Boulia Shire Council, P&G Harris contractors, Pitta Pitta Directors and Lawyer in January. A document was be presented to the Lawyer for review after our recommendations have been suggested. As this is quite a large document it is expected that the wording and content will require further amendments for this to proceed.

### **NWQ Local Resilience Fund – QRA \$4.6m**

This grant has now been accepted and the continued reporting will be completed via the Director of Works and Operations.

### **Donohue Highway – Federal Government Funding approval - \$7,300,000**



Ongoing scheduling, cultural heritage and reporting will now be completed by the Director of Works and Operations department with the financial reconciliations completed by finance.

### **Flood Warning infrastructure - installation due before March 2025**

The locations for the new signs and cameras will be:

- Urandangi South Rd (Mt Isa Rd intersection)
- Urandangi North Rd (Mt Isa Rd intersection)
- Donohue Highway (Mt Isa Rd intersection)
- Donohue Highway (Qld border intersection)
- Valley Creek 'Christmas Creek' (Mt Isa Rd)
- Lower Sulieman on the Mt Isa Rd (prev Marion Downs item)

GPS locations to be checked prior to the installation.

### **Events/Conferences/Training**

<b>Date</b>	<b>Activity</b>	<b>Attendees</b>	<b>Location/completed</b>
23-27 <sup>th</sup> June	ALGA-TBC	Mayor? Dep Mayor	Canberra

### **RECOMMENDATION:**

That the CEO Report for February 2025 be received for information.

### **ATTACHMENTS:** Nil

Chief Executive Officer	Ms Lynn Moore
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<b>TITLE:</b>	Action List Update February 2025	<b>DOC REF:</b> 11.2.2
<b>REPORT BY:</b>	Mrs Kaylene Sloman Acting Chief Executive Officer	<b>DATE:</b> 26/03/2025

**CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

**RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**

**PURPOSE:**

To present to Council an updated Action List.

**CONTENT:**

Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.

Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.

Once an action has been shown as completed it is removed from the list.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That Council receive the Action List update for February 2025 for information.

**ATTACHMENTS:**

1. Action List update February 2025 [**11.2.2.1** - 6 pages]

Acting Chief Executive Officer	Mrs Kaylene Sloman
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## Boulia Shire Council Action List


	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
Friday, 21st April 2023					
1.	21/04/2023		Cars to be removed from Urandangi after flood event. <i>Ronnie to arrange this asap.</i>	<b>RUS - action</b> <b>WMgr - oversight</b> <b>Budget – Gen Res</b>	<b>24/03/2025: Cars from Urandangi Township have been removed and it's all consolidated in the Tip for now.</b> 13/2/2025 Once costs are known, they will be included in the 25/26 operational budget. 26/11/2024 Significant costs to make this happen, investigating various alternatives.
Friday, 18th August 2023					
2.	18/08/2023		Shade for Robinson Park – Concept brief to be completed	<b>W4Q-5</b> <b>DWO-delivery</b> <b>ECDM-oversight</b> <b>Budget – W4Q</b>	<b>24/03/2025: Project engagement has commenced</b> 26/11/2024 Earmarked to commence in Q3 of FY25. 8/11/2024 Allocation of funds made through W4Q round 5. \$520,00 – handed to DWO for project.
Friday, 19 <sup>th</sup> January 2024					
3.	19/1/24	2024/01.20	Tender: T2023-24.5 Sale of lots L404/B2671 and L405/B2671 Mulligan Street, Boulia (closed)  (b) A survey for an access easement across the rear of lots L404/B2671 and L405/B2671 (to Council's requirements) be undertaken and registered by Boulia Shire Council.	<b>DWO – primary</b> <b>DCS-Public Trustee</b> <b>WMgr - delivery</b> <b>Budget - Land Dev</b>	13/2/2025 – it appears easement registration cannot proceed until someone can sign the deceased owners consent. 22/1/25 Update; no sale enquiry recd. (b)Easement Survey completed and amended to be 8m wide for lots 402-405. Lot 405 on B2671 (block 40)– BSC owned Lot 404 on B2671 (block 34)-Elliott owned (decd) Lot 403 on B2671 (block 30)-BSC owned Lot 402 on B2671 (block 26)-BSC owned 8/11/2024 Public Trustee is working on this file to sort last ownership issue.
4.	19/01/2024		Wash Down Bay   Council requested fees for charging to use the washdown bay-payment options to be investigated.	<b>WMgr - action</b> <b>Budget - Gen Res</b>	26/11/2024 Investigated with Winton Shire, they use a coin operated system \$1/15min slot.



5.	19/01/2024		QRA- Betterment-BSC to review Longreach Channel on the Donohue Hwy with the installation of culverts. This channel goes under water before the Georgina River crossing.	<b>DWO - primary</b> <b>GBA - design</b> <b>WMgr - delivery</b> <b>Budget - subject to grant funding</b>	<b>24/03/2025 : DWO Identifying potential partners who can carry out 3 tasks within the FRMP3 Grant made available to Boulia</b>  26/11/2024 Project earmarked to commence post current flood season.  10/10/2024 Bridge Study has been approved by QRA.
6.	19/01/2024		Town Water supply   BSC to investigate and advise on:  1. Installation of a third water-storage tank. 2. Cyclone separating system for debris. 3. Modular filtration system (and Treatment Officer on a retainer basis). Dual water supply? To reduce treated water usage? 4. Water filters for each residence and business in the township. 5. Investigate Council getting robotic cleaner to run 6 monthly in ground reservoirs (once old tank relined).	<b>DWO - primary</b> <b>WMgr - investigation</b> <b>Budget - ?</b>	<b>24/03/2025: Round table discussion booked between BSC &amp; DRMDWV for 3/April</b>  22/1/2025 Full business case to be completed on options ready to be a shelf ready project for future funding.  26/11/2024 Need political support to get this over the line.  15/10/2024 LGGSP Funding application unsuccessful. Mayoral letters sent to Federal and State Water Ministers to request consideration for funding assistance.
<b>Tuesday 12<sup>th</sup> March 2024</b>					
7.	12/03/2024		CLlr Neilson: Investigate potential for footpaths to be done via TIDS funding	<b>W/Mgr - investigate</b> <b>RUS - action</b> <b>Budget - TIDS/Gen Res</b>	<b>24/03/2025 : Carrying out repairs in FY25 under Council Funds, waiting on Active Transport Feedback due in next fortnight to understand options for FY26</b>  <b>10/03/2025 Awaiting outcome from funding body.</b>  26/11/2024 Expect to know more about Active Grant application around February 2025.  30/09/2024 TMR funding application submitted. Await outcome.
<b>Wednesday 24<sup>th</sup> April 2024</b>					
8.	24/4/2024		Investigations to be made about rating categories for wildlife reserves (currently zoned as nature reserves)	<b>DCS - investigate</b>	13/2/2025 Have been unable to find any other Local Council that are charging a rating category like this.  20/01/2025 investigating for possible inclusion in 25-26 budget.  10/6/2024 To be investigated.
9.	24/04/2024	2024/04.3	2. That a future budget allocation be considered in the 2025-2030 budget for Councillor and Management attendance at future Australian	<b>DCS - Budget</b>	20/01/2025 Included in training budget for 25/26 budget.



			Institute of Company Directors AICD (or like) training.		8/11/2024 LGAQ have advised training for 24-28 February 2025 in Brisbane, \$8,280 per person, awaiting Councillor interest to attend, budget review will be done accordingly.
Friday 31 <sup>st</sup> May 2024					
10.	31/05/2024	Cllr Woodhouse	Increased Social Housing   Councillor Woodhouse raised the need for having short term emergency housing available in Boulia. Item to be added to the Action List for further progressing.	<b>ECDM - action CEO - oversight</b>	21/1/2025 Qld Housing building 2 duplex units in Moonah St.  19/07/2024 See CEO monthly information report in July 2024 Ordinary Meeting agenda for comments on funding opportunities identified.
Friday 28 <sup>th</sup> June 2024					
11.	28/06/2024	Cllr Norton	Footpath on Herbert Street where the old pool site used to be (next to Desert Sands Motel/corner of Herbert and Hamilton Street) - needs repair, is getting worse	<b>W/Mgr- Action DWO -oversight Budget-TIDS/TMR</b>	<b>24/03/2025: Awaiting feedback on Active Transport Grant Application</b> <b>10/03/2025 Awaiting outcome from funding body.</b>  26/11/2024 Awaiting outcome on the Active Transport from TMR.
Friday 23 <sup>rd</sup> August 2024					
12.	23/08/2024	Suggestions made by K. Mc Kelvie (during Deputation to Council)	<ul style="list-style-type: none"> <li>Improvements to be made on Council's social media platforms (more engagement) and encourage Google Reviews</li> <li>Consider turning the dog park on the corner of Herbert and Hamilton Street into a desert botanical garden.</li> </ul>	<b>Media - Action ECDM - oversight</b>	<b>10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration</b>  13/2/2025 Three staff to attend media training in March.  26/11/2024 Approaches to improve social media opportunities are being investigated.  The dog park and amenities are used by community and visitors. A desert botanical garden would benefit from a more appropriate setting.
13.	23/08/2024	Cllr Neilson	Investigate possibility of using solar road markers	<b>W/Mgr- Action DWO-oversight</b>	26/11/2024 WIP
14.	23/08/2024	2024/08.27	That Council decide what is appropriate to be included in the land compensation claim and that the CEO advise DAF on the outcome.	<b>CEO - Action</b>	27/08/2024 Letter of Response sent to DAF
Friday 27 <sup>th</sup> September 2024					

15.	27/09/2024	Cllr Julie Woodhouse	Peak creek toilets, look at solar lights for inside of toilets. Too dark still.	<b>WMgr – Action</b>	<b>24/03/2025 : Completed by Electrical Contractor in Feb 2025</b> 26/11/2024 BSC to submit Quote to TMR and then get this completed. Pending
16.	27/09/2024	Mayor rick Britton	Roof Painter – painting houses/buildings with heat resistant paint – possibly trial a few places and yearly get done. Review western wall on 63 Herbert St to be painted in heat resistant paint.	<b>MPC – Action</b>	22/1/2025 Quote to be requested from painter and included in budget deliberations.
<b>Friday 29<sup>th</sup> November 2024</b>					
17.	29/11/2024	2024/11.20	That Council resolves to undertake a review of the Boulia Shire Local Laws.	<b>DCS – Action</b>	<b>10/3/2025 Workshop had to be cancelled due to unforeseen circumstances. Await possible new date when available.</b> 12/02/2025 Workshop re-scheduled 24 <sup>th</sup> February 2025. 20/1/2025 Workshop being held in February 25. 10/12/2024 In progress
<b>Friday 12<sup>th</sup> December 2024</b>					
18.	12/12/2024	<b>2024/12.13</b>	1. That Council endorse the letter to Minister Tony Perrett for the review of the new interpretation of the Native Title Act 1993. 2. That the letter be submitted to RAPAD for their review and submission to Minister Tony Perrett on behalf of the RAPAD group of Councils. 3. That RAPAD group of Councils calls on the new State Government to review the implementation of the policy position of the previous government requiring an Indigenous Land Use Agreement be negotiated prior to the renewal of quarry permits.	<b>Action – Mayor Initial Action-CEO</b>  Letter to Hon Tony Perrett- Sales Permit	22/1/2025 Invitation to meet with Minister recd – Rick to align this with his visit to Brisbane in March. 17/12/2024 CEO-Letter sent to Minister Perrett, cc'd to Hon A Leahy, Mr Sean Dillon 17/12/2024 CEO- Letter sent to RAPAD. Advice received back that the matter would be included in the board documents for 20 <sup>th</sup> December RAPAD meeting.
19.	12/12/2024	Cllr Julie Woodhouse	Pool Surrounds - cement area around the public swimming pool is now very slippery and a hazard since the resin has been applied.	<b>Action - ECDM</b>	22/1/2025 signs to be installed
<b>Friday 24<sup>th</sup> January 2025</b>					
20.	24/01/2025	Cllr Beauchamp	Hazard Signage for Local Land Owners - Councillor Beauchamp suggested that Council establish a process with Land Owners to supply them with temporary signage to display on roads with hazards until Council is able to be on site.	<b>Action - DWO</b>	18/2/2025 Pricing up the activity, so that appropriate budget can be allocated to order items, then get this delivered to Landowners.



21.	24/01/2025	Cllr Neilson	Potential Social Media Growth Opportunity - Councillor Neilson suggested Council engages in other social media avenues to boost our online presence and spread more knowledge about Boulia Shire.	Action - ECDM/DCS	<b>10/3/2025 Media webinar that staff were hoping to attend is not free as initially anticipated. Costings for potential courses sent to ECDM/DCS for consideration</b> 13/2/2025 Media webinar to be attended to by 3 staff members.
22.	24/01/2025	Cllr Norton	Softfall at Splash Park - Councillor Norton raised that the softfall at the splash park is a Work Place Health and Safety issue and needs to be replaced as soon as practical.	Action - DWO	18/2/2025 DWO to discuss options with Vendors and find appropriate solution
23.	24/01/2025	2025/01.4	(Re Artwork from the Outdoor Billboard Gallery) 2. That the Billboard locations be Coorabulka truck pull off, Donohue Highway truck pull off and Burke River truck pull off.	Action - DWO/WMgr	18/2/2025 Will be Installed before the start of the Tourist season.
Friday 21 <sup>st</sup> February 2025					
24.	21/02/2025	2025/02.13	That Council consider attendance at the 2025 National General Assembly and nominate which Councillor/s are to attend so early bookings can be made.	Action - Cllrs/Exec Assist	<b>26/03/2025 Pending confirmation from Councillors on who will attend</b>
25.	21/02/2025		Pitta Pitta Bush Tucker Signs - Councillor Woodhouse suggested the Pitta Pitta Bush Tucker signs at the Burke River need replacing.	Action - ECDM	<b>26/03/2025 Signs have been inspected and efforts are being made to identify the original signage text.</b>
26.	21/02/2025		Pallet Racks in CPL Shed - Councillor Beauchamp suggested Pallet Racks or a similar option be investigated and purchased to be placed in the CPL Shed for more storage.	Action - WMgr	<b>26/03/2025 WIP</b>
27.	21/02/2025		Donation for Catering - Councillor Norton requested a donation of \$250 worth of food for an event hosting the "Funny Mummies" show. At this event the "Strong Women Award" will be awarded to a member of the community.	Action - DCS	<b>26/03/2025 Event postponed due to weather</b>
<b>COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS</b>					
NUMBER	DATE	Staff Member	PROJECT   ISSUE:	RESPONSE	
	19/6/2020	DWO/WMgr	<b>TOURISM/ LIVEABILITY</b>   Cllr Edgar: Dam/recreational water park (boating etc)	15/2/2024: To be reviewed during the 'visioning' project - new Council March 2024 – <b>review of Corporate Plan for 2025-2030</b> 26/02/2021: Alternative dam location - obtain drone footage to identify potential location. This has been raised several times.	
	19/06/2020	ECDM/WMgr	<b>BRANDING/TOURISM</b>   Cllr Britton: Consider coloured directional signage (e.g., on street signs) to	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – <b>review of Corporate Plan for 2025-2030</b> 31/10/23: Signs quite expensive, subject to funding?	

			help show where things are within the town 17/08/20 Signage design to stand out and be broader width	
	26/02/2021	<b>WMgr</b>	<b>TOURISM/LIVEABILITY</b>   Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – <b>review of Corporate Plan for 2025-2030</b>
	17/08/2020	<b>WMgr</b>	<b>TOURISM</b>   Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge -suggested) to the Rodeo Grounds Stakeholders: Pitta Pitta, Ventia, Workcamp	<b>Review of Corporate Plan in 2025-2030</b> 15/2/2024 Pitta Pitta land compensation case will impact this and also the freehold land which intersects land between the Burke River Bridge and the Racecourse. 13/6/2023: Possible legacy project through Ventia (NBN) could get this off the ground. Discussions commenced. 24/11/22: idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guideposts/labour, and plant. Indigenous story signs to be developed with locals.
	23/06/2023	<b>Councillors CEO/DWO</b>	<b>LIVEABILITY - FUTURE RESIDENTIAL LAND SIZING</b>   consideration to be given on what size blocks could be made.	15/2/2024: To be reviewed during the 'visioning' project - new Council - March 2024 – <b>review of Corporate Plan for 2025-2030</b> 20/11/2023: Discussion workshop held. Brainstorming ideas noted for future consideration.
	22/09/2023	<b>Cllrs</b>	<b>LIVEABILITY - FUTURE PLANNING</b>   Councillor Neilson suggested that boarding type accommodation be considering in Council's future planning.	17/6/2024 Council has received development application for private boarding - currently being advertised. <b>review of Corporate Plan 2025-2030</b> 15/2/2024: This is an option which needs to be considered by private individuals/organisations.
	22/09/2023	<b>DWO</b>	<b>ECONOMIC DEVELOPMENT - HEAVY DUTY TRUCK BAYS AND MOBILE TOWERS</b>   Councillor Britton suggested future consideration be given to heavy duty truck bays and mobile towers between Boulia and the Northern Territory.	<b>17/12/2024 Submission completed for the Mobile Blackspot funding round.</b>
	21/10/2022	<b>WMgr</b>	<b>LIVEABILITY</b>   Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	10/11/2022: The request has been sent to TMR. Awaiting road inspection by TMR.
				.



<b>TITLE:</b>	Manager - People & Culture - February 2025	<b>DOC REF:</b> 11.2.3
<b>REPORT BY:</b>	Rebecka Britton Manager People and Culture	<b>DATE:</b> 26/03/2025

#### **CORPORATE PLAN REFERENCE:**

Key Priority 3: Economic Development - A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.1.1: Encourage a diverse supply of housing affordability and choices

3.1.2: Council owned housing is managed, is affordable, and which is suitable to meet demands

Key Priority 7: Valuing our greatest asset – people

7.1: An innovative culture

7.1.1: Adopt employment practices that develop and support a motivated and focused workforce

7.1.3: Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

#### **RISK MANAGEMENT:**

Information Report only - not applicable.

#### **PURPOSE:**

To provide Council with an update of the activities of the Manager – People & Culture for the month of February 2025.

#### **CONTENT:**

##### **HOUSING**

##### **Occupancy**

Houses	All houses are occupied (see note)
Melrose Units	All units are occupied - 1 unit becoming vacant (staff resignation)
47 Pituri Units	All units are occupied
58 Pituri Units	5/6 are leased.
	Balance of units are vacant/allocated to contract staff
61 Moonah Units	2 units occupied, 1 awaiting maintenance

Note – one house has been vacated by a staff member but is unable to be tenanted until upgrades are undertaken.

##### **Capital Upgrades**

Capital works are being undertaken on housing stock on a planned/project basis with Tonkies Carpentry/Nortons Fencing.

##### **Asset Management Plan**

Shepherd Services have been engaged to undertake – pre-start complete. Scheduled to commence April 7<sup>th</sup>.

Note – It will be part of the process that all houses are assessed/measured in current conditions to ascertain accurate reflection of costs to enhance standard.

This will be communicated to tenants and tenants will be given significant notice. Boulia Shire Council staff member to escort contractors.

### **New Residential Estate – Executive Staff Housing**

Develop initial concept to put forward for future project development/tender in consultation with DWO.

- Submitted suggestions to consultant engineer 21/3/2025

### **HUMAN RESOURCES**

#### **Available Positions**

- Currently advertising for casuals across the organisation
- Depot Administration – Casual
- Town Services/RMPC - Casual
- IT Support Officer – Full Time /Permanent
- Recreation, Sport & Wellbeing Officer (not advertised as yet – ECDM awaiting confirmation from WQPHN)
- Chief Executive Officer – position closed – interviews scheduled 6-10<sup>th</sup> April

#### **Recent Engagements**

- Acting Director of Corporate Services (Agency – until 17<sup>th</sup> May 2025)
- Temporary Finance Manager (Agency – until 15<sup>th</sup> August 2025)
- Town Services – Casual

#### **Resignations**

- Caretaker – Racecourse Reserve
- Town Services – Full Time/Permanent

### **LEARNING & DEVELOPMENT**

- UNISA Workforce Culture Survey – results due mid April 2025

### **PEOPLE & CULTURE - MISCELLANEOUS**

- Policy Reviews – Study/Uniform/Housing
- Remote Jobs & Economic Development – Round 2
  - Closes 31/3/2025 - awaiting response regarding submission

**CONSULTATION:** Acting CEO – Kaylene Sloman

**GOVERNANCE IMPLICATIONS:** Nil

#### **RECOMMENDATION:**

That the Manager – People & Culture February 2025 report is received for information.

**ATTACHMENTS:** Nil

Reviewed and Approved Acting by Chief Executive Officer	Mrs Kaylene Sloman
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<b>TITLE:</b>	WHS Report February 2025	<b>DOC REF:</b> 11.2.4
<b>REPORT BY:</b>	David Parker Workplace Health and Safety Officer	<b>DATE:</b> 26/03/2025

#### **CORPORATE PLAN REFERENCE:**

Key Priority 7: Valuing our greatest asset – people

7.1: An innovative culture

7.1.1: Adopt employment practices that develop and support a motivated and focused workforce

7.1.3: Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

Key Priority 7: Valuing our greatest asset – people

7.2: A great place to work

7.2.4: Provide a safe, healthy working environment and be proactive in all Work Health and Safety matters

#### **RISK MANAGEMENT:**

Information Report only - not applicable.

#### **PURPOSE:**

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

#### **CONTENT:**

LGW (TMR Audit requirements)	<ul style="list-style-type: none"> <li>• Sustainability work being done on the ongoing audit upkeep will now be reported here in line with the Audit Rectification Plan.</li> <li>• Continuing to work on Pulse and keeping Audit and reporting up to speed.</li> </ul>
Toolbox talks/ Presentations	Toolbox talks have recommenced – Organised MindRazr to Teams in to talk to the staff about the app. Unfortunately technology let us down, and have had to reschedule for later. Hep B Vaccinations, Upcoming Projects, Training were all discussed and a video on Driver Aware – know your vehicle's safety equipment.
Compliance and Education	<ul style="list-style-type: none"> <li>• Present WHS actions/issues/iAuditor/Audit Rectification Plan to ManEx meetings weekly.</li> <li>• Face-to-face Inductions: 0</li> <li>• Online Inductions: 2</li> <li>• Drug Testing (Urine) was conducted, and 41 staff/contractors/Councillors were tested. 4 staff returned positive results.</li> <li>• Drug testing of contractors and staff that missed out will be conducted in the next little while, once contractors return to site, to work on roads.</li> </ul>

Assistance to Staff/ Contractors/ Compliance	<ul style="list-style-type: none"> <li>• CWO/Flood Damage Foreman tasked to check contractor compliance via iAuditor.</li> <li>• Schedule regular alerts and inspections in iAuditor for relevant staff to perform (alerts sent out weekly to assigned staff/managers).</li> </ul>		
Near Misses, Incidents and issues	Total iAuditor WHS actions/issues since last Council meeting: <ul style="list-style-type: none"> <li>• Near Miss – 0</li> <li>• Hazards – 0</li> <li>• Damage – 0</li> <li>• Incidents – 0</li> </ul>		
Category	Description	Site	Outcome
Hazards	Nil		
Damage	Nil		
Incidents	Nil		
Works in Progress	<ul style="list-style-type: none"> <li>• Weekly consultation with DWO and supervisors on current and upcoming projects and what is required from a WHS perspective.</li> <li>• Regularly monitor the Boulia Shire Council Hazard Risk Register.</li> <li>• Continue to upload evidentiary documents from iAuditor and hard copy documents into Magiq (our document retention software) and Pulse (linked to WHS Plan) to ensure they are available for regulatory compliance checks (Docs uploaded weekly - LGW SMS, iAuditor reports from ManEx meetings).</li> <li>• MindRazr digital health and wellbeing platform being rolled out to all Council staff. All staff now have access and has been promoted at Toolbox meetings.</li> <li>• iAuditor checklist for Event Preparation – completed 30 days out, COMPLETED.</li> <li>• iAuditor – site visit checklist being created.</li> <li>• Start Up Agenda 100% complete.</li> </ul>		
Identified future work required and/or improvement areas	<ul style="list-style-type: none"> <li>• LGW - to review the Rectification Plan.</li> </ul>		
Training Required	<ul style="list-style-type: none"> <li>• Destroy Animals Humanely training being conducted in March.</li> </ul>		

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That the Workplace Health and Safety Report for February 2025 be received for information.

**ATTACHMENTS:** Nil

Reviewed and Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman
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## **11.3 Corporate Services**

<b>TITLE:</b>	Director Corporate & Financial Services February 2025 Report	<b>DOC REF:</b> 11.3.1
<b>REPORT BY:</b>	Kaylene Sloman Director of Corporate & Financial Services	<b>DATE:</b> 26/03/2025

### **CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.1.2: Effective internal and external communication and records management

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

Key Priority 5: Robust Governance

5.4: Sustainability

5.4.1: Council's offices, depots and business enterprises are operated under 'value for money' principles

5.4.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

### **RISK MANAGEMENT:**

Information Report only - not applicable.

### **PURPOSE:**

To advise Council of the activities of the Director of Corporate and Financial Services.

### **CONTENT:**

#### **Local Laws Review**

Council have engaged Peter Mann from Blackall-Tambo Regional Council to assist in review of our current Local Laws with consideration being given to changes in Acts, Regulations, and trends in Councils of similar region.

A workshop is being held Thursday, January 23<sup>rd</sup> with our working group. This workshop has been postponed, new workshop date will be advised once known.

#### **Altus Payroll Implementation Project**

A team of 5 Officers (Staff) are working on this project with ReadyTech Consultants to implement a new payroll system that will allow a lot of efficiencies for the Council as well as giving the Employees the ease of electronically applying for leave and putting in timesheets.

This will be a major change for the Staff, planned on-site training for all Staff across the organisation will be scheduled prior to going live. This system will automatically interface with our current finance system, SynergySoft.

ReadyTech project team are currently running parallel pay runs for comparison and to ensure all set up is complete. Work is ongoing in this area. Training will be starting for the project team end of February 2025, currently being scheduled. For the last week of March 2025.

### **Register of Pre-Qualified Suppliers (RPQS) for Plant Hire, Trade Services and Material Supply**

We have engaged We Are Peak to assist with the review of tender templates as well as managing the Tender on Vendor Panel to ensure full transparency and value for money.

The Tender is due to be released 2pm, Monday 13<sup>th</sup> January 2025 with a closing date of 14<sup>th</sup> March 2025. Advertising has commenced prior to the opening of the Tender so Suppliers are aware early.

This tender will run for 3 years starting July 2025 with an option of 1 year + 1-year extensions, so Tender can run up to 5 years before full re-tendering will be required. There are still yearly requirements to be met by the Suppliers.

The evaluation of the Tender is being done in sections with an Evaluation Committee.

This tender runs for a considerable time so there will be the option every 12 months to re-advertise and suppliers that are not already a part of the Register will have an opportunity to submit and go through the process as all others have had to do. This has come about due to new business's coming into the area and or willing to work in the Boulia region.

Tender T2024-25.7 has been released as planned on the 13<sup>th</sup> of January 2025. Tender closes 14 March 2025 at 2pm.

This Tender has closed and assessment is underway.

### **Sponsorship of Employee**

Stage 1 of the process, application for Council to become a Sponsor with Home Affairs is currently being worked on, lodgement will follow shortly.

Stage 2 assistance with the preparation and lodgement of the nomination application will begin once stage 1 application has been lodged.

As a part of the process, Council has had to advertise the IT position for 45 days on paid public recruitment sites, to ascertain the interest in qualified candidates that would be prepared to work remotely.

### **Staff Movements / Changes**

#### **Director of Corporate & Financial Services**

Held interviews for temporary replacement of DCS, the successful candidate is Rada Robey, Rada started on 17<sup>th</sup> March 2025.

#### **Finance Manager**

Graeme Gillam has taken 6 weeks off, starting 3<sup>rd</sup> March 2025.



A temporary Finance Manager has been appointed, Colin Duffy. Colin has now agreed to stay for a 6-month period and Graeme can do full handover.

### **Community Hub**

Attended initial meetings with CEO and prospective Project Manager to outline project.

Worked with Project Manager and People Orientated Design (POD) staff to present to Councillors and Staff and other Stakeholders the Schematic design of the Community Hub.

Attended weekly meetings with both Project Manager and POD representative.

### **Meetings**

I have attended the following meetings during February:

- Conducted Interviews for temporary DCS
- Boulia Community Hub Project Meeting, Schematic design, In person
- ReadyTech Monthly update meeting – Angela Nardi - Teams
- Internal Audit – Tony Walsh, Walsh Accounting – Teams
- Altius – Planning of Financials – Peter Catterson - Teams
- Ask HR Presentation, ReadyTech – Teams
- LGFP Monthly Meeting - Teams
- Boulia Community Hub Project Meeting, Adam Britton, Alison – Teams
- Community Hub – IT discussion on requirements – Matt Young – Teams
- Disaster Dashboard – Teams
- BSC Executive Training – Myers Briggs Personalities at Work – face to face x 2 days
- QRA – Gavin Williams – face to face
- Asset Management Plans – Pre-start Meeting – Shepherds – Teams

### **Future Approved Travel**

- 8 April 2025 CAC – Consumer Advisory Committee meeting – Brisbane
- 30 May 2025 – WLA (Women’s Leadership Australia) Symposium - Brisbane

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

### **RECOMMENDATION:**

That the Director of Corporate & Financial Services February 2025 report be received for information purposes.

**ATTACHMENTS:** Nil

Acting Chief Executive Officer	Mrs Kaylene Sloman
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<b>TITLE:</b>	Financial Report for February 2025	<b>DOC REF:</b> 11.3.2
<b>REPORT BY:</b>	Colin Duffy Relief Finance Manager	<b>DATE:</b> 20/03/2025

**CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.1.2: Effective internal and external communication and records management

5.1.3: Adopt and integrated risk management approach

**RISK MANAGEMENT:**

Information Report only – not applicable.

**PURPOSE:**

Financial Summary as at 28 February 2025.

**CONTENT:**

**Cash Position:**

The Cash Position determines the expected money the Council should have after every period.

	28-Feb-25	31-Jan-25
Cash at Hand	23,174,281	21,174,425
Net Cash Equivalent (Debtors-Creditors)	2,058,439	(126,831)
<b>Total</b>	<b>25,232,720</b>	<b>\$21,047,594</b>

**Income**

Total revenues to 28 February 2025 were \$25,465,205. This equates to approximately 145% of this year's budget.

**Expenditure**

Operating expenses to 28 February 2025 were \$10,718,777. This equates to approximately 57% of this year's budget.

**Liquidity**

CBA \$238,712

Floats \$1,195

**Investments**

CBA At Call 4.35% \$10,842,876

QTC 5.19% \$12,091,499 \$22,934,374

**Total** \$23,174,281



### Additional Information on Cash Position:

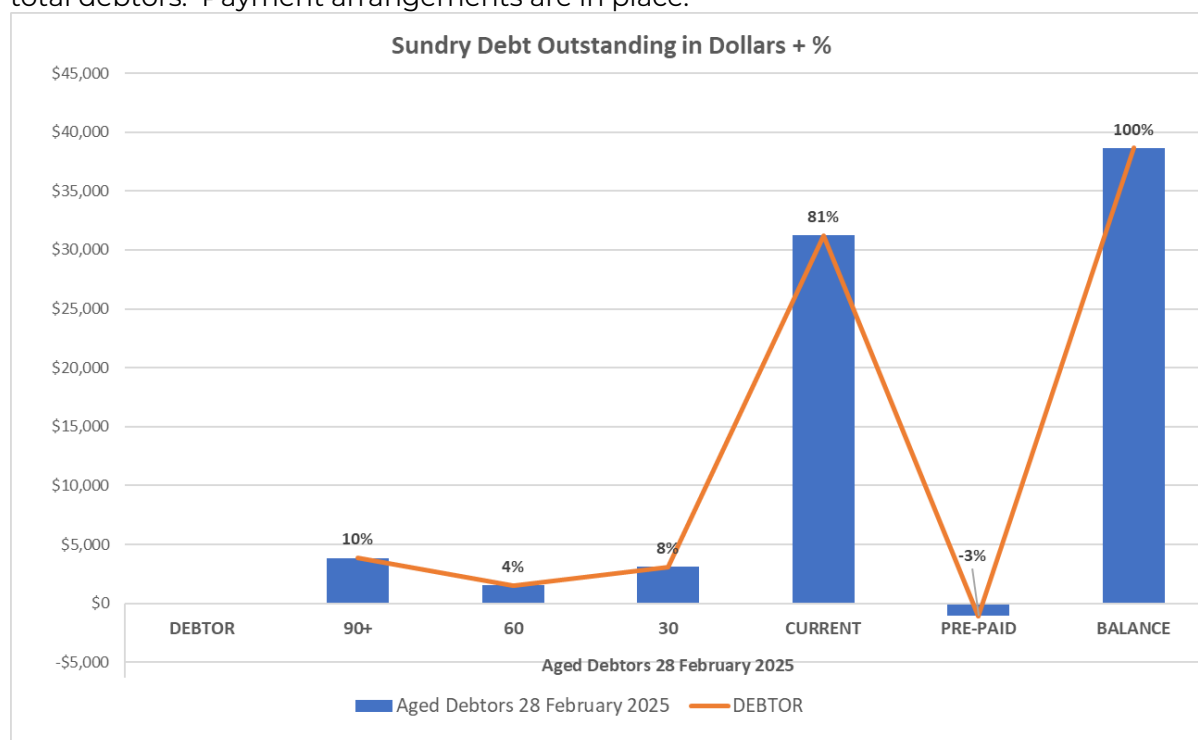
<b>Cash Balances as at 28 February 2025</b>		<b>23,174,281</b>
The following items need to be backed by cash		
Reserves 30th June		2,328,551
Funded Depreciation		2,994,664
Less Depreciation accrued		-
Employee Entitlements (Current and Non-Current)		(1,311,841)
Grant Funding (paid in Advance)		1,472,841
Working Capital		1,500,000
Capital Grants		10,353,345
Operating Result for 2024/2025		4,393,083
Less Capital Expenditure 2024/2025		(6,171,084)
<b>Backed by Cash</b>		<b>15,559,560</b>
<b>Cash unallocated as at 28 February 2025</b>		<b>7,614,721</b>

### Aged Debtors 28 February 2025

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	\$ 3,866	\$ 1,533	\$3,092	\$ 31,235	(\$1,066)	\$ 38,659

### 90+ Days Outstanding

For this month, amounts greater than 90+ days total \$3,866, which constitute 10% of the total debtors. Payment arrangements are in place.



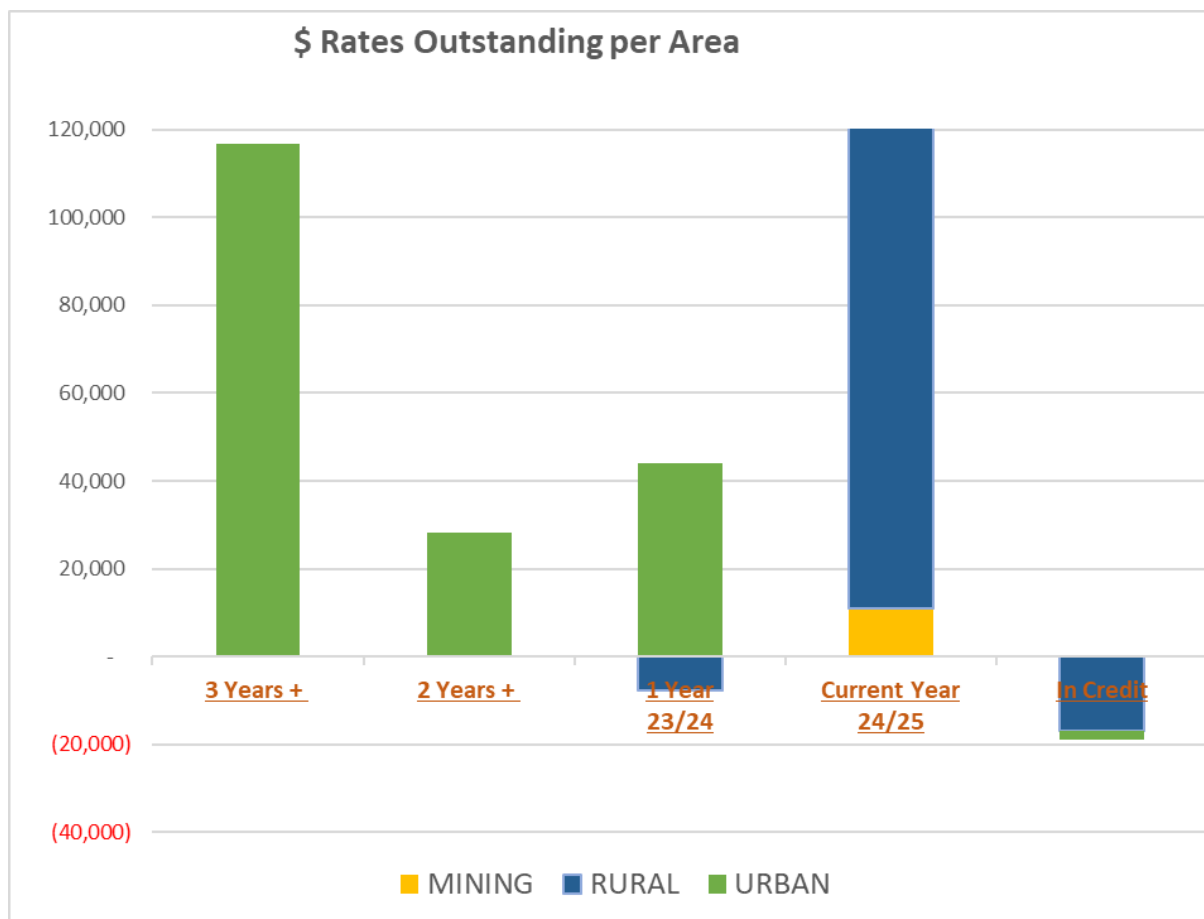
### **Creditors 28 February 2025**

The total amount waiting for payment, not yet due is \$0

### **Rates 28 February 2025**

**Total Outstanding \$1,163,010**

RATES	3 Years + \$	2 Years + \$	1 Year 23/24 \$	Current Year 24/25 \$	In Credit \$	Total Outstanding \$
URBAN	116,664	28,294	43,978	319,173	(1,964)	506,145
RURAL	-	-	(7,825)	670,676	(16,950)	645,901
MINING	-	-	-	10,964	-	10,964
<b>ALL</b>	<b>116,664</b>	<b>28,294</b>	<b>36,153</b>	<b>1,000,813</b>	<b>(18,915)</b>	<b>1,163,010</b>



**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

### **RECOMMENDATION:**

That the Finance Report for February 2025 be received for information.

### **ATTACHMENTS:**

1. Income Statement period ending 28 Feb 2025 [**11.3.2.1** - 1 page]
2. Balance Sheet period ending 28 Feb 25 [**11.3.2.2** - 1 page]



3. Statement of Cashflows period ending 28 Feb 25 [**11.3.2.3** - 1 page]
4. CONFIDENTIAL REDACTED - Capital Budget period ending 28 Feb 25 [**11.3.2.4** - 5 pages]
5. CONFIDENTIAL REDACTED - Revenue and Expenditure Report period ending 28 Feb 25 [**11.3.2.5** - 3 pages]

Reviewed by Acting Director of Corporate & Financial Services	Mrs Rada Robey
Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman

**BOULIA SHIRE COUNCIL**  
**Income Statement**  
**For the period ended 28 February 2025**

	<i>2024/2025</i> <i>Actual</i>	<i>2024/2025</i> <i>Budget</i> <i>(Reviewed)</i>
<b>Income</b>		
<b>Revenue</b>		
<b>Recurrent Revenue</b>		
Net rate and utility charges	1,958,524	1,409,740
Fees and charges	382,692	1,276,050
Rental income	185,487	333,500
Interest received	538,276	820,500
Sales - contract and recoverable works	3,566,022	6,800,000
Other Income	244,573	25,900
Grants, subsidies, contributions and donations	8,392,109	9,321,944
<b>Total Recurrent Revenue</b>	<b>15,267,683</b>	<b>19,987,634</b>
<b>Capital Revenue</b>		
Grants, subsidies, contributions and donations	10,353,345	0
Sale of property, plant and equipment	-	-
<b>Total Capital Revenue</b>	<b>10,353,345</b>	<b>0</b>
<b>Total Revenue</b>	<b>25,621,028</b>	<b>19,987,634</b>
<b>Total Income</b>	<b>25,621,028</b>	<b>19,987,634</b>
<b>Expenses</b>		
<b>Recurrent Expenses</b>		
Employee benefits	(3,398,879)	(7,558,180)
Materials & Services	(4,464,099)	(7,451,250)
Finance Costs	(16,958)	(45,100)
Depreciation	(2,994,664)	(4,895,950)
<b>Total Recurrent Expenses</b>	<b>(10,874,600)</b>	<b>(19,950,480)</b>
<b>Capital Expenses</b>	-	-
Sale of property, plant and equipment	0	-
<b>Total Expenses</b>	<b>(10,874,600)</b>	<b>(19,950,480)</b>
<b>Net Result Attributable to Council</b>	<b>14,746,428</b>	<b>37,154</b>



**BOULIA SHIRE COUNCIL**  
**Balance Sheet**

**as at 28 February 2025**

*2024/2025 Actuals*

**Current Assets**

Cash and cash equivalents	23,174,281
Trade and other receivables	2,235,779
Inventories	467,164

<b>Total Current Assets</b>	25,877,224
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**Non-current Assets**

Property, plant and equipment	211,316,183
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<b>Total Non-current Assets</b>	211,316,183
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<b>TOTAL ASSETS</b>	237,193,407
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**Current Liabilities**

Trade and other payables	(177,340)
Borrowings	(63,448)
Provisions	(1,183,355)
Contract Liabilities	(1,017,280)

<b>Total Current Liabilities</b>	(2,441,423)
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**Non-current Liabilities**

Borrowings	(1,104,038)
Provisions	(99,461)

<b>Total Non-current Liabilities</b>	(1,203,499)
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<b>TOTAL LIABILITIES</b>	(3,644,922)
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<b>NET COMMUNITY ASSETS</b>	233,548,485
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**Community Equity**

Asset revaluation reserve	104,340,954
Other reserves	2,328,551
Retained surplus	126,878,980

<b>TOTAL COMMUNITY EQUITY</b>	233,548,485
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**BOULIA SHIRE COUNCIL**  
**Statement of Cash Flows**  
**For the period ended 28 February 2025**

	<i>2024/2025 Actuals</i>	<i>Reviewed Budget 2024-25</i>
<b>Cash Flows from Operating activities:</b>		
Receipts from customers	4,121,257	5,726,000
Payments to suppliers and employees	(8,340,330)	(11,867,400)
	<u>(4,219,074)</u>	<u>(6,141,400)</u>
Interest received	538,276	715,000
Rental income	185,487	357,000
Non-capital grants and contributions	8,392,109	6,413,511
Borrowing costs	(16,958)	(36,000)
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<u>4,879,839</u>	<u>1,308,111</u>
<b>Cash Flows from Investing activities:</b>		
Payments for property, plant and equipment	(6,171,084)	(45,968,000)
Proceeds from sale of property, plant and equipment		
Grants, subsidies, contributions and donations	10,353,345	40,829,000
<b>Net Cash Inflow (Outflow) from Investing activities</b>	<u>4,182,261</u>	<u>(5,139,000)</u>
<b>Cash Flows from Financing activities</b>		
Proceeds from borrowings		2,000,000
Repayment of borrowings	(30,490)	(631,000)
<b>Net Cash Inflow (Outflow) from Financing activities</b>	<u>(30,490)</u>	<u>1,369,000</u>
<b>Net Increase (Decrease) in Cash and Cash Equivalents held</b>	<u>9,031,610</u>	<u>(2,461,889)</u>
<b>Cash and Cash Equivalents at beginning of Reporting period</b>	14,142,671	20,575,678
<b>Cash and Cash Equivalents at end of Reporting period</b>	<u><u>\$ 23,174,281</u></u>	<u><u>\$ 18,113,789</u></u>



<b>TITLE:</b>	Inkind support request - 2025 Easter Races and Rodeo and Campdraft events	<b>DOC REF:</b> 11.3.3
<b>REPORT BY:</b>	Karen McGrath Supervisor, Administrative Services	<b>DATE:</b> 26/03/2025

#### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

Key Priority 1: A strong supportive community environment

1.3: Boulia Shire to have active inclusive communities

1.3.2: Recognise the outstanding work done by volunteers by partnering with relevant groups to support volunteering services within the shire

1.3.3: Facilitate opportunities for learning, social activities, community events, grants and funding programs

1.3.4: Build social capital through provision of accessible community infrastructure and programs

#### **RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

#### **PURPOSE:**

To seek Council approval to provide in-kind support for the 2025 Easter Races and the 2025 Boulia Rodeo and Campdraft.

#### **CONTENT:**

The Boulia Shire is fortunate to have a number of active community groups that work hard to host events for the enjoyment of the community. These community groups and events are run by volunteers and being not for profit organisations, rely heavily on the support of sponsors for funding and equipment. In keeping with the objectives of Council's Corporate Plan listed at the beginning of this report, Council, where feasible, always tries to support these organisations.

The Boulia Turf Club is holding their annual Easter Races event on the 19<sup>th</sup> April 2025 and have requested the following support:

- Use of the entire Rodeo Grounds/Racecourse reserve facility
- Garbage Truck use
- Water Truck use
- Council Bus use
- Loader use
- Bobcat use
- EFTPOS machine and PA System use
- Provision of pin boards, additional wheelie bins, tables, chairs, portable panels, bollards, printing and laminating
- Grading/clearing of the arena-use of grader and tractor

The total value of the in-kind support for all requested items comes to \$20,914.50.

The Boulia Rodeo Association and Campdraft Club is holding their annual Boulia Campdraft and Rodeo on 16<sup>th</sup> to 19<sup>th</sup> May 2025 and have requested the following support:

- Use of the entire Rodeo Ground/Racecourse reserve facility
- Garbage Truck use
- Water Truck use
- 8 Wheel Tipper Use
- Council Ute use
- Council Bus use
- Loader use
- Bobcat use
- EFTPOS machine and PA System use
- Provision of pin boards, additional wheelie bins, tables, chairs, portable panels, bollards, orange barricade fencing, marquee, printing and laminating
- Grading/clearing of the arena-use of grader and tractor

The total value of the in-kind support for all requested items comes to \$35,542.36. In accordance with Council Policy 103 Community Grants, the maximum value the Chief Executive Officer is able to approve for assets or in-kind support given to community clubs and organisations is \$5000. Therefore, this report seeks Council's approval of the in-kind support requests for the above events.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:**

Compliance with Council's adopted Policy 103 Community Grants.

**RECOMMENDATION:**

1. That Council approve the in-kind support of \$20,914.50 for the Boulia Turf Club for the 2025 Easter Races event.
2. That Council approve the in-kind support of \$35,542.36 for the Boulia Rodeo Association and Campdraft Club for the 2025 Boulia Rodeo and Campdraft event.

**ATTACHMENTS:**

1. 2025 Boulia Annual Horse Races Inkind sheet [**11.3.3.1** - 4 pages]
2. Rodeo 2025 Inkind Campdraft and Rodeo [**11.3.3.2** - 4 pages]

Reviewed and Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman
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# **Boulia Shire Council – Racecourse Reserve/Rodeo Grounds Annual Event Inkind Assistance Request for venue and equipment**

This sheet is only to be used for annual events (e.g. Camel Races, Easter Races, Rodeo and Campdraft weekend). The relevant venue hire forms, bus hire forms, key access forms etc. are still to be completed in addition to this form.

Please complete all areas and provide as much information as possible in order for Council to be able to process your request.

**Venue & Equipment Security Bond** - payment is maditory, can not be waived as InKind



Name of Event:	Boulia Turf Club Easter Races 2025
Name of all Committees involved in the request:	Kyrralee Woodhouse
Event Representative (Name):	
Event Representative Contact Number:	
Event Representative Contact Email:	
Date of Submission:	2/24/2025

Require d? Y = Yes N = No	Item	Daily hire rate/hire rate per item	Notes	OFFICE USE ONLY		Additional Comments (if required)
				Days of Hire	Total Cost of Inkind	
Y	Full Use of Rodeo grounds and all facilities (pavilion, jockey's building, kitchen, bar, cold rooms, electrical mushrooms)	363.00	Please note not all keys within the set of Rodeo Grounds keys are electronic based. This means that some areas will only have one physical key available. Duplicates of physical keys will not be made therefore any physical keys signed out will be the responsibility of the person signing the key out.  Council allow only 3 hours cleaning (in total) as part of InKind for the Racecourse in its entirety, anything above this is an additional cost to the Hirer	8.00	2904	
	Use of Pavilion, bar and cold room only					
	Use of Pavilion, kitchen and cold room only					
	Use of Bar and cold room only					
	Use of electrical mushroom – single phase					
	Use of electrical mushroom – 3 phase					
	Use of First Aid Room only					
	Use of Jockey's Room only					
Y	Clean Fee	\$75/hour				
Sub total of inkind					2904	

Require d? Y = Yes N = No	Item	No. of days hire is required for	Estimated kms item will be used for each day	Notes	OFFICE USE ONLY					Additional Comments (if required)
					Daily hire rate	Total Daily cost	per km rate	Total per km cost	Inkind Assistance	
Y	Garbage Truck	4		Persons who are being nominated to operate any Council vehicle/machinery will need to present Council with a copy of their drivers licence/ticket prior to using any Council vehicle/machinery. They will also be required to complete Council's Workplace Health and Safety Induction.	396.00	1584			1584.00	
Y	Water Truck	4			381.04	1524.16			1905.20	
	8-wheeler tipper									
	Council ute									
Y	Council Bus	5	15klm		280.50	1402.5	0.50	37.5	1402.5	
	Small Tip Truck				0	0	0	0	0	
Sub total of inkind assistance									4891.70	

Require d? Y = Yes N = No	Item	No. of days hire is required for	Estimated hours item will be used for during the hire time	Notes	OFFICE USE ONLY					Additional Comments (if required)
					Daily hire rate	Total Daily cost	per hr rate	Total per hr cost	Total Cost of Inkind	
Y	Loader	4		Persons who are being nominated to operate any Council vehicle/machinery will need to present Council with a copy of their drivers licence/ticket prior to using any Council vehicle/machinery. They will also be required to complete Council's Workplace Health and Safety Induction.	763.4	3053.6			3053.6	
Y	Tractor	4			1089	4356			4356	
Y	Grader	2	16 Hours				299.2		4787.2	
	Bobcat (Skid Steer)									
					Sub total of inkind assistance				12196.8	

Required? Y = Yes N = No	Item	No. of days hire is required for	Notes	OFFICE USE ONLY Total Cost of Inkind	Additional Comments (if required)
Y	EFTPOS Machine		Hiring party to collect and return the EFTPOS machine from the Council Administration Office & providing Council a reconciliation of all transactions made during the course of hire.	0	Damages/replacement will be covered by Hirer
	Grand Stands (6 available)			0	
	Use of PA System (located at grounds)			0	
Sub total of inkind assistance				0	

Required? Y = Yes N = No	Item	Amount required	No. of days hire is required for	Notes	OFFICE USE ONLY				Additional Comments (if required)
					Daily hire rate/hire rate per item	Total cost per item	Total hire cost for all items	Total Cost of Inkind Assistance	
N	Witches hats			To be collected and returned by the hirer.					
N	Orange barricade fencing (generally available in 50m rolls (900mm high). Please list number of rolls required)			Council to drop off and collect from the grounds.					
N	Lighting Towers (2 available)			Council to drop off and collect from the grounds.					
Y	Pin boards (8 available)	3	4	Available pinboards are those kept at the grounds. Pinboards from the Shire Hall are not to be relocated to the grounds.	5.50	22	66	66	
Y	Wheelie bins (90 available)	50		90 bins already kept out at the grounds.				0	
Y	Tables (17 folding tables/7 non folding available)	2	4		4.50	9	36	36	8 Tables are included in Hire cost (2 Additional to incl)
Y	Chairs (205 chairs available)	50	4		2.25	112.5	450	450	50 Chairs are included in Hire cost (50 Additional to incl)
Y	Portable panels (72 panels + 4 gates available)	15	4	Panels and gates kept at the grounds.	4.00	60	300	300	
	Marquee (9m x 6m) (one one available)								
	Marquee set up and dismantling			Council to drop off and collect from the grounds					
Sub total of inkind assistance									852



Require d? Y = Yes N = No	Item		Notes	OFFICE USE ONLY		Additional Comments (if required)
				Cost per item	Total Cost of Inkind Assistance	
Y	Printing and laminating	Estimated printing amount required:	All <b>printing and laminating</b> is to be done by the <b>Library</b>			
		A4 100		0.70	70	
		A3		1.65	0	
		Estimated laminating amount required:				
		A4		2.15	0	
		A3		3.70	0	
N	Sand for eroded areas of arena			0	0	
N	Grading/clearing of the area		Council allows for 4 hours of grading only - Cost is the Hourly Rate	436.26	0	
Y	Supply of additional toilet paper		Costs to be incurred by Hirer			

Sub total of inkind assistance 70

Require d? Y = Yes N = No	Item	Daily hire rate/hire rate per item	No. of days hire is required for	Notes	OFFICE USE ONLY		Additional Comments (if required)
					Cost	Total Cost of Inkind Assistance	
N	Council Bus Cleaning	264.50		Bus must be cleaned & returned with full tank of fuel or charges will apply			
N	Community BBQ Trailer	N/A					
N	Portable Microphone & Speakers	37.00			0	0	

Other Assistance				OFFICE USE ONLY		Additional Comments (if required)
Please list any other items not noted in the sections above in the following space. Please include as much detail as possible including the number of days/kms/ hours/volume etc (if applicable) that is being requested.				Cost per item	Total Cost of Inkind Assistance	

Sub total of inkind assistance 0

**OFFICE USE ONLY - Overall total of inkind assistance**

**20914.50**

**NB: No security deposit fees are applicable**

If you require assistance from Work Camp, please contact the Council office six months in advance of your event to complete an application for community event help.

OFFICE USE ONLY

Request for Inkind assistance approved by:

Council Officer Name	
Council Officer Signature	
Date	



### Boulia Shire Council – Racecourse Reserve/Rodeo Grounds Annual Event Inkind Assistance Request for venue and equipment

This sheet is only to be used for annual events (e.g. Camel Races, Easter Races, Rodeo and Campdraft weekend). The relevant venue hire forms, bus hire forms, key access forms etc. are still to be completed in addition to this form.

Please complete all areas and provide as much information as possible in order for Council to be able to process your request.

**Venue & Equipment Security Bond** - payment is maditory, can not be waived as InKind



Name of Event:	Boulia Campdraft and Rodeo 2025
Name of all Committees involved in the request:	Maryellen & Scott Blacket
Event Representative (Name):	
Event Representative Contact Number:	
Event Representative Contact Email:	
Date of Submission:	21/11/2024 - required details received 13/01/2025

Require d? Y = Yes N = No	Item	Daily hire rate/hire rate per item	Notes	OFFICE USE ONLY		Additional Comments (if required)
				Days of Hire	Total Cost of Inkind	
Y	Full Use of Rodeo grounds and all facilities (pavilion, jockey's building, kitchen, bar, cold rooms, electrical mushrooms)	363.00	Please note not all keys within the set of Rodeo Grounds keys are electronic based. This means that some areas will only have one physical key available. Duplicates of physical keys will not be made therefore any physical keys signed out will be the responsibility of the person signing the key out.          Council allow only 3 hours cleaning (in total) as part of InKind for the Racecourse in its entirety, anything above this is an additional cost to the Hirer	15.00	5445	Cost incurred for replacement keys will be recouped from security bond
	Use of Pavilion, bar and cold room only					
	Use of Pavilion, kitchen and cold room only					
	Use of Bar and cold room only					
	Use of electrical mushroom – single phase					
	Use of electrical mushroom – 3 phase					
	Use of First Aid Room only					
	Use of Jockey's Room only					
	Clean Fee	\$75/hour				
Sub total of inkind				5445		

Require d? Y = Yes N = No	Item	No. of days hire is required for	Estimated kms item will be used for each day	Notes	OFFICE USE ONLY					Additional Comments (if required)
					Daily hire rate	Total Daily cost	per km rate	Total per km cost	Total Cost of Inkind Assistance	
Y	Garbage Truck	4		Persons who are being nominated to operate any Council vehicle/machinery will need to present Council with a copy of their drivers licence/ticket prior to using any Council vehicle/machinery. They will also be required to complete Council's Workplace Health and Safety Induction.	381.04	1524.16	0	0.00	1524.16	
Y	Water Truck	4			381.04	1524.16	0	0.00	1524.16	
Y	8-wheeler tipper	4			381.04	1524.16	0	0	1524.16	
Y	Council ute	4			326.48	1305.92		0	1305.92	
Y	Council Bus	2			243.00	486		0	486	
	Small Tip Truck					0	0	0	0	
					Sub total of inkind			6364.40		

Require d? Y = Yes N = No	Item	No. of days hire is required for	Estimated hours item will be used for during the hire time	Notes	OFFICE USE ONLY					Additional Comments (if required)
					Daily hire rate	Total Daily cost	per hr rate	Total per hr cost	Total Cost of Inkind	
Y	Loader	7		Persons who are being nominated to operate any Council vehicle/machinery will need to present Council with a copy of their drivers licence/ticket prior to using any Council vehicle/machinery. They will also be required to complete Council's Workplace Health and Safety Induction.	763.4	5343.8	190.85		5343.8	
Y	Tractor	7			1089	7623	272.25	0	7623	
Y	Grader	5			1196.8	8377.6	299.2	0	5984	
Y	Bobcat (Skid Steer)	7			255.2	1786.4	63.8	0	1786.4	
					Sub total of inkind assistance				20737.2	

Required? Y = Yes N = No	Item	No. of days hire is required for	Notes	OFFICE USE ONLY Total Cost of Inkind	Additional Comments (if required)
Y	EFTPOS Machine	4	Hiring party to collect and return the EFTPOS machine from the Council Administration Office & providing Council a reconciliation of all transactions made during the course of hire.	0	Damages/replacement will be covered by Hirer
Y	Grand Stands (6 available)	4		0	
Y	Use of PA System (located at grounds)	4		884	
				Sub total of inkind assistance	884

Required? Y = Yes N = No	Item	Amount required	No. of days hire is required for	Notes	OFFICE USE ONLY				Additional Comments (if required)
					Daily hire rate/hire rate per item	Total cost per item	Total hire cost for all items	Total Cost of Inkind Assistance	
YES	Witches hats	20		To be collected and returned by the hirer.				0	
YES	Orange barricade fencing (generally available in 50m rolls (900mm high). Please list number of rolls required)	2		Council to drop off and collect from the grounds.				0	
YES	Lighting Towers (2 available)	1		Council to drop off and collect from the grounds.	22.00	88	88	88	
YES	Pin boards (8 available)	2		Available pinboards are those kept at the grounds. Pinboards from the Shire Hall are not to be relocated to the grounds.	5.50	44	44	44	
YES	Wheelie bins (90 available)			90 bins already kept out at the grounds.				0	
YES	Tables (17 folding tables/7 non folding available)	9			4.50	40.5	40.5	40.5	8 Tables are included in Hire cost
YES	Chairs (205 chairs available)	100			2.25	225	225	225	50 Chairs are included in Hire cost
YES	Portable panels (72 panels + 4 gates available)	72		Panels and gates kept at the grounds.	4.00	288	288	288	
YES	Marquee (9m x 6m) (one one available)	1			110.00	440	440	440	
YES	Marquee set up and dismantling			Council to drop off and collect from the grounds	550.00	550	550	550	
					Sub total of inkind assistance				1675.5



Require d? Y = Yes N = No	Item			Notes	OFFICE USE ONLY		Additional Comments (if required)
					Cost per item	Total Cost of Inkind Assistance	
	Printing and laminating	Estimated printing amount required:		All <b>printing and laminating</b> is to be done by the <b>Library</b>			
		A4			0.70	0	
		A3			1.65	0	
		Estimated laminating amount required:					
		A4			2.15	0	
		A3			3.70	0	
	Sand for eroded areas of arena				0	0	
	Grading/clearing of the area			Council allows for 4 hours of grading only - Cost is the Hourly Rate	436.26	436.26	
	Supply of additional toilet paper						

Sub total of inkind assistance 436.26

Require d? Y = Yes N = No	Item	Daily hire rate/hire rate per item	No. of days hire is required for	Notes	OFFICE USE ONLY		Additional Comments (if required)
					Cost	Total Cost of Inkind Assistance	
	Council Bus Cleaning	264.50		Bus must be cleaned & returned with full tank of fuel or charges will apply			
	Community BBQ Trailer	N/A					
	Portable Microphone & Sprechers	37.00			0	0	

Other Assistance					OFFICE USE ONLY		Additional Comments (if required)
Please list any other items not noted in the sections above in the following space. Please include as much detail as possible including the number of days/kms/ hours/volume etc (if applicable) that is being requested.					Cost per item	Total Cost of Inkind Assistance	
					Sub total of inkind assistance		0

OFFICE USE ONLY - Overall total of inkind assistance

35542.36

NB: No security deposit fees are applicable

If you require assistance from Work Camp, please contact the Council office six months in advance of your event to complete an application for community event help.

OFFICE USE ONLY

Request for Inkind assistance approved by:

Council Officer Name	
Council Officer Signature	
Date	



## **11.4 Economic and Community Development**

<b>TITLE:</b>	Economic & Community Development Report – February 2025	<b>DOC REF:</b> 11.4.1
<b>REPORT BY:</b>	Paul Bawden Economic & Community Development Manager	<b>DATE:</b> 12/3/2025

### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

Key Priority 3: Economic Development - A sustainable local economy

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

3.4.1: All opportunities used to increase the shires exposure to the tourism market

Key Priority 6: Supporting local services and facilities6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

Key Priority 7: Valuing our greatest asset – people

7.4: Tourism

7.4.1: Make Boulia the place on everyone's bucket list

### **RISK MANAGEMENT:**

Information Report only - not applicable.

### **PURPOSE:**

To provide Council with an update on the activities associated with Councils' Economic and Community development roles.

### **CONTENT:**

#### **Tourism:**

- MME Tourism Officer: Delivered visitor services during February following the seasonal closure period.
- BSC Tourism Officer: Continued maintaining the Boulia Heritage Complex collection and supporting visitation following the closure period.

#### **External Grants:**

First Nations Sport & Recreation program: Following delivered of the initial event at the Swimming Pool a program has been developed through to the end of June, comprising the following:

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- 23 March Colour Fun Obstacle Day, Robinson Park
- 18 April Night Golf, Boulia Golf Club
- TBA May Skateboarding, Robinson Park
- 13 June Disco Afternoon, Sports Hall

Discussions have been held with the funding body (State Department of Planning) for one further event in July as some limited funds are expected to be available.

Performance and related activities at Shire Hall: Working with Boulia Community services and funding from Queensland Regional Arts, a special evening has been arranged for the Shire Hall at 6pm Friday 28 March comprising:

- Complimentary dinner
- Funny Mummies Performance
- Presentation of local Women's Day awards

Queensland Remembers: Detailed documentation has been submitted to support the artwork to be erected on the Herbert Street median strip.

NAIDOC Week: A response is awaited on the application for funding to support artwork and celebrations with Boulia State School.

### **Community Pool:**

Operations: The Swimming Pool has been well patronised, and there have been no major incidents. On several occasions strong winds have blown significant amounts of leaf matter into the Pool that has needed vacuuming, and short closure periods.

Two works items were reported to Council in February, requiring early actioning once the swimming season is completed. These relate to:

- Aged filtering system that needs replacing due to operational issues.
- Loss of water associated with the two aging expansion joints, resulting in need to 'top-up' water levels and increase the use of chlorine.

Assessment of Pool: To ensure a planned response to the works separate inspections were undertaken by Council's contract manager and an independent person on 20 February. This led to reporting on the most effective rectification works and estimated costs. A project brief is expected to be complete this month that will be implemented following the swimming season closure in late April.

### **Community Sports Hall:**

Due to aircon difficulties, loss of the Sports officer and hot temperatures in February activity in the Sports Hall was limited. Successes were:

- Liaison with Boulia State School on twice weekly sessions for pupils.
- Reestablishment of walking group three afternoons a week.
- Increase in gym memberships.

Independent assessment of air-conditioning: Following the receipt of advice on appropriately experienced heating, ventilation & air-conditioning (HVAC) consultants in the region an expression of interest (Eoi) was issued that led to the commissioning of Sequel Mechanical.



A site inspection was undertaken on 25 February 2024 with Council officers to share issues as they were identified. The subsequent technical report was received on 14 March 2025 that includes four options and is anticipated to be used as the basis of a tender to be issued for a contractor to install replacement equipment.

### **Community Committees and Grants:**

A report was provided to Councillors at the February 2025 Council Meeting, that included advice on arrangements for several committees and distribution of community funding.

RADF Grants: The community response was limited to one application for arts funding. There were also some special circumstances in seeking nominations from Pitta Pitta at this stage. As such the following arrangements are proposed for remainder of 2024-25.

Membership and activities of Arts and Cultural Committee: The membership comprises Cr Woodhouse (Chair) and Cr Norton (Deputy Chair) and it is proposed to continue the current arrangement to provide an opportunity for their assessment of the current application and final round of advertising in 2024-25. Opportunities to improve the attraction of the funding will be pursued, including a more concise application form and targeted correspondence. The recently prepared 'RADF Funding Program Guidelines' can also provide a catalyst.

Membership of Racecourse Reserve Committee of Management: This Committee's inaugural meeting was held on 25 February 2025 and includes Cr Woodhouse (Chair) and Cr Norton (Deputy Chair), together with a representative from each of the key user groups and two external positions that are not currently filled. It is proposed to advertise at the end of 2024-25, noting that the initial meeting was very positive.

Racecourse Reserve Committee: The inaugural meeting was held on 25 February and is the subject of a separate report to this meeting.

### **Library service:**

The facility is open across the following standard hours:

Monday: 8:15am – 5:00pm (closed for lunch 1:15 – 2:15)

Tuesday – Friday: 8:15am – 1:15pm.

The twice weekly First 5 Forever program is continuing.

This month work has been undertaken on the following initiatives:

- March First 5 calendar
- Sporting events for the First Nations Funding
- ANZAC Day
- February Issue of Channel Country Chatter CCC was completed and circulated and work commenced on March issue.

The First 5 Forever held a Valentines morning tea and Jan Norton as the guest read to the group. Catherine from Bush Kids attended and delivered a program, covering reading, talking, and playing with the children.

Louise from Barcaldine visited as the Regional Digital Development Officer, Digital Inclusion, Community Partnerships for State Library, and the Central West

Region. She will be working with Council officers to deliver some digital sessions in the library including AI training and more generally present as part of Apple and Samsung computer sessions. There will also be some online videos on scamming and safety for not only children but adults as well. These sessions will be open to the whole community.

#### Boulia Library Visitation

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	101	140	237	162	143	240	356	210	305	243	132	179
2025	94	168										

**Countries University Centre (CUC):** Further progress has been achieved in the opening of the Boulia CUC that will utilise the former Burke Street Hall. Across the last month the coordinator has been appointed, furniture delivered/assembled, and new IT systems installed. Three community members have already contacted the CUC to register their interest to utilise the centre. A formal opening is anticipated in the coming weeks.

**CONSULTATION:** Processes initiated with the community committees, RADF grants, Racecourse Reserve and Queensland Remembers.

**GOVERNANCE IMPLICATIONS:** Nil

#### **RECOMMENDATION:**

That the Economic and Community Development Report for February 2025 be received for information.

**ATTACHMENTS:** Nil

Reviewed and Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman
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<b>TITLE:</b>	Racecourse Reserve Committee Meeting held on 25 February 2025	<b>DOC REF:</b> 11.4.2
<b>REPORT BY:</b>	Paul Bawden Economic and Community Development Manager	<b>DATE:</b> 15/03/2025

### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.2: Liaise and work with community groups and organisations in attracting funding and/or providing support where appropriate

Key Priority 2: Building and maintaining quality infrastructure

2.3: Well planned

2.3.3: Plan open spaces and recreational facilities and streetscapes to improve civic pride and aesthetic appeal

2.3.6: Facilitate land and infrastructure planning and development that meets the needs of the community

### **RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

### **PURPOSE:**

The purpose of this report is to advise Council of the inaugural Racecourse Reserve Committee Meeting held on 25 February 2025.

### **CONTENT:**

Attendance: The Meeting was attended by:

Cr. Julie Woodhouse (Chair)

Cr. Jan Norton (Deputy Chair)

Shelley Lorensen (Camel Races)

Kyrraley Woodhouse\* (Turf Club)

Maryellen Blackett (Rodeo and Campdraft)

Paul Bawden (Boulia Shire Council)

\*Replacing Cr Jack Neilsen. Kyrraley has experience across the Turf Club's activities.

Purpose: To provide advice to Council on management of the Racecourse Reserve and support for events, often through in-kind contributions.

As the inaugural meeting, it was held at the Racecourse Reserve and reviewed initiatives that had previously been raised together with more recent proposals.

### Key matters discussed:

- There are significant resourcing differences across the organisations.
- Number of facilities need upgrading e.g. rodeo shoots and bucking shoots.
- Drainage works required at 400m mark of racecourse and new surface.
- Replace missing sections of red rail.
- Access to water is an issue – in the future need a wash bay and more yards with troughs.

- Ambulance needs entry into each arena area.
- In emergency – need a landline into the bar or satphone at each event.
- Each racing group needs option to book a loader before their event.
- There are increased opportunities for the Work Camp to support activities.
- Need a caretaker at the racecourse and improved access to the yards.
- Toilet facilities need permanent augmentation including those for disabled persons – rentals currently costing \$50k pa. Propose two functional groups 1x campers and 1x central facilities (near ticket office) with six (6) Female; four (4) Male & urinal and add Baby change to disabled toilets.  
Re-locatable equipment provides increased flexibility – however still need to pump-out.  
Site manager needs to prepare amenities and ensure event supervision and cleaning.
- Kitchen fit out is outdated, needs an upgrade that will be easier to clean.
- Construct a secure playground near finish line with pool fencing/gates - could be relocated from an off-site property. Need identify how best to supervise during events.
- Investigate purchase of own ice machine.
- Identify and signpost/fence a permanent smoking area.
- Review technology across eftpos, starlink & contact emergency services.
- Council needs to better recognise recurring events, adopt a streamlined single form and clear contact for facilities needed by groups.
- Longer term, ensure improved viewing area – similar to facility at Quilpie.

The Committee is proposing to meet on a four-week cycle.

#### Proposed playground:

As a playground was seen by some members as the highest priority there was dialogue at the meeting on how it could be achieved.

It was suggested that playground equipment could be relocated from Urandangi as the population has declined.

The township was significantly impacted by flooding in March 2023 that led to the demolition of the historic Hotel and loss/major damage to residential and commercial buildings. Several of the houses appear to be occupied while most still exhibit signs of damage.

An inspection of Urandangi was undertaken by Economic and Community Development Manager on 13 March 2025 however no formal dialogue has been pursued with the community until the proposal has been raised with Council.

The park on corner of Margaret Street and Hutton Street contains a range of play equipment that appears operable, in particular a slide unit to the Hutton Street frontage and swings more centrally located. There is also a large open sided steel shelter in the park (as illustrated in the following photographs).

There are three key considerations raised by this proposal:

1. The attitude of the Urandangi community as the park is actively maintained and there is at least intermittent use.
2. The costs and physical implications of relocating the equipment including:
  - a. Even the newer equipment would be 10-15 years in age.



- b. Equipment would be concreted into the ground and some damage can be expected, especially to below ground elements if relocated.
  - c. The equipment may not meet current construction standards.
  - d. Due to the isolated location, travel distances, excavation works and need to establish a work camp the total costs would be high and may over-time exceed the cost of new play equipment elsewhere.
3. Detailed design of the play area at the Racecourse has not yet been undertaken including separation from the racecourse, displacing some people near the finishing line, and supervision on race days.

#### Current equipment at Urandangi



**Slide unit**



**Swings**



**Open sided Shelter**

**CONSULTATION:**

The Racecourse Reserve Committee met on 25 February 2025 with the attendance comprising two Councillors and representatives across the four racing groups. All members were present at the meeting.

**GOVERNANCE IMPLICATIONS:**

The Committee is advisory and does not have any delegations. The outcomes of its meetings are to be reported to Council for consideration.

**RECOMMENDATION:**

1. That the report on matters considered during the Racecourse Reserve Committee meeting held on 25 February 2025 be received and noted.
2. The Racecourse Reserve Committee be advised that Council endorses the minutes in principle and will consider the provision of play equipment at the Reserve.
3. The replacement of Jack Neilson by Kyrraley Woodhouse as the representative of Turf Club be recorded.

**ATTACHMENTS:** Nil

Reviewed and Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman
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<b>TITLE:</b>	Min Min Encounter & Boulia Heritage Complex Report February 2025	<b>DOC REF:</b> 11.4.2
<b>REPORT BY:</b>	Karen Savage Tourism Officer	<b>DATE:</b> 07/03/2025

#### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

1.2.2: To maintain, preserve, develop and provide access to our region's history

1.2.3: To promote the heritage, arts and cultures of our communities

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

#### **RISK MANAGEMENT:**

Information Report only - not applicable.

#### **PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

#### **CONTENT:**

##### **Monthly Activity Statistics: February 2025**

Sales – tickets/merchandise	\$734.19
MME Total Visitor Stats	62
MME Tickets	11
BHC Tickets	0
COMBO Tickets	0
Rezdy Online Bookings during the month (no payment taken)	0

##### **Social Media Statistics: February 2025**

Social media pages	Reached
TripAdvisor Review	Out of Season
Google Business Profile	127 profile views, 54 interactions 20 website visits from the profile

## REPORT ON ACTIVITIES HELD FOR FEBRUARY:

### Visitor Statistic Reporting:

- Explore Queensland Network survey to be completed on the 1<sup>st</sup> of each month.
- Outback Queensland (OQTA) monthly report emailed by the 10<sup>th</sup> of each month.

February saw the launch of the NBN in town and an information afternoon was held at the Min Min Encounter for all residents. There have been some challenges whilst Telstra upgraded our tower from 4G to 5G resulting in loss of mobile service for some periods this month, however all services are operating at present.

**Group Bookings:** We have confirmed a great number of group bookings starting in late April and going through until late September. We have also attracted 2 new coach companies to use this booking service.

**Social media:** Facebook posts reached 22k people this month with 692 interactions.

**Explore Queensland Network:** n/a

**Merchandise:** Continuing to restock our branded merchandise to arrive in time for Easter weekend. New style shirts (branded) also ordered in ultra lightweight, quick drying fabric.

**Boulia Heritage Complex:** Fully open again and ready for the tourists arriving!

**Min Min Encounter:** Seeing a slow but steady trickle of tourists through this month which is encouraging after last year's very slow start. Hopefully the major rain events are now passed, and we can look forward to a busy season.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

### RECOMMENDATION:

That the Min Min Encounter & Boulia Heritage Complex Report for February 2025 be received for information.

**ATTACHMENTS:** Nil

Reviewed by Economic and Community Development Manager	Mr Paul Bawden
Approved by Acting Chief Executive Officer	Mrs Kaylene Sloman



## **12 Closed Session**

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- a) the appointment, discipline or dismissal of the chief executive officer;
- b) industrial matters affecting employees;
- c) the local government's budget;
- d) rating concessions;
- e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- f) matters that may directly affect the health and safety of an individual or a group of individuals;
- g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the *Local Government Act 2009*.

<b>TITLE:</b>	Mount Isa Culvert Replacement	<b>DOC REF:</b> 12.1.1
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### **CLOSED SESSION REFERENCE:**

**In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:**

**(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;**

### **PURPOSE:**

Transport & Main Roads has earmarked the task of replacing existing Culverts on the Dajarra/Mt Isa Road on specific Chainages. This is with the view of widening these sections of the road in future years.

TMR have been working with Boulia Shire Council to go to market on a Tender number T2024-25.10 and assess the preferred contractor that can carry out the Culvert works as also the Pavement activities.

<b>TITLE:</b>	Boulia Town Street & Donohue Re-Seals FY25	<b>DOC REF:</b> 12.1.2
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### **CLOSED SESSION REFERENCE:**

**In accordance with the *Local Government Regulation 2012 (254J (3))*, Closed Sessions of Council are not open to the public and may be closed for the following reasons:**

**(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;**

**PURPOSE:**

To get the Council approval to proceed with re-sealing works on the Boulia Townships and on specific chainages (CHs) on the Donohue Highway.

<b>TITLE:</b>	Racecourse Reserve Strategic Planning	<b>DOC REF:</b> 12.1.3
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**CLOSED SESSION REFERENCE:**

**In accordance with the *Local Government Regulation 2012 (254J (3))*, Closed Sessions of Council are not open to the public and may be closed for the following reasons:**

**(b) industrial matters affecting employees;**

**(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;**

**PURPOSE:**

Racecourse Reserve is a very important asset for Boulia Shire Council. It is the centre of activities and events over the cooler months of the year. It is a community asset that works as a point of assembly for the community to come together & is a source of immense pride for the community.

## **13 Late Reports**

Nil

## **14 General Business**

This item on the agenda allows Councillors to raises any other general business matters for discussion or future consideration.