



**BOULIA  
SHIRE COUNCIL**

**Minutes of the ORDINARY MEETING  
of the Boulia Shire Council  
held on Wednesday 17 September 2025  
commencing at 9:00 am**

**1 Meeting Opening with the Acknowledgement of  
Traditional Owners**

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Deputy Mayor opened the meeting at 9.10 am.

The Deputy Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Deputy Mayor also acknowledged past and present service personnel.

It has been noted that the Deputy Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

**2 Present**

Councillors: Councillor Sam Beauchamp  
Councillor Jack Neilson  
Councillor Jan Norton  
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)  
Mrs Kaylene Sloman (Director of Corporate & Financial Services)  
Miss Lily Williams (Executive Assistant)

### **3 Apologies / Leave of Absence**

**Moved:** *Cr Norton*

**Seconded:** *Cr Neilson*

That the apology from Councillor Rick Britton be accepted and he be granted leave of absence from the 17<sup>th</sup> September 2025 Council meeting.

**Resolution No.: 2025/09.1**

**Carried**

### **4 Declaration of Interests**

There were no declarations of interest relevant to reports at this meeting.

### **5 Mayoral Minutes**

There were no Mayoral Minutes to be noted at this meeting.

### **6 Notice of Motion**

There were no notices of motions to be noted at this meeting.

### **7 Request to Address Council in a Public Forum**

There were no requests to address the Council.

### **8 Petitions**

There were no petitions presented to Council.

### **9 Deputations**

There were no deputations to Council.

## **10 Confirmation of Minutes from Previous Meetings**

**Moved:** *Cr Woodhouse*

**Seconded:** *Cr Neilson*

That the minutes of the Ordinary Meeting held on 22nd August 2025 be accepted.

**Resolution No.: 2025/09.2**

**Carried**

## **11 Reports**

### **11.1 Works and Operations**

<b>TITLE:</b>	Director of Works and Operations August 2025 Report	<b>DOC REF:</b>
		11.1.1

**PURPOSE:**

To advise Council of relevant activities undertaken through the Works and Operations Directorate.

**Moved:** *Cr Beauchamp*

**Seconded:** *Cr Norton*

That the A/Director Works and Operations Report for August 2025 be received for information.

**Resolution No.: 2025/09.3**

**Carried**

<b>TITLE:</b>	Foreman Town Services and Utilities Report August 2025	<b>DOC REF:</b>
		11.1.2

**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department during the month of August.

**Moved:** *Cr Neilson*

**Seconded:** *Cr Beauchamp*

That Council receive the Foreman Town Services and Utilities August 2025 Report for information.

**Resolution No.: 2025/09.4**

**Carried**

<b>TITLE:</b>	Foreman Roads, Construction and Maintenance Report for August 2025	<b>DOC REF:</b>
		11.1.3

**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for August 2025.

**Moved:** ***Cr Woodhouse***

**Seconded:** ***Cr Norton***

That Council receive the Foreman Roads, Construction and Maintenance August 2025 Report for information.

**Resolution No.: 2025/09.5**

**Carried**

<b>TITLE:</b>	RLPO Monthly Report August 2025	<b>DOC REF:</b> 11.1.4
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**PURPOSE:**

To advise Council on current activates related to weed management, pest control, animal management and stock routes.

**Moved:** ***Cr Beauchamp***

**Seconded:** ***Cr Neilson***

That the RLPO report for August 2025 be accepted as presented for information.

**Resolution No.: 2025/09.6**

**Carried**

<b>TITLE:</b>	QRA Flood Damage Department August 2025	<b>DOC REF:</b> 11.1.5
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program for August 2025.

**Moved:** ***Cr Norton***

**Seconded:** ***Cr Neilson***

That the QRA Flood Damage Works Department August 2025 Report be received for information.

**Resolution No.: 2025/09.7**

**Carried**

## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executive Officers Report August 2025	<b>DOC REF:</b> 11.2.1
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**PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

**Moved:** ***Cr Beauchamp***

**Seconded:** ***Cr Neilson***

That the CEO Report for August 2025 be received for information.

**Resolution No.: 2025/09.8**

**Carried**

<b>TITLE:</b>	Manager - People & Culture - August 2025	<b>DOC REF:</b> 11.2.2
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**PURPOSE:**

To provide Council with an update of the activities of the Manager – People & Culture for the month of August 2025.

**Moved: Cr Norton**

**Seconded: Cr Beauchamp**

That the Manager – People & Culture August 2025 report is received for information.

**Resolution No.: 2025/09.9**

**Carried**

<b>TITLE:</b>	4th Quarter Operational Plan Review (April to June 2025) with Annual Comment	<b>DOC REF:</b> 11.2.3
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**PURPOSE:**

To present the fourth quarter Operational Plan Review for April to June 2025.

**Moved: Cr Beauchamp**

**Seconded: Cr Norton**

1. That Council receive for information the fourth quarter Operational Plan review from April to June 2025 in relation to the adopted Operational Plan 2024-2025.
2. That the report be displayed on the Council website.

**Resolution No.: 2025/09.10**

**Carried**

### **11.3 Corporate Services**

<b>TITLE:</b>	Director of Corporate & Financial Services August 2025	<b>DOC REF:</b> 11.3.1
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**PURPOSE:**

To advise Council of the activities of the Director of Corporate and Financial Services.

**Moved: Cr Woodhouse**

**Seconded: Cr Neilson**

That the Director of Corporate & Financial Services August 2025 report be received for information purposes.

**Resolution No.: 2025/09.11**

**Carried**

The meeting was adjourned for Morning Tea at 10.52 am.

The meeting resumed at 11.11 am.

<b>TITLE:</b>	Audit & Risk Management Committee Update April 2025	<b>DOC REF:</b> 11.3.2
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**PURPOSE:**

To present Council with the Audit and Risk Management Meeting Minutes held on 24<sup>th</sup> April 2025.

**Moved: Cr Woodhouse**

**Seconded: Cr Neilson**

That the Director of Corporate & Financial Services Audit and Risk Management Report for April 2025 be received for information.

**Resolution No.: 2025/09.12**

**Carried**

<b>TITLE:</b>	Audit & Risk Management Committee Update August 2025	<b>DOC REF:</b> 11.3.3
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**PURPOSE:**

To present Council with the Audit and Risk Management Special Meeting Minutes held on 29th August 2025.

**Moved: Cr Woodhouse**

**Seconded: Cr Norton**

That the Director of Corporate & Financial Services Audit and Risk Management Report for August 2025 be received for information.

**Resolution No.: 2025/09.13**

**Carried**

<b>TITLE:</b>	Financial Report for August 2025	<b>DOC REF:</b> 11.3.4
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**PURPOSE:**

To present Council with the Financial Summary as at 31<sup>st</sup> August 2025.

**Moved: Cr Woodhouse**

**Seconded: Cr Neilson**

That the Financial Report for August 2025 be received for information.

**Resolution No.: 2025/09.15**

**Carried**

## **11.4 Economic and Community Development**

<b>TITLE:</b>	Economic & Community Development Report – August 2025	<b>DOC REF:</b> 11.4.1
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**PURPOSE:**

To provide Council with an update on the activities associated with the Economic and Community Development roles.

**Moved: Cr Neilson**

**Seconded: Cr Beauchamp**

That the Economic and Community Development Report for August 2025 be received for information.

**Resolution No.: 2025/09.15**

**Carried**

<b>TITLE:</b>	Min Min Encounter & Boulia Heritage Complex Report August 2025	<b>DOC REF:</b> 11.4.2
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**PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

**Moved: Cr Norton**

**Seconded: Cr Neilson**

That the Min Min Encounter & Boulia Heritage Complex Report for August 2025 be received for information.

**Resolution No.: 2025/09.16**

**Carried**

Kaylene Sloman and Lily Williams left the meeting at 11.55 am and did not return.

## **13 Late Reports**

There was one late report presented to Council.

<b>TITLE:</b>	Action List Update August 2025	<b>DOC REF:</b> 11.2.2
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**PURPOSE:**

To present to Council an updated Action List.

**Moved: Cr Neilson**

**Seconded: Cr Woodhouse**

That Council receive the Action List update for August 2025 for information.

**Resolution No.: 2025/09.17**

**Carried**

## **14 General Business**

There was no general business to be noted at this meeting.

## **15 Meeting Closure**

The Deputy Mayor closed the meeting at 3.00 pm.

## **16 Confirmed**

Minutes confirmed 29th October 2025.  
Resolution No.: 2025/10.1