



BOULIA
SHIRE COUNCIL

**Minutes of the ORDINARY MEETING
of the Boulia Shire Council
held on Wednesday 18 June 2025
commencing at 9:00 am**

**1 Meeting Opening with the Acknowledgement of
Traditional Owners**

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Miss Lily Williams (Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

Moved: Cr Britton

Seconded: Cr Woodhouse

Councillor Norton declared a Prescribed Conflict of Interest in the following report in accordance with the *Local Government Act 2009*:

- 11.3.3 Inkind support request - 2025 Boulia Camel Races as Councillor Norton is the Vice President of the Boulia Camel Races Committee.

In accordance with the *Local Government Act 2009*, it was decided that Councillor Norton is to stay in the room while the matter is discussed and voted on.

Resolution No.: 2025/06.1

Carried

5 Mayoral Minutes

There was a late Mayoral Minute to be noted at this meeting. Please refer the late reports section of these minutes.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

There were no deputations to Council.

10 Confirmation of Minutes from Previous Meetings

Moved: Cr Neilson

Seconded: Cr Beauchamp

That the minutes of the Ordinary Meeting held on 23rd May 2025 -be accepted.

Resolution No.:2025/06.2

Carried

11 Reports

11.1 Works and Operations

| | | |
|---------------|---------------------------------|---------------------------|
| TITLE: | Works Manager - May 2025 Report | DOC REF: 11.1.1 |
|---------------|---------------------------------|---------------------------|

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for May 2025.

Moved: Cr Norton

Seconded: Cr Neilson

That Council receive the Works Manager May 2025 Report for information.

Resolution No.: 2025/06.3

Carried

| | | |
|---------------|--|---------------------------|
| TITLE: | Foreman Town Services and Utilities Report May 2025 | DOC REF: 11.1.2 |
|---------------|--|---------------------------|

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of May 2025.

Moved: Cr Beauchamp

Seconded: Cr Britton

That Council receive the Foreman Town Services and Utilities May 2025 Report for information.

Resolution No.: 2025/06.4

Carried

| | | |
|---------------|--|---------------------------|
| TITLE: | Foreman Roads, Construction and Maintenance Report for May 2025 | DOC REF: 11.1.3 |
|---------------|--|---------------------------|

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for May 2025.

Moved: Cr Neilson

Seconded: Cr Norton

That Council receive the Foreman Roads, Construction and Maintenance May 2025 Report for information.

Resolution No.: 2025/06.5

Carried

| | | |
|---------------|--|---------------------------|
| TITLE: | QRA Flood Damage Works Department May 2025 | DOC REF: 11.1.4 |
|---------------|--|---------------------------|

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for May 2025.

Moved: Cr Woodhouse

Seconded: Cr Britton

That the QRA Flood Damage Works Department May 2025 Report be received for information.

Resolution No.: 2025/06.6

Carried

| | | |
|---------------|---|---------------------------|
| TITLE: | Rural Lands Protection Officer May 2025 Report | DOC REF: 11.1.5 |
|---------------|---|---------------------------|

PURPOSE:

To advise Council on current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Britton

Seconded: Cr Woodhouse

That the Rural Lands Protection Officer May 2025 Report is received for information.

Resolution No.: 2025/06.7

Carried

11.2 Office of the Chief Executive

| | | |
|---------------|--|---------------------------|
| TITLE: | Chief Executive Officers Report May 2025 | DOC REF: 11.2.1 |
|---------------|--|---------------------------|

PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Neilson

Seconded: Cr Norton

That the CEO Report for May 2025 be received for information.

Resolution No.: 2025/06.8

Carried

| | | |
|---------------|-----------------------------|---------------------------|
| TITLE: | Action List Update May 2025 | DOC REF: 11.2.2 |
|---------------|-----------------------------|---------------------------|

PURPOSE:

To present to Council an updated Action List.

Moved: Cr Neilson

Seconded: Cr Norton

That Council receive the Action List update for May 2025 for information.

Resolution No.: 2025/06.9

Carried

The meeting was adjourned for morning tea at 9.56 am.

Councillor Norton left the meeting at 9.56 am.

The meeting resumed at 10.22 am.

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|---------------|-----------------------|---------------------------|
| TITLE: | Corporate Plan Review | DOC REF: 11.2.3 |
|---------------|-----------------------|---------------------------|

PURPOSE:

To propose to Council the best way forward in relation to the Boulia Shire Council Corporate Plan review.

Moved: Cr Beauchamp

Seconded: Cr Woodhouse

1. That Council extend the validity of the existing Boulia Shire Council Corporate Plan to the 30th June 2026.
2. That Council authorise the CEO to commence the preparation and consultation for the 2026-2031 Corporate Plan.

Resolution No.: 2025/06.10

Carried

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|---------------|---------------------------------------|---------------------------|
| TITLE: | Manager - People & Culture - May 2025 | DOC REF: 11.2.4 |
|---------------|---------------------------------------|---------------------------|

PURPOSE:

To provide Council with an update of the activities of the Manager – People & Culture for the month of May 2025.

Moved: Cr Britton

Seconded: Cr Beauchamp

That the Manager – People & Culture May 2025 report is received for information.

Resolution No.: 2025/06.11

Carried

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|---------------|---------------------|---------------------------|
| TITLE: | WHS Report May 2025 | DOC REF: 11.2.5 |
|---------------|---------------------|---------------------------|

PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

Moved: Cr Beauchamp

Seconded: Cr Woodhouse

That the Workplace Health and Safety Report for May 2025 be received for information.

Resolution No.: 2025/06.12

Carried

Councillor Norton returned to the meeting at 10.39 am.

11.3 Corporate Services

| | | |
|---------------|---|---------------------------|
| TITLE: | Director Corporate & Financial Services May 2025 Report | DOC REF: 11.3.1 |
|---------------|---|---------------------------|

PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

Moved: Cr Neilson

Seconded: Cr Norton

That the Director of Corporate & Financial Services May 2025 report be received for information purposes.

Resolution No.: 2025/06.13

Carried

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|---------------|-------------------------------|---------------------------|
| TITLE: | Financial Report for May 2025 | DOC REF: 11.3.2 |
|---------------|-------------------------------|---------------------------|

PURPOSE:

Financial Summary as at 31st May 2025.

Moved: Cr Woodhouse

Seconded: Cr Beauchamp

That the Financial Report for May 2025 be received for information.

Resolution No.: 2025/06.14

Carried

Councillor Norton declared a Prescribed Conflict of Interest in regard to 11.3.3 Inkind support request - 2025 Boulia Camel Races as she is an Executive Member (Vice President) of the Boulia Camel Races Committee.

The Conflict of Interest will be dealt with in accordance with Resolution 2025/06.1.

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|---------------|--|---------------------------|
| TITLE: | Inkind support request - 2025 Boulia Camel Races | DOC REF: 11.3.3 |
|---------------|--|---------------------------|

PURPOSE:

To seek Council approval to provide inkind support for the 2025 Boulia Camel Races.

Moved: Cr Neilson

Seconded: Cr Britton

That Council approve the inkind support of \$31,365.57 for the Boulia Camel Race Committee for the 2025 Camel Races event.

Resolution No.: 2025/06.15

Carried

11.4 Economic and Community Development

| | | |
|---------------|--|---------------------------|
| TITLE: | Economic & Community Development Report – May 2025 | DOC REF: 11.4.1 |
|---------------|--|---------------------------|

PURPOSE:

To provide Council with an update on the activities associated with the Economic and Community development roles.

Moved: Cr Woodhouse

Seconded: Cr Britton

That the Economic and Community Development Report for May 2025 be received for information.

Resolution No.: 2025/06.16

Carried

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|---------------|---|---------------------------|
| TITLE: | Min Min Encounter & Boulia Heritage Complex Report May 2025 | DOC REF: 11.4.2 |
|---------------|---|---------------------------|

PURPOSE:

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Min Min Encounter & Boulia Heritage Complex Report for May 2025 be received for information.

Resolution No.: 2025/06.17

Carried

12 Closed Session

CLOSED MEETING AT 11.28 am

Moved: Cr Norton

Seconded: Cr Britton

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2025/06.18

Carried

OUT OF CLOSED SESSION AT 12.07 pm.

Moved: Cr Britton

Seconded: Cr Beauchamp

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2025/06.19

Carried

The following recommendations were resolved from the closed session:
2025/06.20.

| | | |
|---------------|-------------------------------------|-------------------------|
| TITLE: | Register of Pre-Qualified Suppliers | DOC REF: 12.1 |
|---------------|-------------------------------------|-------------------------|

PURPOSE:

To provide a summary and recommendation for the award of Tender T2024-25.7 Plant Hire, Trade Services and Supplies.

Closed under Local Government Regulation 2012 (254J (3))

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

Moved: Cr Britton

Seconded: Cr Neilson

1. That Council receive for information; that Tender acceptance of Shortlisted conforming responses to the Tender for the establishment of a Register Of Prequalified Suppliers (RPQS) **Plant Hire, Trade Services and Material Supply** for a period of five (5) years with two (2) one (1) year options (3+1+1) commencing on the commencement date specified in writing by Council in the Letter of Acceptance given by Council to a successful Tenderer.
 - a. For each 12-month period of the Contract, there will be a renewal process for the Suppliers on the Register.
 - b. Suppliers will be entitled to review and submit adjusted pricing for the second and third 12-month periods of the Contract.
2. That Council delegate power to the Chief Executive Officer pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this arrangement including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy; and
3. That Council delegate to the Chief Executive Officer to further engage with the nonconforming tenderers as required per Council's policies and procedures.

Resolution.:2025/06.20

Carried

13 Late Reports

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|---------------|---|-------------------------|
| TITLE: | Mayoral Minute - Proposal for Economic Study for the wider RAPAD region | DOC REF: 13.1 |
|---------------|---|-------------------------|

PURPOSE:

To seek full Council endorsement to engage RAPAD to complete an Economic Study for the wider RAPAD region to be able to formally document the benefits the Outback Way will bring to Queensland.

Moved: Cr Norton

Seconded: Cr Neilson

That Council approve the CEO to request on behalf of Council that RAPAD undertake an Economic Study for the wider region to the identify the benefits the Outback Way will bring to Queensland

Resolution No.: 2025.06.21

Carried

The meeting was adjourned for Lunch and the 2025 Budget Meeting at 12.08 pm.

The Ordinary Meeting resumed at 1.28 pm.

Moved: Cr Britton

Seconded: Cr Neilson

That in accordance with the Local Government Regulation 2012, Council adopt the 2025-2026 Budget as presented at the 2025-2026 Budget Meeting of Council on 18th June 2025.

Resolution No.: 2025/06.22

Carried

14 General Business

Speed Sign - Councillor Beauchamp suggested the give way sign at Burke Bridge be switched to the opposite side.

40km Road Sign - Councillor Norton suggested 40km speed signs be put in the main the street of town for Road Trains.

No Parking Sign - Councillor Norton, Councillor Britton and Councillor Woodhouse suggested there be a parking street sign be placed on the Herbert St side of the Admin Council Building.

15 Meeting Closure

The Mayor closed the meeting at 1.45 pm.

16 Confirmed

Minutes confirmed 23rd July 2025
Resolution No.: 2025/07.1