



**BOULIA**  
SHIRE COUNCIL

**Minutes of the ORDINARY MEETING  
of the Boulia Shire Council  
held on Wednesday 23 July 2025  
commencing at 9:00 am**

**1 Meeting Opening with the Acknowledgement of  
Traditional Owners**

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Mayor opened the meeting at 10:11 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

**2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Jack Neilson  
Councillor Jan Norton  
Councillor Julie Woodhouse

Officers: Mr Shane Gray (Chief Executive Officer)  
Mrs Kaylene Sloman (Director of Corporate & Financial Services)

### **3 Apologies / Leave of Absence**

There were no apologies or leaves of absence for this meeting.

### **4 Declaration of Interests**

There were no declarations of interest relevant to reports at this meeting.

### **5 Mayoral Minutes**

There were no Mayoral Minutes to be noted at this meeting.

### **6 Notice of Motion**

There were no notices of motions to be noted at this meeting.

### **7 Request to Address Council in a Public Forum**

There were no requests to address the Council.

### **8 Petitions**

There were no petitions presented to Council.

### **9 Deputations**

There were no deputations to Council.

## **10 Confirmation of Minutes from Previous Meetings**

**Moved: Cr Neilson**

**Seconded: Cr Norton**

That the minutes of the Ordinary Meeting held on June 18<sup>th</sup> 2025 and the Budget Meeting held on June 18<sup>th</sup> 2025 be accepted.

**Resolution No.: 2025/07.1**

**Carried**

## **11 Reports**

### **11.1 Works and Operations**

<b>TITLE:</b>	Works Manager - June 2025 Report	<b>DOC REF:</b> 11.1.1
---------------	----------------------------------	---------------------------

**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for June 2025.

**Moved: Cr Woodhouse**

**Seconded: Cr Beauchamp**

That Council receive the Works Manager June 2025 Report for information.

**Resolution No.: 2025/07.2**

**Carried**

<b>TITLE:</b>	Foreman Town Services and Utilities Report June 2025	<b>DOC REF:</b> 11.1.2
---------------	---	---------------------------

**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department during the month of June 2025.

**Moved: Cr Norton**

**Seconded: Cr Britton**

That Council receive the Foreman Town Services and Utilities June 2025 Report for information.

**Resolution No.: 2025/07.3**

**Carried**

<b>TITLE:</b>	Foreman Roads, Construction and Maintenance Report for June 2025	<b>DOC REF:</b> 11.1.3
---------------	---	---------------------------

**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for June 2025.

**Moved: Cr Neilson**

**Seconded: Cr Beauchamp**

That Council receive the Foreman Roads, Construction and Maintenance June 2025 Report for information.

**Resolution No.: 2025/07.4**

**Carried**

<b>TITLE:</b>	Rural Lands Protection Officer JUNE 2025 Report	<b>DOC REF:</b> 11.1.4
---------------	---	---------------------------

**PURPOSE:**

To advise Council on current activities relating to weed management, pest control, animal management and stock routes.

**Moved: Cr Neilson**

**Seconded: Cr Britton**

That the Rural Lands Protection Officer report for June 2025 be received for information.

**Resolution No.: 2025/07.5**

**Carried**

<b>TITLE:</b>	QRA Flood Damage Works Department June 2025	<b>DOC REF:</b> 11.1.5
---------------	---	---------------------------

**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program for June 2025.

**Moved: Cr Norton**

**Seconded: Cr Britton**

That the QRA Flood Damage Works Department June 2025 Report be received for information.

**Resolution No.: 2025/07.6**

**Carried**

## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executive Officers Report June 2025	<b>DOC REF:</b> 11.2.1
---------------	---	---------------------------

**PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

**Moved: Cr Britton**

**Seconded: Cr Norton**

That the CEO Report for June 2025 be received for information.

**Resolution No.: 2025/07.7**

**Carried**

<b>TITLE:</b>	Action List Update June 2025	<b>DOC REF:</b> 11.2.2
---------------	------------------------------	---------------------------

**PURPOSE:**

To present to Council an updated Action List.

**Moved: Cr Neilson**

**Seconded: Cr Britton**

That Council receive the Action List update for May 2025 for information.

**Resolution No.: 2025/07.8**

**Carried**

<b>TITLE:</b>	WHS Report June 2025	<b>DOC REF:</b> 11.2.3
---------------	----------------------	---------------------------

**PURPOSE:**

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular Toolbox talks and training.

**Moved: Cr Britton**

**Seconded: Cr Woodhouse**

That the Workplace Health and Safety Report for June 2025 be received for information.

**Resolution No.: 2025/07.9**

**Carried**

The meeting was adjourned for Lunch at 12:11 pm.

The meeting resumed at 12:39 pm.

### **11.3 Corporate Services**

<b>TITLE:</b>	Director of Corporate & Financial Services June 2025	<b>DOC REF:</b> 11.3.1
---------------	---	---------------------------

**PURPOSE:**

To advise Council of the activities of the Director of Corporate and Financial Services.

**Moved: Cr Woodhouse**

**Seconded: Cr Norton**

That the Director of Corporate & Financial Services June 2025 report be received for information purposes.

**Resolution No.: 2025/07.10**

**Carried**

<b>TITLE:</b>	Councillor Remuneration Review Clarification	<b>DOC REF:</b> 11.3.2
---------------	--	---------------------------

**PURPOSE:**

To update Council on changes to Councillor Remuneration

**Moved: Cr Beauchamp**

**Seconded: Cr Neilson**

That Council endorse:

1. Councillors (excluding the Mayor and Deputy Mayor) to be paid salaries as per the Commission with a two third/ one third split for the 2025/26 year.
2. Mayor and Deputy Mayor agree to be paid full remuneration level as a base salary only for the 2025/26 year.
3. Delegate to the CEO to inform the tribunal of these changes.

**Resolution No.: 2025/07.11**

**Carried**

<b>TITLE:</b>	Financial Report for June 2025	<b>DOC REF:</b> 11.3.3
---------------	--------------------------------	---------------------------

**PURPOSE:**

Financial Summary as at 30th June 2025.

**Moved: Cr Britton**

**Seconded: Cr Beauchamp**

That the Financial Report for June 2025 be received for information.

**Resolution No.: 2025/07.12**

**Carried**

## **11.4 Economic and Community Development**

<b>TITLE:</b>	Economic & Community Development Report – June 2025	<b>DOC REF:</b> 11.4.1
---------------	--	---------------------------

**PURPOSE:**

To provide Council with an update on the activities associated with the Economic and Community Development roles.

**Moved: Cr Neilson**

**Seconded: Cr Britton**

That the Economic and Community Development Report for June 2025 be received for information.

**Resolution No.: 2025/07.13**

**Carried**

<b>TITLE:</b>	Min Min Encounter & Boulia Heritage Complex Report June 2025	<b>DOC REF:</b> 11.4.2
---------------	--	---------------------------

**PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Complex (BHC) and to promote tourism in the Shire and surrounding region.

**Moved: Cr Britton**

**Seconded: Cr Norton**

That the Min Min Encounter & Boulia Heritage Complex Report for June 2025 be received for information.

**Resolution No.: 2025/07.14**

**Carried**

## **12 Closed Session**

There were no Closed Session Reports presented to Council.

## **13 Late Reports**

There were no Late Reports presented to Council.

## **14 General Business**

**Pump Park** - Councillor Woodhouse suggested a Pump park be put in place for kids along with smaller jumps in Robinson Park.

## **15 Meeting Closure**

The Mayor closed the meeting at 2:36 pm.

## **16 Confirmed**

Minutes confirmed 22nd August 2025

Resolution No.: 2025/08.1

